

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown

Monday, November 7, 2022 at 7:30 PM

Present were: Chair Scott Yaw, Vice Chair Tom Foster, Police Commissioner Dick Pomerantz, Township Manager Jon Altshul, Public Works Director Mark Gross, Assistant Township Manager and Director of Planning and Zoning Maggie Dobbs, Planning Commissioner Kevin Flynn, Historical Commissioner Bob Kodosky, and Township Solicitor Patrick McKenna. Approximately 12 guests were also present.

I. Pledge of Allegiance & Call to Order

Mr. Yaw called the meeting to order at 7:30 PM and led the Pledge of Allegiance. He reported that the Township was recording the meeting on YouTube, and was testing the new AV system and hoped to allow residents to make public comments remotely at its meeting on Monday, November 21. He added that the Board was endeavoring to adjourn tonight's meeting by 8:15 to allow election workers sufficient time to set up the meeting room for tomorrow's general election.

No one indicated they would be recording the meeting.

II. Board of Supervisors Summary of Workshop, November 7, 2022

Mr. Yaw reported that the Board met in Workshop prior to tonight's meeting to discuss the traffic circle signage in Pleasant Grove, a draft social media policy, and a proposal on refuse rates, and to accept public comments.

Mr. Yaw also reported that the Board met in Executive Session prior to tonight's meeting to discuss personnel matters and a legal matter.

III. Approval of Meeting Minutes from October 17, 2022

Mr. Foster made a motion to approve the minutes of the October 17, 2022 meeting. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

IV. Departmental Reports

A. Public Works Department – Mark Gross

Mr. Gross reported on some highlights of the Public Works Department in October, including the conclusion of the 2022 road program and line marking, the installation of traffic signs in Pleasant Grove, repairs to the Blenheim pond caused by one or more beavers, completion of the Sage Road basin retrofit project, installation of the Taylor Stone Monument at the Pleasant Grove Pump Station, and an Eagle Scout project in the Cope Tract undertaken by Kevin Brinks.

B. Planning Commission – Kevin Flynn

Mr. Flynn reported that the Planning Commission would be meeting on Wednesday night to consider a variance application for a proposed pool within the setbacks on Preserve Lane.

C. Historical Commission – Bob Kodosky

Mr. Kodosky reported that the Taylor Family Stone Memorial had been installed and that the Commission planned to hold a ribbon cutting on May 20, 2023. He also noted that the Commission would be discussing the Township's draft social media policy at its next meeting. He also reported that in honor of Veteran's Day, West Chester University would be hosting an exhibition honoring local World War II veterans. He thanked current and former members of the military for their service.

D. Township Solicitor – Patrick McKenna

Mr. McKenna had no report.

E. Township Manager – Jon Altshul

Mr. Altshul reported that Pennoni was finalizing the Oakbourne Park plan design for consideration at the next Board meeting. He added that Cindi King was putting the final touches on the proposed 2023 budget for advertisement on November 21, and that the Township would be able to consider dedication of Rustin Walk within the next couple of meetings.

V. Public Comment (Non-Agenda Items)

Tom Costello, 1031 Preserve Lane, asked for clarification about the status of the Rustin Walk punchlist. Mr. Altshul responded that he was still awaiting the updated punchlist from the Township Engineer, but that his understanding was that the remaining items would be relatively minor.

Steven Lyons, 1208 Eagle Road (West Goshen) recommended that the Township take steps to acquire the Shiloh AME parcel.

VI. Old Business - None

VII. New Business

A. Consider Adoption of Resolution 2022-18 Honoring Peter Flynn

Mr. Yaw made a motion to adopt Resolution 2022-18 honoring Peter Flynn for his contributions to the greater Westtown community and proclaiming Tuesday, November 8, 2022 as Peter Flynn Day in Westtown Township. Mr. Foster seconded. All three supervisors gave brief speeches congratulating Mr. Flynn on his retirement and applauding him for the role he has played in the Westtown community over the past 25 years. Mr. Flynn thanked the Board for recognizing him. The motion passed 3-0.

B. Consider Award of 2023-2025 Solid Waste and Recycling Contract

Mr. Foster made a motion to award the 2023-2025 solid waste and recycling contract bid to AJ Blosenski for a three-year cost of \$3,270,629.83. Mr. Pomerantz seconded. Mr. Foster stated that he was disappointed in the bid results, but that the Township did not appear to have any other options, which was a sentiment that Mr. Yaw and Mr. Pomerantz agreed with. There was no public comment, and the motion passed 3-0.

C. Consider Adoption of Ordinance 2022-09 Regarding Setback Standards for Accessory Structures and Permitted Encroachments into Required Yard Areas

Mr. McKenna clarified that the Township was technically holding a public hearing to adopt the ordinance, which Mr. Yaw acknowledged. Mr. Foster made a motion adopt Ordinance 2022-09 regarding setback standards for accessory structures and permitted encroachments into required yard areas. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

D. Consider Adoption of Resolution 2022-19 Implementing Act 57 of 2022 Regarding Property Tax Penalty Waivers

Mr. Foster made a motion to adopt Resolution 2022-19 Implementing Act 57 of 2022 regarding property tax penalty waivers. Mr. Pomerantz seconded. Mr. Yaw noted that this resolution was mandated by the Pennsylvania General Assembly. The motion passed 3-0.

E. Consider Adoption of Resolution 2022-20 and Amendment of Township Accounting Policies Authorizing the Assistant Township Manager as a Signatory on Township Bank Accounts

Mr. Foster made a motion to adopt Resolution 2022-20 and amend the Township's Accounting Policies to authorize the Assistant Township Manager as a signatory on Township Bank Accounts. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

F. Consider Payment Application #3 to Stonewood Landshaping in the Amount of \$38,658.44 for the Sage Road Basin Retrofit Project

Mr. Foster made a motion to approve payment application #3 to Stonewood Landshaping in the amount of \$38,658.44 for the Sage Road Basin Retrofit Project. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

G. Consider Grant Writing Proposal from Carroll Engineering for Pennsylvania Small Water and Sewer Grant Program for Wickerton Drive and Londonderry Drive Sanitary Sewer Sliplining

Mr. Foster made a motion to approve Carroll Engineering's grant writing proposal for a PA Small Water and Sewer Grant in the amount of \$2,900. Mr. Pomerantz seconded. Mr. Pomerantz asked how likely the Township would be to receive the grant, to which Mr. Altshul, Mr. Gross and Mr. McKenna all indicated that the competition for grants would be stiff, but that it was still worth applying. The motion passed 3-0.

VIII. Announcements

Mr. Yaw made the following announcements:

- A. One Warm Coat Drive through Friday, November 18 at WEGO Building** - The Westtown East Goshen Police Department is again holding its annual coat drive. New or gently used coats, hats, gloves, and scarves for adults and children can be dropped off in the Police Building at 1041 Wilmington Pike through Friday, November 18.
- B. Yard Waste Pick-up on Saturday, November 19 and Saturday, December 3** - Yard waste must be in biodegradable paper bags or containers that can be dumped. Plastic bags are not accepted. Branches under 3" in diameter must be cut approximately 3 foot in length, bundled and tied, and placed at the curb by 7:00 AM on collection day. No rocks, logs, stumps, dirt, or ashes will be taken.
- C. The Township Will Attempt to Allow for Interactive Public Comments at its Meeting on November 21** - Instructions for participating in the meeting remotely will be provided via Listserv and the website on Friday, November 18.
- D. Township will be closed on Thursday, November 24 and Friday, November 25 for Thanksgiving** – Trash and recycling that would normally be collected on that Thursday will be collected on Friday.

IX. Public Comment (All Topics) - None

X. Payment of Bills

Mr. Foster made a motion to approve the General Fund bills for \$437,284.61, Enterprise Fund bills for \$11,147.58, and Capital Project bills for \$67,005.65, for a grand total of \$515,437.84. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

XI. Adjournment

There being no further business, Mr. Foster moved to adjourn the meeting at 8:08 PM.

Respectfully submitted,
Jon Altshul

DRAFT