

WESTTOWN TOWNSHIP HISTORICAL COMMISSION MEETING MINUTES

Westtown Municipal Building, 1039 Wilmington Pike
Tuesday, February 13, 2023 - 7:00 PM

In attendance: Members David Walter (DW), Dan Campbell (DC), Patrick McDonough (PM) and Stephen Wahrhaftig (SW). Absent were Stephen Dabrowski (SD), Pamela Boulos (PB) and Paul Vartan Sookiasian (PVS). Also present was Mila Carter, Assistant Township Manager.

Call to Order

XXX called the meeting to order at XX pm.

Adoption of Agenda (XX/XX) 4-0

XX made a motion to adopt the agenda as presented. XX seconded. All were in favor of the amended motion.

Election of Officers

Nomination for Commission Chairman

XX nominated XX, seconded by XX. All were in favor of the motion.

Nomination for Commission Vice-Chairman

XX nominated XX, seconded by XX. All were in favor of the motion.

Nomination for Commission Secretary

XX nominated XX, seconded by XX. All were in favor of the motion.

Approval of Minutes (XX/XX) 4-0

XX made a motion to adopt the minutes as presented. XX seconded. All were in favor of the motion.

Public Comment (Non-agenda items)

None

Old Business

1. **Update on the status of the Historic Preservation Ordinance.**

New Business

1. **Board Attendance**
Review draft attendance schedule for compatibility with availability.
2. **Joint Board and HC Meeting**
Propose potential meeting dates and finalize a list of items for the joint meeting with the Board.
3. **Historic Markers**
Discuss whether the criteria for identifying future marker placement is needed.

4. History Lectures 2024

Discuss potential topics and finalize dates for history lectures in 2024.

5. Article – Westtown Gazette

Finalize article for the next issue of Westtown Gazette.

6. Permit Application – 590 S Chester Road

The applicant has submitted a permit application for exterior improvements at 590 S Chester Road, including a house addition and a 3-car garage. Historical Commission will discuss a need to document and photograph the property prior to commencement of any work.

7. Permit Application – 1191 Shady Grove Way

The applicant has submitted a permit application for exterior modifications to add dormers to one side of the roof. Historical Commission will discuss a need to document and photograph the property prior to commencement of any work.

8. Resolution – America250

Chester County has requested an endorsement of the resolution by the Westtown Board of Supervisors in support of the America250PA and its mission. Historical Commission's feedback is requested.

Public Comment (All Topics)

None

Announcements

None

Adjournment (XX/XX) 4-0

XX made a motion to adjourn at XX pm. XX seconded. All were in favor of the motion.

Next HC meeting: **March 12, 2024 @ 7:00 PM**

HC Representative at next Board of Supervisors Meeting:

- **Monday March 4, 2024 @ 7:30 pm** – Patrick McDonough

Respectfully submitted,

XXXX

Historical Commission Secretary