

**Westtown Township
Parks & Recreation Commission Meeting
Oakbourne Mansion, 1014 S. Concord Road, Westtown
Tuesday, September 17, 2024**

In attendance: Commissioners – Ken Leidheiser, Steve Pirone, Laura Ruane Dougherty, and Catherine Clauhs; Parks Coordinator Pam Coleman.

I. Call to Order and Welcome New Commissioner

Pam called the meeting to order at 7:06 PM. The group welcomed Cat Clauhs, who was appointed by the Board of Supervisors at their September 3 meeting.

II. Approval of Minutes

Laura made a motion to approve the March 19, 2024 minutes. Ken seconded. The minutes were approved 4-0.

III. Old Business

A. 2024 Slate of Events

i. Summer Concert June 12 recap

Laura and Pam attended The Swing Kings concert. Weather was perfect. The group discussed ways to boost attendance next year, including reaching out to Westtown Reserve and Sunrise to coordinate a shuttle bus.

ii. Movie Night August 21 recap

It was a beautiful night. Pam, Steve, and Laura attended the movie, “School of Rock.” Attendance was fair. A momentary PECO outage caused a very brief hiccup, but fortunately, power was quickly restored.

iii. Summer Photo Contest

We received twenty-two entries that met our submission requirements. The group narrowed the field to ten finalists. Pam created the poll for public voting to determine the top three, and reported that so far almost 200 people have voted. Laura agreed to handle getting the posters for the finalists and winners made. Pam will purchase the gift cards to hand out at Westtown Day.

iv. Westtown Day – Sunday, October 6

All present agreed to help on the event. Pam reported that she created the volunteer sign up and slots are filling up. Steve agreed to notify the WCASD high school counselors, who oversee Community Service to get the remaining slots filled.

v. Winter Lights Contest

The group explained the event to Cat. All agreed that since we still don’t have a full commission, we would stick to the same self-guided driving tour format as last year. Pam said she would circulate the rules and flyer from last year for everyone to review. The group will set dates for entry at our next meeting.

vi. Other Ideas

Laura presented several ideas, including an Art in the Park event, a water day next summer, and a possible archery class or bow hunt. She will research and bring her findings to our next meeting.

B. Board of Supervisors Meeting Attendance

Ken agreed to attend the October 7 Board of Supervisors meeting to provide the P&R report.

IV. New Business

There was none.

V. Public Comment

There was none.

VI. Adjournment

The meeting adjourned at 8:17 PM. (SP/LD)

DRAFT