



Westtown Township
1039 Wilmington Pike
West Chester, PA
19382
Ph: 610-692-1930

WESTTOWN TOWNSHIP HIGHWAY OCCUPANCY PERMIT APPLICATION

HOP No.
FOR TWP. USE

Any work performed within the right-of-way of a Township road requires submission of this form along with a sketch showing location and details of proposed work. Any work performed on a Township road over, under, or within the limits of a limited access state highway requires a state permit. Permit fee shall accompany application.

APPLICANT INFORMATION

Applicant/Owner	
Address	
City	Zip Code
Phone	*Permit will be sent via e-mail if a valid e-mail address is provided.
Email*	

LOCATION OF WORK TO BE COMPLETED

Street Address: _____

Application Fee: _____

Inspection Fee: _____

Total: _____

Check # _____

Permit fee must be submitted with application. Fee schedule on next page.

Project Contact: _____

Date work is scheduled to begin: _____

Approximate date when work will be completed: _____

If utility: Opening over 36 sq. ft. along and/or across highway _____ FT. _____ FT. _____ FT.
(IN PAVEMENT) (IN SHOULDER) (OUTSIDE SHOULDER)

If utility: Installation Emergency Repair Repair Replace Service Connection or Disconnection Removal

If driveway: Anticipated average daily traffic: ADT cars _____ ADT trucks _____ ADT buses _____ TOTAL ADT _____

DESCRIPTION OF PROPOSED WORK

IN NO EVENT SHALL TOWNSHIP OR ANY OF ITS REPRESENTATIVES BE LIABLE FOR DIRECT, CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ANY OTHER DAMAGES ARISING OUT OF, RELATING TO, OR IN CONNECTION WITH ANY WORK PERFORMED OR MATERIALS ABANDONED BY APPLICANT OVER, UNDER OR WITHIN THE TOWNSHIP ROAD AND/OR RIGHT-OF-WAY, REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT IT WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED. Furthermore, Applicant (as "Indemnifying Party") shall indemnify, hold harmless, and defend Township and its managers, officers, directors, employees, agents, affiliates, and successors (collectively, "Indemnified Party") against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including professional fees and attorneys' fees, that are incurred by Indemnified Party, arising out of any claim related to or in connection with any bodily injury, death of any person, or damage to real or tangible personal property caused by or related to Indemnifying Party leaving behind, abandoning or otherwise failing to remove old, no longer operational components and/or materials from over, under or within the Township Road and/or Right-of-Way, including but not limited to piping, wiring, cement and all other similar materials and related infrastructure.

The Applicant is (an individual) (a corporation) (a partnership) (a limited liability corporation) (a governmental organization)

DATE SIGNED: _____ PRINT APPLICANT'S NAME _____

Applicant's SIGNATURE _____

Township Use:	DENIED	APPROVED	Permit Issue Date: _____
Township Representative Signature _____			

HIGHWAY OCCUPANCY PERMIT

Permit # _____

FEE CALCULATION SHEET

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing the permit, including the preliminary review of the site location.

1) Application Fee	Unit Fee	Number of Units	Total
a) Utility	\$50.00		
b) Driveways			
(i) minimum use <i>(e.g. single-family dwelling, apartments with five or fewer units)</i>	\$15.00		
(ii) low volume <i>(e.g. office buildings, car washes)</i>	\$30.00		
(iii) medium volume <i>(e.g. motels, fast food restaurants, service stations, small shopping plazas)</i>	\$40.00		
(iv) high volume <i>(e.g. large shopping centers, multi-building apartment or office complexes)</i>	\$50.00		
c) Other <i>(e.g. bank removal, sidewalk and curb)</i>	\$20.00		
2) Supplement Fee <i>(each six month time extension) (each submitted change)</i>	\$10.00		
3) Emergency Permit Card <i>(each card)</i>	\$5.00		
4) Exemption <i>(see back for list of exemptions)</i> None			
Applicant Fee Total:			

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

5) Driveways	Unit Fee	Number of Units	Total
a) Each minimum use driveway	\$10.00		
b) Each low-volume driveway	\$20.00		
c) Each medium-volume driveway	\$35.00		
d) Each high-volume driveway	\$50.00		
6) Surface Openings <i>(These fees are calculated on the total linear feet of the opening being permitted within the different areas of the right-of-way)</i>			
a) Total Linear feet of opening <i>(each 100 foot increment or fraction thereof):</i>			
(i) Opening in pavement	\$40.00		
(ii) Opening in shoulder	\$20.00		
(iii) Opening outside pavement and shoulder	\$10.00		
b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.			
7) Surface Openings of Less Than 36 Square Feet <i>(e.g. service connections performed independently of underground facility installation, pipe line repairs) (each opening)</i>			
(i) Opening in pavement	\$30.00		
(ii) Opening in shoulder	\$15.00		
(iii) Opening outside pavement and shoulder	\$10.00		
If an opening simultaneously occupies two or more highway access areas identified in subparagraphs (i)-(iii), only the higher fee will be charged.			
8) Above-Ground Facilities <i>(e.g. poles, guys and/or anchors if installed independently of poles)</i>			
a) Up to 10 physically connected above-ground facilities <i>(each continuous group)</i>	\$20.00		
b) Additional above-ground physically connected facilities <i>(each pole with appurtenances)</i>	\$2.00		
9) Crossings <i>(e.g. "overhead" triples, conveyors or pedestrian walkways and "undergrade" subways or mines)</i>	\$80.00		
10) Seismograph-Vibroreis Method <i>(e.g. prospecting for oil, gas)</i>			
a) First mile	\$50.00		
b) Each additional mile or fraction thereof	\$5.00		
11) Non-Emergency Test Holes in Pavement of Shoulder <i>(each hole)</i>	\$5.00		
12) Other <i>(e.g. bank removal, sidewalk and curb)</i>	\$20.00		
Inspection Fee Total:			
Grand Total:			

This fee schedule is in compliance with Title 67 Pennsylvania Code, Section 441.4. (as of 12/31/09)

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The commonwealth
- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement opening will be charged.
- 3) Governmental authorities organized under the laws of the commonwealth
- 4) The federal government
- 5) Charitable organizations that are in compliance with the Institutions of Purely Public Charity Act of 1997 (10 PS 371) (*churches, hospitals, schools, charitable insitutions, veterans' organizations, non-profit orgnizations*)
- 6) Utility facility owners for:
 - a) The installation of street lights at the request of PennDOT or the township.
 - b) The replacement or renewal of their facilities prior of a township resurfacing project, after notice from the township.
 - c) Facilities moved at the request of PennDOT or the township.
 - d) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee will be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township.

WESTTOWN TOWNSHIP
HIGHWAY OCCUPANCY PERMIT
ROAD RESTORATION DETAIL

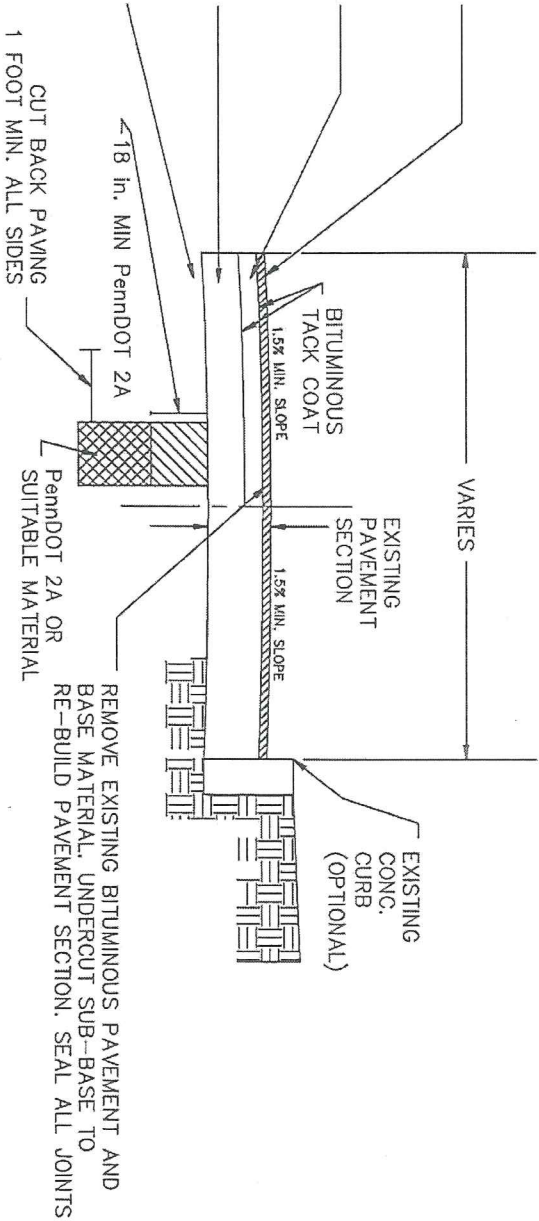


SUPERPAVE VOLUMETRIC ASPHALT
MIXTURE DESIGN, HMA WEARING COURSE,
PG 64-22, 10.0 TO <30.0 MILLION ESALS
9.5 mm MIX, 1.5" DEPTH, SRL-H

SUPERPAVE VOLUMETRIC ASPHALT
MIXTURE DESIGN, HMA BINDER COURSE,
PG 64-22, 10.0 < 30.0 MILLION ESALS
19 mm MIX, 2" DEPTH

SUPERPAVE VOLUMETRIC ASPHALT
MIXTURE DESIGN, HMA BASE COURSE,
PG 64-22, 10.0 < 30.0 MILLION ESALS,
25 mm MIX, 5" DEPTH*

SUBBASE (NO. 2A), 4" DEPTH



- *MATCH EXISTING OR WHICHEVER IS GREATER
1. IF TRENCH LIES WITHIN TRAVEL LANE, MILL AND OVERLAY ENTIRE LANE.
 2. IF TRENCH LIES WITHIN CENTER OF ROADWAY, MILL AND OVERLAY ENTIRE ROADWAY.
 3. REPLACE PAVEMENT MARKINGS WITH DURABLE REPLACEMENTS (i.e. EPOXY RESIN, HOT THERMOPLASTIC)

PAVEMENT RESTORATION DETAIL
NOT TO SCALE

Chapter 146. STREETS AND SIDEWALKS

[HISTORY: Adopted by the Board of Supervisors of the Township of Westtown as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Broadband and telecommunications — See Ch. 53.

Building construction — See Ch. 57.

Sewers — See Ch. 132.

Article I. Excavations

[Adopted 6-3-1974 by Ord. No. 74-2]

§ 146-1. Permit required.

In accordance with the provisions of § 1156 of Article XI of the Second Class Township Code, *Editor's Note: Former § 1156 of Article XI of the Second Class Township Code was repealed 11-9-1995 by P.L. 350, No. 60, § 1. See now 53 P.S. § 67322.* as amended, no railroad or street railway shall hereafter be constructed upon any Township road, nor shall any railroad or street railway crossings, nor any gas line, water pipe, electric conduits, or other piping, be laid upon or in, nor shall any telephone, telegraph, or electric light or power poles, or any coal tipples or any other obstructions be erected upon or in, any portion of a Township road except under such conditions, restrictions and regulations relating to the installation and maintenance thereof as may be prescribed by permits granted by the Township for such purpose.

§ 146-2. Permit application.

The application for a permit shall be upon a form prescribed by the Township and submitted to the Township in triplicate. The application shall be accompanied by a fee in accordance with the Schedule of Fees set forth by the Department of Transportation for highway occupancy permits and restoration charges. In addition, the applicant shall submit three copies of a sketch showing such dimensions as the location of the intended facility, width of the traveled roadway, right-of-way lines and a dimension to the nearest intersecting street.

§ 146-3. Issuance of permit.

A permit shall be issued to the applicant after all the aforementioned requirements have been met.

§ 146-4. Notice of completion.

Upon completion of the work, the applicant shall give written notice thereof to the Township.

§ 146-5. Inspection; correction of defects; costs.

Upon completion of the work authorized by the permit, the Township shall inspect the work and, when necessary, enforce compliance with the conditions, restrictions and regulations prescribed by the permit. Where any settlement or defect in the work occurs, if the applicant shall fail to rectify such settlement or other defect, within 60 days after written notice from the Township to do so, the Township may do the work and shall impose upon the applicant the cost thereof, together with an additional 20% of such cost.

§ 146-6. Violations and penalties.

Any person who violates or permits a violation of this article shall, upon conviction in a summary proceeding brought before a District Justice under the Pennsylvania Rules of Criminal Procedure, be guilty of a summary offense and shall be punishable by a fine of not more than \$1,000, plus costs of prosecution. In default of payment thereof, the defendant may be sentenced to imprisonment for a term not exceeding 90 days. Each day or portion thereof that such violation continues or is permitted to continue shall constitute a separate offense, and each section of this article that is violated shall also constitute a separate offense.