

**Call-In Instructions for Westtown Planning Commission**

**Virtual Public Meeting via the Zoom Platform**

**Wednesday September 9, 2020**

**Meeting Start Time is at 7:30 PM**

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Anyone wishing to participate in the Planning Commission virtual meeting may do so by calling this phone number:

**1-301-715-8592**

When your call is answered, you will be required to enter the meeting ID#:

**867 4197 3543**

If you are prompted for a participant ID, **press #** (a participant ID is not required).

OR you can watch a live-feed of the meeting by clicking on this link:

<https://us02web.zoom.us/j/86741973543>

**If you are prompted for a pass code, enter: 976161**

You may connect to the meeting up to 15 minutes prior to the start time. All attendees will be placed in a waiting area before being permitted into the meeting.

If you have a comment or question for the Board, you may indicate so by pressing \*9. This will alert the meeting host that you have a question or comment. The host will recognize each caller one at a time by phone number and that caller will be unmuted at which point they may speak to the Board. Please begin your comment or question by first identifying yourself by name and address.

Please note that this meeting will be recorded. This recording will include your voice if you choose to address the Board, as well as the Board's answer.

Due to the online nature of the call-in system, there is a slight audio delay so we ask that you please take your time and be patient. There will be a slight pause when one person finishes speaking and another person starts. While in this virtual meeting, we ask that you conduct yourself in a civil manner. Any conduct deemed inappropriate (language, etc.) will result in your being removed from the meeting by disconnecting your call.

Residents are encouraged to submit comments or questions in writing prior to the meeting, to [administration@westtown.org](mailto:administration@westtown.org). Comments and questions for this meeting will be accepted until noon on the day of the meeting.

No in-person attendance at the Township Building will be permitted.

If you wish to participate in this meeting and are a person with a disability requiring an auxiliary aide, service, or other accommodation to participate please contact the Board of Supervisors at (610) 692-1930 **by 12pm on September 9, 2020** to discuss how the Township can best accommodate your needs.