

# WESTTOWN TOWNSHIP

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## AGENDA

### Westtown Township Board of Supervisors Special Meeting Monday, July 9, 2018 - 7:30 PM

Westtown Township Municipal Building  
1039 Wilmington Pike, Westtown

- I. Call to Order & Pledge of Allegiance
- II. Public Comment (Non-Agenda Items)
- III. Old Business
  - A. 2018 Road Maintenance Program Contract Award (rebid)
- IV. Public Comment (All Topics)
- V. Adjournment

## How to Engage in the Public Comment Sections of a Township Meeting

### Public Comment is heard at three (3) different points during the meeting:

1. BEFORE OLD BUSINESS - The public is permitted to make public comment on any matter not on the agenda. This comment period is subject to the time constraint in (d) below
2. PRIOR TO any action on a motion on an Agenda item. Public Comment at this stage is limited to the item under discussion (e.g. it is not appropriate to initiate a discussion on police services if the body is acting upon a sewer issue).
3. AFTER NEW BUSINESS. - Public Comment is open to any legitimate item of business which can be considered by that Township Board/Commission (e.g. Planning Commission can discuss issues having to do with plan reviews, but cannot discuss why the Township does not plow your street sooner. Supervisors can discuss nearly every issue).

### How to make a comment to any Township Board/Commission:

- a. The Chair will announce that the Board/Commission will now hear public comment, either on a specific issue or generally.
- b. You must then obtain recognition from the Chair prior to speaking.
- c. Once you have the floor, state your name and address for the record.
- d. You may then make your comment or ask your question. You will have three (3) minutes to make your statement, unless the Chair has announced otherwise, so please come prepared!



June 28, 2018

Mr. Robert Pingar, P.E., Township Manager & Director of Engineering  
Westtown Township  
1039 Wilmington Pike  
West Chester, PA 19382

**RE: Westtown Township 2018 Road Maintenance Program  
Recommendation of Award / Bid Tabulation Summary  
MT No.: 5675.28**

Dear Mr. Pingar:

As requested, McCormick Taylor has received and reviewed the bids for the Westtown Township 2018 Road Maintenance Program. The bidding began on June 14, 2018 and bids were received, opened, and reviewed on June 28, 2018 at 10:00 am. The bids were advertised on June 14, 2018 and June 18, 2018 in the Daily Local Newspaper.

This project was originally received and reviewed on May 2, 2018. The project was awarded to Innovative Construction Services, Inc. at the May 7, 2018 Board of Supervisors meeting. However, the project was not advertised in the Daily Local Newspaper, which is a requirement by the State of Pennsylvania. Therefore, the original bid could not be awarded, and rebid was required due to a procedural error in the bidding process.

**Bid Tabulation Summary**

Below is summary of the Westtown Township 2018 Road Maintenance Program bids received (Full Bid Tabulation Attached):

<b>BIDDERS</b>	<b>Base Bid</b>	<b>Add Alternates</b>	<b>Total Bid</b>
<b>INNCON</b>	\$717,760.65	\$266,988.05	\$984,748.70
<b>Glasgow, Inc.</b>	<b>\$670,004.65</b>	<b>\$263,957.80</b>	<b>\$933,962.45</b>

**Recommendation of Award**

- Based on the bids provided for the Westtown Township 2018 Road Maintenance Program, the Township budget, and bid analysis **Glasgow, Inc.** is the lowest responsible bidder with a Base Bid of \$670,004.65 and an Add Alt Total (1-4) of \$263,957.80 for a total bid of \$933,962.45.
- Based on the Township budget, it is recommended that **Glasgow, Inc.** be awarded a **total bid award of \$803,350.20** consisting of the Base Bid of \$670,004.65 and Add Alternates 2, 3, and 4 having a value of \$133,345.55.
- For reference purposes, **Innovative Construction Services, Inc. (INNCON)** was the original lowest responsible bidder with a Base Bid of \$664,922.58 and an Add Alt Total (1-4) of \$256,770.90 for a total bid of \$921,693.48. Based on Township budget, **Innovative Construction Services, Inc. (INNCON)** was awarded the Base Bid of \$664,922.58 and Add Alternates 2, 3, and 4 having a value of \$117,030.85 for a total bid award of **\$781,953.43**. This is a difference of **\$21,396.77** from the new recommendation of award.

Below is a summary of the Westtown Township 2018 Road Maintenance Program:

**Base Bid**

- Cheyney Drive
- Supplee Way
- Jacqueline Drive
- Jacqueline Drive - Spot Repairs
- Baywood Road
- Tower Course Drive
- Sissinghurst Drive
- Cockburn Drive
- Knoll Way
- Oakbourne Road - Spot Repairs
- Wren Lane
- Thrush Lane
- Cardinal Drive
- Overhill Road
- Overhill Circle
- Pheasant Run Road

**Add Alternates**

- 1 – Ponds Edge Road
- 2 – Picket Way
- 3 – Trellis Lane
- 4 – Wood Lane

**PROCESS**

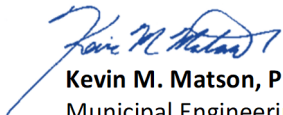
In order for the contract to be executed, the selected Contractor must provide all Contract Documents listed in the bid package. As part of the bid, Glasgow, Inc. submitted an executed Proposal and Contract (PennDOT Form MS-944), and Special Provisions to Contract MS-944 (Attachment 1-A). Original, signed hard copies of these documents must be provided to the Township for execution.

Additionally, the contractor must provide the following Contract Documents: Performance Bond, Payment Bond, Certificate of Insurance, Finalized Construction Schedule including key milestone dates, Approved PennDOT Material Supplier, Pavement Mix Designs (2018 approved), Public Works Employment Verification Form (Act 127), and a copy of the Notice to Property owners.

Following confirmation of award from the Board of Supervisors (BOS), McCormick Taylor will notify the PennDOT Municipal Services Representative that the contract was awarded and supply all necessary paperwork associated with Liquid Fuels reimbursement.

As always, please feel free to contact me directly should you have any questions regarding our recommendation of award.

Regards,



**Kevin M. Matson, P.E.**

Municipal Engineering Senior Project Manager

CC: Westtown Township Board of Supervisors  
JoAnne Grube, Director of Finance  
Mark Gross, Director of Public Works

Type	Description	UN	Qty.	INNCON	Glasgow, Inc.
Base Bid	Milling: Bituminous Pavement Surface, Full Width, 1-1/2" Depth	SY	36,554	\$74,935.00	<b>\$67,624.90</b>
Base Bid	Milling: Bituminous Pavement Surface, Full Width, 3" Depth at curb tapered to 1-1/2" Depth at road center	SY	13,081	\$29,432.25	<b>\$32,702.50</b>
Base Bid	Base Repair - 2": 2" Milling Superpave Asphalt Mixture Design, 19mm, PG64-22, Base Course, 0.3 to 3 Million ESALs, 2" Depth	TN	762	\$74,676.00	<b>\$83,820.00</b>
Base Bid	Base Repair - 4": 4" Milling Superpave Asphalt Mixture Design, 25mm, PG64-22, Base Course, 0.3 to 3 Million ESALs, 4" Depth	TN	515	\$51,500.00	<b>\$69,525.00</b>
Base Bid	Wearing Course: Superpave Asphalt Mixture Design, 9.5mm, PG64-22, Wearing Course, 0.3 to 3 Million ESALs, SRL-G, 1-1/2" Depth	SY	49635	\$377,226.00	<b>\$302,773.50</b>
Base Bid	Leveling Course: Superpave Asphalt Mixture Design, 9.5mm, PG64-22, Leveling Course, 0.3 to 3 Million ESALs, Variable Depth	TN	765	\$61,200.00	<b>\$60,129.00</b>
Base Bid	Waterborne Pavement Markings: Centerline, 4" Solid Yellow	LF	1,640	\$1,804.00	<b>\$2,050.00</b>
Base Bid	Waterborne Pavement Markings: Edgeline, 4" Solid White	LF	40	\$200.00	<b>\$26.00</b>
Base Bid	Preformed Thermoplastic Pavement Markings: Stop Bar/Gore Area, 24" Solid White	LF	65	\$1,787.50	<b>\$42.25</b>
Base Bid	Raised Asphalt Curb	LF	350	\$4,200.00	<b>\$11,567.50</b>
Base Bid	Concrete Gutter Curb	LF	400	\$28,800.00	<b>\$17,200.00</b>
Base Bid	Maintenance and Protection of Traffic During Construction	EA	16	\$12,000.00	<b>\$22,544.00</b>
<b>TOTAL BASE BID</b>				<b>\$717,760.65</b>	<b>\$670,004.65</b>
Add-Alt 1	Ponds Edge Road			\$144,730.00	<b>\$130,612.25</b>
Add-Alt 2	Picket Way			\$43,152.30	<b>\$45,495.85</b>
Add-Alt 3	Trellis Lane			\$36,857.10	<b>\$40,730.00</b>
Add-Alt 4	Wood Lane			\$42,249.10	<b>\$47,119.70</b>
<b>TOTAL ADD ALTS</b>				<b>\$266,988.05</b>	<b>\$263,957.80</b>
<b>TOTAL BASE BID + ADD ALTS</b>				<b>\$984,748.70</b>	<b>\$933,962.45</b>