

WESTTOWN TOWNSHIP

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AGENDA

Westtown Township Board of Supervisors Regular Meeting

Monday, February 3, 2020 - 7:30 PM

Westtown Township Municipal Building
1039 Wilmington Pike, Westtown

- I. Call to Order
- II. Approval of Board of Supervisors Organization Meeting Minutes – January 6, 2020
- III. Approval of Board of Supervisors Meeting Minutes – January 6, 2020
- IV. Approval of Board of Supervisors Meeting Minutes – January 21, 2020
- V. Departmental Reports
 - A. Public Works Director – Mark Gross
 - B. Historical Commission – Dave Walter
 - C. Planning Commission – Elaine Adler / Russ Hatton
 - D. Township Solicitor – Pat McKenna, Esq.
 - E. Manager’s Report - Rob Pingar
- VI. Public Comment (Non-Agenda Items)
- VII. Old Business
 - A. Planning Commission Appointment – Jack Embick, Esq.
 - B. Historical Commission Appointments – Dave Walter, Dan Campbell, AIA, & Paul Mullin
- VIII. New Business
 - A. Resolution 2020-03, Authorizing Supplemental Appropriation for Police Building Roof Replacement
- IX. Announcements
 - A. Toll Brothers/Crebilly Farm II, Board of Supervisors Conditional Use Hearing #3 – 6:00 PM, Wednesday March 25, 2020 at Rustin High School.
 - B. Township Office Closure – Monday, February 17 for President’s Day
- X. Public Comment (All Topics)
- XI. Payment of Bills
- XII. Adjournment

How to Engage in the Public Comment Sections of a Township Meeting

Public Comment is heard at three (3) different points during the meeting:

1. BEFORE OLD BUSINESS - The public is permitted to make public comment on any matter not on the agenda. This comment period is subject to the time constraint in (d) below
2. PRIOR TO any action on a motion on an Agenda item. Public Comment at this stage is limited to the item under discussion (e.g. it is not appropriate to initiate a discussion on police services if the body is acting upon a sewer issue).
3. AFTER NEW BUSINESS. - Public Comment is open to any legitimate item of business which can be considered by that Township Board/Commission (e.g. Planning Commission can discuss issues having to do with plan reviews, but cannot discuss why the Township does not plow your street sooner. Supervisors can discuss nearly every issue).

How to make a comment to any Township Board/Commission:

- a. The Chair will announce that the Board/Commission will now hear public comment, either on a specific issue or generally.
- b. You must then obtain recognition from the Chair prior to speaking.
- c. Once you have the floor, state your name and address for the record.
- d. You may then make your comment or ask your question. You will have three (3) minutes to make your statement, unless the Chair has announced otherwise, so please come prepared!

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REORGANIZATIONAL MEETING
Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown
Monday, January 6, 2020 at 7:30PM

In attendance were: Supervisors Dick Pomerantz, Carol DeWolf, and Scott Yaw, and Township Manager Rob Pingar. There were 24 guests.

I. Call to Order.

Mr. Pingar called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance.

II. Nomination of Board of Supervisors Chair

Mr. Pingar called for a nomination for Chair of the Board of Supervisors. Mr. Yaw made a motion to nominate Ms. De Wolf as Chair. Ms. De Wolf declined the nomination, and then nominated Mr. Pomerantz as Chair. Mr. Pomerantz seconded the motion.

Mr. Yaw stated that he thought it was in the best interest of the Township to have an experienced member of the Board act as chair. Mr. Yaw recognized Ms. De Wolf's experience and service to the community and stated that he thought it was in the best interest of the Township to have someone act as chair who has experience with the various issues facing the board.

There was no public comment and the motion was approved 2-1, with Mr. Yaw dissenting.

Chair Pomerantz then took over the meeting.

III. Nomination of Board of Supervisors Vice Chair

Mr. Pomerantz made a motion to nominate Ms. De Wolf as Vice Chair. Mr. Yaw seconded the motion. Ms. De Wolf accepted the nomination. There was no public comment and the motion was unanimously approved.

IV. Nomination of Police Commissioner

Mr. Pomerantz made a motion to nominate Mr. Yaw as Police Commissioner. Ms. De Wolf seconded the motion. Mr. Yaw accepted the nomination. There was no public comment, and the motion was unanimously approved.

V. Nomination for PSATS Annual Conference Voting Delegate

Ms. De Wolf made a motion to nominate Mr. Pomerantz as the PSATS Annual Conference Voting Delegate. Mr. Yaw seconded the motion. Mr. Pomerantz accepted the nomination. There was no comment, and the motion was unanimously approved.

VI. Nomination for Supervisor Representative to West Chester Area Council of Governments (WCACOG)

Mr. Pomerantz made a motion to nominate Ms. De Wolf as representative to the West Chester Area Council of Governments. Mr. Yaw seconded the motion. Ms. De Wolf accepted the nomination. There was no public comment, and the motion was unanimously approved.

VII. Nomination for Agricultural Security Advisory Committee Representative

Mr. Pomerantz made a motion to nominate Mr. Yaw as the Board's representative to the Agricultural Security Advisory Committee. Ms. De Wolf seconded the motion. Mr. Yaw accepted the nomination. There was no public comment and the motion was unanimously approved.

VIII. Appointments

Ms. De Wolf made a motion to approve the list of appointments, A - V:

- A.** Manager, Secretary, & Treasurer – Robert Pingar, P.E.
- B.** Right to Know Officer – Pamela Coleman
- C.** Zoning Officer – William Ethridge, AICP
- D.** Director of Finance – JoAnne Grube
- E.** Assistant Treasurer, JoAnne Grube
- F.** Director of Public Works – Mark Gross
- G.** Director of Planning & Zoning – William Ethridge, AICP
- H.** Building Code Official, Code Inspections, Inc., Andrew Kirk, BCO
- I.** Trash & Recycling Coordinator – Pamela Coleman
- J.** Emergency Management Coordinator – Donald Verdiani
- K.** Vacancy Board – TBD
- L.** Solicitor – Gawthrop Greenwood, PC, Patrick McKenna, Esq.
- M.** Planning Commission Solicitor – Buckley, Brion, McGuire & Morris LLP, Kristin Camp, Esq.
- N.** Engineer – TBD
- O.** Traffic Engineer – Albert Federico Consulting, LLC, P.E., PTOE
- P.** Sewer Engineer – Carroll Engineering Corporation, William Malin, P.E.
- Q.** Stormwater Engineer – Cedarville Engineering Group, LLC, April Barkasi, P.E.
- R.** Planning & Zoning Consultant – John Snook, AICP
- S.** Auditors – Mingis, Gutowski & Company
- T.** Historical Commission Reappointments - TBD
- U.** Planning Commission Reappointments – TBD
- V.** Zoning Hearing Board Appointments - TBD

Mr. Yaw seconded the motion. He then stated that it was not typical for the Township to leave appointments “to be determined.” He reminded the Board that the Second Class Township Code requires the Board to appoint a citizen to the Vacancy Board tonight or as soon as practical. If for some reason there is a vacancy on the Board of Supervisors, and the Board splits, then a citizen in the township is needed to act as chair of the Vacancy Board to break the tie. Mr. Yaw said he would have preferred to reappoint commissioners who indicated their continued interest to serve the township as has been the practice of past boards. He noted that some current supervisors previously benefited from this practice. He stated that the Historical Commission and Zoning Hearing Board (ZHB) now do not have a quorum, and are unable to conduct business until they do. For example, if the Township was to receive a Variance Application, the ZHB would be unable to act on it. He added that in his past two years serving as a township supervisor, it has been difficult to find residents to volunteer.

Ms. De Wolf agreed with Mr. Yaw's last comment, and stated that she expects the Board will reappoint most of those who have indicated their interest to be reappointed, but felt that it was important to solicit residents for additional interest. Ms. De Wolf said she also felt it was unfair to the new Board member to have to reappoint someone he may be unfamiliar with. Mr. Yaw replied that in 2018, he was new to the Board and the Board made 11 different reappointments. He stated that he was prepared and in favor of those reappointments in advance of the meeting, so that the Township was able to continue business seamlessly.

Mr. Pomerantz acknowledged both sides of the issue, but was in favor of trying to get other residents interested. He stated that he believed that there is an untapped reservoir of people willing to contribute, and felt that the Township would not suffer from this approach, albeit unorthodox.

There was no other comment, and the motion to approve the appointments was unanimously approved.

IX. Appointment of Depositories

Ms. De Wolf made a motion to approve the list of appointments of depositories:

- A.** Key Bank, N.A. - Operating & Sewer Fund
- B.** Key Bank Private Client Investment Services
- C.** Boenning & Scattergood
- D.** Fulton Financial

Mr. Yaw seconded the motion. There was no public comment, and the motion to approve the list of depositories was unanimously approved.

X. Township Holidays

Mr. Pomerantz announced that the Township office will be closed on the following official holidays in 2020. These holidays have been advertised:

Wednesday, January 1 - New Year's Day
Monday, January 20 - Martin Luther King Jr. Day
Monday, February 17 - Presidents' Day
Friday, April 10 - Good Friday
Monday, May 25 - Memorial Day
Friday, July 3 - Independence Day (observed)
Monday, September 7 - Labor Day
Thursday & Friday, November 28 & 29 – Thanksgiving
Thursday & Friday, December 24 & 25 – Christmas

XI. Meeting Dates

Mr. Pomerantz reviewed the Township meeting schedule. As required, public notice of meeting dates for the various township boards and commissions was also advertised.

A. Board of Supervisors:

Regular meetings are held on the first and third Mondays of the month, with the exceptions of Martin Luther King Day, Presidents' Day, and Labor Day holidays, when the meeting will be on the Tuesday after the holiday. The Board of Supervisors will not meet on May 4. Location: Westtown Township Building. Time: 7:30 pm

Second and fourth Monday of the month is reserved for business of the Board, as needed. Location: Westtown Township Building. Time: 7:30 p.m.

Workshop meetings may be held prior to regular and additional meetings of the Board. The workshop meeting starting times will be publicized in advance via township listserv and website posting.

B. Planning Commission:

First and third Wednesdays of the month following Board of Supervisors meetings, with the following exceptions: July 4th and November 21st. Location: Westtown Township Building. Time: 7:30 p.m.

C. Parks and Recreation Commission:

Second Tuesday of the month. Location: Oakbourne Mansion at Oakbourne Park. Time: 7:00 p.m.

D. Historical Commission

Third Thursday of the month. Location: Westtown Township Building. Time: 6:00 p.m.

XII. Board of Auditors Organizational Meeting

Mr. Pomerantz announced that the Board of Auditors organization meeting will be Tuesday, January 7, 2020, 9:00 a.m. at the Township Municipal Building.

XIII. Adjournment

Prior to adjourning the meeting, Ms. De Wolf asked Mr. Pomerantz if would like to share anything with the audience. Mr. Pomerantz read a prepared statement of introduction outlining his management philosophy and his goal to make Westtown Township more citizen centric. The entire speech is attached to these minutes.

Ms. De Wolf then made a motion to adjourn the meeting. Mr. Yaw seconded the motion. The organizational meeting adjourned at 8:14 p.m.

January 6, 2020

My name is Richard Pomerantz. I was born in Montreal, will always have been a proud Canadian, just as I am a proud naturalized American Citizen who, since coming to this country has always sought to give back—as that was my upbringing, and who I am.

I am proud that one cousin of mine was in recent years the Justice Minister of Canada, the equivalent of our US Attorney General. Just as I am proud of another cousin, who today plays a significant role with the RCMP. Just as I am proud and humbled by my swearing in tonight as Westtown Township Supervisor.

Simply put, it is in my family DNA to serve.

My wife Bobbie and I have been residents of Westtown since 1986, though our Strategy Consultancy has allowed us the privilege of working and living for extended periods of time all over the world, with all of the exposure to different cultures and ideas and experiences and people that has given us. But to us, Westtown is home.

Shortly after moving to Chester County from Minneapolis where we were both very actively engaged in our community at the local, state and national levels, we received a call from someone whose name is synonymous with this region: the developer Willard Rouse.

When he called we knew he'd already changed the face of Philadelphia forever in breaking the mold when it came to the height of downtown structures, by daring to propose and build taller than William Penn's hat on City Hall.

At the time, ensconced in his still nascent Chester County corporate park that would become the Great Valley we know today, Bill posed a question to us: "what are we? What do we have the capacity to become? How can we be the best, how can we do it better?"

The answer we brought to him, in the broadest terms, was to recognize that change was already happening. Businesses were dramatically changing. Those who would be residents of his Great Valley might come to Chester County for its beauty. But he needed to recognize that they were different people. From different cultures. With different mindsets and backgrounds and life experiences. With different and expansive personal and professional capabilities. Different educational experiences and expectations...With EVOLVING challenges... EVOLVING needs... EVOLVING expectations. EVOLVING ideas as to how to effectively inhabit and participate in making their chosen communities the best they can be. Everything was EVOLVING and would continue to do so. Enhancing all that was here, building on it with all they brought with them. Needing an adaptive infrastructure to facilitate this. And willing to do what it takes to make this happen.

The Westtown that I have come to know since 1986 has reflected this evolution too—but in so many ways has fought it. As a member of the Planning Commission and as its Chair for the past six years and Co-Chair of the Comprehensive Plan Task Force and during the campaign, I have come to meet bright, capable people with diverse backgrounds and life and work experiences. With diverse skills and expertise and ideas that they generously could be called on to help Westtown be the best it is capable of being.

Conversely there have been a minority of loud voices who say: “Westtown is just fine the way it is. Always was, and if it ain't broke there's nothing to fix. It has worked just fine for 300 years since William Penn.”

But look around: Westtown HAS been changing all along. Just as Chester County was changing for Willard Rouse —it has been changing all around us for Westtown. Some might say, mowing us down in its path.

Our challenge is and always has been how to best harness our enormous capabilities and resources and use best practices to best position us not just for today, but for the evolving future for ALL of our residents and stakeholders.

And also recognize that we need not “invent it all here”—we can learn so much from the experiences of others if we are willing to open our minds to possibilities, rather than face squarely to the past and only what came before us as all there will ever be.

The experience of campaigning to be Supervisor and the time since election day has been eye opening. It is an open secret: I bring a different set of eyes and life skills. I look at things from the perspective of one who by the very nature of my life and work experience has been handed extraordinary challenges, some smaller and others with literally billions of dollars in ongoing impact, with an ABSOLUTE EXPECTATION, REQUIREMENT, of tangible, measurable results.

I look at all aspects of operations. Of missions and strategies. Of Governance....the nature of organizations and the ways in which to make them most effective to produce desired—expected—ends. Understanding the need to constantly assess changing needs and plan for them. Of understanding concurrent yet also seeming conflicting directions, because ultimately as a township we have multiple services to provide.

And make no mistake: WE ARE IN THE SERVICE BUSINESS. Albeit within the realm of the PA and US Constitution.

That Westtown is in the Service Business might come as a surprise to some.

I know first-hand how it felt as a resident to be ignored, marginalized and trivialized by those representing the township.

Looked on as if it is OUR job as residents to serve the needs of the Township rather than the other way around.

It seems so many of us have been there: When one's calls do not get returned. When they are, but no one follows up, or does so only when things have devolved into a crisis of sorts. When circumstances should be dealt with by the township yet instead are casually foisted off so that they turn neighbor against neighbor. Or when longstanding requests if not outright demands for attention to specific changes in direction are totally ignored.

For illustration purposes only, take what has evolved as the saga of open space over the years:

When residents have called for an open space referendum so that RESIDENTS—WE—might decide how much open space is wanted and whether and how they are willing to structure, invest in and pay for it.

Residents have been pushed back over the years with admonition that:

“... it is way too expensive...”

“...we don't have \$40 million or any millions...”

“It would take a referendum.....that takes years.....it is too hard.....there is no one to do it.....the public needs to be 'educated'the public is not smart enough to know what the issues are, they don't understand, they need to know all the reasons why this is so they know what they are voting for.”

They might just as well have said: “get lost.”

EVEN IF there were productive ways to invest in our open space through open space alliances and funding sources as have nearly every town around us.

What makes this so interesting is this Township has proven referenda are doable when leadership supports it.

As it did to allow us to vote on whether a supermarket should be allowed to sell beer and wine in its local markets.

My point here is not about open space per se, but rather that for far too long we have lacked a vision and direction and objectives and --not just land development--strategies and action plans which are implementable and measurable, and results driven.

That structure the town around the needs of its residents and stakeholders rather than around those that run it.

And recognize creative organized purposeful participation by resident stakeholders is a good thing...not something to be rejected out of hand.

Other towns have found this to be doable..... not just in Chester County but in towns all over the country that excel at what they do.

And do so precisely because their bar is set high—rather than low enough to crawl over.

Yes, Westtown has been evolving.

Whilst many of us who love it have come from or been exposed to different possibilities in the many places we have come from, what we have shared is a desire to participate. To give back. To contribute.

And to do so regardless of party affiliation.

One very clear take away from my campaigning is there are many who have come to recognize that we are at a crossroads and that organizing and managing and running ourselves better in every way is not only possible ...but necessary.

Two other points:

I have been asked frequently before, during, and since my election what my vision is for Westtown:

In one word it is for Westtown's culture to be citizen-centric...where its communications are clear, how its organizationally structured makes sense, where every contact from the public is dealt with respect, chronicled, and tracked for appropriate follow up action.

Where public meetings are recorded, and streamed so the public knows first-hand what went on, how the Township deals with issues...

The answer to date has been "it's too difficult...too expensive..."

Yet just look around the region...other Townships—large and small-- have found it doable...but, we have been led to believe:

"No one is really interested...no one attends meetings...no one will watch."

Yet other municipalities have learned: an informed public means a public that has been informed

One final point:

As one whose professional work has been to advise for and not for profit Boards and senior managements, I have learned the most effective Boards are those that focus on the bigger picture...the long term...focused on policy, determine direction, be alert for new opportunities and even more so on the look-out for potential problems, risks, and other vulnerabilities...

Seems sensible...and is certainly doable.

There's a caveat however...

Boards must have confidence that its organization is well and properly structured, its management team has the desire, willingness, ability, the skills sets, to faithfully and effectively carry out implementing the Board's vision... provides the Board with unbiased options as needed for decision making...ensures all its internal and external communications are characterized by clarity and veracity...ensures problems are neither ignored nor allowed to fester...is honest...mitigates potential risks before they become huge problems...

Done well, it's the perfect execution of the basics...

Done well, it will enable Westtown to fulfill its potential to be the best it can be.

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown
Monday, January 6, 2020 – 7:30 PM

In attendance were Chair Dick Pomerantz, Vice Chair Carol De Wolf, Police Commissioner Scott Yaw, and Township Manager Rob Pingar. There were 16 guests.

I. Call to Order

Mr. Pomerantz called the meeting to order at 8:32 PM.

II. Approval of Minutes (December 16, 2019)

Ms. De Wolf made a motion to approve the December 16, 2019 Board of Supervisors meeting minutes. Mr. Yaw seconded the motion. There were no other comments and the motion was approved 2-0, with Mr. Pomerantz abstaining because he was not a supervisor at the December 16, 2019 meeting.

III. Executive Session (January 6, 2020)

Mr. Pomerantz apologized for the delay in starting the meeting. He reported that the Board held an Executive Session after their Organization meeting to discuss a personnel matter. There was no public workshop session.

There were no comments or questions on the workshop.

IV. Public Comment (Non Agenda Items)

Mr. Pomerantz stated that the Board was going to consolidate Public Comment Non-Agenda Items with Public Comment All Topics.

V. New Business

A. Planning Commissioner Resignation – Dick Pomerantz

Mr. Pomerantz made the motion to accept his resignation from the Planning Commission. Mr. Yaw seconded the motion. There were no comments or questions and the motion was unanimously approved.

B. Resolution 2020-01 – 2020 Township Fee Schedule

Ms. De Wolf made a motion to approve Resolution 2020-01 establishing the 2020 Township Fee Schedule for fees and charges imposed by Westtown Township and Township consultants pursuant to the Code of Westtown. Mr. Yaw seconded the motion. Mr. Pingar stated that the Fee Schedule is posted on the township website, and was included in tonight's meeting materials that were sent out on the Township listserv. There was no public comment and the motion was unanimously approved.

C. Resolution 2020-02 – Township Manager Annual Compensation

Mr. Pomerantz asked if the Board had any comments on this item. Ms. DeWolf expressed reservation with the level of the salary for Mr. Pingar, based on comparable townships to Westtown. Mr. Pomerantz then made a motion to approve Resolution 2020-02 to set the Township Manager's annual compensation commensurate with the duties and responsibilities of the position and the Township Manager's performance. Mr. Yaw seconded the motion.

Myron Grubaugh (1024 Dunvegan Road) asked the salary amount. Ms. De Wolf replied that manager's salary is \$147,669.

Michelle Ritchie Barbacane (129 Hidden Pond Way) stated that Ms. De Wolf's comments were very vague, and asked her to elaborate. Ms. De Wolf stated that she opposed Mr. Pingar's salary increase when the previous Board reviewed salaries last year.

Mr. Pomerantz stated that Article XIII of the Second Class Township Code and Chapter 22 of the Code of Westtown requires that the annual compensation of the Township Manager be set by resolution of the Board of Supervisors, and that is the reason for this vote.

Mr. Pingar quoted Chapter 22 of the Township Code, which states that the Township Manager's compensation shall be set forth in the township budget. He stated that his proposed salary was approved by the previous Board by their approval of the 2020 Budget. Mr. Pingar also stated that when salaries for all staff members were being decided, he provided the Board with a very comprehensive analysis of all positions in the township. This showed that Westtown's compensation for Township Manager is consistent with other municipalities in the COG area. Ms. De Wolf disagreed with some of the municipal comparisons.

John Phillips (102 Hidden Pond Way) asked if the Township Manager salary is performance based as well. Ms. De Wolf replied that it is.

Pam Boulos (200 Cheyney Drive) asked Ms. De Wolf when the 2020 Budget was approved. Ms. De Wolf replied that it was approved at the December 16, 2019 Board of Supervisors meeting. Ms. Boulos asked which townships were included in the salary analysis provided by Mr. Pingar. Ms. De Wolf stated that they were East Bradford, East Goshen, East Whiteland, Easttown, Upper Uwchlan, Uwchlan, and West Whiteland Townships. Ms. Boulos offered her strong support of the proposed compensation of the Township Manager.

Jim Cahill (9 Jacqueline Drive) stated that he has lived on Jacqueline Drive for 42 years and is unhappy with the way the township has been operating.

There were no other comments. The motion passed 2-0, with Mr. Pomerantz abstaining.

VI. Announcements

Mr. Pomerantz made the following announcements:

- A. Christmas Tree Collection – Saturday, January 11.** Please remove all ornaments, lights, garland, and tinsel. Trees in plastic bags will not be collected.
- B. Township office closure – Monday, January 20 for Martin Luther King Day.** The Board of Supervisors will meet on the Tuesday following the holiday.
- C. Toll/Crebilly Conditional Use Hearing – 6 PM, Thursday, January 30 at Rustin High School.** The Board of Supervisors will decide on any remaining requests for party status after which Toll Bros. will begin presenting testimony and evidence in support of their application.
- D. Historic Commission Vacancy –** The township is accepting applications for appointment to the Historical Commission. The Historical Commission meets at 6:00 PM on the third Thursday of the month at the Westtown Township Administrative Building. If you would like to get involved, please send your letter of interest and resume to the Township Manager, Rob Pingar.
- E. Planning Commission Vacancy –** The township is accepting applications for appointment to the Planning Commission. The Planning Commission meets at 7:30 PM on the Wednesdays following the Board of Supervisors meetings. If you would like to get involved, please send you letter of interest and resume to the Township Manager, Rob Pingar.

VII. Public Comment on All Topics

Jim Cahill expressed his displeasure with how the township has been functioning the last few years. He states there is too much overdevelopment in Chester County in general. He expects increased traffic in Westtown Township as a result, particularly on Jacqueline Drive.

Representative Carolyn Comitta (115 S Brandywine Street, West Chester) introduced herself as Westtown Township's State Representative. She offered her congratulations to Mr. Pomerantz for his election to the Board of Supervisors. She stated that she has an office in West Chester Borough and encourages both residents and township officials to reach out to see how she can be a resource to the township. Mr.

Pomerantz thanked Representative Comitta for how welcoming and responsive her team was during his campaign.

Vince Marrow (100 McFadden Road, Chadds Ford) encouraged Westtown Township residents to get involved with the township. He stressed the importance of allowing oneself to be vulnerable in order to see positive change.

John Phillips expressed concerns with the new Ducklings Day Care Center and its effect on the Arborview Community. He stated that the trees that were planted for visual and protective screening do not meet the standards of township regulations due to their small size. He also raised his concerns regarding steps taken to comply with noise protection from RT 202 and Orvis Way. Ms. De Wolf commented that a meeting will be scheduled with Mr. Phillips and the township to discuss this further.

Mr. Pingar stated that Ducklings Day Care is hoping to obtain a Certificate of Occupancy this month. Mr. Phillips went on record asking that this not be provided until all regulations have been addressed. Ms. De Wolf replied that it may not be possible to keep them from opening their doors if they have followed the approved development plans.

Mr. Pomerantz asked Mr. Pingar for his thoughts on this matter. Mr. Pingar replied that this issue goes back almost fifteen years with the approval of the Arborview Land Development Application. Those previous approvals have dictated how the commercial lot was developed. Mr. Phillips rejected this statement and maintained that the community's concerns have not been addressed in the intervening years.

Mr. Pomerantz asked Mr. Phillips about the reaction of the rest of the Arborview Community to the development. Mr. Phillips explained the many steps homeowners in the neighborhood have had to take to protect the safety of their community. Mr. Pomerantz suggested they revisit these concerns after the meeting the township intends to schedule with Mr. Phillips.

Lauren Hoffman (100 Hidden Pond Way) stated that she and her husband reviewed all records regarding the Ducklings Lot and Connector Road when the development was first proposed in 2015. She expressed similar concerns to Mr. Phillips' regarding regulations that have not been complied with.

Phil Anderson (101 Hidden Pond Way) asked for clarification on where the Board gets the authority grant variances from zoning ordinances. He stated that he had previously posed this question to the township solicitor with no response. Mr. Pingar replied that he will follow up with Mr. McKenna for an answer.

Michelle Ritchie Barbacane added her opinion that, while development plans were approved when the area was a vacant lot, Arborview is an established community and deserves the township's renewed consideration. Mr. Phillips seconded her statement.

There were no other comments or questions.

VIII. Payment of Bills

Mr. Pomerantz made a motion to approve the General Fund bills in the amount of \$520,257.57, Wastewater Fund bills in the amount of \$54,242.26, and Capital Projects Fund bills in the amount of \$115,734.23, for a grand total of \$690,234.06. Mr. Yaw seconded the motion. There were no additional questions or comments, and the check registers were unanimously approved.

IX. Adjournment

Mr. Pomerantz made a motion to adjourn the meeting. Ms. De Wolf seconded the motion. The motion was unanimously approved and the meeting adjourned at 9:38 PM.

Respectfully submitted,

Robert Pingar
Township Manager

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown

Tuesday, January 21, 2020 at 7:30 PM

Present were: Chair Dick Pomerantz, Vice Chair Carol De Wolf, Police Commissioner Scott Yaw, Township Manager Robert Pingar, Police Chief Brenda Bernot, Township Solicitor Stacey Fuller, Parks & Recreation Commissioner Meghan Hanney, and Planning Commissioner Steve Rodia. There were 8 guests.

I. Pledge of Allegiance & Call to Order

Mr. Pomerantz called the meeting to order at 7:39 PM, and asked Scout Christopher McDermott to lead the Pledge of Allegiance.

II. Approval of Minutes (January 6, 2020)

Mr. Pomerantz asked if there were any comments on the minutes. Ms. De Wolf made a motion to table approval of the January 6, 2020 Board of Supervisors meeting minutes. Mr. Yaw seconded the motion. There were no comments, and the motion was unanimously approved.

III. Summary of Board of Supervisors Executive Session – January 13, 2020

Township Solicitor Stacey Fuller stated that the Board held an Executive Session on January 13, 2020 to discuss the Toll Brothers/Crebilly litigation.

IV. Summary of Board of Supervisors Workshop (January 21, 2020)

Township Solicitor Stacey Fuller stated that the Board held an Executive Session to discuss pending litigation regarding the Quakers Ice Rink. Mr. Pingar stated that in the public session of the workshop, the Board discussed the process for filling vacancies on several township boards and commissions. Mr. Pingar reported that the Board also considered roofing options for the WEGO Police Department building. Finally, Ms. De Wolf stated that the Board discussed DCNR Grant opportunities.

Phil Anderson (101 Hidden Pond Way) asked if the Board discussed grants for beautification of the jug handle at Skiles Blvd. Ms. De Wolf stated that the Board did not discuss that specific project, but said the Board would put the topic on a future workshop.

Meghan Hanney (323 Ponds Edge Road) asked for more information about the DCNR Grant. Ms. De Wolf stated that the DCNR grant could be used for recreational infrastructure at Oakbourne Park. Mr. Pingar elaborated, explaining that the grant funds could be used for projects such as improved parking, and redoing the basketball and/or tennis courts.

There were no other questions or comments.

V. Departmental Reports

A. Westtown - East Goshen Police (WEGO) – Chief Bernot

Chief Bernot stated that WEGO officers participated in Beards for Charity and raised \$40,000 for Unite for Her breast cancer support, and also donated money to support the family of a fallen officer. Next year, Chief would like to expand the program to include citizen participation. She also stated the department visited a facility before the holidays for a juvenile investigation. During the visit, the officers determined that the facility did not have the means to provide anything for Christmas for the children housed there. The WEGO administrative staff and officers purchased gifts so that each child had something to open on Christmas. She stated that the department intends to extend its charitable giving throughout the year.

Chief also encouraged residents to participate in their home camera registry program to deter crime and promote public safety. She assured residents that the police do not monitor the cameras registered in the program. She explained that if a crime occurs in the area of a registered camera, the police may contact the owner of the camera to ask them to provide video surveillance footage. The police only see what the camera owner provides. The registration form is available on the police website. She asked residents to help police solve crimes in our community by registering their cameras.

There were no questions or comments.

B. Parks & Recreation Commission (P&R) – Meghan Hanney

Ms. Hanney stated that at their January 14 meeting, P&R appointed their officers for 2020 (Ida Fritsche was reappointed as Chair, Meghan Hanney as Vice Chair, and James Brookover as Secretary). They discussed their 2020 events and programs including the Egg Hike on April 4, Children's Summer Series, Summer Movie Nights, and Westtown Day on October 4, and the Winter Festival in December. The commission is also hoping to host a stormwater event at Tyson Park and perhaps a Murder Mystery night at Oakbourne.

Mr. Pingar suggested that the commission consider hosting one of the Children's programs at Tyson Park to show people the improvements made at the park last year.

Mr. Pomerantz asked for a post-mortem on Westtown Day last September. Ms. Fritsche said there were some logistical issues, which they plan to address this year. They might relocate the vendors next year and make some changes to the parking.

Donel Manke, 909 Tyson Drive, asked about Larchbourne Park. Ms. De Wolf stated that she thinks it needs attention and could become a nice pocket park.

There were no other questions or comments.

C. Planning Commission (PC) – Steve Rodia

Mr. Rodia reported that their PC meeting on January 8 was one of the shortest he could recall. The four PC members present at the meeting unanimously elected Russ Hatton as Chair and Will Ethridge as Secretary, but tabled electing a Vice Chair until the Board makes appointments for the two vacancies. Mr. Rodia stated that the PC plans to review the list of proposed ordinance updates at their February 4 meeting.

Phil Anderson asked the purpose of reviewing ordinances. Mr. Rodia replied that the PC routinely reviews ordinances to keep them current. Mr. Anderson asked if the PC reviews ordinances for compliance with the Municipal Planning Code (MPC) and state constitution. Ms. De Wolf replied that the township's legal counsel reviews all ordinance changes.

There were no other comments or questions.

D. Manager's Report – Rob Pingar

Mr. Pingar provided an update on the Sunoco pipeline work, stating that the Dept. of Environmental Protection (DEP) imposed \$30 million in fines, but lifted restrictions on Sunoco's permit, so they are able to resume work. Westtown was not affected by the stop work order, and the second pipeline is expected to be completed this spring.

Mr. Pingar reported that the township is beginning to prepare for the 2020 Road Maintenance Project bid. Winter weather often impacts the roads and influences the selection of roads included in the program. The township is also preparing for the upcoming Toll Brothers/Crebilly II Conditional Use hearings.

Mr. Pingar stated that a Road Foreman was recently hired to fill the opening created by the untimely passing of Robert Doan last fall. The new employee will start in early February. The township is also interviewing for the open Staff Accountant position.

Ms. De Wolf commented on the poor condition of Westtown Road. Mr. Pingar reminded her that Westtown Road is state owned and maintained, but said he would call PennDOT. Mr. Rodia asked if the township can make temporary repairs on a state road. Mr. Pingar replied that the township does not maintain state roads due to liability issues that could result from making unauthorized repairs. He added that the township notifies the maintenance unit of PennDOT, but they have limited manpower and equipment.

There were no other comments or questions.

VI. Public Comment (Non Agenda Items)

Phil Anderson (101 Hidden Pond Way), asked when the Executive Session held on January 13th, 2020 was scheduled. Mr. Yaw replied the scheduling of Executive Sessions varies, but that the January 13th meeting was scheduled sometime between the January 6 Board of Supervisors meeting and January 13. Mr. Anderson asked if the public was permitted to attend Executive Sessions, to which Mr. Yaw replied that Executive Sessions are not open to the public.

Mr. Anderson then asked for the definition of "field changes," stating that he has not been able to find it defined in any ordinances. Mr. Pingar responded that a field change is a change made in the field, based on conditions found in the field. Mr. Anderson asked who had the authority to approve field changes and questioned why field changes are not subject to public notice and review. Mr. Pingar replied that field changes may be approved by a township consultant, the Director of Public Works, or Township Manager. Mr. Pingar commented that these types of changes do not require public notice, as they are generally considered minor and immaterial and do not warrant additional review.

Mr. Anderson also asked what section of the MPC authorizes the Board of Supervisors to grant variances from zoning ordinances. Ms. Fuller stated that as the township solicitor, she was not in a position to answer questions from the public. Mr. Anderson asked if the Board is reviewing whether conditional uses are not in compliance with the law. Mr. Pomerantz stated that the Board will discuss this with their legal counsel.

Christopher McDermott (1025 Dunvegan Road) from Scout Troop 93 was in attendance to fill a requirement for a merit badge. Christopher shared that he enjoys camping and is working towards becoming an Eagle Scout. He stated that the values promoted in scouting have helped him be a better person. The Board congratulated Christopher on his efforts, and he received a hearty round of applause from all those present.

There was no other public comment.

VII. Old Business

A. Oakbourne Mansion Exterior Repairs Project – Request for Payment No. 4

Mr. Pomerantz stated that Linn Architects evaluated the invoice submitted by R.C. Legnini Company, Inc. for work completed on the Oakbourne Mansion Exterior Repairs Project, and recommended payment in the amount of \$60,508.70, which reflects 10% retainage. Ms. De Wolf made a motion to approve Payment No. 4 to R.C. Legnini Company, Inc. in the amount of \$60,508.70. Mr. Yaw seconded the motion. There was no public comment, and the motion was unanimously approved.

B. Oakbourne Road Bridge Replacement Project - Request for Payment No. 5/Final

Mr. Pomerantz stated that Carroll Engineering evaluated the invoice submitted by Road-Con, Inc. for work completed on the Oakbourne Road Bridge Replacement Project, and has recommended final payment in the amount of \$15,165.35. Ms. De Wolf made a motion to approve final payment

to Road-Con, Inc. in the amount of \$15,165.35. Mr. Yaw seconded the motion. There was no public comment, and the motion was unanimously approved.

C. Arborview Commercial Lot – Escrow Release No. 2

Mr. Pomerantz stated that in their review letter dated December 31, 2019, Cedarville Engineering recommended Escrow Release No. 2 for the Arborview Commercial Lot (Ducklings Early Learning Center) land development project in the amount of \$145,182.20. Ms. De Wolf made a motion to approve Escrow Release No. 2 for the Arborview Commercial Lot (Ducklings Early Learning Center) land development project in the amount of \$145,182.20. Mr. Yaw recused himself from voting on the motion, based on a conflict of interest noted in his memo dated July 16, 2018. Mr. Pomerantz seconded the motion. There was no public comment and the motion was approved 2-0, with Mr. Yaw abstaining.

D. Ordinance 2020-03, Signs – Authorize Act 247 review

Mr. Pomerantz stated that this is an ordinance amendment to modify the Code of Westtown, Chapter 170, Article XVIII - Signs. This ordinance amendment is a comprehensive update of Article XVIII, in consideration of the US Supreme Court “Reed” case, to ensure that sign regulations are content-neutral, updating regulations governing billboards, and making allowances for LED signage. This motion was previously considered by the Board on 9/16/19; however, a property owner objected to certain provisions and the motion was tabled. Thereafter, minor changes were made to the ordinance wording. That property owner is now satisfied that the ordinance amendments will not adversely impact that property.

Ms. De Wolf made a motion to authorize Act 247 Review of Ordinance 2020-03. Mr. Yaw seconded the motion. Mr. Yaw commented that this ordinance amendment has been in development for nearly four years. There was no other public comment, and the motion was unanimously approved.

VIII. New Business

A. James Benoit Thornbury Township Police Commissioner

Mr. Pomerantz explained that under terms of the December 4, 2018 Westtown East Goshen (WEGO) Police Agreement, both Townships are to appoint a “citizen-at-large” member to serve on the WEGO Police Commission by February 1st of each year. Under the terms of an agreement between the Commission and Thornbury Township (the contracting municipality), that citizen-at-large may be a representative offered by the Board of Supervisors of Thornbury Township. At their January 6, 2020 re-organization meeting, the Thornbury Township Supervisors appointed Jim Benoit as their Police Commission representative.

Ms. De Wolf made a motion to approve Thornbury Township Supervisor, James Benoit, as a Citizen-At-Large member of the Westtown East Goshen Regional Police Commission for 2020. Mr. Yaw seconded the motion. There was no public comment and the motion was unanimously approved.

B. Ordinance 2020-01, Repeal of Ordinance 2019-05 – Authorize Act 247 Review

Mr. Pomerantz explained that Ordinance 2019-05 was adopted by the Board of Supervisors on August 19, 2019 to amend Chapter 170 of the Code of Westtown, Articles II, V, IX, XV and XX. These ordinance amendments were intended to produce new residential developments that more closely align with the ordinances’ goals and intents, including yielding public open spaces of greater community benefit and value. Subsequent to the adoption, it was discovered that Exhibit “A” referenced in Ordinance 2019-05 was not attached when the ordinance was advertised for adoption.

Ms. De Wolf made a motion to authorize Act 247 Review of Ordinance 2020-01 to repeal Ordinance 2019-05. Mr. Yaw seconded the motion. There was no public comment, and the motion was unanimously approved.

C. Ordinance 2020-02 - False Alarm Ordinance Amendment – Authorize Advertisement

Mr. Pomerantz explained that this is an ordinance amendment to modify the Code of Westtown, Chapter 45 - Alarm Systems. This amendment will create two tiers of alarms: False Alarms (non-fire) and False Fire Alarms. The purpose of this ordinance amendment is to create two tiers of false alarm fees, as well as to update the fee schedule. This amendment also adds an improved definition of the rolling twelve-month period during which false alarm fees are assessed. Once this amendment is adopted, it will be followed by a resolution that will add the new fee structure to the annual fee schedule, separating it from the ordinance to make it easier to make future adjustments.

Ms. De Wolf asked for clarification on the changes that were made to the ordinance. Ms. Fuller stated that this proposed ordinance amendment simply pulls the penalty language out of Westtown's Code, so that it is easier to revise in the future. After this ordinance is approved at a future meeting, a resolution will be prepared to set the false alarm fees.

Ms. De Wolf made a motion to authorize advertisement of Ordinance 2020-02, modifying the Code of Westtown, Chapter 45 - Alarm Systems. Mr. Yaw seconded the motion. There was no public comment and the motion was unanimously approved.

IX. Announcements

Mr. Pomerantz made the following announcements:

- A. Township Vacancies** – The township is accepting applications for appointment to expired and unexpired vacancies on the Planning Commission, Historical Commission, Zoning Hearing Board, and Vacancy Board. If you would like to be considered for one of these vacancies, please send your letter or email of interest and resume to the Township Manager, Rob Pingar. Mr. Pingar commented that the deadline to apply to one of the open position is January 31, 2020.
- B. Toll/Crebill Conditional Use Hearing – 6 PM, Thursday, January 30 at Rustin High School.** The Board of Supervisors will consider any additional requests for party status to this Conditional Use hearing, after which Toll Bros. will begin presenting testimony and evidence in support of their application.

X. Public Comment on All Topics

There was no public comment.

XI. Payment of Bills

Ms. De Wolf asked if there was any change to mileage reimbursement rates for the township. Mr. Pingar reminded the Board that several years ago, the Board approved a resolution that the township would follow the IRS mileage reimbursement rate. Ms. De Wolf also asked about the payment to Carroll Engineering (CEC) for work on the Sewage Management Program. Mr. Pingar replied that CEC helped with our annual reporting to DEP, and helped to develop several new maps for the program. Ms. De Wolf asked that the information being shared with DEP also be shared with the Board. Mr. Pingar confirmed this and stated that he would provide more details on these invoices in the morning.

Ms. De Wolf made a motion to approve General Fund bills in the amount of \$257,013.60, Wastewater Fund bills in the amount of \$19,632.70, and Capital Projects Fund bills in the amount of \$575,931.13, for a grand total of \$852,577.43. Mr. Yaw seconded the motion. There were no other questions or comments, and the check registers were unanimously approved.

XII. Adjournment

Ms. De Wolf made a motion to adjourn the meeting, seconded by Mr. Yaw. The meeting adjourned at 8:40 PM.

Respectfully submitted,

Robert Pingar
Township Manager

DRAFT

**WESTTOWN TOWNSHIP
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT FOR JANUARY 2020**

ROADS

- ◆ Completed four light salting events of all township roads.
- ◆ Removed broken limbs from Oakbourne Park trees above E. Pleasant Grove Road.
- ◆ Power washed all township road signs to increase nighttime reflectivity, visibility and to extend the life of the sign facing.
- ◆ Cut back encroaching vegetation and tree limbs throughout the township along with cleaning gutters, curb lines, and removing litter.
- ◆ Configured an iPad for in the field PA One Call utility mark-outs utilizing our GIS data.
- ◆ Filled potholes throughout the township as necessary.
- ◆ Straightened and replaced faded and damaged street signs.

BUILDINGS, PARKS, AND OPEN SPACE

- ◆ Annual operational certification of all potable water backflow devices was performed and reported to Aqua.
- ◆ Replaced a section of wind damaged soffit on the Public Works storage building.
- ◆ Checked operation and fluid levels on all standby generators.

OAKBOURNE PARK AND MANSION HOUSE

1. Installed a gate with reflective signs to close the athletic field parking during inclement weather.
2. Installed a memorial bench purchased and assembled by the Friends of Oakbourne.
3. Repaired a failed portion of the basement ceiling and replaced a damaged air distribution duct.
4. Continued project management of the Mansion and Carriage House exterior renovations.
5. Trash, recyclables, and restroom cleaning and maintenance.

PARKS AND OPEN SPACE

1. Plumly Open Space was damaged by a resident in an off-road vehicle. Repairs pending.
2. Installed a Mutt-Mitt dispenser and trash can at Tyson Park and restaked the deer damaged trees.

3. Inspected all playground structures for safety hazards.
4. Inspected stormwater retention basins for proper operation.

WASTEWATER

- ◆ The pump control panel failed at PGPS and is currently out for repairs. A temporary control system is operational, along with a diesel pump in place as a backup.
- ◆ DEP performed an unannounced facility compliance inspection at WCC. No issues were noted; our facility is in full compliance.
- ◆ Configured an iPad for data collection, meter readings, and collection system mapping.

EQUIPMENT MAINTENANCE AND REPAIR

- ◆ 67-20 – Replaced the turbo charger assembly and controller, one air brake chamber, four corroded air lines and replaced a failed salt spreader bearing.
- ◆ 67-25 – Reprogrammed computer for proper PTO operation.
- ◆ 67-22 – Repaired a coolant leak.
- ◆ 67-15 – Replaced a corroded exhaust pipe, mirror, and the cutting edge on the plow.
- ◆ 67-10 – State inspected, oil changed, fuel filter replaced, and starting batteries replaced.
- ◆ 67-64 – Oil changed and cabin air filter was replaced.
- ◆ 67-24 – State Inspected.
- ◆ 67-17 – Replaced the drivers door window track due to a broken weld.
- ◆ 67-14 – Rotated the tires.

FUTURE PROJECTS

- ◆ Complete the Mansion exterior renovation project.
- ◆ Begin Phase 2 Oakbourne building exterior renovation scope of work and compile bid documents.
- ◆ Submit road list for annual road maintenance bid preparation and PennDOT approval.

MARK GROSS
DIRECTOR OF PUBLIC WORKS

WESTTOWN TOWNSHIP PLANNING COMMISSION MEETING MINUTES

Stokes Assembly Hall
1039 Wilmington Pike, Westtown Township
Wednesday, January 22, 2020 – 7:30PM

Present

Commissioners – All Planning Commission (PC) members were present. Also, present was Planning Director, Will Ethridge.

Call to Order and Pledge of Allegiance

Mr. Hatton called the meeting to order at 7:30 PM and led those present in the Pledge of Allegiance.

Adoption of Agenda (JL/SR) 5-0

No changes were made.

Approval of Minutes (SR/JL) 5-0

The Planning Commission Meeting minutes of 01/08/2020 were approved.

Announcements

- The Board has reappointed Jack Embick to the PC.
- PC requested Will Ethridge to let the Board know that they would like to have an opportunity to interview the candidates for a vacant PC seat.
- The second hearing for the Conditional Use for Toll Bros. Crebilly Farm II development is scheduled for January 30 at 6:00PM at Rustin High School. Mr. Hatton announced that Toll Bros. was in the process of presenting a new alternative plan, which might address several recommendations provided by the PC.

Public Comment – Non Agenda Items

- Member of a Boys Scout troupe, Peter Gaffney, was present at the meeting to learn about community and local government.

Old Business

1. Update of Prioritized List of Ordinance/Code Proposed Changes and Status Update – Will Ethridge presented an updated list of proposed ordinance changes and their status that the PC had been working on for several years. The main changes included:
 - a. The Board authorized Act 247 review for the sign ordinance amendments.
 - b. The Board adopted ordinances pertaining to new accessory structure setbacks and conversion of accessory dwelling units into rentals by special exception in 2019.
 - c. The proposed amendments to a bidirectional antenna ordinance are on the list of priorities for 2020.
 - d. The false alarms ordinance amendments, including update definitions and update of the fee schedule, are in front of the Board for consideration.

Mr. Hatton reminded to the PC that the Comprehensive Plan included recommendations that might need to be added to the list.

Mrs. Adler expressed her concern regarding the lack of driveway regulations applicable

to existing properties. She noted that the subdivision ordinance was the only regulation in place to address those, which only applied to newly-build properties. Mr. Ethridge confirmed that the only requirement for the change of driveways currently in place was to be at least 5 feet off the property line. Mr. Hatton requested Mr. Ethridge to research on that.

New Business

None

Public Comment

None

Reports

Mr. Rodia summarized his observations of the BOS meeting for 01/21/20.

Adjournment (WE/KF) 5-0

Meeting was adjourned at 8:05 pm.

Next PC Meeting:

February 5, 2020, 7:30 pm – Township Bldg

PC Representative at next Board of Supervisors Meeting:

February 3, 2020 – Elaine Adler/Russ Hatton

Respectfully submitted,
William Ethridge,
Planning Commission Secretary

RESOLUTION NO. 2020-03

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE TOWNSHIP OF WESTTOWN, CHESTER COUNTY, PENNSYLVANIA,
AUTHORIZING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Township of Westtown Board of Supervisors, on December 16th, 2019, adopted its annual budget for calendar year 2020; and

WHEREAS, the Township of Westtown is authorized under Section 3202 (e) and (f) of the Second Class Township Code to make supplemental appropriations for any lawful purpose from funds on hand and to transfer unencumbered funds from one township account to another.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Township of Westtown, Chester County, Pennsylvania, as follows:

Section 1. The Board of Supervisors hereby appropriates the sum of two hundred-thirty eight thousand (\$238,000.00) dollars from un-appropriated funds on hand in the Capital Reserve Fund, Account #30.120.400, for the purpose of:

- Police Station Building, Roof Replacement

The Board of Supervisors recognizes that such expenditure was not included in the original township budget for fiscal year 2020.

Section 2. This resolution shall take effect and be in force immediately.

DULY ADOPTED this 3rd day of February, 2020, by the Board of Supervisors of the Township of Westtown, Chester County, Pennsylvania, in lawful session duly assembled.

WESTTOWN TOWNSHIP
BOARD OF SUPERVISORS

BY: _____
Richard Pomerantz, Chair

ATTEST:

Carol De Wolf, Vice Chair

Robert Pingar, Secretary

Scott Yaw, Police Commissioner

Check Register

Westtown Township

31-Jan-20

From: 22-Jan-20 To: 03-Feb-20

Check No	Check Date	VendorNo	Vendor	Check Amount	Status
Bank Account: 1 GENERAL FUND					
15406	1/22/2020	6958	Capital One Bank	\$90,082.89	O
15407	1/23/2020	406146	Atlas Flasher and Supply Co, I	\$207.50	O
15408	1/23/2020	7178	Buckley Brion	\$1,670.00	O
15409	1/23/2020	6038	Cedarville Engineering Group	\$1,671.25	O
15410	1/23/2020	1201	Charles A. Higgins & Sons, Inc	\$320.55	O
15411	1/23/2020	7223	Commonwealth of Pennsylvani	\$500.00	O
15412	1/23/2020	7196	GreatAmerica Financial Svcs	\$217.00	O
15413	1/23/2020	7295	Mila Robinson	\$74.26	O
15414	1/23/2020	333	PA American Planning Assoc	\$114.00	O
15415	1/23/2020	314	Proforma Print Marketing	\$74.58	O
15416	1/23/2020	5692	PT Equipment LLC	\$1,349.00	O
15417	1/23/2020	5738	StrategicLink Consulting, LLC	\$1,750.00	O
15418	1/23/2020	860	TrueNet, Inc	\$120.00	O
15419	1/29/2020	543	Chester County Treasurer	\$198.45	O
15420	1/29/2020	31	Gawthrop Greenwood, Attorn	\$16,478.77	O
15421	1/29/2020	1230	Haines Landscaping & Tree S	\$2,300.00	O
15422	1/29/2020	15	Office Basics, Inc.	\$1,137.15	O
15423	1/29/2020	406052	Pennoni	\$2,000.00	O
15424	1/29/2020	5379	TPS Graphics	\$2,700.00	O
15425	1/29/2020	980	USPS- Postmaster	\$1,694.64	O
15426	1/29/2020	7	Westtown-East Goshen PD	\$281,286.53	O
Bank Total:				\$405,946.57	
Bank Account: 8 WASTEWATER FUND					
3435	1/23/2020	405677	Aqua PA General Accounting	\$75.00	O
3436	1/23/2020	6468	Carroll Engineering Corp	\$2,298.18	O
3437	1/23/2020	86	PRESTIGE MAILING SERVIC	\$415.00	O
3438	1/23/2020	1164	Univar USA, Inc.	\$2,710.40	O
Bank Total:				\$5,498.58	
Bank Account: 18 CAPITAL PROJECTS FUND					
1200	1/23/2020	6468	Carroll Engineering Corp	\$814.70	O
1201	1/23/2020	406064	R.C. Legnini Company, Inc.	\$60,508.70	O
1202	1/23/2020	406034	Road-Con, Inc.	\$15,165.35	O
1203	1/24/2020	6468	Carroll Engineering Corp	\$770.00	O
1204	1/24/2020	6468	Carroll Engineering Corp	\$1,155.00	O
1205	1/27/2020	6468	Carroll Engineering Corp	\$1,120.00	O
1206	1/27/2020	6468	Carroll Engineering Corp	\$2,380.00	O
Bank Total:				\$81,913.75	
Total Of Checks:				\$493,358.90	