

**Westtown Township  
Parks & Recreation Commission Meeting  
Oakbourne Mansion, 1014 S. Concord Road, Westtown  
Tuesday, October 17, 2023**

In attendance: Commissioners – Susan Alloway, Isaac Thomas, Ken Leidheiser, Carrie Stare, and Laura Ruane Dougherty; Parks Coordinator Pam Coleman.

**I. Call to Order**

Isaac called the meeting to order at 7:03 PM.

**II. Approval of Minutes**

The September 19, 2023 minutes were unanimously approved (KL/SA).

**III. Old Business**

**A. 2023 Slate of Events**

**i. Photo Contest**

Ken will interview the winner, Mason Esterly, and compose a brief write up for the winter gazette. All agreed that the contest was a success and we should hold another contest next year.

**ii. Westtown Day – Sunday, October 8**

Pam and Laura attended Westtown Day. The weather was a bit chilly and cloudy, and we were competing with the West Chester Chili Cook Off, but attendance was still strong. Due to a shortage of volunteers, Laura worked the carnival games most of the day. We also had to eliminate the welcome table and Westtown merchandise table. Pam visited all the vendors and most said they did well. The musical entertainment (Quixote Project) and the bounce castle were huge hits!

**iii. Winter Lights Contest**

Sue prepared a draft flyer for the contest. The group agreed to keep things simple this year – no categories, just straight voting for favorite house. Participants must enter by December 4, to allow time for Pam to create the map for the self-guided driving tour.

**IV. New Business**

**A. 2023-11-06 Board of Supervisors Meeting Representation**

Sue agreed to attend.

**B. EAC Visit**

The Environmental Advisory Council had asked to attend the meeting, but no one from the EAC showed.

**V. Public Comment**

There was none.

**VI. Adjournment**

The meeting adjourned at 7:51 PM. (CS/KL)

DRAFT