

**WESTTOWN TOWNSHIP**  
**HISTORICAL COMMISSION MEETING AGENDA**  
Tuesday, December 10, 2024 7:00 pm

Stokes Assembly Hall – Township Administration Building  
1039 Wilmington Pike, West Chester

For general inquiries or questions about any of the items on this agenda, please contact the Township office either by phone (610) 692-1930 or via e-mail at [administration@westtown.org](mailto:administration@westtown.org).

**Call to Order**

**Adoption of Agenda**

**Approval of Minutes – November 12, 2024**

**Public Comment - Non-Agenda Items**

**Old Business**

- 1. America250 in Westtown – Next Steps**  
Discussion on the next steps to move forward with establishment of the Task Force.
- 2. Huey Ruins Artifacts**  
Collaboration with the West Chester University on curation and display of artifacts.
- 3. Oral History Project - Update**  
Next steps in the oral history project.

**New Business**

- 1. Darlington Inn – Future Use Proposal**  
Develop a proposal to present to the Board for the long-term use of the building.
- 2. Westtown History Book Update Process**  
Establish process for updating the history book by the end of 2025 for reprint in time for America250th celebration.
- 3. Annual Report**  
Preparation of annual report for 2024.
- 4. Chester County Adaptive Reuse Guide**  
Discussion on the County's recently released guide that provides guidance to facilitate the preservation of historic resources through reuse.
- 5. ZHB Application – 301 E Pleasant Grove Road**  
The applicant, Robert Spencer, is seeking a variance relief to construct detached garage within two front yards of his property. The 1.5 acre parcel is located at the corner of E Pleasant Grove Road and Westwood Drive in the R-1 Residential Zoning District, and is improved with a single-family detached dwelling, detached garage and two driveways. The property is listed on the Westtown Township's Historic Resources Map as Class 2 – resource of local historic value. The Zoning Hearing Board hearing date is December 23, 2024.

**Public Comment - All Topics**

## **Announcements**

### **Adjournment**

Next HC meeting: **January 14, 2024 @ 7:00 PM**

HC Representative at next Board of Supervisors meeting:

- **Monday January 6, 2024 @ 7:30 pm – TBD**

