

Parks and Recreation Commission Meeting
Westtown Township Building
1039 Wilmington Pike
13 September 2011

In attendance were Parks and Recreation Chair Kristine Lisi, Vice Chair Jennifer Shea-Schwacke, members Leonard Tehrani, Lori Aaronson; and Township Manager Bob Layman.

I. Call to Order

Chair Kristine Lisi called the meeting of the Parks and Recreation Commission ("Commission") to order at 7:50 PM.

II. Approval of Minutes (August 9, 2011)

On the motion of Mr. Tehrani, second by Ms. Shea-Schwacke, the Commission approved the minutes of August 9, 2011.

III. Old Business

A. Programs 2011

1. Movie – Schedule

Ms. Lisi stated that because of rain both "Secretariat" and "Despicable Me" were cancelled. "Despicable Me" is rescheduled for Friday, September 30th. She is working on rescheduling "Secretariat" with Big Air Cinema for sometime in October. If it cannot be rescheduled Big Air Cinema will reimburse the Township.

After some discussion the Commission members decided to start "Despicable Me" at 7:30 PM as it is a younger crowd movie and it is getting dark earlier.

The Commission discussed dates for rescheduling "Secretariat" and decided to check with Big Air Cinema to see if October 21st is available. If it is not available they decided that they will put it off until the first movie next year.

The Commission members discussed the sign for movie night and putting something over "Secretariat" showing "Despicable Me" that could be taken off without messing up the letters underneath.

2. Dog Show – October 8

Ms. Shea-Schwacke stated that one vendor registration had been received. Ms. Lisi mentioned seeing a van for a local dog groomer and suggested to Ms. Shea-Schwacke that she look online for local dog groomers to contact.

Ms. Shea-Schwacke said that things are moving a little slow but she is going to touch base with the possible vendors again. She mentioned that there was miscommunication with the woman from the Dog Training Club of Philadelphia. They actually wanted to do a demonstration during the show and she thought they wanted to just have a vendor table. She will get back in touch and see if they want to do a demonstration on the side.

Ms. Shea-Schwacke stated that for judges with the anniversary of 9/11 she wanted to get in touch with the fire department and police department to see if anyone would be

available. Mr. Tehrani will check with the fire department. Ms. Shea-Schwacke is also going to look into a charity that supplies vests for military service dogs.

The Commission discussed the categories and ordering the medals. Ms. Shea-Schwacke stated that there are honorable mention medals left over from last year. Ms. Aaronson will order the medals.

The Commission members discussed where they would take the entry forms.

3. Winter Event – December 4

Ms. Lisi mentioned that the Winter Event will be advertised in the next Township newsletter.

The Commission discussed activities for this. Mr. Tehrani mentioned that he could prepare a Hanukkah activity. Mr. Tehrani also mentioned that there is a local Rabbi who has a mobile make your own oil machine that children love who he will get in touch with to see if he would be available.

Ms. Aaronson suggested that she thought more help was needed for the games. Ms. Lisi mentioned that Ms. Preston at the Township office had forwarded information from a group at West Chester University who does volunteer work after they had contacted the Township office looking for volunteer opportunities. Ms. Lisi is going to contact them to see if they would be available to help with the Dog Show and the Winter Event.

The Commission discussed the tree lighting and decided that instead of playing music like last year because you couldn't hear the music outside, they would just do a countdown and light the tree. Ms. Shea-Schwacke asked if the same gentleman would be Santa and playing music this year. Ms. Lisi responded that was Wayne Zimmerman and he needed to be contacted to see if he was available. Ms. Lisi asked if Ms. Aaronson would contact the Township office for his phone number and get in touch with him.

Ms. Lisi stated that it would be nice to get a sponsor for this so there would be extra money to do the sleigh rides.

B. Park Recommendations

Ms. Lisi stated that she had attended a Board of Supervisors workshop to present the list of recommendations. Mrs. Foster was also there and mentioned that she was a member of the Park & Recreation Commission at the time the basketball courts were put in. There was supposed to be an amphitheatre put in but that fell through so they put the basketball courts instead.

Ms. Lisi reviewed the list that she had presented to the Board of Supervisors.

C. Follow up from last meeting

The Commission reviewed the action items from the last meeting.

IV. New Business

A. 2011 Budget and Activities

This item was postponed until the next meeting.

The action items for this month are the following:

1. Ms. Shea-Schwacke will check with Mark Gross regarding the placement of the signs for the various upcoming events.
2. Mr. Tehrani will get the movie night sign changed for "Despicable Me" with the new date and time.
3. Ms. Lisi will contact Big Air Cinema to see if Friday October 21st is open to show "Secretariat".
4. Mr. Tehrani will check with the fire department for a judge for the dog show.
5. Ms. Lisi will contact the Tolsdorf family to make sure Katherine, who owns last year's best of show winner, can be at the dog show to be a judge.
6. Ms. Lisi will contact the person from TD Bank with the new date for "Despicable Me".
7. Ms. Shea-Schwacke will do the online application for the donation for community support from TD Bank.
8. Ms. Aaronson will order the medals for the dog show.
9. Ms. Shea-Schwacke will drop off the entry forms for the dog show that she has at the Township office for the other Commission members to pick up and distribute.
10. Ms. Aaronson will check the oriental trading company website to see what they have for the different winter holidays for the winter event.
11. Mr. Tehrani will contact the Rabbi with the make your own oil machine to see if he would be available for the winter event.
12. Ms. Aaronson will contact the Township office to get Wayne Zimmerman's phone number and contact Mr. Zimmerman to ask if he is available for the Winter Event.

VI. Public Comment

There was not any public comment.

VII. Adjournment

With no other business to discuss and on the motion of Ms. Lisi, second by Ms. Shea-Schwacke the meeting was adjourned at 8:44 PM.