# WESTTOWN TOWNSHIP HISTORICAL COMMISSION MEETING AGENDA

Tuesday, April 9, 2024 7:00 pm

Stokes Assembly Hall – Township Administration Building 1039 Wilmington Pike, West Chester

For general inquiries or questions about any of the items on this agenda, please contact the Township office either by phone (610) 692-1930 or via e-mail at <a href="mailto:administration@westtown.org">administration@westtown.org</a>.

# Call to Order

# Adoption of Agenda

Approval of Minutes - February 13, 2024 and March 12, 2024

# Public Comment - Non-Agenda Items

#### Old Business

#### 1. Historic Preservation Ordinance

Discussion on the concerns raised by the Township solicitor on the proposed ordinance language.

# 2. Historic Marker - Huey Ruins

Recap of the presentation to the Board of Supervisors for the proposed placement and language for the historic marker at the Township-owned site of Huey Ruins.

# 3. History Lectures

Preparation for the upcoming history lecture scheduled for Saturday, April 27.

#### **New Business**

#### 1. Westtown Day 2024

Preliminary preparations for participation in this year's Westtown Day.

#### 2. Westtown250

Discussion on potential activities and initiatives in Westtown for the America250 celebration.

## 3. Oral History Project

Next steps in the oral history project.

# 4. Chester County Historic Preservation Network (CCHPN) Event – Recap

Main takeaways and highlights from the CCHPN event that was held on March 23, 2024.

#### Public Comment - All Topics

#### Announcements

#### Adjournment

Next HC meeting: May 14, 2024 @ 7:00 PM

HC Representative at next Board of Supervisors meeting:

- Monday May 6, 2024 @ 7:30 pm - Dan Campbell/Steven Wahrhaftig

# How to Engage in the Public Comment Sections of a Township Meeting

Public Comment is heard at three (3) different points during the meeting:

- BEFORE OLD BUSINESS The public is permitted to make public comment on any matter not on the agenda. This comment period is subject to the time constraint in (d) below
- 2. PRIOR TO any action on a motion on an Agenda item. Public Comment at this stage is limited to the item under discussion (e.g. it is not appropriate to initiate a discussion on police services if the body is acting upon a sewer issue).
- 3. AFTER NEW BUSINESS. Public Comment is open to any legitimate item of business which can be considered by that Township Board/Commission (e.g. Planning Commission can discuss issues having to do with plan reviews, but cannot discuss why the Township does not plow your street sooner. Supervisors can discuss nearly every issue).

# How to make a comment to any Township Board/Commission:

- The Chair will announce that the Board/Commission will now hear public comment, either on a specific issue or generally.
- b. You must then obtain recognition from the Chair prior to speaking.
- c. Once you have the floor, state your name and address for the record.
- d. You may then make your comment or ask your question. You will have three (3) minutes to make your statement, unless the Chair has announced otherwise, so please come prepared!

NOTES:			