

J. Michael Miller
10210 Bessmer Lane
Fairfax, Va 22032
telephone: 703-426-9607
e-mail: letsctide@msn.com

CURRICULUM VITAE

Emeritus, Marine Corps History Division, 2016-Current

(Currently working on a 4 volume definitive history of the Marine Corps in World War I era, 1900-1919)

EDUCATION

Virginia Tech

MA in American History, (1981)

Thesis: "Even to Hell Itself, The North Anna River Campaign May 21-27, 1864"

University of Alabama

B.A. in History, (1978)

QUALIFICATIONS SUMMARY: Archives professional with extensive experience in archival theory, records management, archival processes, oral history, digital records, public relations, strategic planning, outreach programs, and basic preservation.

- 34 Year career in the Archival and Historical Field at all levels of management
- Experienced in planning of new Archival facilities
- Rated Expert in OPM Critical Performance Standards as Archives Director
- Society of American Archivists Leader, as the first Chair of the Military Archives Roundtable
- Adjunct Faculty, University of Mary Washington, Fredericksburg Virginia

WORK EXPERIENCE:

Head, Marine Corps World War I Centennial Project 2013 to 2016

Director, Marine Corps Archives 2005-2013

Manages all aspects of the Archives, including a budget of over \$500,000 a year, issuing planning guidance for all yearly initiatives of outreach, collection management and growth, designed and continuing to update a new Marine Corps Archival facility of 32 million dollars that will open in 2014. Supervising 12 Archivists in their daily work by providing daily mission planning, professional development and project guidance for not only the Fiscal year but also establishing these elements into future goals for the Archival program of the Marine Corps. Developed working relationships with other Archives that formed into the SAA Military Archives Roundtable to expand common relationships, metadata standards, solutions to common issues and a continued synergy for years to come.

Senior Archivist, Marine Corps Archives 1993-2005

Maintained cognizance over the entire Marine Corps archival collection, to include manuscripts and official records, photographs, film, oral history, maps, and digital items within the collections. Instituted new systems of tracking workflow, and built a system for electronic finding aids using the TRIM archival management software. Over 50,000 items were processed into the system, using original metadata and modifying the software to meet the demands of the Marine Corps Archives. Supervised work teams of Archivists to reprocess older collections as well and reworking and upgrading the accessioning process for the Archives.

Curator of Personal Papers, Marine Corps Museum 1983-1993

Managed the manuscripts of the Marine Corps, consisting of over 2,000 collections of material from the Revolutionary War to present day. Performed basic conservation for the collection, including purchasing equipment and supplies and making detailed decisions on the preservation of individual items and entire collections. Established electronic management system to track the processing of the collections and detailed finding aids for each collection. Established patron use workflow and cross references to allow greater patron access.

TEACHING EXPERIENCE

Penn State University

Adjunct Faculty; Penn State Civil War Conference (1998-2007)

Marine Corps University

Civil War History and Staff Rides (1995-1997)

University of Mary Washington

Archives Practicum (2013-2015)

PROFESSIONAL AFFILIATIONS

Society of American Archivists, Middle Atlantic Regional Archives Conference, Society of Military History, Company of Military Historians, Marine Corps University Foundation and Marine Corps Heritage Foundation.

AWARDS

General Leonard F. Chapman Medallion Award, Marine Corps University Foundation, 2016

Civilian Meritorious Service Medal 2005

The Colonel Robert Debs Heinl Jr. Award for "Marines in the Boxer Rebellion, 1900," Leatherneck Magazine, Most Outstanding Article on Marine Corps History, 2000.

PUBLICATIONS

Books, Edited Works and Anthologies

"James Guthrie Harbord," 1914-1918-Online, International Encyclopedia of the First World War.

"Bayonets, Blood and Beyond, A Single Day of Combat for a Marine Rifle Company," part of the anthology, Unknown Soldiers, The American Expeditionary Forces in Memory and Remembrance, Kent State University Press, 2008.

My Dear Smedley. The Letters of John A. Lejeune and Smedley D. Butler, Government Printing Office, 2003.

Echoes of Mercy, the Diaries of John H. Simpson, a Civil War Chaplain, Associate Reformed Presbyterian Foundation, 2002.

From Shanghai to Corregidor, Marines in the Defense of the Philippines, (50th Anniversary of World War II Series) Government Printing Office, 1997.

"St. Mihiel Campaign 1918" which appeared in the anthology, The United States in the First World War, An Encyclopedia, Routledge Press, 1995.

Even to Hell Itself, The North Anna River Campaign, May 1864, Howard Publishing Company, 1989.

John H. Russell, Jr., 1872-1947: Register of his Personal Papers, Government Printing Office, 1987.

Articles

Numerous articles on both on Marine Corps and Civil War History for national publications such as Leatherneck, Fortitudine, Civil War Times Illustrated, Blue and Gray Magazine, and Gettysburg Magazine.