WESTTOWN TOWNSHIP HISTORICAL COMMISSION MEETING AGENDA

Tuesday, November 14, 2023 7:00 pm

Stokes Assembly Hall – Township Administration Building 1039 Wilmington Pike, West Chester

For general inquiries or questions about any of the items on this agenda, please contact the Township office either by phone (610) 692-1930 or via e-mail at administration@westtown.org.

Call to Order

Adoption of Agenda

Approval of Minutes - October 10, 2023

Public Comment - Non-Agenda Items

New Business

1. Participation

A. Chester County Historic Preservation Network

Recap of the 2023 Fall Workshop organized by the Chester County Historic Preservation Network that focused on the Chester County America250PA planning, heritage tourism planning and themes, how to select and give a successful program, and specific case studies.

B. Urban Centers Forum - Historic, Habitable, and Hospitable

Recap of the Urban Centers Forum organized by the Chester County that focused on the Chester County Planning Commission Adaptive Reuse Guide, lessons learned from completed adaptive reuse projects, historic resource ordinances, historic tax credits, and education opportunities for Historic Commissions.

Old Business

1. Ordinance Amendments - Historic Resources

Draft ordinance amendments have been presented to the Board of Supervisors to collect feedback and tentative approval for moving to the next steps. The Township solicitor is currently in the process of reviewing the draft language. Once the preliminary review is complete, the Historical Commission will reach out to property owners of historic resources to gain input prior to initiating a formal amendment process.

2. Community Engagement

A. History Lectures

Recap of the first history lecture on Camp Elder presented by David Walter and preparation for the next session.

3. Community Education

1. Historic Markers

Continued discussion on potential historic marker commemorating Sarah Starkweather.

2. Newsletter Articles

Progress on the article for the upcoming winter issue of the Westtown Gazette.

Public Comment - All Topics

Announcements

1. Chester County Heritage Tourism Messaging & Marketing Presentation on Thursday, November 16, 2023 at 4 pm via Zoom.

Adjournment

Next HC meeting: **December 12, 2023 @ 7:00 PM**HC Representative at next Board of Supervisors meeting:

- Monday December 4, 2023 @ 7:30 pm - David Walter

How to Engage in the Public Comment Sections of a Township Meeting

Public Comment is heard at three (3) different points during the meeting:

- 1. BEFORE OLD BUSINESS The public is permitted to make public comment on any matter not on the agenda. This comment period is subject to the time constraint in (d) below
- 2. PRIOR TO any action on a motion on an Agenda item. Public Comment at this stage is limited to the item under discussion (e.g. it is not appropriate to initiate a discussion on police services if the body is acting upon a sewer issue).
- 3. AFTER NEW BUSINESS. Public Comment is open to any legitimate item of business which can be considered by that Township Board/Commission (e.g. Planning Commission can discuss issues having to do with plan reviews, but cannot discuss why the Township does not plow your street sooner. Supervisors can discuss nearly every issue).

How to make a comment to any Township Board/Commission:

- a. The Chair will announce that the Board/Commission will now hear public comment, either on a specific issue or generally.
- b. You must then obtain recognition from the Chair prior to speaking.
- c. Once you have the floor, state your name and address for the record.
- d. You may then make your comment or ask your question. You will have three (3) minutes to make your statement, unless the Chair has announced otherwise, so please come prepared!

NOTES:			