

WESTTOWN TOWNSHIP

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AGENDA **Westtown Township Board of Supervisors** **Workshop Agenda**

Westtown Township Municipal Building
1039 Wilmington Pike, Westtown

Monday, April 15, 2024

Start time: 7:00 PM Workshop

- 1. Benefits of Positive Pay – 10 minutes**
- 2. Input on Stream Names in Westtown – 10 minutes**
- 3. Public Comment on Workshop Items* - 10 minutes**

Tonight's Workshop will be viewable on Zoom via the following link:

<https://us02web.zoom.us/j/89939917814https://us02web.zoom.us/j/89939917814>

Or by phone at: 646-558-8656

**The public comment period at the end of the Workshop will last approximately 10 minutes. The public will be asked to limit their remarks to two minutes each to allow others an opportunity to speak. To the extent that further public comment is required, speakers will be asked to save their remarks until the Public Comment - Non-Agenda Items portion of the Regular Board of Supervisors Meeting.*

Memo

To: Board of Supervisors
cc: Mila Carter
From: Cindi King
Date: April 12, 2024
Re: Positive Pay

We recently had check fraud attempts in our General Fund. Tom, Mila, and I had a discussion and agreed the best course of action was to immediately enroll this account in Positive Pay.

For those who may not be familiar with the mechanics of Positive Pay, township staff would upload a file, created by our accounting software, to our bank website each time checks are issued or an ACH is initiated. The bank then compares every check/ACH presented against the list we provided. If a check/ACH is presented, but not on our uploaded file, the bank will not process it without our authorization.

Although the fraudulent attempts were unsuccessful, due to the diligence of Township staff and our bank, the Positive Pay process is an added layer of protection that will limit the opportunity for a fraudulent check to clear our accounts.

We will also be adding Positive Pay services to two of our other checking accounts.

We budgeted \$6,000 for the year to cover bank fees, as this was something Univest recommended during our initial conversations in 2023. As of 3/31 we have spent \$744.93 of the budgeted amount. With 9 months remaining in the year, adding all of the above Positive Pay services would result in a year end expense of around \$5,000, well under our \$6,000 budget.

I am happy to answer any questions.

Memo

To: Westtown Township Board of Supervisors
From: Liudmila Carter, Director of Planning & Zoning
Date: April 12, 2024
Re: Request: Input on stream names in the Chester Creek Watershed

The Township has received a request from the Chester County Water Resources Authority to provide a feedback by May 3rd, 2024 whether a) the stream names are acceptable or b) there are concerns with the names of the streams as shown on the provided maps.

In summary, the U. S. Geological Survey (USGS) has recently reviewed current and older maps as part of their review of an application to name one of the tributaries in the watershed. In doing their research, the USGS noted that stream names shown on a 1996 USGS topographical map, including Goose Creek and Waltons Run, were mistakenly omitted when the information was updated into a digital database. Therefore, the USGS reached out to the County for clarification on the local understanding of the stream names in the Chester Creek watershed prompting the County to reach out to municipalities.

Chester County Water Resources Authority staff have prepared a web site with its understanding of what the names are of streams and where the uppermost starting point is for the streams: <https://experience.arcgis.com/experience/598470d364b5422091fecfa5fa8840e3>.

Waltons Run (subwatershed) - The uppermost point of Waltons Run is in Westtown Township south of S. Garden Circle and east of Route 202. The stream meanders southeast before turning east at Route 926 at then confluences with Goose Creek just south of Westtown-Thornbury Elementary School. The Board's feedback is requested on the following:

- To confirm that Waltons Run is the correct name for the stream in Westtown Township as shown on the 1996 USGS Quadrangle map. It appears that the Waltons Run name was missed when the paper maps were converted to the digital line work. On the digital maps, it is incorrectly named as Chester Creek.

Feature Details

Feature ID 2831466

Name Waltons Run

Class Stream

Feature Code Stream

Location Chester County - Pennsylvania

Citation

- Source Type** Map
- Reference** US
- Originator** U.S. Geological Survey
- Distribution Date** December 31, 1996
- Title**
- Edition**
- Original Citation**

Entry Date February 13, 2024

***Elevation** 78 meters / 256 feet

Designations

History

Description

Census Code	Class Code	GSA Code	OPM Code
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Variant Names

Name Asc

Name	In Part	Originator	Reference	Series Name	Publication Date	Source URL	Title	Edition	Notes	Additional Information
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Decisions

Name	Date	Authority	Type
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Decision Cards

Filename	
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Coordinates

Sequence	Coordinates	Map	State
1	39.9327800, -75.5550500 / 39° 55' 58.01" N, 75° 33' 18.18" W	West Chester	PA
2	39.9345400, -75.5833200 / 39° 56' 4.34" N, 75° 34' 59.95" W	West Chester	PA

Government Units

Sequence	State or Equivalent	County or Equivalent
1	Pennsylvania	Chester County

Map





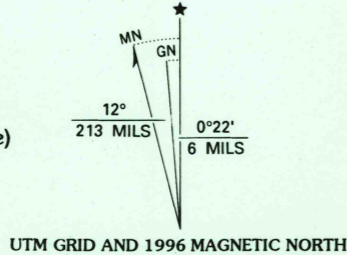
Produced by the United States Geological Survey

Compiled from imagery dated 1995 and other sources
Field checked 1996. Map edited 1996

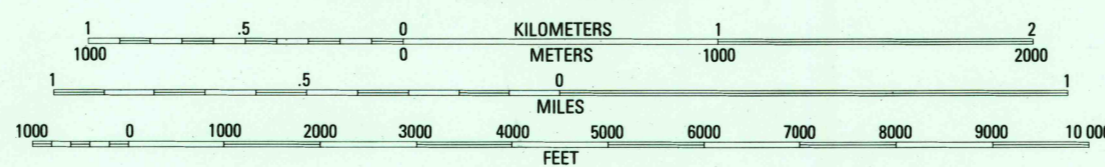
North American Datum of 1983 (NAD 83). Projection and
100-meter grid: Universal Transverse Mercator, zone 18
2 500-meter ticks: Pennsylvania Coordinate System of 1983 (south zone)

North American Datum of 1927 (NAD 27) is shown by dashed
corner ticks. The values of the shift between NAD 83 and NAD 27
for 7.5-minute intersections are obtainable from National Geodetic
Survey NADCON software

There may be private inholdings within the boundaries of
the National or State reservations shown on this map



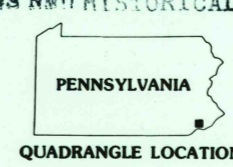
SCALE 1:24 000



CONTOUR INTERVAL 10 FEET
NATIONAL GEODETIC VERTICAL DATUM OF 1929

THIS MAP COMPLIES WITH NATIONAL MAP ACCURACY STANDARDS
FOR SALE BY U.S. GEOLOGICAL SURVEY
DENVER, COLORADO 80225, OR RESTON, VIRGINIA 22092
A FOLDER DESCRIBING TOPOGRAPHIC MAPS AND SYMBOLS IS AVAILABLE ON REQUEST

RETURN TO:
USGS NW HISTORICAL MAP ARCHIVES



QUADRANGLE LOCATION

1	2	3	1 Downingtown
			2 Malvern
			3 Valley Forge
4	5	4 Unionville	
		5 Media	
		6 Kennett Square	
6	7	7 Wilmington North	
		8 Marcus Hook	

ADJOINING 7.5' QUADRANGLE NAMES

ROAD CLASSIFICATION

- Primary highway, hard surface Light-duty road, hard or improved surface
- Secondary highway, hard surface Unimproved road
- Interstate Route
- U. S. Route
- State Route

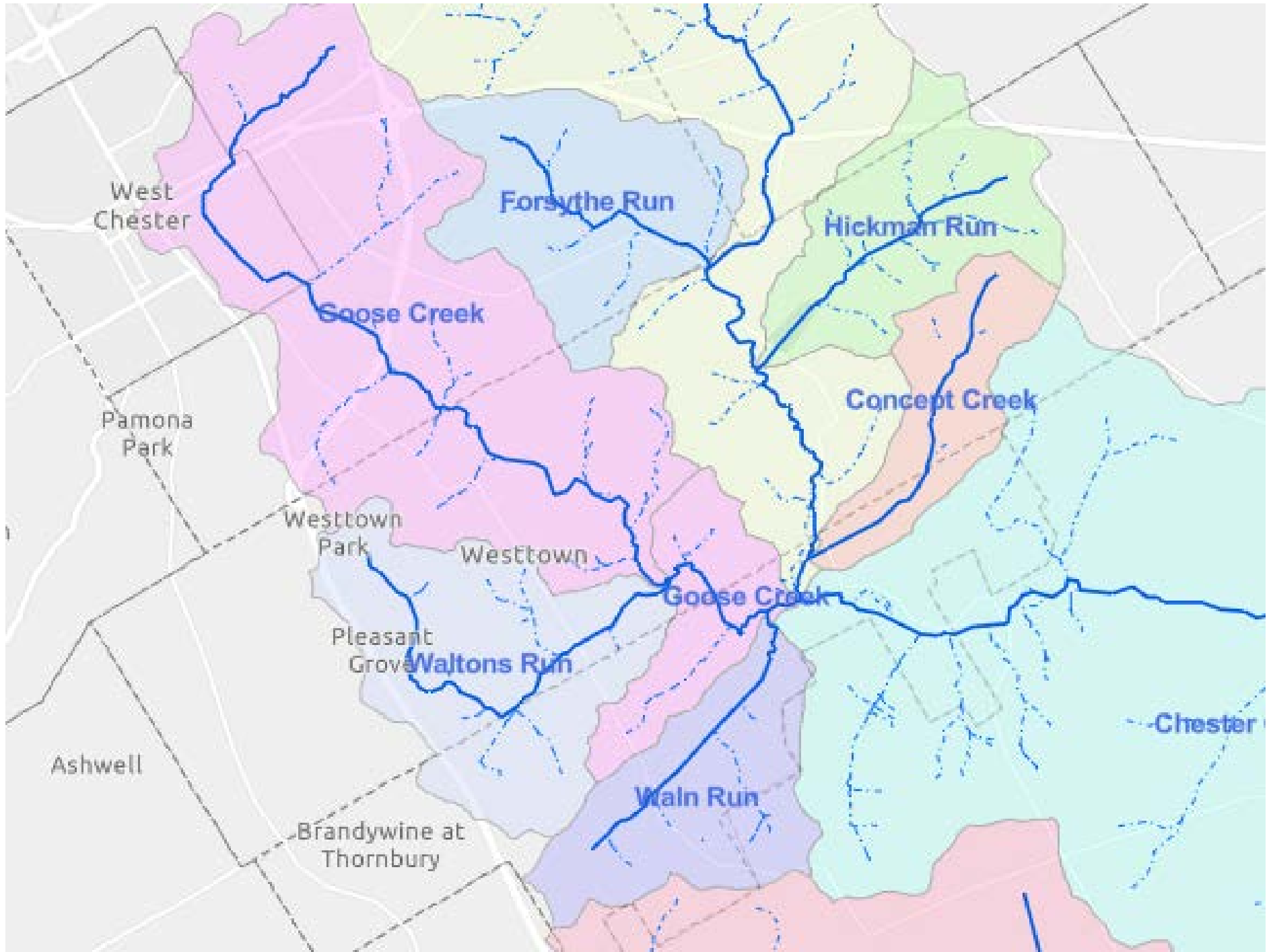
WEST CHESTER, PA
39075-H5-TF-024

1996

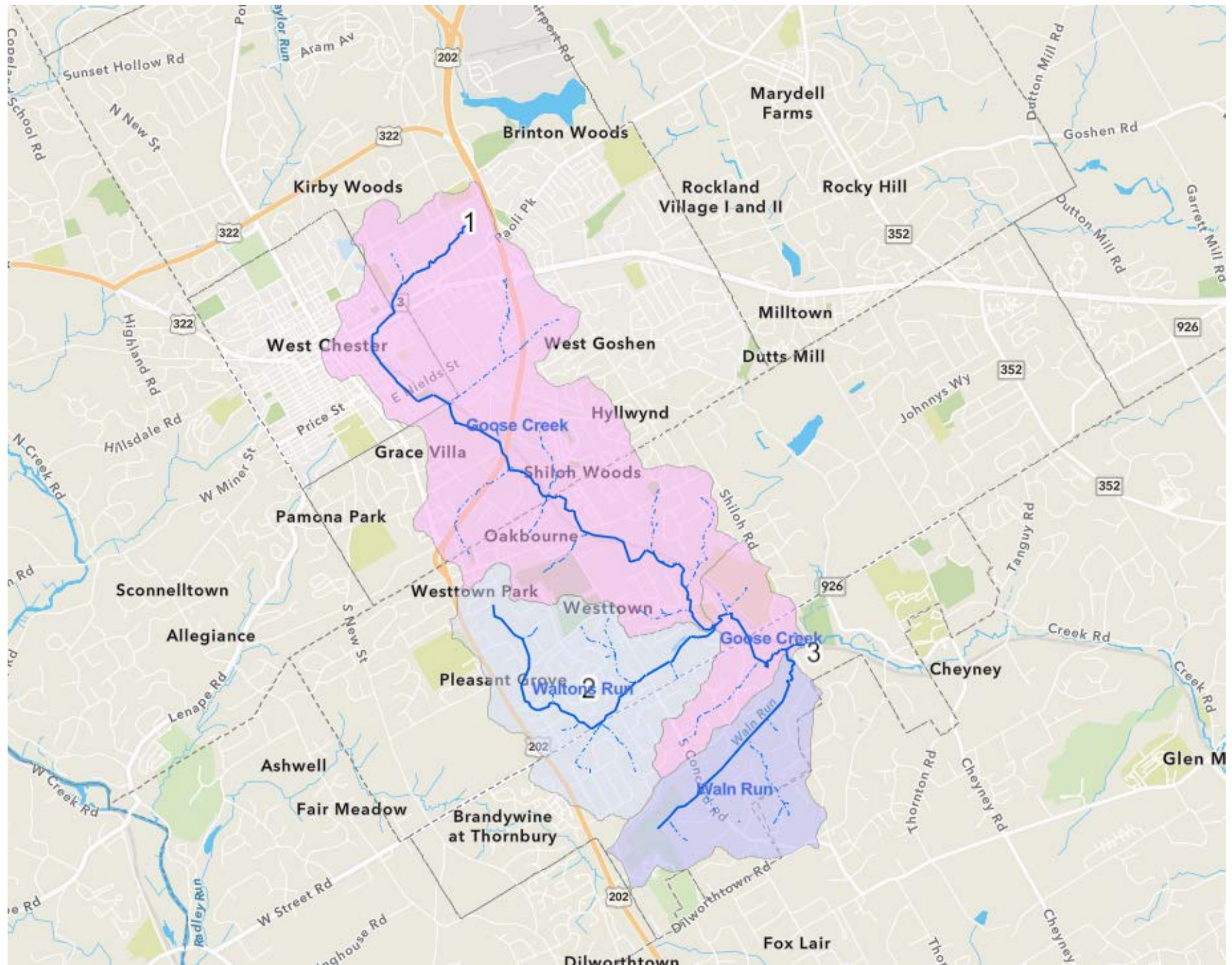
DMA 5863 1 NE-SERIES V831



Chester Creek Watershed



Goose Creek Watershed



East Branch Chester Creek

