

**WESTTOWN TOWNSHIP**  
**HISTORICAL COMMISSION MEETING AGENDA**  
Tuesday, February 13, 2024 7:00 pm

Stokes Assembly Hall – Township Administration Building  
1039 Wilmington Pike, West Chester

For general inquiries or questions about any of the items on this agenda, please contact the Township office either by phone (610) 692-1930 or via e-mail at [administration@westtown.org](mailto:administration@westtown.org).

Call to Order

Adoption of Agenda

Election of Officers

Nomination for Commission Chairman

Nomination for Commission Vice-Chairman

Nomination for Commission Secretary

Approval of Minutes – December 12, 2023

Public Comment - Non-Agenda Items

Old Business

New Business

**1. Board Attendance**

Review draft attendance schedule for compatibility with availability.

**2. Joint Board and HC Meeting**

Propose potential meeting dates and finalize a list of items for the joint meeting with the Board.

**3. Historic Markers**

Discuss whether the criteria for identifying future marker placement is needed.

**4. History Lectures 2024**

Discuss potential topics and finalize dates for history lectures in 2024.

**5. Article – Westtown Gazette**

Finalize article for the next issue of Westtown Gazette.

**6. Permit Application – 590 S Chester Road**

The applicant has submitted a permit application for exterior improvements at 590 S Chester Road, including a house addition and a 3-car garage. Historical Commission will discuss a need to document and photograph the property prior to commencement of any work.

**7. Permit Application – 1191 Shady Grove Way**

The applicant has submitted a permit application for exterior modifications to add dormers to one side of the roof. Historical Commission will discuss a need to document and photograph the property prior to commencement of any work.

**8. Resolution – America250**

Chester County has requested an endorsement of the resolution by the Westtown Board of Supervisors in support of the America250PA and its mission. Historical Commission's feedback is requested.

Public Comment - All Topics

Announcements

Adjournment

Next HC meeting: **March 12, 2024 @ 7:00 PM**

HC Representative at next Board of Supervisors meeting:

- **Monday March 4, 2024 @ 7:30 pm – TBD**

