# WESTTOWN TOWNSHIP HISTORICAL COMMISSION MEETING AGENDA

Tuesday, October 12, 2024 7:00 pm

Stokes Assembly Hall – Township Administration Building 1039 Wilmington Pike, West Chester

For general inquiries or questions about any of the items on this agenda, please contact the Township office either by phone (610) 692-1930 or via e-mail at <a href="mailto:administration@westtown.org">administration@westtown.org</a>.

## **Call to Order**

# **Adoption of Agenda**

Approval of Minutes - September 10, 2024; October 8, 2024

# Public Comment - Non-Agenda Items

#### **Old Business**

1. America250 in Westtown - Next Steps

Recap of the initial community meeting and discussion on the next steps.

2. Huey Ruins Artifacts

Collaboration with the West Chester University on curation and display of artifacts.

3. Oral History Project - Update

Next steps in the oral history project.

#### **New Business**

1. Recap of the History Lecture 2024 Series and Plan for 2025

Tentative dates and topics for 2025.

2. 2025 Priorities

Discussion on setting the priorities for 2025.

3. Newsletter Gazette Articles

Potential topics for Westtown Gazette.

4. Historic Resources Inventory Update

Discussion on potentially updating the historic resources inventory to gather detailed information that is currently lacking in the database, including background history of a particular building/structure/place, building materials, architectural style, estimated built and photos.

5. Recap of the Chester County Historic Presentation Network (CCHPN) Fall Workshop

## **Public Comment - All Topics**

## **Announcements**

#### <u>Adjournment</u>

Next HC meeting: December 10, 2024 @ 7:00 PM

HC Representative at next Board of Supervisors meeting:

Monday December 2, 2024 @ 7:30 pm – Pamela Boulos/Dave Walter

#### How to Engage in the Public Comment Sections of a Township Meeting

Public Comment is heard at three (3) different points during the meeting:

- 1. BEFORE OLD BUSINESS The public is permitted to make public comment on any matter not on the agenda. This comment period is subject to the time constraint in (d) below
- 2. PRIOR TO any action on a motion on an Agenda item. Public Comment at this stage is limited to the item under discussion (e.g. it is not appropriate to initiate a discussion on police services if the body is acting upon a sewer issue).
- 3. AFTER NEW BUSINESS. Public Comment is open to any legitimate item of business which can be considered by that Township Board/Commission (e.g. Planning Commission can discuss issues having to do with plan reviews, but cannot discuss why the Township does not plow your street sooner. Supervisors can discuss nearly every issue).

# How to make a comment to any Township Board/Commission:

- a. The Chair will announce that the Board/Commission will now hear public comment, either on a specific issue or generally.
- b. You must then obtain recognition from the Chair prior to speaking.
- c. Once you have the floor, state your name and address for the record.
- d. You may then make your comment or ask your question. You will have three (3) minutes to make your statement, unless the Chair has announced otherwise, so please come prepared!

NOTES:			