

# WESTTOWN TOWNSHIP

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## AGENDA

### Westtown Township Board of Supervisors Regular Meeting

Monday, December 16, 2024 – 7:30 PM

Westtown Township Municipal Building

1039 Wilmington Pike, Westtown

- I. Call to Order & Pledge of Allegiance
- II. Summary of Board of Supervisors Workshops – December 16, 2024
- III. Approval of Board of Supervisors Meeting Minutes – December 2, 2024
- IV. Departmental Reports
  - A. Planning Commission – Jim Lees
  - B. Finance Department – Cindi King
- V. Public Comment (Non-Agenda Items)
- VI. Old Business
  - A. Consider Approval of Haverford Systems Proposal for Audio Upgrade
- VII. New Business
  - A. Consider Adoption of the 2025 Township Budget
  - B. Consider Adoption of 2025 Westtown-East Goshen Police Budget
  - C. Authorize Township Manager to Execute the Declaration of Restrictions and Covenants for Operation and Maintenance of Stormwater BMPs at Oakbourne Park
- VIII. Announcements
  - A. Present Award to Ronald Agulnick, Esq. for His Service to Westtown Township
  - B. Successful Acquisition of 206 Acres of Crebilly Farm
  - C. 2025 Real Estate Valuation of Township is \$826,008,198
  - D. 2025 Refuse Rate Increase
  - E. Parks & Recreation Commission and the Historical Commission Vacancies
  - F. Yard Waste Collection – Saturday, December 21
  - G. Holiday Office Closures - Tuesday, December 24, Wednesday, December 25 & Wednesday, January 1
  - H. Holiday Trash Schedule – Thursday trash, recycle and bulk pickup will roll to Friday, December 27
- IX. Public Comment (All Topics)
- X. Payment of Bills
- XII. Adjournment

## **How to Engage in the Public Comment Sections of a Township Meeting**

Public Comment is heard at three (3) different points during the meeting:

1. BEFORE OLD BUSINESS - The public is permitted to make public comment on any matter not on the agenda. This comment period is subject to the time constraint in (d) below
2. PRIOR TO any action on a motion on an Agenda item. Public Comment at this stage is limited to the item under discussion (e.g. it is not appropriate to initiate a discussion on police services if the body is acting upon a sewer issue).
3. AFTER NEW BUSINESS. - Public Comment is open to any legitimate item of business which can be considered by that Township Board/Commission (e.g. Planning Commission can discuss issues having to do with plan reviews, but cannot discuss why the Township does not plow your street sooner. Supervisors can discuss nearly every issue).

How to make a comment to any Township Board/Commission:

- a. The Chair will announce that the Board/Commission will now hear public comment, either on a specific issue or generally.
- b. You must then obtain recognition from the Chair prior to speaking.
- c. Once you have the floor, state your name and address for the record.
- d. You may then make your comment or ask your question. You will have three (3) minutes to make your statement, unless the Chair has announced otherwise, so please come prepared!

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown  
Monday, December 2, 2024 at 7:30 PM

Present: Chair Tom Foster, Vice Chair Ed Yost, Police Commissioner Dick Pomerantz, Township Manager and Director of Planning & Zoning Mila Carter and Robert Jefferson on behalf of Township Solicitor Patrick McKenna.

**I. Pledge of Allegiance & Call to Order**

Mr. Foster called the meeting to order at 7:30 PM. He stated that the meeting was being recorded on Zoom, and with a slight delay on YouTube.

**II. Summary of Board of Supervisors Workshop, December 2, 2024**

Mr. Foster reported that the Board met in Executive session prior to tonight's meeting to discuss personnel, legal, and real estate matters. He stated that there was no workshop prior to tonight's meeting.

**III. Approval of Meeting Minutes from November 18, 2024**

Mr. Yost made a motion to approve the meeting minutes from November 18. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

**IV. Departmental Reports**

**A. Planning Commission (PC) – Jack Embick**

Mr. Embick reported that the PC meeting scheduled for November 20<sup>th</sup> was cancelled. He said at their next meeting, the PC will be reviewing a Zoning Hearing Board application for a variance request to allow the construction of detached garage within the front yard at 301 E. Pleasant Grove Road and revisiting the proposed amendments to fences and walls ordinance.

**B. Historical Commission (HC) – Pamela Boulos**

Ms. Boulos reported that the HC is working on goals for 2025. She summarized that they held four history lectures in 2024, which were well attended, and stated that they intend to continue hosting lectures in 2025. She further stated that the HC invited Westtown School to be a guest speaker at one of the lectures and announced the lecture schedule for 2025.

Ms. Boulos also highlighted the Commission's involvement in planning for America 250<sup>th</sup> celebration, which will include a series of events throughout 2026. She stated that the HC members are looking to have a joint meeting with the Board in the beginning of the year to gather feedback and coordinate efforts for America 250 with all other committees. She also recapped the steps being taken to display the artifacts that were discovered at the Huey Ruins site, and the progress on an oral history project.

**C. Environmental Advisory Council (EAC) – Ray Dandrea**

Mr. Dandrea reported that the EAC is preparing their annual report, as required by Bird Town USA. He added that the EAC intends to make a presentation to the Rustin HS Environmental Club in January, which they hope will result more volunteers for warm weather activities. Mr. Dandrea also stated that the EAC is working on organizing a roadway trash cleanup event, and proposed a trash clean up along the edges of Crebilly Preserve on Earth Day, April 26, 2025 and asked for Board's feedback. Mr. Foster agreed it was a wonderful idea. Mr. Pomerantz asked about the number of volunteers needed for these cleanup. Mr. Dandrea thought 20 participants for the roadway effort

and possibly more for Crebilly. Mr. Pomerantz asked about long-term plans if the first one is successful. Mr. Dandrea suggested at least twice per year.

#### **D. Township Solicitor – Robert Jefferson**

Mr. Jefferson reported that his office primarily focused on the items related to the Crebilly land acquisition settlement coming up on December 9, including drafting and review of required resolutions, declarations, deed, settlement statement, and all closing documents. Mr. Jefferson also provided that his office is assisting with finalizing the settlement with Fox Clearing pertaining to the Stokes Estate conditional use application, and reviewing proposed amendments to the fence ordinance.

#### **V. Public Comment (Non-Agenda Items)**

There was none.

#### **VI. Old Business**

There was none.

#### **VII. New Business**

##### **A. Consider Preliminary/Final Land Development Approval for Chase Bank at Marketplace Shopping Center**

Mr. Foster summarized that Westtown AM West TIC, LLC is requesting a land development approval for construction of a one-story, 3,294 square feet drive-in Chase Bank on the northeastern portion of the property located at 1506 West Chester Pike (Route 3), known as the Marketplace at Westtown. He noted that at their meeting on October 23, 2024, the Planning Commission recommended approval of the land development proposal with conditions.

Mr. Yost made a motion to approve the preliminary/final land development for construction of a drive-in Chase Bank and appurtenant improvements at the Marketplace at Westtown shopping center, subject to addressing outstanding items outlined by the Township consultants. Mr. Pomerantz seconded. Mr. Foster invited the applicant to present their proposal.

Gregg Adelman, attorney for the applicant, recapped that the proposal was presented to the Board previously and that the applicant has gone through the Zoning Hearing Board application process to request variances. Subsequently, the Township approved amendments to the off-street parking requirements, which are favorable to the proposed development. Mr. Adelman summarized the Planning Commission's and the Zoning Hearing Board's comments, some of which the applicant has incorporated into a revised plan. These changes include revised parking calculations and traffic flow around the proposed bank, landscaping, modifications to the existing bus stop, and waiver requests. Mr. Adelman referred to the land development plan, displaying the proposed building with a drive-thru and described the layout and traffic flow. He stated that the Planning Commission asked the applicant to evaluate options to create a pedestrian connection to the existing bus stop, located along West Chester Pike at the entrance of the shopping center. Mr. Adelman referred to the plan, detailing the proposed switchback from the parking area north of Burger King to the bus stop and painted pedestrian markings leading to the front of the main shopping center building. He noted that pedestrian improvements have nothing to do with the proposed bank. Mr. Adelman pointed out that there is no comprehensive pedestrian connection within the existing shopping center, and described how one might walk directly from the grocery store to the bus stop across the parking lot. He stated that the intent was to improve the existing pedestrian circulation and make it safer without redesigning the



entire center. Mr. Adelman pointed to the proposed pedestrian striping and the Americans with Disabilities Act (ADA) compliant switchback designed to connect pedestrians to the existing sidewalk in front of the existing building. He acknowledged that someone brought up an issue of directing pedestrian across the drive thru lane of Burger King and that Al Federico, Township traffic engineer, suggested a pedestrian walkway along the main drive aisle to the shopping center. Mr. Adelman argued that such walkway would not meet ADA requirements, would direct people in the area of most traffic, and believed that due to topography, grading, and layout of parking lot, the option presented by the applicant is the most appropriate.

Mr. Yost asked whether the existing bus stop is within the common area of the shopping center. Mr. Adelman confirmed it was the case. Mr. Pomerantz noted that he was pleased with the applicant's efforts to improve accessibility to the bus stop.

Mr. Foster asked whether Township consultants had any comments. Evelyn Tyson, PE, on behalf of the Township engineer, noted that she did not have any objections and that majority of comments have been addressed satisfactorily with some minor outstanding items. Al Federico noted that he did not have any objections and was satisfied with the proposed accessibility improvements.

There was no public comment, and the motion passed 3-0.

#### **B. Adopt Resolution 2024-15 - Declaration of Public Trust (Chester County)**

Mr. Foster summarized that the enclosed is the declaration of public trust, covenants, conditions, and restrictions as required by the Chester County municipal grant program for the acquisition of Crebilly Farm. He noted that the grant funding was awarded in 2023 in the amount of \$4,206,700 (or \$100,000 per acre). Mr. Foster further provided that the Chester County grant program requires the Township to approve, execute, and record a declaration as a condition of Westtown receiving the funds for the acquisition.

Mr. Yost made a motion to adopt Resolution 2024-15, adopting a declaration of public trust, covenants, conditions, and restrictions as required by the Chester County municipal grant program for the acquisition of Crebilly Farm to be designated as Township open space. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

#### **C. Adopt Resolution 2024-16 - Declaration of Public Trust (Open Space Institute Land Trust, Inc.)**

Mr. Foster explained that Resolution 2024-16 is a declaration of public trust, covenants, conditions, and restrictions for the acquisition of Crebilly Farm, which is required by the grant program administered by the Open Space Institute Land Trust, Inc. He recapped that Natural Lands was awarded a \$550,000 grant, and the Township is required to approve, execute and record a declaration to receive the funds.

Mr. Yost made a motion to adopt Resolution 2024-16, a declaration of public trust, covenants, conditions, and restrictions as required by the OSI grant program for the acquisition of Crebilly Farm to be designated as Township open space. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

#### **D. Consider Agreement to Terminate Use of Access Roads through Future Westtown Open Space**

Mr. Foster explained that the agreement between the Crebilly Farm Family Associates, L.P. (CFFA) and Westtown Township pertains to the use of an existing blacktop driveway and a dirt drive that run from the equestrian lot to the future Township property. He stated that

Westtown Township has requested a termination of CFFA's access and use of these roadways due to the pending land acquisition.

Mr. Yost made a motion to approve the agreement with the CFFA to terminate the use of access roads from equestrian lot to future Westtown open space. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

**E. Authorize Full Payment to Crebilly Family Farm Associates as per Promissory Note**

Mr. Foster explained that in 2023, the Township purchase a conservation easement area totaling 102.186 acres from CFFA with a loan in the principal amount of \$1,895,570 representing part of the purchase price. He noted that since that time, the Township has been making payments of \$60,000 quarterly towards the loan. Mr. Foster explained that pursuant to the second amended agreement of sale, the Township has to pay the balance of the promissory note within five (5) business days of the close of the bond offering and no later than December 18, 2024 (an extension of the September 1 due date). He pointed out that bond settlement occurred on October 18, 2024.

Mr. Yost made a motion to authorize the full repayment of loan to the CFFA in the amount of \$1,535,570.00. Mr. Pomerantz seconded. There was no public comment and the motion passed 3-0.

**F. Appointment to the Historical Commission**

Mr. Foster stated that the Board had an opportunity to interview Christine Gunsallus for the vacancy on the Historical Commission and were impressed with her energy and willingness to serve. Mr. Yost made a motion to appoint Christine Gunsallus to the Historical Commission for the unexpired term ending December 31, 2026. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

**G. Consider Escrow Release #6 to Huntrise Builders, LLC for Sawmill Court**

Mr. Foster explained that Cedarville Engineering is recommending that the Township release financial security for progress at Sawmill Court with erosion control, excavation, sanitary sewer, project survey and supervision/mobilization. Mr. Yost made a motion to approve escrow release #6 to Huntrise Builders LLC for \$224,727.82. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

**H. Consider Escrow Release #1 to Westtown School for Oak Lane Athletic Fields Lighting**

Mr. Foster stated that Cedarville Engineering is recommending that the Township release financial security for progress at Westtown School related to the Oak Lane Athletic Fields Lighting improvements project with earthwork and stabilization, stormwater management, and paving. Mr. Yost made a motion to approve escrow release #1 to Westtown School for Oak Lane Athletic Fields Lighting project in the amount of \$1,161,531.51. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

**I. Consider Escrow Release #1 to Westtown School for Art Center Addition**

Mr. Foster provided that Cedarville Engineering is also recommending that the Township release financial security for progress at Westtown School related to Art Center addition project with erosion and sedimentation control, storm sewer, and earthwork. Mr. Yost made a motion to approve escrow release #1 to Westtown School for Art Center addition project in the amount of \$48,806.45. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

## **VIII. Announcements**

Mr. Foster made the following announcements:

- A. Acknowledge Ronald Agulnick, Esq. for His Service to Westtown Township** – Ron Agulnick has served Westtown Township as the Zoning Hearing Board solicitor for over 50 years. He was not in attendance at the meeting, but we would like to say thank you for his long-term dedication to Westtown and wish him a nice retirement.
- B. The Township is seeking applicants for the Parks & Recreation Commission and the Historical Commission** - Information on what each of these commissions do can be found on the Township website. Interested residents should submit a resume or brief statement of interest to the Township Manager. Applicants must be current in all municipal obligations.
- C. Yard Waste Collection – Saturday, December 7** - Yard waste must be in biodegradable paper bags or containers that can be dumped. Plastic bags are not accepted. Branches under 3" in diameter must be cut approximately 3 foot in length, bundled and tied, and placed at the curb by 6 AM on collection day. No rocks, logs, stumps, dirt, or ashes will be taken.
- D. Crebilly Land Acquisition Closing** – The Township intends to close on the acquisition of 206.037 acres of land known as Crebilly Farm for \$20,603,700 on Monday, December 9, 2024. We would like to thank all of our grant funders, consultants, residents, and specifically the Crebilly Farm Family Associates for making it possible. Mr. Foster added that the first phase after closing is to deal with safety issues. He also stated that the Township has to develop a master plan for the open space, which will take time. Information will be provided on the Township website.
- E. Seasonal Facilities Closing at Oakbourne Park** – Starting December 16, the restroom facility will be closed for winter. It will be reopen in the spring.

## **IX. Public Comment (All Topics)**

There was none.

## **X. Payment of Bills**

Mr. Yost made a motion to approve the General Fund bills in the amount of \$714,419.18, Enterprise Fund bills of \$17,090.52, and Highway Aid Fund Uninvest bills of \$385,000.00, for a grand total of \$1,116,509.70. Mr. Pomerantz seconded. There was no public comment, and the motion passed 3-0.

## **XI. Adjournment**

There being no further business, Mr. Foster made a motion to adjourn the meeting at 8:08 PM.

Respectfully submitted,  
Liudmila Carter  
Township Manager

# WESTTOWN TOWNSHIP PLANNING COMMISSION MEETING MINUTES

Stokes Assembly Hall, 1039 Wilmington Pike  
Wednesday, December 4, 2024 – 7:00 PM

## **Present**

Commissioners, Jack Embick (JE), Tom Sennett (TS), Brian Knaub (BK), Jim Lees (JL), Joseph Frisco (JF), and Kevin Flynn (KF). Russ Hatton (RH) was absent. Executive Assistant Pam Packard was also present.

## **Call to Order and Pledge of Allegiance**

Mr. Embick called the meeting to order at 7:05 PM.

## **Adoption of Agenda (TS/JL) 6-0**

Mr. Sennett made a motion to adopt the agenda. Mr. Lees seconded. All were in favor of the motion.

## **Approval of Minutes**

1. Mr. Sennett made a motion to approve the meeting minutes from October 23, 2024. Mr. Lees seconded. Mr. Embick noted two typos. All were in favor to approve the minutes with changes. (TS/JL) 6-0.
2. Mr. Flynn made a motion to approve the minutes from November 6, 2024. Mr. Lees seconded. The motion passed 5-0, with Mr. Embick abstaining because he was not in attendance at the November 6 meeting. (KF/JL) 5-0

## **Announcements**

Mr. Embick made the following announcements:

1. The settlement proposal for the Stokes Estate conditional use application has been approved by the Board on November 18, 2024.
2. The Preliminary/Final Land Development for Chase Bank at the Marketplace shopping center was presented and approved by the Board on December 2, 2024.
3. Chester County Hazard Mitigation Plan Update is underway.

## **Public Comment – Non Agenda Items**

None.

## **New Business**

### **1. ZHB Application – 301 E Pleasant Grove Road**

Mr. Embick explained that the applicant, Robert Spencer, is seeking variance relief to construct detached garage within two front yards of his property. He summarized that the 1.5 acre parcel is located at the corner of E. Pleasant Grove Road and Westwood Drive in the R-1 Residential Zoning District, and is improved with a single-family detached dwelling, detached garage, and two driveways. Mr. Embick noted that the property is listed on the Westtown Township's Historic Resources Map as Class 2 – resource of local historic value. He announced that the Zoning Hearing Board (ZHB) hearing date is December 23, 2024.

Mr. James Spencer, the son to Robert Spencer, spoke as power of attorney for his late father, and gave a brief history of the house, which was built in 1772. He has since taken control of the house and has been slowly restoring it. Mr. Spencer provided a site plan, drawing and specifications of the proposed detached garage, emphasizing that it would be completed the in the same beautiful architectural style as the house. Mr. Spencer also wanted to assure

the Commission that he was not planning to run a business out of the detached garage, but rather to use it for his own hobby of restoring old classic books. Lastly, Mr. Spencer wanted to point out that he would not be setting a precedent, as there are already three other homes in his neighborhood that have a separate detached garage on the property. Mr. Spencer wanted to clarify the confusion about his two driveways and the reason behind his variance request. He explained that the eastern most driveway is actually on his neighbor's property, therefore making it impossible to build his detached garage at that location.

Mr. Sennett asked if Mr. Spencer has talked with his neighbors about his variance request. Mr. Spencer replied that he had spoken to his neighbors, and that they are agreeable and willing to speak positively about his request at the hearing if needed. The Commission suggested that he get support from his neighbors in writing prior to the hearing.

Mr. Flynn asked about the height of the detached garage. Mr. Spencer replied that it would be no higher than his existing garage.

Mr. Lees commended Mr. Spencer on the restoration work that has taken place on the house. He then asked if Mr. Spencer could alter the design to move the proposed detached garage 3 feet north and 3 feet east of the proposed site to be more conforming with Township Code. Mr. Spencer said that would not be a problem.

Mr. Embick gave his opinion that Mr. Spencer does not demonstrate that he meets the five requirements for the variance he is seeking, and suggested he seek additional counsel.

After some discussion, Mr. Flynn made a motion to recommend approval to the ZHB of the application for variance relief to construct detached garage within the front yards with the condition that the garage is moved 3 feet north and 3 feet east of the proposed site. Mr. Lees seconded. The motion passed, with Mr. Sennett and Mr. Embick opposing. KF/JL (4-2)

## **2. 2024 Projects - Summary**

Ms. Carter had provided a written update on the status of land development projects for the past year. Mr. Embick stated that Mr. Hatton would also be preparing the Commission's end of year report.

### **Old Business**

#### **1. Ordinance Amendments – Fences**

Mr. Embick explained that the Township solicitor provided several comments pertaining to proposed changes to the fence ordinance for the Planning Commission to consider. The list of suggested changes to the ordinance, begins with section 170-201 Definitions, and section 170-1505 Fences and Walls.

Mr. Raman Patel, 811 E. Sage Road, provided a written list of comments to the Commission in response to the proposed revisions to the fence ordinance.

Mr. Embick stated that Mr. Patel's comments would be forwarded to Ms. Carter for further discussion at the next meeting. Mr. Embick called to table the discussion on ordinance amendments. The Commission agreed.

### **Public Comment**

None.

### **Reports**

Jack Embick provided the BOS report from December 2<sup>nd</sup> meeting.

### **Adjournment (TS/BK) 6-0**

The meeting was adjourned at 8:16 PM.

Next PC Meeting:

- **December 18, 2024, 7:00 PM**

PC Representative at next Board of Supervisors Meeting:

- **Monday December 16, 2024, 7:30 PM – Jim Lees/Russ Hatton**

Respectfully submitted,  
Pam Packard  
Executive Assistant

DRAFT

**WESTTOWN TOWNSHIP  
TREASURER'S REPORT  
NOVEMBER 2024**

<b>ACCT#</b>	<b>DESCRIPTION</b>	<b>11/1/2024 BALANCE</b>	<b>NOVEMBER RECEIPTS</b>	<b>NOVEMBER EXPENDITURES</b>	<b>11/30/2024 BALANCE</b>
<b>GENERAL FUND</b>		<b><u>\$8,064,733.99</u></b>	<b><u>\$1,985,841.27</u></b>	<b><u>-\$2,261,147.68</u></b>	<b><u>\$7,789,427.58</u></b>
01-100-015	Univest General Fund	\$455,384.54	\$1,296,986.88	(\$974,429.42)	\$777,942.00
01-100-100	PLGIT P-Card Prime	\$273,336.00	\$501,103.87	(\$142,611.85)	\$631,828.02
01-100-110	PLGIT P-Card Class	\$113.18	\$157,179.91	(\$142,629.85)	\$14,663.24
01-106-000	PLGIT Prime	\$1,944,130.29	\$9,271.24	(\$501,469.72)	\$1,451,931.81
01-106-100	PLGIT Class	\$595.24	\$2.23	\$0.00	\$597.47
01-106-115	Univest GF Savings	\$5,390,775.21	\$21,297.14	(\$500,000.00)	\$4,912,072.35
01-110-000	Petty Cash	\$399.53	\$0.00	(\$6.84)	\$392.69
<b>OPEN SPACE FUND</b>		<b><u>\$683,393.50</u></b>	<b><u>\$77,906.27</u></b>	<b><u>-\$66,049.30</u></b>	<b><u>\$695,250.47</u></b>
04-106-000	Open Space - PLGIT Prime	\$420,796.47	\$3,997.79	(\$66,049.30)	\$358,744.96
04-106-010	Open Space - Maintenance Fund	\$243,791.10	\$14,989.30	\$0.00	\$258,780.40
04-106-100	Open Space - PLGIT Class	\$18,805.93	\$58,919.18	\$0.00	\$77,725.11
<b>SEWER FUND</b>		<b><u>\$3,534,846.75</u></b>	<b><u>\$452,980.89</u></b>	<b><u>-\$209,913.45</u></b>	<b><u>\$3,777,914.19</u></b>
08-100-015	Univest Enterprise Checking	\$591,286.74	\$435,764.60	(\$209,913.45)	\$817,137.89
08-100-115	Univest Prepaid UB Cash	\$5,692.45	\$3,460.31	\$0.00	\$9,152.76
08-106-000	PLGIT Prime	\$2,137,572.27	\$8,462.42	\$0.00	\$2,146,034.69
08-106-015	Univest WW MM	\$800,295.29	\$5,293.56	\$0.00	\$805,588.85
<b>REFUSE FUND</b>		<b><u>\$744,659.21</u></b>	<b><u>\$159,949.31</u></b>	<b><u>-\$126,384.68</u></b>	<b><u>\$778,223.84</u></b>
09-100-015	Univest CASH - REFUSE FUND	\$244,659.21	\$159,949.31	(\$126,384.68)	\$278,223.84
09-106-015	Univest Refuse MM	\$500,000.00	\$0.00	\$0.00	\$500,000.00
<b>OPEN SPACE BOND PROCEEDS</b>		<b><u>\$9,442,746.81</u></b>	<b><u>\$37,382.82</u></b>	<b><u>\$0.00</u></b>	<b><u>\$9,480,129.63</u></b>
16-106-024	Open Space Bond-A PLGIT Prime	\$7,438,812.73	\$29,449.46	\$0.00	\$7,468,262.19
16-106-025	Open Space Bond-B PLGIT Prime	\$2,003,934.08	\$7,933.36	\$0.00	\$2,011,867.44
<b>CAPITAL PROJECT FUNDS</b>		<b><u>\$288,228.42</u></b>	<b><u>\$2,747.53</u></b>	<b><u>-\$4,050.56</u></b>	<b><u>\$286,925.39</u></b>
18-100-015	Univest Capital Projects Checking	\$26,131.57	\$2,690.03	(\$2,050.56)	\$26,771.04
18-100-105	Univest CP Oakbourne Park Master	\$4,604.56	\$0.00	\$0.00	\$4,604.56
18-100-115	Univest CP Special Projects	\$3,326.90	\$0.00	\$0.00	\$3,326.90
18-100-125	Univest Thorne Drive Basin	\$33,138.72	\$0.00	(\$2,000.00)	\$31,138.72
18-100-205	Univest Credit Card Rewards	\$151,213.79	\$0.00	\$0.00	\$151,213.79
18-100-605	Univest 926/Shady Grove Signal	\$47,795.00	\$0.00	\$0.00	\$47,795.00
18-100-805	Univest CP Sewer	\$22,017.88	\$57.50	\$0.00	\$22,075.38
<b>ARPA FUND</b>		<b><u>\$645,885.51</u></b>	<b><u>\$2,556.85</u></b>	<b><u>\$0.00</u></b>	<b><u>\$648,442.36</u></b>
19-100-000	ARPA FUND - PLGIT PRIME	\$645,258.64	\$2,554.51	\$0.00	\$647,813.15
19-100-100	ARPA FUND - PLGIT CLASS	\$626.87	\$2.34	\$0.00	\$629.21
<b>DEBT SERVICE FUNDS</b>		<b><u>\$1,871,446.53</u></b>	<b><u>\$167,778.24</u></b>	<b><u>-\$1,600.00</u></b>	<b><u>\$2,037,624.77</u></b>
23-100-105	Univest 2022 DS (Oakbourne Park)	\$345,137.22	\$22,899.17	\$0.00	\$368,036.39
23-100-115	Open Space DS - A	\$166,461.66	\$42,859.08	(\$950.00)	\$208,370.74
23-100-125	Open Space DS - B	\$7,500.00	\$8,186.74	(\$650.00)	\$15,036.74
23-100-805	Univest 2021 DS (05/12)	\$399,345.37	\$24,500.00	\$0.00	\$423,845.37
23-100-815	Univest 2021 DS (SE06)	\$953,002.28	\$69,333.25	\$0.00	\$1,022,335.53
<b>CAPITAL RESERVE FUNDS</b>		<b><u>\$6,858,965.79</u></b>	<b><u>\$73,022.39</u></b>	<b><u>\$0.00</u></b>	<b><u>\$6,931,988.18</u></b>
30-122-000	GF Univest MM Capital Rsv (U)	\$3,221,941.63	\$28,138.37	\$0.00	\$3,250,080.00
30-122-001	GF Univest MM Capital Rsv (D)	\$1,933,238.98	\$7,846.79	\$0.00	\$1,941,085.77
30-122-200	WW Univest MM Capital Rsv (D)	\$1,703,785.18	\$37,037.23	\$0.00	\$1,740,822.41
<b>LIQUID FUEL FUNDS</b>		<b><u>\$388,793.08</u></b>	<b><u>\$798.58</u></b>	<b><u>-\$385,000.00</u></b>	<b><u>\$4,591.66</u></b>
35-100-105	Liquid Fuel Ckng - Univest	\$388,793.08	\$798.58	(\$385,000.00)	\$4,591.66
<b>ESCROW FUND</b>		<b><u>\$2,475,100.63</u></b>	<b><u>\$6,288.56</u></b>	<b><u>-\$640.00</u></b>	<b><u>\$2,480,749.19</u></b>
40-100-015	Univest Landscapes Escrow	\$23,271.52	\$57.52	(\$640.00)	\$22,689.04
40-100-025	Univest Flintlock (Rustin Res)Escro	\$5,431.52	\$13.80	\$0.00	\$5,445.32
40-100-035	Univest 1594 W Chester Realty Esc	\$17,929.64	\$45.57	\$0.00	\$17,975.21
40-100-045	Univest WT School -Athletic Fld Esc	\$2,428,467.95	\$6,171.67	\$0.00	\$2,434,639.62

**WESTTOWN TOWNSHIP  
TREASURER'S REPORT  
NOVEMBER 2024**

<u>ACCT#</u>	<u>DESCRIPTION</u>	<u>11/1/2024 BALANCE</u>	<u>NOVEMBER RECEIPTS</u>	<u>NOVEMBER EXPENDITURES</u>	<u>11/30/2024 BALANCE</u>
	<b>GRAND TOTAL - ALL FUNDS</b>	<b>\$34,998,800.22</b>	<b>\$2,967,252.71</b>	<b>(\$3,054,785.67)</b>	<b>\$34,911,267.26</b>
	PLGIT Totals	\$15,127,772.80	\$793,865.61	(\$852,760.72)	\$15,068,877.69
	Univest Totals	\$19,870,627.89	\$2,173,387.10	(\$2,202,018.11)	\$19,841,996.88
	Petty Cash	\$399.53	\$0.00	(\$6.84)	\$392.69





## WESTTOWN TOWNSHIP

1039 Wilmington Pike  
West Chester, PA 19382  
610—692-1930  
email: [administration@westtown.org](mailto:administration@westtown.org)

Post Office Box 79  
Westtown, PA 19395  
FAX 610-692-9651  
[www.westtownpa.org](http://www.westtownpa.org)

December 8, 2024

### **Westtown Township incident report for November 2024**

For November, there were 93 calls for service in Westtown (Fire and EMS). Forty-eight incidents were in the West Chester Fire Department district and 45 in the Goshen Fire Company district. Year to date, there have been 998 calls for service.

The peak time for incidents in September was between 9 am and 7 pm.

The West Chester Fire Department responded to 7 calls for service of those 7, three were fire alarms, and the Goshen Fire Company responded to 11 calls for service, of those 11, four were fire alarms, and one was a building fire at 1650 West Chester Pike.

The remaining 75 calls for service were medical responses handled by Good Fellowship EMS and Goshen Fire Company EMS.

There were six burning complaints in November.

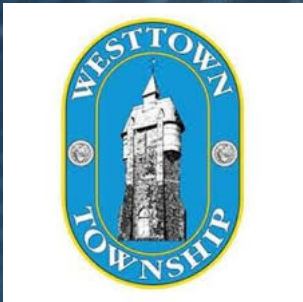
Respectfully submitted,

Gerald R. DiNunzio, Jr  
Fire Marshal  
Emergency Management Coordinator

# H<sup>A</sup>VERFORD SYSTEMS <sup>7</sup>

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*Audio-Visual Solutions*



## Microphone Upgrades

HAV-339

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November 14, 2024

Prepared for : Pam Packard, Westtown Township  
Created by : R.T. Chalfant, Haverford Systems, Inc.  
Project ID: HAV-339

## INTRODUCTION

November 14, 2024

Pam Packard  
Westtown Township

Dear Pam,

Thank you very much for the opportunity to present this proposal and contract for your project. We appreciate the time spent describing your objectives. The Haverford Systems Integration Team has carefully considered your requirements to create a customized solution aligned with your needs.

As you review this proposal, please feel free to contact us with any questions you may have.

Best Regards,

R.T. Chalfant





# COUNCIL CHAMBERS

## SCOPE

Haverford Systems will install ten new Shure gooseneck microphones to upgrade the sound quality of the current A/V system at the Westtown Township building. The new system will not have individual speakers at each microphone station like the old system had. The HSI installation will include:

- Ten Shure MX418D/C Gooseneck Microphones
- QSC Core 110f-v2 - To process, manage, and control audio sources within the system
- XLR cable runs from the dias to the AV rack
- QSYS programming for the Core

## MICROPHONE UPGRADE

IMAGE	QTY	DESCRIPTION	PRICE	TOTAL
	10	Shure MX418D/C Cardioid-18" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$286.80	\$2,868.00
	1	QSC CORE 110f-v2 Unified Core with 24 local audio I/O channels, 128x128 total network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, POTS and VoIP telephony, no GPIO, 16 next-generation AEC processors, 1RU.	\$3,031.20	\$3,031.20
	1	Haverford Systems Installation Services Onsite installation labor, design, administration, project management and logistics		\$5,264.00
	1	Haverford Systems Misc. Hardware and Cabling Misc. Hardware and Cabling	\$616.00	\$616.00
<b>MICROPHONE UPGRADE TOTAL</b>				<b>\$11,779.20</b>
<b>SHIPPING</b>				<b>\$159.48</b>
<b>COUNCIL CHAMBERS TOTAL</b>				<b>\$11,779.20</b>






## TELEVIC MICROPHONE SYSTEM

### SCOPE

This option is for an upgrade of the current conferencing microphone system with individual microphones and speakers at each individual microphone station. The Televic system to be installed will be more similar to what is currently installed but will be an upgrade in quality with newer hardware. Haverford systems will install:

- Televic Conference D-Cerno AE- A digital control unit with integrated recording capability
- Televic Conference D-Cerno D SL - Ten Digital Delegate Discussion units with microphone button, volume control button, built-in loudspeaker, headphone option
- Televic Conference D-MIC 40 SL - Ten gooseneck microphones to be connected to the discussion units
- Cat6 Cabling to the A/V rack
- Programming for the Televic digital control unit

### MICROPHONE UPGRADE

IMAGE	QTY	DESCRIPTION	PRICE	TOTAL
	1	Televic Conference D-Cerno AE Digital control unit with integrated recording capability - 4 digital RJ 45 ports - Branch or loop connection (redundancy) - LAN connection for web server, camera control protocol or AES67 communication - 2 x USB-C for audio connection with UC or multi-channel recording - 2 x XLR OUT, 2 x XLR IN - 3,5mm line in and out - Plug and Play - Eco Power Safe mode - Power connector with locking - External power supply included	\$1,890.00	\$1,890.00
	10	Televic Conference D-Cerno D SL Digital Delegate Discussion unit with removable microphone (30, 40, 50 or 70 cm) - Microphone connector - Microphone button and volume control button - Built-in loudspeaker - Headphone connector - Cable of 2 meters included D-MIC type microphone to be ordered separately.	\$344.40	\$3,444.00
	10	Televic Conference D-MIC 40 SL GSM immune gooseneck microphone of 40 cm with screwlock. Bi-color led ring indication (red / green). Windscreen included. Not to be used with Confidea FLEX G4	\$155.40	\$1,554.00
	1	Haverford Systems Installation Services Onsite installation labor, design, administration, project management and logistics		\$4,984.00
	1	Haverford Systems Misc. Hardware and Cabling Misc. Hardware and Cabling	\$366.52	\$366.52
<b>MICROPHONE UPGRADE TOTAL</b>				<b>\$12,238.52</b>
<b>SHIPPING AND TAXES</b>				<b>\$0.00</b>

**SUMMARY**

---

EQUIPMENT TOTAL	\$7,254.52
LABOR	\$4,984.00
SHIPPING	\$179.34
SHIPPING	\$0.00
TAX	\$0.00
<b>TELEVIC MICROPHONE SYSTEM TOTAL</b>	<b>+\$12,417.86</b>

## PROJECT SUMMARY

### LOCATIONS

COUNCIL CHAMBERS

EQUIPMENT

LABOR

TOTAL

\$6,515.20

\$5,264.00

\$11,779.20

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PROJECT TOTAL

\$11,938.68

\*PLUS APPLICABLE TAXES

### Client Responsibilities/Assumptions

- Network connectivity, configuration, set up, and firewall traversal
- Electrical cabling/conduit



## WORKMANSHIP WARRANTY DESCRIPTION

If your system was installed by Haverford Systems, it is supported by a 1 full year Workmanship Warranty, starting from the date of owner sign-off. As these systems are typically heavily integrated, using products from many manufacturers and software publishers, and are additionally integrated with owner provided and 3rd party provided products and systems, it is important to understand what is covered by our Workmanship Warranty. Haverford Systems does everything that we can to guarantee a successful deployment and lifecycle for every system that we install but many things are not under our control and responsibility must be taken by owner or other involved parties.

### Workmanship Warranty – What is covered

- System Design (system design must be capable of fulfilling written system scope as proposed in writing)
- Product selection (all products proposed must be appropriate and suitable for proposed use)
- Product placement (all equipment must be located per system design scope, as approved by owner, during scope development or as modified scope by owner during installation)
- Initial Cable pull integrity (cables must not be damaged during routing)
- Cable terminations (cable terminations must be installed/performed properly)
- Mounting hardware (must be suitably chosen and installed per manufacturer's specifications and any applicable codes)
- Assembly (all components must be assembled per system design)
- Equipment configuration (all proposed equipment must be configured according to design scope)
- System testing (all systems must be fully tested under normally expected operating conditions)
- System training (owner representative must be trained in each major aspect of end user system operation)

### Workmanship Warranty – What is NOT covered

A Workmanship Warranty is only designed to cover issues that the provider has direct and sole control over and that are specifically part of the proposed system and are solely supplied by the provider. There are many elements of an integrated system which must be managed and supported by the owner themselves or by third parties. Some of them are described below. These are examples only and not an exhaustive list.

- All of the products purchased directly from Haverford Systems are covered by an original manufacturer's warranty of some specific length and scope. The length and scope of these warranties can vary greatly. It is important for you to understand that manufacturer warranties are always limited to varying degrees. Most manufacturers' warranties do not cover: troubleshooting, on-site labor and expenses, loaner equipment or freight expenses for products sent back to and returned from the factory for repair. These additional services (and their associated costs) may be necessary to provide full service of your systems.
- Consumable and high wear items (e.g. projector lamps, filters, interface cables, etc.)
- Component repair or replacement cost for equipment failure outside of manufacturer's warranty scope or manufacturer's warranty period.
- Replacement or repair costs of any items damaged by abuse or misuse.
- Replacement or repair costs of items damaged by environmental factors (incl. heat, liquid, smoke, dust, etc.)
- Replacement or repair costs of items damaged or altered by any party other than Haverford Systems personnel, including other system or service providers.
- Incompatibility relating to owner furnished equipment or systems.
- Programming and other changes to functionality that diverge from the original project design.
- Suitability or proper configuration/operation of owner's infrastructure, including IP or other networks, buildings and furniture.
- Changes to configuration of owner networks or other integrated systems after system has been signed off by owner.
- 3rd Party software, including any operating systems or firmware and including software, firmware and operating system updates.
- Failure or sub-par performance of systems related to any 3rd party or owner provided equipment, software, furniture, infrastructure or systems.
- Any systems, equipment or work provided by 3rd party providers and tradespeople.
- End user operator errors or operator capability limitations of any kind with regard to system use operation or maintenance.
- End user or third party provided content for processing, presentation or distribution.
- Geometric, acoustical, optical, thermal or other physical limitations of owner's provided space for proposed systems.



## HAVACARE SERVICE

### Why Choose HavaCare™

If your system was installed by Haverford Systems, all workmanship is supported for 1 full year. All of the products purchased from Haverford Systems are also covered by an original manufacturer's warranty. It is important for you to understand that manufacturer warranties are limited. Most manufacturers' warranties do not cover: troubleshooting, on-site labor and expenses, loaner equipment or freight expenses for products sent back to and returned from the factory for repair. These services are necessary to provide full service of your systems. With HavaCare™ you get peace of mind, knowing that your systems will always be working when you need them.

**Haverford Systems Service Options:** Choose the coverage type and payment plan that works best for your organization.

#### PREPAID PLANS:

1. **HavaCare™ Priority Service Agreement:** Available with Yearly and Discounted Multi-Year Rates

#### PAY-AS-YOU-GO PLANS:

1. **T&M** - Time and Materials Based Repair and Maintenance Services
2. **Lump Sum** - Proposed Project Based Repair and Maintenance Services

### HavaCare™ Priority

During each year of HavaCare™, Haverford Systems will provide free and unlimited toll-free technical telephone support with 1 hour response time. Haverford Systems will also provide next day response time for on-site technical service. If phone support fails to correct technical issues with the system, a field technician will respond on-site within one business day of reporting the problem. Technical service will provide for troubleshooting and repairing the system as required, to return it to full functionality. A field technician will also make a scheduled site visit once each year for preventative maintenance, cleaning, testing and tuning of the system and components. The integrity of all cabling and connections is explicitly covered by this warranty as far as these cables and connections are part of the original system and have not been changed or tampered with by any other party than Haverford Systems. All service calls are immediately logged with a Field Service RMA issued to the client. All Field Service RMAs are actively managed until all related issues are resolved.

### HavaCare™ Priority Benefits

- Priority Technical Support on Toll Free Phone Line – 1 Hour Response Time during normal business hours
- Priority Troubleshooting Service – Next Business Day On-Site Response Time
- Consumable Replacement Labor (e.g. projection lamp - cost of consumable materials is not included)
- Annual System Preventative Maintenance, Cleaning, Testing and Tuning
- Facilitation of Manufacturer's Warranties
- Facilitation of Manufacturer Provided Loaners and Replacements (where applicable).

### HavaCare™ Priority Limitations:

 Items not included or covered by HavaCare™ Priority Plans:

- Consumable items (e.g. projector lamps, filters, etc...)
- Component repair or replacement cost for equipment failure outside of mfg's warranty or warranty period.
- Replacement or repair costs of any items damaged by abuse or misuse.
- Replacement or repair costs of any items damaged by environmental factors (incl. heat, liquid, smoke, dust, etc.)
- Replacement or repair costs of any items damaged or altered by any party other than Haverford Systems personnel.
- Incompatibility relating to client furnished equipment or systems.
- Programming and other changes to functionality that diverge from the original project design.
- Delays in scheduled service, due to client use or other limited access to systems and rooms or reasons otherwise not caused by Haverford Systems, may be subject to additional charges to client.
- On-Site Field Service is normally provided between the hours of 7:00 am and 5:30 pm during the working week.

## ACCEPTANCE

## FINANCIAL

### PAYMENT SCHEDULE

40% Initial Payment

60% Final Payment Once Project is Complete

### Acceptable Forms of Payment

- Purchase orders upon with Terms upon credit review
- Company Check
- Credit Card, VISA, MC, AMEX, Discover - additional 3.5% transaction fee will be applied for this method
- EFT, direct or other forms

**OPTIONS** Not included in the project total. Initial to the left to add the option to your project.

\_\_\_\_\_ TELEVIC MICROPHONE SYSTEM +\$12,417.86

## TERMS

Proposals are valid for thirty (30) days following issue. Should you wish to reconsider a project at a later date, we will review and revise the proposal and timeline to reflect current conditions. Unforeseen conditions, such as the need to overcome previously unknown construction obstacles, can significantly affect project costs and timeline estimates.

This proposal and its entire scope of work are limited to the explicit scope(s) of work and systems descriptions as defined herein. Any changes or modifications beyond these explicit scopes and descriptions may require additional charges, which must be contracted for with guaranteed payment before changes or modifications can be accepted and completed. Technical design, details, and all of its other contents represent a pre-contract investment by Haverford Systems, Inc. and as such, are the sole property of Haverford Systems, Inc. This proposal is provided for engineering reference only and may not be used for the purposes of acquiring competitive bids. This proposal is based upon industry standard hours of Monday to Friday, 8 am through 5 pm. Work conducted outside these times may be billed at an overtime rate.

Any and all taxes on the transaction will be added to the invoice and will be the responsibility of the buyer. If a purchase is made via credit card, a 3.5% transaction fee will be applied to the invoice. Overdue invoices will incur a 2.5% late fee after 30 days.

## ACCEPTANCE

WESTTOWN TOWNSHIP

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

HAVERFORD SYSTEMS

\_\_\_\_\_  
SIGNED

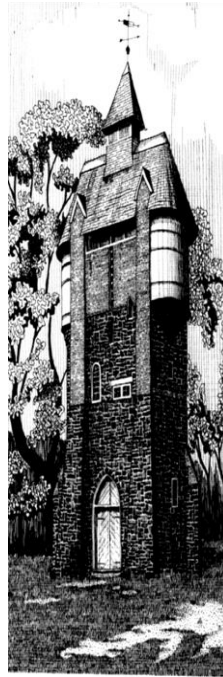
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DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

**Westtown Township**  
County of Chester  
Commonwealth of Pennsylvania

**Fiscal Year 2025 Draft Budget**  
**12/16/2024**



**Thomas Foster**  
Chair

**Ed Yost**  
Vice Chair

**Richard Pomerantz**  
Police Commissioner

# 2025 Budget Memo

Dear Westtown Township Residents and Members of the Board of Supervisors:

We are pleased to provide the 2025 Adopted Budget. This budget document balances Westtown's commitment to fiscal responsibility, while investing in critical Township infrastructure, improving parks, and stewarding open space to ensure a brighter future for all Westtown residents.

Of particular note:

- This budget reflects no increase in real estate taxes, and tax rates will remain the same in 2025.
- The **Refuse Fund** refuse and recycling fee will increase to \$120 per quarter (ie. \$480 per year). The Refuse Fund proposes using \$81,836 from the fund balance.
- The **General Fund budget is balanced** with a **\$503,586 transfer** from the fund balance. The General Fund contribution to Capital Reserves will increase from \$180,000 to \$240,000 for 2025 to plan for future Capital Projects.
  - The General funds need to use \$503,586 from our cash balance due in large part to a significant increase in the cost of police services, as well as the impact inflation has had on our budget over the past several years.
- The **Sewer Fund** is balanced and includes an increase in transfers to Capital Reserves from \$360,000/yr to \$600,000/yr. This increase will help replenish the Reserves used for the 2024 Pleasant Grove Force Main replacement project, and is in keeping with our fund balance policy.
- **Capital expenses** include Administrative office furniture and carpet (\$40,000), Pleasant Grove Stream Restoration Project (\$103,246), Westtown's share of the Radley Run streambank restoration (\$50,000 & carryover from 2024), security cameras and subdivision of the Darlington Inn property (\$75,000), Oakbourne Mansion window replacement (\$20,000), and playground equipment for Tyson Park pending receiving a grant to offset costs (\$30,000).
- **Sanitary sewer capital expenses** include engineering and construction management of the Pleasant Grove Pump Station project (\$2,200,000), meter cabinets for the main plant (\$20,000), and West Goshen Sewer Authority capital construction (\$285,000). Note that funding for the Pleasant Grove Pump Station could come from a loan, bonds, reserves, or a combination of these. The Township is currently exploring loan options.
- **Open Space capital expenses** include items pertaining to Crebilly Preserve such as tree removal, fence maintenance/repairs, meadow seeding, signage, demolition of structures, abandonment of weels, removal of oil tanks and septic systems, annual mowing and trash cleanup, and a preserve master plan, for a total estimated cost of (\$390,600, with a proposed grant offset of \$100,000 for cost of the open space master plan).
- **ARPA Fund capital expenses** include Oakbourne Park mansion core parking expansion, path lighting, and project management (est. @ \$670,000).
- The **Debt Service Fund** has been updated with the recent Township bond issued for the Crebilly Farm Open Space acquisition. This bond will be funded by the Open Space tax that was approved by referendum in November of 2022.

Pursuant to Section 3202 of the Pennsylvania Second Class Township Code, this budget was advertised more than 20 days prior to the Board's adoption and was available for public inspection at the Township office and website <https://www.westtownpa.org/finance/>. Between the date of advertisement and the date of adoption, the budgeted revenue and expenditures were not increased "by more than 25% in the aggregate or more than 10% in any major category."

Sincerely,

*Cindi King*

Cindi King  
Director of Finance

**Westtown Township  
2025 Budget Summary**

	<b>General Operating Fund 01</b>	<b>Open Space 04</b>	<b>Sewer Operating Fund 08</b>	<b>Refuse Operating Fund 09</b>	<b>Liquid Fuels Fund 35</b>	<b>Debt Service Fund 23</b>	<b>Capital Reserve Fund 30</b>	<b>Capital Projects Fund 18</b>	<b>ARPA Fund 19</b>	<b>Total all Funds</b>
<b>Estimated Beginning Cash Balance:</b>	<b>7,730,968</b>	<b>659,848</b>	<b>2,284,465</b>	<b>527,063</b>	<b>4,609</b>	<b>921,455</b>	<b>6,039,852</b>	<b>352,381</b>	<b>651,320</b>	<b>19,171,961</b>

Note the above Cash Balances are derived from the Balance Sheet Assets and does not include liabilities

**Budgeted Revenues**

Real Estate Taxes	2,900,100	340,696								3,240,796
Act 511 Taxes	4,018,000	515,049								4,533,049
Franchise Fees	200,000									200,000
Fines	66,100									66,100
Interest,Rents/Royalties,Gains/Losses	437,427	20,755	110,000		6,000	33,250	220,000	13,000	20,117	860,549
Grants & Inter-Govt Revenues	211,700	100,000	-	10,000	370,818	-		561,284		1,253,802
Fees for Service	27,070		70	-						27,140
Protective Inspection Fees	280,697									280,697
Sanitation/Trash/Recycling	300		2,942,360	1,557,540						4,500,200
Recreation Program Fees	11,900									11,900
Contribution/Donations/Assess	12,800	-								12,800
Proceeds of Fixed Asset Sale	-							500,000		500,000
Interfund Operating Transfers	-	-				1,927,200	890,000	213,246		3,030,446
Proceeds of Long Term Debt	-	-						2,200,000		2,200,000
Refunds & Reimbursements	91,042		150	1,500				-		92,692
<b>Total Revenues</b>	<b>8,257,136</b>	<b>976,500</b>	<b>3,052,580</b>	<b>1,569,040</b>	<b>376,818</b>	<b>1,960,450</b>	<b>1,110,000</b>	<b>3,487,530</b>	<b>20,117</b>	<b>20,810,171</b>

<b>Fund Balance Used (from cash acct)</b>	<b>503,586</b>	<b>-</b>	<b>-</b>	<b>81,836</b>	<b>3,500</b>		<b>-</b>	<b>-</b>	<b>651,320</b>	<b>1,240,242</b>
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**Total Revenues + Fund Balance 8,760,722 976,500 3,052,580 1,650,876 380,318 1,960,450 1,110,000 3,487,530 671,437 22,050,413**

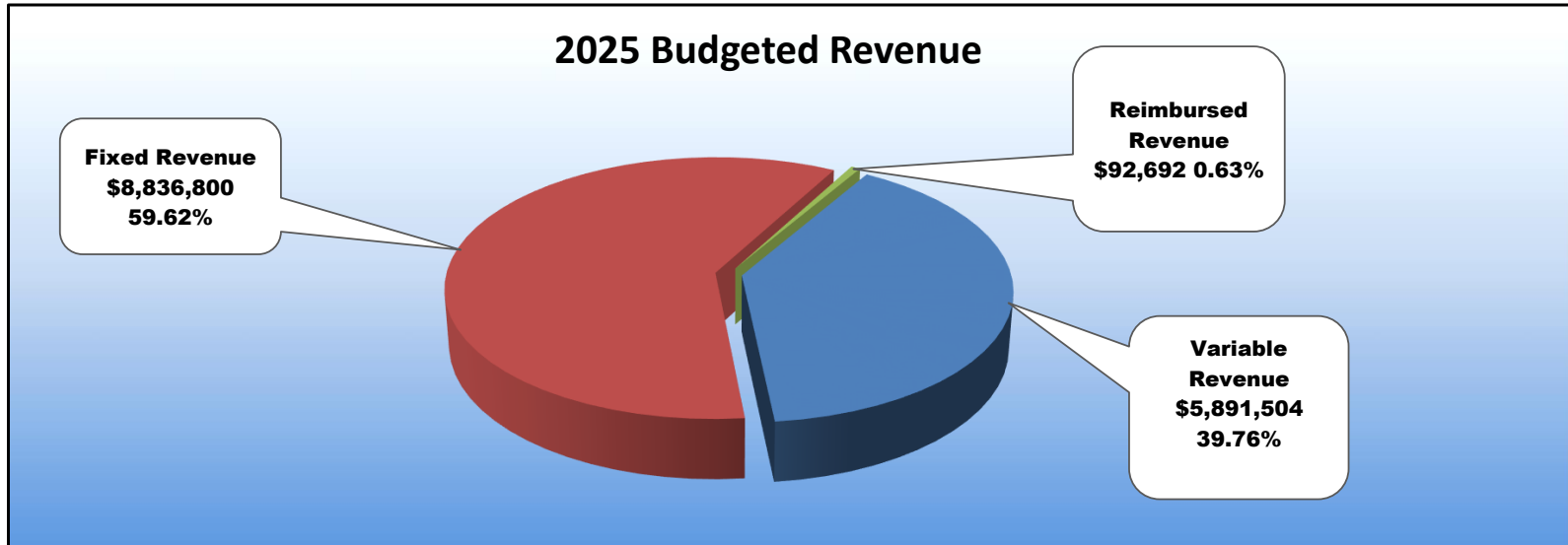
**Budgeted Expenditures**

General Government	1,062,288	5,700	213,304	128,436				373,246		1,782,974
Police	4,085,728									4,085,728
Fire & Safety and Emerg. Mngmnt	563,194	400								563,594
Building & Code	189,600									189,600
Planning & Zoning	36,146									36,146
Public Works	1,059,057				378,000					1,437,057
SWM & Collection/Disposal/Treatment	8,300		1,099,713	1,495,702				2,355,000		4,958,715
Parks & Commissions	318,259	390,600						30,000	671,437	1,410,296
Donations/Library	18,404									18,404
Community Development	44,250	-						65,000		109,250
Debt Service	69,239	-				2,016,238				2,085,477
Miscellaneous	4,700		1,000			1,850				7,550
Insurance	138,121		55,763	6,183						200,067
Employee Benefits	465,522		60,200	20,555						546,277
Refunds of Prior Year	16,000	200								16,200
Interfund Transfers	680,000	579,600	1,622,600	-	-	-	148,246	-		3,030,446
<b>Total Expenses</b>	<b>8,758,810</b>	<b>976,500</b>	<b>3,052,580</b>	<b>1,650,876</b>	<b>378,000</b>	<b>2,018,088</b>	<b>148,246</b>	<b>2,823,246</b>	<b>671,437</b>	<b>20,477,781</b>

Annual Fund Credit/(Deficit)	1,913	-	0	0	2,318	(57,638)	961,754	664,284	0	1,572,632
Revenue plus Fund Balance Used minus Expenses										-

<b>YEAR END ESTIMATED CASH BALANCE</b>	<b>7,229,295</b>	<b>659,848</b>	<b>2,284,466</b>	<b>445,227</b>	<b>3,427</b>	<b>863,817</b>	<b>7,001,606</b>	<b>1,016,665</b>	<b>0</b>	<b>19,504,351</b>
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Note: The Year End Cash Balances are derived from the Beginning Balance Sheet Assets plus Total Revenues less Total Expenses, and does not reflect year end outstanding liabilities.



*2025 Budgeted Revenue*

General Fund	\$8,760,723
Refuse Fund	\$1,650,876
Liquid Fuels Fund	\$380,318
Open Space Fund	\$976,500
Sewer Fund	\$3,052,580
	\$14,820,997

*2025 Revenue Categories*

Variable Revenue	\$5,891,504
Fixed Revenue	\$8,836,800
Reimbursed Revenue	\$92,692
	\$14,820,997

As seen in this chart, 39.8% of total revenue budgeted for 2025 relies on VARIABLE INCOME sources such as Real Estate Transfer Tax, Earned Income Tax, Local Services Tax, Franchise Fees, Fines/Rents, Charges for Services, Inspection Fees, and cash reserve appropriations.

The FIXED REVENUE sources include Property Taxes, Leases, Trash and Sewer User Fees, On Lot Assessments, as well as Intergovernmental Revenues such as Liquid Fuels Tax represent 59.62% of the budget.

The REIMBURSED REVENUE category represents reimbursement of fees by developers/residents for legal, engineering and third party contractor plan reviews/inspections, and experience reimbursements/refunds of insurance premiums.

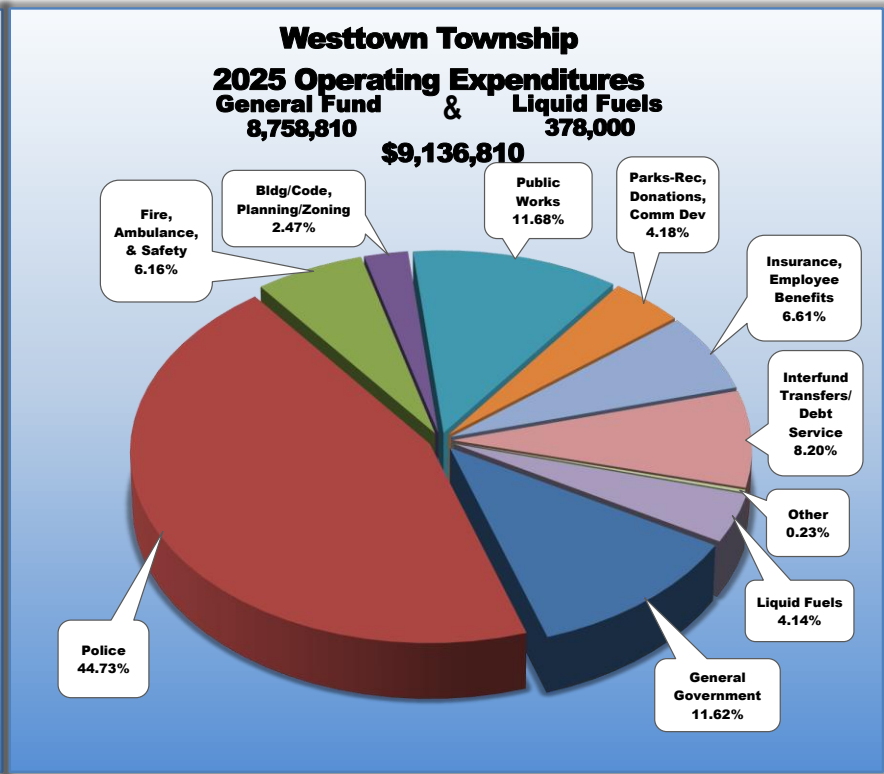
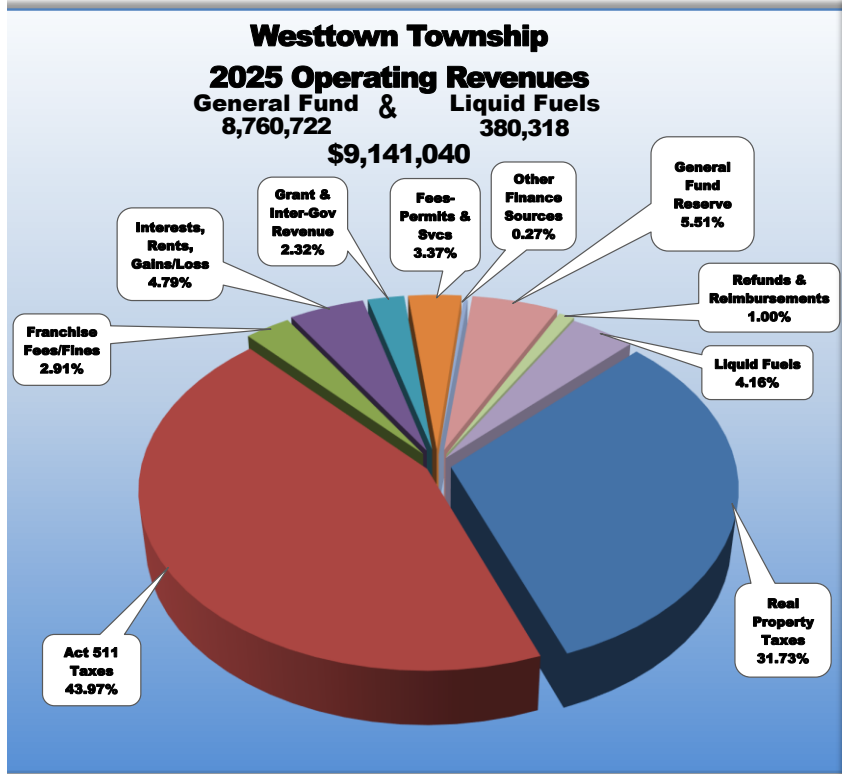
**WESTTOWN TOWNSHIP**  
**2025 General Fund Operating Draft Budget**



**12/16/2024**



## Fiscal Year 2025 Operating and Liquid Fuel Funds



**Real Property** - 3.5 mills levied on assessed value of taxable property for General Purpose.

**Act 511 Taxes** - 1/2% Earned Income Tax for General Purpose, \$52.00 Local Services Tax, and 1/2% Realty Transfer Tax.

**Shares Revenue** - Shared Revenues, Grants & Magistrate Fines.

**Liquid Fuels** - Annual Allocation from the Liquid Fuels Tax Fund

**Fees & Permits** - On-Lot Fees, protective inspection & building permits, etc.

**Misc** - Rents, cable franchise fees, false alarm fees, sales & interest earned.

**Other Financing Sources** - Developer's reimbursements, refunds.

**Police** - Payments to Westtown-East Goshen Police budget, Debt Service Sinking Funds, Refunded Police Building Bond of 2004, Pension, Post Employment Pension Reserve.

**Fire & Safety** - Payments to volunteer fire & ambulance, SPCA and Emergency Mgmt.

**Administrative** - Legislative, legal, engineering, planning, zoning, code, tax collection.

**Public Works** - Roads, winter maintenance, traffic control, street construction, PW Vehicles etc.

**Parks & Rec** - Park maintenance, Oakbourne Mansion, recreation programs and forestry management, Open Space.

**Personnel** - Employee payroll and benefit costs.

**Interfund Transfer & Debt Service** - Sinking Fund payments (GO Bonds 2021 & 2022) & Reserves

The additional 0.42 mills of Real Property Tax, and 0.08% Earned Income Tax levied for Open Space Preservation is reflected in the Open Space Fund, and therefor is not part of these charts.

**General Fund Revenue**

	<b>2023 ACTUAL</b>	<b>2024 Budget</b>	<b>2024 Year End Projection</b>	<b>2025 Proposed</b>	<b>\$ Variance 2024 -2025 Proposed</b>	<b>% Variance 2024-2025</b>
Beginning Cash Balance			7,490,249	7,730,968		
<b>(301) Real Property Taxes</b>						
01-301-100 Real Estate Taxes - Current Yr	2,820,779	2,840,855	2,830,000	2,850,000	20,000	0.71%
01-301-200 Real Estate Taxes - Prior Yr		500	-	100	100	100.00%
01-301-400 Real Estate Taxes - Delinquent	25,080	25,000	28,000	30,000	2,000	7.14%
01-301-600 Real Estate Taxes - Interim	31,363	15,000	12,000	20,000	8,000	66.67%
<b>Subtotal (301) Real Property Taxes:</b>	<b>2,877,221</b>	<b>2,881,355</b>	<b>2,870,000</b>	<b>2,900,100</b>	<b>30,100</b>	<b>1.05%</b>
<b>(310) Act 511 Taxes</b>						
01-310-100 Real Estate Transfer Tax	385,052	325,000	340,000	350,000	10,000	2.94%
01-310-210 Earned Income Tax	3,365,216	3,450,000	3,430,000	3,500,000	70,000	2.04%
01-310-410 Local Services Tax	160,397	158,500	170,000	168,000	-2,000	-1.18%
<b>Subtotal (310) Act 511 Taxes:</b>	<b>3,910,665</b>	<b>3,933,500</b>	<b>3,940,000</b>	<b>4,018,000</b>	<b>78,000</b>	<b>1.98%</b>
<b>(321) Franchise Fees</b>						
01-321-800 Franchise Fee - Comcast	107,271	106,000	97,623	95,000	-2,623	-2.69%
01-321-801 Franchise Fee - SBA	20,639	21,200	1,725	-	-1,725	-100.00%
01-321-802 Franchise Fee - Verizon	114,851	110,000	109,464	105,000	-4,464	-4.08%
<b>Subtotal (321) Franchise Fees:</b>	<b>242,761</b>	<b>237,200</b>	<b>208,812</b>	<b>200,000</b>	<b>-8,812</b>	<b>-4.22%</b>
<b>(331) Fines</b>						
01-331-000 Court-District Magistrate	34,107	26,000	54,500	38,000	-16,500	-30.28%
01-331-100 State Police Fines/Penalties	4,960	5,000	4,850	5,200	350	7.22%
01-331-120 Ordinance Violations	1,500	5,000	10,124	2,450	-7,674	-75.80%
01-331-125 False Alarm Fines/Residential	950	525	750	450	-300	-40.00%
01-331-130 False Alarm Fines/Commercial	29,400	18,000	31,200	20,000	-11,200	-35.90%
<b>Subtotal (331) Fines:</b>	<b>70,917</b>	<b>54,525</b>	<b>101,424</b>	<b>66,100</b>	<b>-35,324</b>	<b>-34.83%</b>
<b>(341) Interest Earnings</b>						
01-341-000 Interest Earnings	12,400	50,000	195,000	175,000	-20,000	-10.26%
01-341-106 Interest - PLGIT	221,287	150,000	150,000	130,000	-20,000	-13.33%
01-341-107 Interest on US Treasury Notes/KBCM	5,638	15,000	4,463	-	-4,463	-100.00%
01-341-700 Interest on Dev Reimbursement	167	50	908	200	-708	-77.97%
<b>Subtotal (341) Interest Earnings:</b>	<b>239,491</b>	<b>215,050</b>	<b>350,371</b>	<b>305,200</b>	<b>-45,171</b>	<b>-12.89%</b>

**General Fund Revenue**

		<b>2023 ACTUAL</b>	<b>2024 Budget</b>	<b>2024 Year End Projection</b>	<b>2025 Proposed</b>	<b>\$ Variance 2024 -2025 Proposed</b>	<b>% Variance 2024-2025</b>
<b><u>(342) Rents and Royalties</u></b>							
01-342-100	Township Park/Land Fees	3,115	3,500	3,500	3,500	0	0.00%
01-342-150	Oakbourne Fields Lease	-	6,000	6,375	6,000	-375	-5.88%
01-342-200	Township Building - Gatehouse	17,800	18,724	18,724	19,100	376	2.01%
01-342-220	Oakbourne Mansion Events	36,480	40,000	40,000	20,000	-20,000	-50.00%
01-342-240	Tower Lease - Oakbourne	40,929	41,000	62,157	41,747	-20,410	-32.84%
01-342-250	Garage Lease - American Twr	39,476	40,660	40,660	41,880	1,220	3.00%
<b>Subtotal (342) Rents &amp; Royalties:</b>		<b>137,800</b>	<b>149,884</b>	<b>171,416</b>	<b>132,227</b>	<b>-39,189</b>	<b>-22.86%</b>
<b><u>(343) Realized Gain/Loss</u></b>							
01-343-000	Realized Gains/Losses	47,023		30,275	-	-30,275	-100.00%
<b>Subtotal (343) Realized Gain/Loss:</b>		<b>47,023</b>	<b>-</b>	<b>30,275</b>	<b>-</b>	<b>-30,275</b>	<b>-100.00%</b>
<b><u>(355) State Shared Revenues</u></b>							
01-355-010	PURTA Monies	5,940	6,200	6,775	6,500	-275	-4.06%
01-355-040	Alcoholic Beverages Licenses	200	200	200	200	0	0.00%
01-355-070	Foreign Fire Insurance Monies	98,051	100,000	99,184	100,000	816	0.82%
01-355-090	State Aid - Pension	87,975	88,000	100,991	105,000	4,009	3.97%
<b>Subtotal (355) State Shared Revenues:</b>		<b>192,166</b>	<b>194,400</b>	<b>207,150</b>	<b>211,700</b>	<b>4,550</b>	<b>2.20%</b>
<b><u>(361) Twp Sales/Charges for Svcs</u></b>							
01-361-300	Zoning/Subdivision/Dev Fees	250	500	500	500	0	0.00%
01-361-330	Board of Supv Hearing Fee/CU	10,000	2,500	-	2,500	2,500	100.00%
01-361-340	Hearing Fees/ZHB	9,375	7,500	6,000	5,000	-1,000	-16.67%
01-361-350	ZHB Additional Fees	3,890	1,000	2,035	1,000	-1,035	-50.86%
01-361-555	Miscellaneous Sales	771	100	877	500	-377	-42.95%
01-361-600	Tax Certification Fees	13,940	17,500	13,500	17,500	4,000	29.63%
01-361-601	NSF Return Check Fee	70	70	105	70	-35	-33.33%
<b>Subtotal (361) Twp Sales/Charges for Svcs:</b>		<b>38,295</b>	<b>29,170</b>	<b>23,017</b>	<b>27,070</b>	<b>4,054</b>	<b>17.61%</b>
<b><u>(362) Protective Inspection Fees</u></b>							
01-362-110	Police Reports-Background Checks	475	200	1,475	625	-850	-57.63%
01-362-409	Annual Contractor's Licenses	450	600	500	372	-128	-25.60%
01-362-410	Residential Building Permits	67,677	75,000	63,000	65,559	2,559	4.06%
01-362-420	Commercial Building Permits	108,426	80,000	65,000	60,992	-4,008	-6.17%
01-362-423	HVAC Permit	11,280	8,000	8,500	9,189	689	8.11%

## General Fund Revenue

	2023 ACTUAL	2024 Budget	2024 Year End Projection	2025 Proposed	\$ Variance 2024 -2025 Proposed	% Variance 2024-2025
01-362-424 Demolition Permit	776	500	536	580	44	8.21%
01-362-425 Solar Building Permit	2,051	1,000	7,750	3,100	-4,650	-60.00%
01-362-430 Plumbing Permit	1,715	1,600	1,200	1,450	250	20.83%
01-362-435 Annual Plumbing License	2,920	1,700	2,500	1,811	-689	-27.56%
01-362-450 U&O Permit - Residential Resale	8,505	9,500	6,500	8,925	2,425	37.31%
01-362-451 U&O Permit - Reinspection Resale	2,475	4,500	3,450	3,896	446	12.93%
01-362-452 U&O Permit - Commercial	1,627	500	1,831	679	-1,152	-62.92%
01-362-453 Twp U&O Administrative Fee	1,215	1,500	1,000	1,406	406	40.60%
01-362-454 Twp Permit Admin Fee	51,532	35,000	39,900	37,072	-2,828	-7.09%
01-362-455 CO Fees Collected	3,870	8,000	8,000	7,382	-618	-7.73%
01-362-460 Pool Permits	5,123	4,000	4,000	4,676	676	16.90%
01-362-461 Shed Permits	1,340	1,000	1,050	1,073	1,000	2.19%
01-362-462 Roof Permits	2,644	2,000	5,500	2,185	-3,315	-60.27%
01-362-464 Fence Permits	1,650	1,750	1,650	1,764	114	6.91%
01-362-465 Deck Permits	5,064	4,000	6,960	4,953	-2,007	-28.84%
01-362-466 Trailer Permits		-	-	-	0	0.00%
01-362-470 Sign Permits	300	800	500	1,105	605	121.00%
01-362-475 Zoning Permits	1,690	300	1,250	565	-685	-54.80%
01-362-480 Highway Occupancy Permits	15,630	14,000	14,000	12,650	-1,350	-9.64%
01-362-481 E&S Permit	4,960	6,000	5,000	6,220	1,220	24.40%
01-362-482 SWM BMP Inspection Fees	2,500	1,500	2,000	2,250	250	12.50%
01-362-485/486 Solicitor Fee/Mo & Annual	420	750	2,500	1,357	-1,143	-45.73%
01-362-490 Miscellaneous Permits		200	215	-	-215	-100.00%
01-362-500 On-Lot Assessment Fees	38,655	39,000	38,700	38,861	161	0.42%
<b>Subtotal (362) Protective Insp. Fees:</b>	<b>344,971</b>	<b>302,900</b>	<b>294,467</b>	<b>280,697</b>	<b>-13,770</b>	<b>-4.68%</b>
<b><u>(364) Sanitation Fees</u></b>						
01-364-600 Delinquent On-Lot Collections	277	150	375	300	-75	-20.00%
<b>Subtotal (364) Sanitation Fees</b>	<b>277</b>	<b>150</b>	<b>375</b>	<b>300</b>	<b>-75</b>	<b>-20.00%</b>
<b><u>(367) Recreation Program Fees</u></b>						
01-367-200 Recreation Program Fees				10,000		
01-367-250 Community Garden Fees	1,700	1,700	1,900	1,900	0	0.00%
<b>Subtotal (367) Recreation Program Fees:</b>	<b>1,700</b>	<b>1,700</b>	<b>1,900</b>	<b>11,900</b>	<b>10,000</b>	<b>526.32%</b>
<b><u>(387) Contribution/Donation/Pvt Source</u></b>						
01-383-130 Special Assessment-Aqua in Lieu Of	261,462	-	-	-	0	0.00%

## General Fund Revenue

		2023 ACTUAL	2024 Budget	2024 Year End Projection	2025 Proposed	\$ Variance 2024 -2025 Proposed	% Variance 2024-2025
01-383-200	Fee-In-Lieu of trees - Sawmill Court	22,000		13,200	8,800		
01-387-100	Contribution/Donation-Private	1,801	-	1,950	4,000	2,050	105.13%
<b>Subtotal (387) Contributions/Etc:</b>		<b>285,263</b>	<b>-</b>	<b>15,150</b>	<b>12,800</b>	<b>-2,350</b>	<b>-15.51%</b>
<b><u>(395) Refunds &amp; Reimbursements</u></b>							
01-395-001	Refunds of Prior Yr Expense	20,742	10,000	13,500	10,000		
01-395-100	Misc Refunds/Reimbursements	939	1,000	40	1,000	960	2400.00%
01-395-210	Reimbursement/Newsletter/AJB		-	-	-	0	0.00%
01-395-220	Reimbursement/AmTower Electric	4,043	8,000	8,000	7,000	-1,000	-12.50%
01-395-230	Reimbursement/Joint Ownership	17,086	10,000	26,474	34,000	7,526	28.43%
01-395-235	TelventSateliteSvc-E.Goshen	2,196	2,300	2,306	2,450	144	6.24%
01-395-240	Reimburse/WEGO Maint/Diesel	1,950	4,000	7,500	4,000	-3,500	-46.67%
01-395-250	Reimbursed RE Taxes	11,603	11,603	11,730	11,730	0	0.00%
01-395-257	Reimbursement - WEGO Bldg Ins.	10,699	11,000	12,147	13,362	1,215	10.00%
01-395-265	Capital One - Prior Year Credit	76,777		-	-		
01-395-700	Developers Reimbursements	7,483	7,500	5,800	7,500	1,700	29.31%
<b>Subtotal (395) Refunds/ Reimbursements</b>		<b>153,517</b>	<b>65,403</b>	<b>87,497</b>	<b>91,042</b>	<b>3,545</b>	<b>4.05%</b>
<b><u>(399) Fund Balance Appropriation</u></b>			<b>584,803</b>		<b>503,586</b>		
<b>Total General Fund Revenue &amp; Fund Balance Appro</b>		<b>8,611,082</b>	<b>8,650,040</b>	<b>8,309,802</b>	<b>8,760,722</b>	<b>450,920</b>	<b>5.43%</b>

## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(400) Legislative (Governing) Body</u></b>							
01-400-100	Legislative	9,750	9,750	9,750	9,750	0	0.00%
01-400-161	FICA	605	605	605	605	0	-0.08%
01-400-162	Medicare Employer	141	141	141	141	0	0.27%
01-400-200	Legislative Body Expenses	3,091	4,000	2,000	4,000	2,000	100.00%
01-400-320	IPAD- Pomerantz	162	200	562	180	-382	-67.97%
01-400-330	IPAD- Foster	392	225	220	180	-40	-18.18%
01-400-340	IPAD- Yost	162	200	500	180	-320	-64.00%
<b>Subtotal (400) Legislative Body:</b>		<b>14,303</b>	<b>15,621</b>	<b>13,778</b>	<b>15,036</b>	<b>1,258</b>	<b>9.13%</b>
<b><u>(401) Professional Staff</u></b>							
01-401-100	Admin Manager	103,475	124,024	97,000	128,380	31,380	32.35%
01-401-110	Professional Staff	187,273	188,240	112,000	161,600	49,600	44.29%
01-401-120	On Lot Management Staff	47,628	28,407	26,500	28,814	2,314	8.73%
01-401-161	FICA	25,608	21,122	20,000	19,765	-235	-1.17%
01-401-162	Medicare Employer	5,989	4,940	4,521	4,623	102	2.25%
01-401-163	PA UC Employer	485	450	500	500	0	0.00%
01-401-310	Zoning Consulting Services	-	-	25,000	25,000	0	0.00%
<b>Subtotal (401) Professional Staff:</b>		<b>370,458</b>	<b>367,182</b>	<b>285,521</b>	<b>368,682</b>	<b>83,161</b>	<b>29.13%</b>
<b><u>(402) Financial Administration</u></b>							
01-402-311	Auditing Service	15,310	20,800	15,845	20,000	4,155	26.22%
<b>Subtotal (402) Financial Administration:</b>		<b>15,310</b>	<b>20,800</b>	<b>15,845</b>	<b>20,000</b>	<b>4,155</b>	<b>26.22%</b>
<b><u>(403) Tax Collection</u></b>							
01-403-000	Tax Collection	199	250	250	250	0	0.00%
01-403-210	Office Supplies-Tax Dept	364	500	500	500	0	0.00%
01-403-305	Tax Collection Committee Budget	508	530	530	530	0	0.00%
01-403-310	EIT Tax Commission	40,369	38,000	40,500	41,000	500	1.23%
01-403-315	EIT/LST Advanced Costs	3,900	1,400	1,400	1,500	100	7.14%
01-403-320	LST Tax Commission	1,962	3,000	2,200	2,400	200	9.09%
01-403-325	Postage -Tax Dept	2,370	2,600	2,600	2,600	0	0.00%
01-403-342	Tax Bills Processing/Printing	398	650	443	500	57	12.87%
<b>Subtotal for (403) Tax Collection:</b>		<b>50,071</b>	<b>46,930</b>	<b>48,423</b>	<b>49,280</b>	<b>857</b>	<b>1.77%</b>

## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(404) Legal Services</u></b>							
01-404-310	Solicitor	38,725	75,000	50,000	70,000	20,000	40.00%
01-404-320	Misc Legal Services	825		2,800	2,500	-300	-10.71%
01-404-400	Legal Fees Due from Developer	2,600	2,500	(1,620)	1,000	2,620	-161.73%
01-404-451	Crebilly Farm Acquisition Legal Fees	14,821	-	6,100	move to OS Fund		
01-404.454	Stokes Legal Fees			9,500			
01-404-600	Legal Fees - On Lot Program	140	200	-	200	200	100.00%
<b>Subtotal for (404) Legal Services:</b>		<b>57,111</b>	<b>77,700</b>	<b>66,780</b>	<b>73,700</b>	<b>6,920</b>	<b>10.36%</b>
<b><u>(405) Administrative Staff</u></b>							
01-405-110	Office/Clerical Staff	38,423	93,440	84,000	101,192	17,192	20.47%
01-405-115	PT Accounts Payable Clerk	17,878	17,488	16,000	18,150	2,150	13.44%
01-405-161	FICA	3,960	7,498	7,192	7,771	579	8.05%
01-405-162	Medicare Employer	926	1,753	1,682	1,817	135	8.05%
01-405-163	PAUC Employer	154	450	450	450	0	0.00%
01-405-180	Office/Clerical Overtime	11,825	10,000	16,000	6,000	-10,000	-62.50%
<b>Subtotal for (405) Administrative Staff:</b>		<b>73,165</b>	<b>130,629</b>	<b>125,324</b>	<b>135,381</b>	<b>10,057</b>	<b>8.02%</b>
<b><u>(406) General Government Admin</u></b>							
01-406-000	General Gov Administration	117	500	500	500	0	0.00%
01-406-050	Drug Testing	1,512	1,000	600	1,000	400	66.67%
01-406-100	HR Consultant	-	-	7,250	-		
01-406-210	Office Supplies - Admin	8,060	8,300	8,500	8,500	0	0.00%
01-406-230	Office Postage	4,627	4,636	4,636	4,700	64	1.38%
01-406-240	General Operating Expenses	8,635	8,516	8,516	9,000	484	5.68%
01-406-260	Minor Equipment	656	4,800	2,000	2,000	0	0.00%
01-406-270	Phone System Upgrade	11,741	-	-	-	0	0.00%
01-406-320	Communication/Tele-Wireless	9,019	9,300	10,000	10,000	0	0.00%
01-406-325	EE Meal Reimbursement	227	500	250	400	150	60.00%
01-406-330	Mileage/Tolls	629	1,000	750	750	0	0.00%
01-406-335	Admin Vehicle/Repairs	81	1,500	1,500	1,500	0	0.00%
01-406-340	Newsletter	25,117	23,000	25,100	25,200	100	0.40%
01-406-341	Advertising	5,290	9,000	12,312	9,500	-2,812	-22.84%
01-406-342	Printing	-	200	225	250	25	11.11%
01-406-370	Equipment Repair/Maintenance	4,415	3,000	3,930	3,700	-230	-5.85%



## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
01-406-380	Equipment Rental	1,881	2,600	2,600	2,600	0	0.00%
01-406-420	Membership/Dues/Subscriptions	9,296	8,700	8,700	9,000	300	3.45%
01-406-460	Training & Information	2,082	3,000	500	2,500	2,000	400.00%
01-406-510	Honorarium & Gifts	254	1,000	100	350	250	250.00%
01-406-600	On-Lot Program Office Supplies	128	600	250	500	250	100.00%
01-406-602	On-Lot Program Printing	-	500	500	500	0	0.00%
01-406-603	On-Lot Program Postage	1,918	800	1,400	1,200	-200	-14.29%
01-406-604	On-Lot Program Office Equipment	-	500	-	250	250	100.00%
<b>Subtotal for (406) General Gov't Admin:</b>		<b>95,685</b>	<b>92,952</b>	<b>100,119</b>	<b>93,900</b>	<b>-6,219</b>	<b>-6.21%</b>
<b>(407) IT - Networking Services</b>							
01-407-215	Computer Hardware Svc/Supply	12,826	25,000	30,000	20,000	-10,000	-33.33%
01-407-218	Square 9 Filing System	1,080	1,200	1,134	1,200	66	5.80%
01-407-220	Software Maintenance	13,717	20,000	14,000	15,000	1,000	7.14%
01-407-270	ArcGIS	-	1,500	-	1,500	1,500	100.00%
01-407-320	Phone System Maintenance	314	500	350	350	0	0.00%
01-407-325	Garage Computer Services	760	1,000	800	5,000	4,200	525.00%
01-407-330	Garage IPAD	324	400	350	360	10	2.86%
01-407-400	Web Site Programming	9,000	-	-	-	0	0.00%
01-407-480	Internet Fees	6,780	6,500	9,000	9,000	0	0.00%
<b>Subtotal for (407) IT - Networking Services</b>		<b>44,800</b>	<b>56,100</b>	<b>55,634</b>	<b>52,410</b>	<b>-3,224</b>	<b>-5.80%</b>
<b>(408) Engineering</b>							
01-408-313	Engineering Services	22,769	28,000	14,000	25,000	11,000	78.57%
01-408-314	Special Engr-NPDES MS4 Permit Svcs	47,118	50,000	50,000	45,000	-5,000	-10.00%
01-408-315	Engineering-Road Program	60,127	55,000	67,500	68,000	500	0.74%
01-408-316	Inspection Services	-	1,500	1,500	1,500	0	0.00%
01-408-350	Municipal Traffic Engineering	2,378	7,500	7,500	7,500	0	0.00%
01-408-400	Engr Svc Due from Developer	15,374	2,000	-	4,500	4,500	100.00%
01-408-410	Engr. Insp Svc Due from Dev	151	200	-	200	200	100.00%
<b>Subtotal for (408) Engineering:</b>		<b>147,916</b>	<b>144,200</b>	<b>140,500</b>	<b>151,700</b>	<b>11,200</b>	<b>7.97%</b>
<b>(409) General Government Buildings</b>							
01-409-230	Heating Fuel - Darlington Inn				1,200		
01-409-250	Repairs/ Maintenance Supplies	104	1,000	800	800	0	0.00%



## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
01-409-361	Utilities - Admin	10,462	14,400	11,000	12,000	1,000	9.09%
01-409-362	Utilities - Darlington Inn				6,000		
01-409-366	Water/Supplies- Admin	1,277	2,000	1,650	1,650	0	0.00%
01-409-370	Repair/Maintenance Svcs	8,505	8,000	9,300	9,250	-50	-0.54%
01-409-420	Administration Building Exp	2,203	6,000	3,000	5,000	2,000	66.67%
01-409-430	Township Garage Exp	9,507	10,000	9,500	10,000	500	5.26%
01-409-431	PW Garage Utilities	15,678	22,000	18,500	20,000	1,500	8.11%
01-409-440	Oakbourne Mansion	21,230	26,000	25,000	25,000	0	0.00%
01-409-445	Gatehouse at Oakbourne	6,887	10,000	5,000	7,500	2,500	50.00%
01-409-446	Darlington Inn Expenses				5,000		
01-409-730	Capital Expense - Admin Bldg	18,270	5,000	6,429			
01-409-735	Capital Expense - PW Garage	12,055	5,000	-			
01-409-740	Capital Expense - Mansion	22,507	20,000	-			
01-409-750	Capital Purchase-Minor Equipment	-	5,000	-			
<b>Subtotal for (409) General Gov't Bldgs:</b>		<b>128,685</b>	<b>134,400</b>	<b>90,179</b>	<b>102,200</b>	<b>12,021</b>	<b>13.33%</b>
<b><u>(410) Public Safety - Police</u></b>							
01-410-010	Police Department - Budget V-5	3,429,057	4,165,315	4,081,832	4,050,578	-31,254	-0.77%
01-410-200	Police Building Property Insurance	10,699	11,000	12,147	13,000	853	7.02%
01-410-610	Police Bldg Capital Reserve Account	21,100	21,650	21,650	22,150	500	2.31%
01-492-200	Debt Service-Police Building	132,000	ended Dec 2023	-	ended Dec 2023	0	0.00%
<b>Subtotal (410) Public Safety - Police:</b>		<b>3,592,856</b>	<b>4,197,965</b>	<b>4,115,629</b>	<b>4,085,728</b>	<b>-29,901</b>	<b>-0.73%</b>
<b><u>(411) Public Safety - Fire</u></b>							
01-411-115	Fire Inspector	330	1,900	1,000	1,200	200	20.00%
01-411-161	Fire Inspector Fica Tax	20	118	62	74	12	20.00%
01-411-162	Fire Inspector Medicare Tax	5	28	15	17	3	20.00%
01-411-163	Fire Inspector UC	3	20	9	20	11	122.22%
01-411-238	Fire Inspector Clothing/Uniforms		2,762	2,653	500	-2,153	-81.15%
01-411-360	Fire Hydrant Rentals	77,589	78,000	77,334	78,000	666	0.86%
01-411-370	Fire Equip Repair/Maintenance	3,799	1,000	1,000	1,000	0	0.00%
01-411-420	Fire - Membership/Dues		-	181	200	19	10.50%
01-411-450	Alarm System Contract	1,199	2,700	1,199	1,250	51	4.25%
01-411-455	Alarm System Contract-PW Garage	2,607	3,000	2,607	2,800	193	7.40%
01-411-510	Volunteer EMT Credit	-	7,500	6,157	6,500	343	5.57%
01-411-531	Contribution - WC Borough	108,656	115,695	115,695	119,591	3,896	3.37%

## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
01-411-532	Contribution - Goshen Fire Co	126,000	152,208	152,208	163,624	11,416	7.50%
01-411-533	EGoshen Fire - Workers Comp	6,702	7,500	5,688	7,500	1,812	31.86%
01-411-534	Good Fellowship Ambulance	46,000	56,000	56,000	60,068	4,068	7.26%
01-411-535	Firemans Foreign Fire Ins Prem	98,051	100,000	99,184	100,000	816	0.82%
<b>Subtotal (411) Public Safety -Fire:</b>		<b>470,960</b>	<b>528,430</b>	<b>520,991</b>	<b>542,344</b>	<b>21,353</b>	<b>4.10%</b>
<b><u>(413) Building &amp; Code Enforcement</u></b>							
01-413-200	BCO - Contracted Services	-	1,000	-	1,000	1,000	100.00%
01-413-250	Residential Review/Insp Services	91,302	100,000	100,000	100,000	0	0.00%
01-413-255	Code Enforce/Property Maintenance	-	1,000	-	1,000	1,000	100.00%
01-413-400	Commercial Review/Insp Services	111,299	75,000	25,000	75,000	50,000	200.00%
01-413-451	U&O Permit - Residential Resales	9,376	11,000	7,500	11,000	3,500	46.67%
01-413-452	U&O Permit - Commercial Resales	666	1,500	680	1,600	920	135.29%
<b>Subtotal (413) Building &amp; Code Enforcement:</b>		<b>212,643</b>	<b>189,500</b>	<b>133,180</b>	<b>189,600</b>	<b>56,420</b>	<b>42.36%</b>
<b><u>(414) Planning and Zoning</u></b>							
01-414-100	Planning/Zoning Wages	650	1,200	525	600	75	14.29%
01-414-161	PC/Zoning FICA	40	74	74	37	-37	-49.73%
01-414-162	PC/Zoning Medicare	9	17	17	9	-8	-48.82%
01-414-240	Planning/Zoning Gen Expense	6,641	7,500	5,000	7,500	2,500	50.00%
01-414-313	Planning Commission Consultants	7,116	5,000	-	5,000	5,000	100.00%
01-414-461	Supervisor Hearings	-	1,000	405	1,000	595	146.91%
01-414-462	Zoning Hearing Board Hearings	17,356	12,000	12,200	12,000	-200	-1.64%
01-414-463	Zoning Ordinance Revisions/Consult	1,425	5,000	900	5,000	4,100	455.56%
01-414-465	Advertising - ZHB/PC	5,103	6,000	2,000	5,000	3,000	150.00%
<b>Subtotal (414) Planning and Zoning:</b>		<b>38,342</b>	<b>37,792</b>	<b>21,121</b>	<b>36,146</b>	<b>15,025</b>	<b>71.14%</b>
<b><u>(415) Emergency Management</u></b>							
01-415-310	EM Services	-	150	-	150	150	100.00%
01-415-320	EM Equipment	-	150	-	150	150	100.00%
01-415-330	EM Training	-	250	-	250	250	100.00%
<b>Subtotal (415) Emergency Management:</b>		<b>-</b>	<b>550</b>	<b>-</b>	<b>550</b>	<b>550</b>	<b>100.00%</b>

## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(419) Public Safety - Other</u></b>							
01-419-100	CC SPCA Contract	1,791	5,600	5,700	5,700	0	0.00%
01-419-150	Animal Acquisition/Call for Service Fee	49	100	-	100	100	100.00%
01-419-200	SPCA Stray Boarding	4,735	6,600	10,000	14,000	4,000	40.00%
01-419-300	PA Criminal Record Check	418	400	1,500	500	-1,000	-66.67%
<b>Subtotal (419) Public Safety - Other:</b>		<b>6,993</b>	<b>12,700</b>	<b>17,200</b>	<b>20,300</b>	<b>3,100</b>	<b>18.02%</b>
<b><u>(430) Public Works Department</u></b>							
01-430-100	Public Works Director	78,108	98,109	79,000	102,683	23,683	29.98%
01-430-110	Public Works Staff	195,192	228,145	168,000	262,986	94,986	56.54%
01-430-115	Public Works PT Roads	4,195	24,810	6,000	2,000	-4,000	-66.67%
01-430-161	FICA	27,407	30,197	28,500	33,665	5,165	18.12%
01-430-162	Medicare Employer	6,410	7,062	7,000	7,873	873	12.47%
01-430-163	PAUC Employer	804	1,150	700	1,150	450	64.29%
01-430-180	PW Overtime	2,215	5,500	2,500	3,000	500	20.00%
01-430-210	Office Supplies - PW	307	1,000	800	1,000	200	25.00%
01-430-215	Garage Computer Svc/Supplies	474	800	800	2,500	1,700	212.50%
01-430-220	Garage Telephone Svcs	2,352	5,000	3,200	3,000	-200	-6.25%
01-430-240	General Expense - Public Works	4,375	3,500	4,000	3,500	-500	-12.50%
01-430-241	Uniforms - Public Works	4,417	3,600	3,600	3,600	0	0.00%
01-430-250	General Supplies - PW	4,138	5,000	6,000	5,500	-500	-8.33%
01-430-260	Tool & Equip Purchases - PW	7,325	4,000	4,000	4,000	0	0.00%
01-430-300	Vehicle Maintenance -PW	33,504	37,000	30,000	37,000	7,000	23.33%
01-430-330	PW Vehicle Operation - FUEL	25,500	30,000	27,000	30,000	3,000	11.11%
01-430-370	Tool & Equipment Repair - PW	6,399	3,000	3,500	3,300	-200	-5.71%
01-430-371	Tool & Equipment Rental-PW	78	2,000	-	2,000	2,000	#DIV/0!
01-430-460	PW Continuing Ed (CDL)	1,899	2,000	1,528	2,000	472	30.89%
<b>Subtotal (430) Public Works Department:</b>		<b>409,622</b>	<b>491,873</b>	<b>376,128</b>	<b>510,757</b>	<b>134,629</b>	<b>35.79%</b>
<b><u>(432) Winter Maintenance</u></b>							
01-432-110	Winter Maintenance	195	16,000	21,593	24,000	2,407	11.15%
01-432-180	Winter Maintenance OT	1,679	20,000	9,664	12,000	2,336	24.17%
01-432-250	Snow Removal - Materials	10,599	65,000	41,000	53,500	12,500	30.49%
01-432-300	Snow Removal - Misc Exp	-		500	1,000	500	100.00%
<b>Subtotal (432) Winter Maintenance:</b>		<b>12,473</b>	<b>101,000</b>	<b>72,757</b>	<b>90,500</b>	<b>17,743</b>	<b>24.39%</b>

## General Fund Expenditures

	2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(433) Traffic Control</u></b>						
01-433-301 Street Signs, Lines, Markings	36,848	35,000	42,000	35,000	-7,000	-16.67%
01-433-305 Traffic Signals - Misc Exp	1,613	3,000	750	2,500	1,750	233.33%
01-433-360 Traffic Signals - Electricity	3,929	4,500	4,200	4,300	100	2.38%
01-433-370 Traffic Signals - Repairs	26,928	35,000	30,000	35,000	5,000	16.67%
01-433-450 Traffic Signals - Contract Svc	2,448	3,500	2,600	2,700	100	3.85%
<b>Subtotal (433) Traffic Control:</b>	<b>71,766</b>	<b>81,000</b>	<b>79,550</b>	<b>79,500</b>	<b>-50</b>	<b>-0.06%</b>
<b><u>(434) Street Lighting</u></b>						
01-434-360 Street Lights - Electricity	1,441	1,800	1,550	1,600	50	3.23%
<b>Subtotal (434) Street Lighting:</b>	<b>1,441</b>	<b>1,800</b>	<b>1,550</b>	<b>1,600</b>	<b>50</b>	<b>3.23%</b>
<b><u>(436) Storm Sewers and Drains</u></b>						
01-436-450 Drainage	2,998	5,000	750	5,000	4,250	566.67%
<b>Subtotal (436) Drainage:</b>	<b>2,998</b>	<b>5,000</b>	<b>750</b>	<b>5,000</b>	<b>4,250</b>	<b>566.67%</b>
<b><u>(437) Tools &amp; Machinery</u></b>						
01-437-370 Tool/Machinery - Maint/Repair	1,802	3,000	3,000	3,000	0	0.00%
01-437-725 Backhoe Expenses	-	4,000	6,200	4,000	-2,200	-35.48%
01-437-740 Major Equipment Purchase	84,412	-	-	-	0	0.00%
01-437-750 Minor Equip Purchase-PW	-	4,000	-	3,000	3,000	100.00%
<b>Subtotal (437) Tools &amp; Machinery:</b>	<b>86,215</b>	<b>11,000</b>	<b>9,200</b>	<b>10,000</b>	<b>800</b>	<b>8.70%</b>
<b><u>(438) Road &amp; Bridge Maintenance</u></b>						
01-438-250 Highway Material - Public Work	-	3,500	750	2,500	1,750	233.33%
01-438-251 Road Repair - Public Works	2,040	1,800	2,020	2,800	780	38.61%
01-438-380 Rental Equipment - Public Work	-	500	500	500	0	0.00%
01-438-451 PA One Call System	756	1,000	800	1,000	200	25.00%
01-438-452 Satellite Subscription Service	4,392	4,600	4,612	4,900	288	6.24%
<b>Subtotal (438) Rd &amp; Bridge Maintenance:</b>	<b>7,189</b>	<b>11,400</b>	<b>8,682</b>	<b>11,700</b>	<b>3,018</b>	<b>34.76%</b>

## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(439) Highway Construction</u></b>							
01-439-100	Street Construction	350,000	375,000	351,920	350,000	-1,920	-0.55%
01-439-150	Street Construction	144,206	-	-	-	0	0.00%
<b>Subtotal (439) Highway Construction:</b>		<b>494,206</b>	<b>375,000</b>	<b>351,920</b>	<b>350,000</b>	<b>-1,920</b>	<b>-0.55%</b>
<b><u>(446) Stormwater Management/MS4 Requirements</u></b>							
01-446-200	NPDES/MS4 Permit	2,500	2,500	2,500	2,500	0	0.00%
01-446-300	Simplified Stormwater Projects	884	1,920	-	800		
01-446-371	Thorne Basin Maintenance	-	-	-	5,000		
<b>Subtotal (446) Stormwater Management</b>		<b>3,384</b>	<b>4,420</b>	<b>2,500</b>	<b>8,300</b>	<b>5,800</b>	<b>232.00%</b>
<b><u>(450) Historical Commission</u></b>							
01-450-000	Historical Commission Expenses	2,720	2,000	225	3,000	2,775	1233.33%
01-450-050	Historical Markers/Interpretive Signage		5,000	-	2,500	2,500	100.00%
01-450-200	Huey Property Maintenance	9,500		-		0	0.00%
<b>Subtotal (450) Historical Commission</b>		<b>12,220</b>	<b>7,000</b>	<b>225</b>	<b>5,500</b>	<b>5,275</b>	<b>2344.44%</b>
<b><u>(451) Cultural &amp; Recreation Administration</u></b>							
01-451-000	Park & Recreation Commission	3,729	6,000	3,000	4,000	1,000	33.33%
01-451-100	Westtown Day	9,789	10,000	10,000	10,000	0	0.00%
01-451-112	Park & Recreation Admin Staff		30,000	-	93,600	93,600	100.00%
01-451-161	FICA		1,860	-	6,175	6,175	100.00%
01-451-162	Medicare Employer		435	-	1,444	1,444	100.00%
01-451-163	PAUC Employer		100	-	180	180	100.00%
01-451-180	Park/Rec Employee Overtime				6,000		
01-451-200	Westtown 250				2,500		
01-451-247	Recreation Activities/Programs		10,000	-	10,000	10,000	100.00%
<b>Subtotal (451) Park &amp; Recreation:</b>		<b>13,517</b>	<b>58,395</b>	<b>13,000</b>	<b>133,899</b>	<b>120,899</b>	<b>930.00%</b>
<b><u>(454) Township Parks</u></b>							
01-454-110	Park Maint. Employees	98,868	94,484	131,000	136,310	5,310	4.05%
01-454-240	General Park Expense	1,515	5,000	5,200	5,000	-200	-3.85%
01-454-250	Park Supplies	439	7,000	3,000	7,000	4,000	133.33%
01-454-251	Special Park Projects	18,731	5,000	-	5,000	5,000	100.00%
01-454-260	Park Tool & Equip Purchase	-	1,500	500	1,500	1,000	200.00%

## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
01-454-361	Park Restroom Utilities	-	3,600	690	2,000	1,310	189.86%
01-454-370	Park Equip Repair & Operat	79	2,000	500	2,000	1,500	300.00%
01-454-373	Park Restroom Maintenance		3,500	1,000	7,000	6,000	600.00%
01-454-380	Equipment Rental	7,605	6,500	6,500	6,500	0	0.00%
01-454-450	Parks - Lawn Maintenance	-	2,500	500	2,500	2,000	400.00%
01-454-500	Park Water Usage	-	1,800	-	2,200	2,200	100.00%
01-454-600	Community Garden - Shared Cost	1,263	3,000	778	1,850	1,073	137.94%
<b>Subtotal (454) Township Parks:</b>		<b>128,500</b>	<b>135,884</b>	<b>149,668</b>	<b>178,860</b>	<b>29,193</b>	<b>19.50%</b>
<b><u>(456) Libraries</u></b>							
01-456-000	Libraries	13,943	16,731	16,731	18,404	1,673	10.00%
<b>Subtotal (456) Libraries:</b>		<b>13,943</b>	<b>16,731</b>	<b>16,731</b>	<b>18,404</b>	<b>1,673</b>	<b>10.00%</b>
<b><u>(460) Community Development</u></b>							
01-460-100	Environmental Advisory Council	7,007	2,000	2,000	4,300	2,300	115.00%
<b>Subtotal (460) Community Development</b>		<b>7,007</b>	<b>2,000</b>	<b>2,000</b>	<b>4,300</b>	<b>2,300</b>	<b>115.00%</b>
<b><u>(461) Conservation of Natural Resources</u></b>							
01-461-000	Forestry Management	28,025	30,000	20,000	30,000	10,000	50.00%
01-461-313	Open Space (Crebilly Eng/Surv/Appraisel)	23,788	-	-	-	0	0.00%
01-461-330	Tyson Park Special Maintenance	1,215	7,500	4,000	8,500	4,500	112.50%
<b>Subtotal (461) Conservation of Natural Resources:</b>		<b>53,027</b>	<b>37,500</b>	<b>24,000</b>	<b>38,500</b>	<b>14,500</b>	<b>60.42%</b>
<b><u>(462) Community Develop Housing</u></b>							
01-462-000	Community Development	1,450	1,500	1,450	1,450	0	0.00%
<b>Subtotal (462) Community Development:</b>		<b>1,450</b>	<b>1,500</b>	<b>1,450</b>	<b>1,450</b>	<b>0</b>	<b>0.00%</b>
<b><u>(471) Debt Service - Principal</u></b>							
01-471-100	2022 PW F350 & F550 Loan Principal	34,594	35,636	35,636	36,709	1,073	3.01%
"	2023 International Dump/Plow 67-26	27,459	28,280	28,280	29,125	845	2.99%
<b>Subtotal (471) Debt Service - Principal</b>		<b>62,053</b>	<b>63,916</b>	<b>63,916</b>	<b>65,835</b>	<b>1,919</b>	<b>3.00%</b>

## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(472) Debt Service - Interest</u></b>							
01-472-100	2022 PW F350 & F550 Loan Interest	4,650	3,608	3,608	2,534	-1,074	-29.77%
"	2023 International Dump/Plow 67-26	2,537	1,716	1,716	871	-845	-49.25%
<b>Subtotal (471) Debt Service - Principal</b>		<b>7,187</b>	<b>5,324</b>	<b>5,324</b>	<b>3,405</b>	<b>-1,919</b>	<b>-36.05%</b>
<b><u>(480) Miscellaneous</u></b>							
01-480-000	Miscellaneous Expenditures	-	500	500	500	0	0.00%
01-480-100	Bank Charges	4,364	6,000	4,200	4,200	0	0.00%
<b>Subtotal (480) Miscellaneous:</b>		<b>4,364</b>	<b>6,500</b>	<b>4,700</b>	<b>4,700</b>	<b>0</b>	<b>0.00%</b>
<b><u>(484) Workers Compensation Insurance</u></b>							
01-484-354	Workers Compensation Insurance	21,183	23,300	16,864	20,000	3,136	18.60%
<b>Subtotal (484) Workers Comp Insurance:</b>		<b>21,183</b>	<b>23,300</b>	<b>16,864</b>	<b>20,000</b>	<b>3,136</b>	<b>18.60%</b>
<b><u>(486) Insurance and Benefits</u></b>							
01-486-100	General Liability Insurance	24,268	26,694	25,449	26,976	1,527	6.00%
01-486-150	Cyber Liability Insurance	10,692	11,761	10,258	10,873	615	5.99%
01-486-200	Admin Bldg Property Insurance	3,930	4,323	4,462	4,730	268	6.00%
01-486-210	PW Garage Property Ins	9,751	10,726	11,071	11,735	664	5.99%
01-486-220	Mansion/Park Property Ins	10,347	11,382	12,359	13,101	742	6.00%
01-486-230	Traffic Signal Property Ins	3,283	3,611	3,732	3,956	224	6.00%
01-486-240	Contractor Equip/Debris Remove	1,198	1,318	2,027	2,149	122	6.02%
01-486-250	Auto Physical Damage Property	7,776	8,554	8,976	9,515	539	6.00%
01-486-300	Automobile Liability Insurance	7,612	8,373	7,972	8,451	479	6.01%
01-486-310	Auto Insurance Claim/Deductible	7,124	7,836	-	-	0	0.00%
01-486-320	Property Ins Claim/Deductible	-	-	7,925	8,717	792	9.99%
01-486-400	Public Officials Liability	12,812	14,093	13,505	14,316	811	6.00%
01-486-401	Bonds-Treasurer's/Other	2,989	3,288	2,225	3,604	1,379	61.98%
<b>Subtotal (486) Insurance &amp; Benefits:</b>		<b>101,782</b>	<b>111,960</b>	<b>109,961</b>	<b>118,121</b>	<b>8,160</b>	<b>7.42%</b>
<b><u>(487) Employee Benefits</u></b>							
01-487-152	Employee(s) Benefits (Leaves)	137,312	115,000	135,000	125,000	-10,000	-7.41%
01-487-153	Insurance (Life,AD&D,LTD,STD)	15,578	21,215	16,300	23,978	7,678	47.10%
01-487-154	Dental Insurance (Empl)	4,904	5,040	3,824	5,744	1,920	50.21%
01-487-155	Vision Reimbursement	1,995	4,900	3,000	3,000	0	0.00%



## General Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
01-487-156	Health/Hospital Insurance	83,505	113,880	108,782	165,000	56,218	51.68%
01-487-157	HRA - PrimePay	23,592	32,000	24,000	33,000	9,000	37.50%
01-487-158	HRA Plan Fees	1,729	1,750	1,750	1,800	50	2.86%
01-487-159	Healthcare Reimbursement	12,839	-	-	not needed in 2025		
01-487-160	State Aid Pension Contribution	55,614	88,000	20,312	105,000	84,688	416.94%
01-487-161	Cell Phone Reimbursement	580	800	1,690	2,000	310	18.34%
01-487-500	On-Lot Staff Insurance	1,303	500	1,021	1,000	-21	-2.06%
<b>Subtotal (487) Employee Benefits:</b>		<b>338,951</b>	<b>383,085</b>	<b>315,679</b>	<b>465,522</b>	<b>149,843</b>	<b>47.47%</b>
<b><u>(491) Refunds of Prior Year Revenues</u></b>							
01-491-010	RE Tax Refund	512	2,500	3,503	2,500	-1,003	-28.63%
01-491-013	Reimbursable Tax Payments	11,603	12,000	12,000	12,000	0	0.00%
01-491-090	State Aid-Pension Excess	1,899	-	27,670	-	-27,670	-100.00%
01-491-100	Miscellaneous Reimbursement	1,870	1,500	3,495	1,500	-374	-19.96%
01-491-200	Prior Year Adjusting Entry	542		637	-	-637	-100.00%
<b>Subtotal (491) Refunds of Prior Yr Revenues:</b>		<b>16,426</b>	<b>16,000</b>	<b>47,304</b>	<b>16,000</b>	<b>-31,304</b>	<b>-66.18%</b>
<b><u>(492) Interfund Operating Transfers</u></b>							
01-492-030	Transfer to Capital Reserve	180,000	180,000	180,000	240,000		33.33%
01-492-035	Transfer to Capital Future Reserve	-	50,000	50,000	50,000		0.00%
01-492-200	Transfer to Debt Svc/WEGO Series 2012	Police (410)	0	0	-		0.00%
01-492-215	Transfer to Debt Svc/OBP Series 2022	264,000	264,000	264,000	264,000		
01-492-300	Transfer to Debt Svc /Series 2021	126,000	126,000	126,000	126,000	0	0.00%
01-492-400	Transfer to Capital Repl Reserve	-	25,000	25,000	\$ -	-25,000	-100.00%
<b>Subtotal (492) Interfund Operating Transfers:</b>		<b>570,000</b>	<b>645,001</b>	<b>645,000</b>	<b>680,000</b>	<b>35,000</b>	<b>5.43%</b>
<b>Total General Fund Expenditures</b>		<b>7,760,203</b>	<b>8,650,041</b>	<b>8,069,084</b>	<b>8,758,810</b>	<b>689,726</b>	<b>8.55%</b>
<b>Total GENERAL FUND Revenues/Fund Balance Approp</b>		<b>8,611,082</b>	<b>8,650,040</b>	<b>8,309,802</b>	<b>8,760,722</b>	<b>450,920</b>	<b>5.43%</b>
<b>Total GENERAL FUND Expenditures:</b>		<b>7,760,202</b>	<b>8,650,040</b>	<b>8,069,084</b>	<b>8,758,810</b>	<b>689,726</b>	<b>8.55%</b>
<b>Total GENERAL FUND Balance</b>		<b>850,880</b>	<b>0</b>	<b>240,719</b>	<b>1,913</b>		

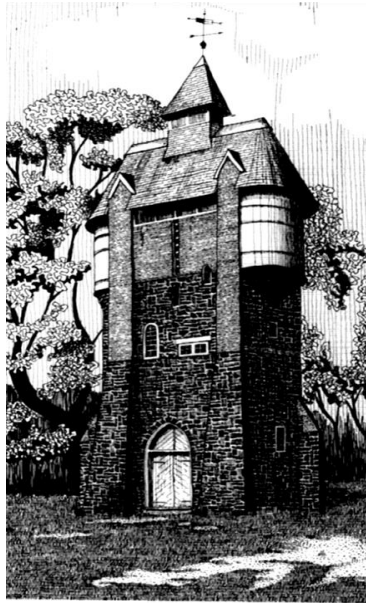
Projected General Fund Year End Cash Balance

7,730,968

7,229,295



**WESTTOWN TOWNSHIP**  
**2025 Open Space Fund Draft Budget**



**12/16/2024**

## Open Space Revenues

	2023 Actual	2024 Adopted	2024 Year End Projection	2025 Proposed Budget
<b><i>Beginning Balance</i></b>			<b>25,767</b>	<b>659,848</b>
<b><u>(301) Real Property Tax</u></b>				
04-301-110 RE Taxes - Electoral (0.42 mils)	169,548	336,000	339,096	339,096
04-301-400 RE Taxes - Delinquent		500	1,000	1,000
04-301-600 Interim Tax - Open Space	1,036	1,000	800	600
<b>Subtotal (301) Real Property Tax</b>	<b>170,584</b>	<b>337,500</b>	<b>340,896</b>	<b>340,696</b>
<b><u>(310) Act 511 Taxes</u></b>				
04-310-100 RE Transfer Tax (For Crebilly Sale Only)		103,049	0	103,049
04-310-210 EIT Taxes - Electoral (0.08%)	155,087	404,600	380,000	412,000
<b>Subtotal (310) RE Tax</b>	<b>155,087</b>	<b>507,649</b>	<b>380,000</b>	<b>515,049</b>
<b><u>(341) Interest Earnings</u></b>				
04-341-000 Interest Earnings	3,432	40,000	14,500	20,755
<b>Subtotal (301) RE Tax</b>	<b>3,432</b>	<b>40,000</b>	<b>14,500</b>	<b>20,755</b>
<b><u>(354) State Grants</u></b>				
04-354-080 State Grants		1,250,000	0	100,000
<b>Subtotal (354) State Grants</b>	<b>0</b>	<b>1,250,000</b>	<b>0</b>	<b>100,000</b>
<b><u>(357) County Grants</u></b>				
<b>Subtotal (357) County Grants</b>	<b>0</b>	<b>1,206,750</b>	<b>0</b>	<b>0</b>
<b><u>(392) Interfund Transfers</u></b>				
04-392-150 Transfer from Bond Proceeds			360,000	
<b>Subtotal (393) Proceeds of Long Term Debt</b>	<b>0</b>	<b>0</b>	<b>360,000</b>	<b>0</b>
<b>Total Open Space Fund Revenues</b>	<b>329,103</b>	<b>24,136,249</b>	<b>1,095,396</b>	<b>976,500</b>

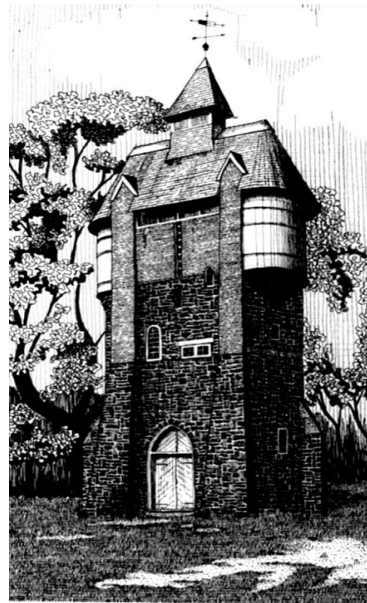
## Open Space Expenditures

	2023 Actual	2024 Adopted	2024 Year End Projection	2025 Proposed Budget
<b><u>(403) Tax Collection</u></b>				
04-403-310 Open Space EIT Tax Commission	1,922	4,046	4,046	4,200
<b>Subtotal (403) Tax Collection</b>	<b>1,922</b>	<b>4,046</b>	<b>4,046</b>	<b>4,200</b>
<b><u>(404) Legal Fees</u></b>				
04-404-451 Open Space Acquisition Legal Fees	0	0	6,000	1,500
<b>Subtotal (403) Tax Collection</b>	<b>0</b>	<b>0</b>	<b>6,000</b>	<b>1,500</b>
<b><u>(411) Volunteer Fire/EMT Credit</u></b>				
04-411-510 Volunteer Fire/EMT Credit	0	0	369	400
<b>Subtotal (403) Tax Collection</b>	<b>0</b>	<b>0</b>	<b>369</b>	<b>400</b>
<b><u>(450) Open Space Repairs/Maint./Improvements</u></b>				
04-450-313 Engineering Planning		0	0	125,000
04-450-314 Legal Maint. Advisory Services			0	
04-450-370 Repairs, Maint. Improvements	0	50,000		265,600
<b>Subtotal (461) Conservation of Natural Resource</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>390,600</b>
<b><u>(461) Conservation of Natural Resources</u></b>				
04-461-310 Conservation Prof Services	121,000	0	0	
04-461-610 Cap Const - Demolition of Building/s			0	
04-461-700 Land Acquisition	0	20,815,797	0	0
<b>Subtotal (461) Conservation of Natural Resource</b>	<b>121,000</b>	<b>20,815,797</b>	<b>0</b>	<b>0</b>
<b><u>(471) Debt Principal</u></b>				
04-471-000 Debt Principal (For Bridge Loan & Interest below)				0
04-471-100 Crebilly Farm Family Assoc Loan Principi	180,000	1,771,812	180,000	0

## Open Space Expenditures

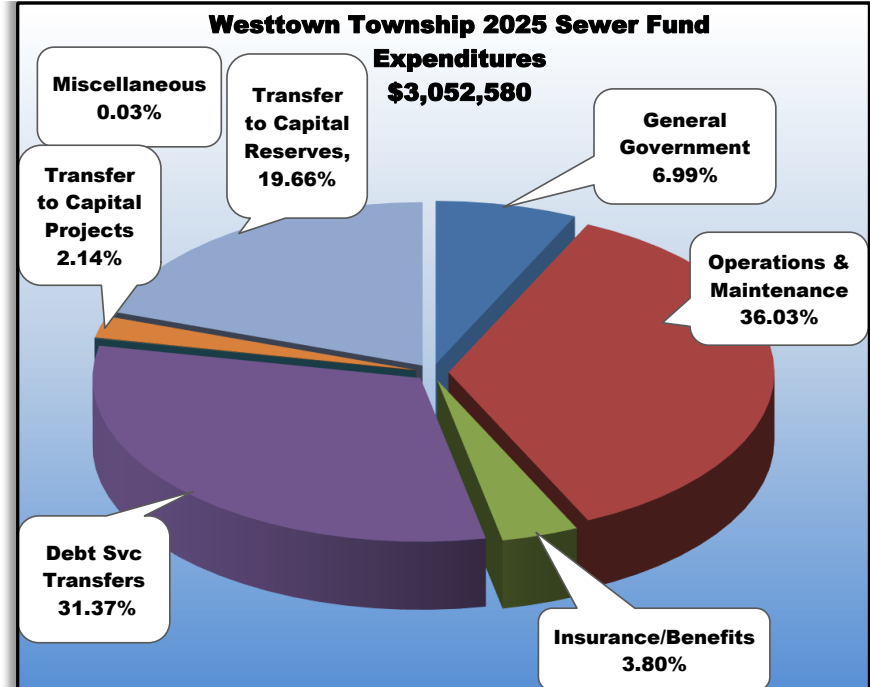
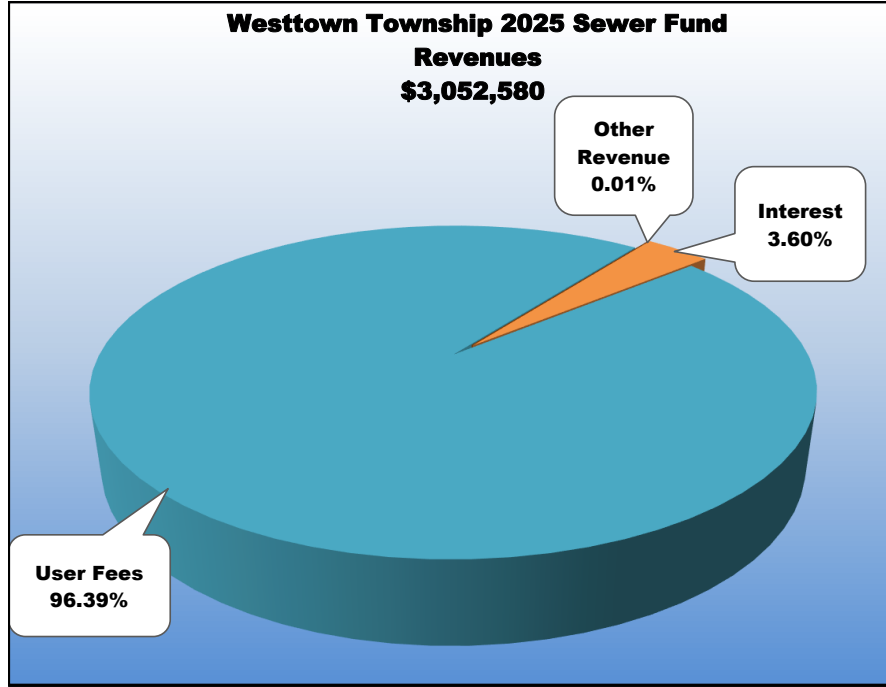
	2023 Actual	2024 Adopted	2024 Year End Projection	2025 Proposed Budget
<b>Subtotal (471) Debt Principal</b>	<b>180,000</b>	<b>1,771,812</b>	<b>180,000</b>	<b>0</b>
<b><u>(472) Debt Interest</u></b>				
04-472-100 Debt Interest - Crebilly Farm Family Loan				
<b>Subtotal (472) Debt Interest</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b><u>(475) Debt Service</u></b>				
04-475-000 Fiscal Agent Fees		75,000	0	0
<b>Subtotal (475) Debt Service</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>
<b><u>(491) Refunds of Prior Year Revenues</u></b>				
04-491-010 Open Space RE Tax Refund	415	0	111	200
<b>Subtotal (491) Refunds of Prior Year Revenues</b>	<b>415</b>	<b>0</b>		<b>200</b>
<b><u>(492) Interfund Operating Transfers</u></b>				
04-492-010 Transfer to General Fund				
04-492-023 Transfer to Debt Svc/Series 2024		248,400	270,900	579,600
<b>Subtotal (492) Interfund Operating Transfers</b>	<b>0</b>	<b>248,400</b>	<b>270,900</b>	<b>579,600</b>
<b>Total Open Space Fund Expenditures:</b>	<b>303,336</b>	<b>22,965,055</b>	<b>461,315</b>	<b>976,500</b>
<b>Total Open Space Fund Revenue</b>	<b>329,103</b>	<b>24,136,249</b>	<b>1,095,396</b>	<b>976,500</b>
<b>Total Open Space Fund Expenditures</b>	<b>303,336</b>	<b>22,965,055</b>	<b>461,315</b>	<b>976,500</b>
<b>Total Open Space Fund Balance</b>	<b>25,767</b>	<b>1,171,194</b>	<b>634,081</b>	<b>0</b>
<b>Projected General Fund Year End Cash Balance</b>			<b>659,848</b>	<b>659,848</b>

**WESTTOWN TOWNSHIP**  
**2025 Sewer Fund Draft Budget**



**12/16/2024**

Fiscal Year 2025  
Sewer Fund Budget



**Glossary**

**Sanitation/Sewage Charges** - User fees collected from properties connected to the Township's two public wastewater systems, Westtown Chester Creek and West Goshen.

**Grants -Act 537 Reimbursement**

**Reimbursements** - Developer's reimbursement of legal and engineering fees.

**Interest Earned** - Earnings derived from cash holdings.

**Operations & Maintenance** - Costs associated with wastewater collection and treatment for Chester Creek Sewer Plant, Pump Stations, and sewage processed by West Goshen Municipal Authority.

**Administration** - Postage, billing, legal, engineering & liability insurance.

**Payroll** - Salary & benefits for plant operators and prorated share of salaries and benefits of administrative staff.

**Debt Service** - Sinking fund payments for GO Bond 2021

**Reserves** - Based on Fund Balance Policy (Resolution 2013-7 Amended 8/16/16) no less than 12% of budgeted revenue for the current budget year shall fund the Sewerage System Capital Reserve and Sewerage System Capital Improvement Program.

## Sewer Fund Revenues

	2023 Actual	2024 Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
Beginning Cash Balance			3,062,716	2,284,465		
<b><u>(341) Interest Earnings</u></b>						
08-341-000 Interest Earnings	13,574	50,000	85,000	50,000	-35,000	-41.18%
08-341-106 PLGIT Interest (WW)	44,237	72,000	104,000	60,000		
<b>Subtotal (341) Interest Earnings</b>	<b>57,811</b>	<b>122,000</b>	<b>189,000</b>	<b>110,000</b>	<b>-79,000</b>	<b>-41.80%</b>
<b><u>(361) Twp Sales/Charges for Service</u></b>						
08-361-601 UB Returned Check Fee	70	70	70	70	0	0.00%
<b>Subtotal (361) Twp Sales/Charges for Service</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>0</b>	<b>0.00%</b>
<b><u>(364) Sanitation/Sewage Charges</u></b>						
08-364-110 Sewage Tapping Fee /WCC	0	0	5,860	0	-5,860	-100.00%
08-364-111 Sewage Tapping Fee/ W.Goshen	3,164	0	0	0	0	0.00%
08-364-120 Sewer User Fees Not Metered	2,479,971	2,483,280	2,483,280	2,483,280	0	0.00%
08-364-122 Sewer Fees-Club Swim Pool	1,640	1,640	1,640	1,640	0	0.00%
08-364-123 Sewer Fees-Pool Club House	1,640	1,640	1,640	1,640	0	0.00%
08-364-124 Commercial Sewer Fees Metered	307,364	290,000	282,000	291,000	9,000	3.19%
08-364-125 Westtown Sch Meter Usage	107,212	102,000	131,066	120,000	-11,066	-8.44%
08-364-130 Admin Fee WT Sch Pump Station	1,200	1,200	1,200	1,200	0	0.00%
08-364-135 Thornbury Twp CC Maint Fee	1,600	1,600	1,600	1,600	0	0.00%
08-364-500 Delinquent Sewer Collections	50,496	45,000	37,500	42,000	4,500	12.00%
<b>Subtotal (364) Sanitation</b>	<b>2,954,286</b>	<b>2,926,360</b>	<b>2,945,786</b>	<b>2,942,360</b>	<b>-3,426</b>	<b>-0.12%</b>
<b><u>(380) Miscellaneous Revenue</u></b>						
08-380-000 Misc Revenue	8,570	0	0	0	0	0.00%
<b>Subtotal (390) Misc Revenue</b>	<b>8,570</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b><u>(395) Refunds &amp; Reimbursements</u></b>						
08-395-100 Miscellaneous Refunds	0	250	0	50	50	100.00%

### Sewer Fund Revenues

		2023 Actual	2024 Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
08-395-200	Miscellaneous Reimbursement	0	250	0	50	50	100.00%
08-395-700	Developers Reimbursements	0	250	0	50	50	100.00%
<b>Subtotal (395) Refunds &amp; Reimbursements:</b>		<b>0</b>	<b>750</b>	<b>0</b>	<b>150</b>	<b>150</b>	<b>100.00%</b>
<b>399 Reserve Appropriation</b>			<b>1,002,890</b>				
<b>Total Sewer Revenue</b>		<b>3,020,771</b>	<b>4,052,070</b>	<b>3,134,856</b>	<b>3,052,580</b>	<b>-82,276</b>	<b>-2.62%</b>



## Sewer Fund Expenditures

	2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(401) Executive</u></b>						
08-401-000 WW General Expense	302	500	500	500	0	0.00%
08-401-100 Wastewater Admin Wages	126,169	146,557	125,000	142,000	17,000	13.60%
08-401-161 FICA	7,774	9,087	7,750	8,804	1,054	13.60%
08-401-162 Medicare Employer	1,818	2,125	1,813	2,059	247	13.60%
08-401-163 PAUC Employer	183	250	180	180	0	0.00%
08-401-210 WW - Office Supplies	398	500	650	500	-150	-23.08%
08-401-241 WW - Training & Information	562	1,500	750	1,500	750	100.00%
08-401-341 WW Advertising	0	0	0	0	0	0.00%
<b>Subtotal (401) Executive:</b>	<b>137,205</b>	<b>160,519</b>	<b>136,643</b>	<b>155,543</b>	<b>18,901</b>	<b>13.83%</b>
<b><u>(404) Legal Services</u></b>						
08-404-310 WW Legal - WCC	0	1,000	0	500	500	100.00%
08-404-314 WW Legal - West Goshen	0	1,000	0	500	500	100.00%
08-404-500 WW Delinquent Collection Legal Fees	586	1,100	2,929	2,786	-143	-4.88%
<b>Subtotal (404) Legal Services:</b>	<b>586</b>	<b>3,100</b>	<b>2,929</b>	<b>3,786</b>	<b>857</b>	<b>29.26%</b>
<b><u>(406) General Government Admin</u></b>						
08-406-100 TMDL Coalition	764	2,500	1,660	2,500	840	50.63%
08-406-200 NPDEs Permit	1,000	3,000	1,000	3,000	2,000	200.00%
08-406-225 Daily Discharge Capacity Fee	715	725	749	800	51	6.81%
08-406-360 Municipay Credit Card Fees	10,377	10,000	11,000	12,000	1,000	9.09%
08-406-500 Chapter 302-WW Opr Cert Fee	165	175	165	175	10	6.06%
08-406-800 Aqua Sewer Billing Fee	300	380	300	300	0	0.00%
<b>Subtotal (406) General Govt Admin:</b>	<b>13,321</b>	<b>16,780</b>	<b>14,874</b>	<b>18,775</b>	<b>3,901</b>	<b>26.23%</b>
<b><u>(407) Networking Services</u></b>						
08-407-215 WW Computer/Svcs/Support	0	200	106	200	94	88.68%
<b>Subtotal (407) Networking Services</b>	<b>0</b>	<b>200</b>	<b>106</b>	<b>200</b>	<b>94</b>	<b>88.68%</b>
<b><u>(408) Engineering</u></b>						
08-408-000 WW Engineering - General	0	1,000	200	1,000	800	400.00%
08-408-100 Sewer Rate Study	0	0	0	25,000	25,000	100.00%
08-408-313 WW Engineering-WCC	2,342	8,000	1,800	6,000	4,200	233.33%
08-408-314 WW Engineering - W.Goshen	0	5,000	1,000	2,500	1,500	150.00%
08-408-400 WW Engr Due From Developer	566	0	(566)	500	1,066	-188.34%
<b>Subtotal (408) Engineering:</b>	<b>2,908</b>	<b>14,000</b>	<b>2,434</b>	<b>35,000</b>	<b>32,566</b>	<b>1337.96%</b>

## Sewer Fund Expenditures

	2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b><u>(429) Wastewater Collection/Treatment</u></b>						
08-429-100 WW Plant Wages	146,542	199,749	165,000	185,000	20,000	12.12%
08-429-161 FICA	10,913	12,694	10,605	11,780	1,175	11.08%
08-429-162 Medicare Employer	2,552	2,969	2,500	2,755	255	10.20%
08-429-163 PAUC Employer	293	300	200	300	100	50.00%
08-429-172 Holiday Pay	8,753	11,300	9,400	10,000	600	6.38%
08-429-176 Employee(s) Benefits (Leaves)	15,802	15,600	12,000	13,000	1,000	8.33%
08-429-177 Sick Time	2,616	2,600	2,600	3,000	400	15.38%
08-429-180 Over Time	4,197	5,000	6,000	5,000	-1,000	-16.67%
08-429-240 Administration & Billing - WCC	8,247	8,000	10,000	10,000	0	0.00%
08-429-244 WW Supplies - WCC	6,683	6,000	7,000	8,000	1,000	14.29%
08-429-245 WW Supplies - Kirkwood Pump Station	93	500	500	500	0	0.00%
08-429-246 WW Supplies - Pleasant Gr Pump Station	221	1,000	1,000	1,000	0	0.00%
08-429-247 WW Supplies - Rustin Pump Station	404	1,000	1,000	1,000	0	0.00%
08-429-251 WW Supplies - WG	946	1,000	1,000	1,000	0	0.00%
08-429-260 WW Tool Purchases	0	500	500	500	0	0.00%
08-429-261 WW Tool/Equipment Rental	0	500	500	500	0	0.00%
08-429-320 WW Telephone	582	650	650	650	0	0.00%
08-429-345 Chapter 94 Report	3,694	10,500	10,500	11,400	900	8.57%
08-429-360 WW Utilities - WCC	48,551	54,000	54,000	55,000	1,000	1.85%
08-429-361 Utilities - Pleasant Grv Pump Station	10,626	12,000	15,900	16,000	100	0.63%
08-429-362 Utilities-Trellis Lane	2,690	3,300	3,000	3,300	300	10.00%
08-429-363 Utilities-Sage Lane	2,083	2,700	2,400	2,700	300	12.50%
08-429-364 Utilities-Ltl Shiloh Rd	380	450	374	400	26	6.95%
08-429-365 Utilities-ArborView Pump Station	2,589	3,300	2,800	3,000	200	7.14%
08-429-366 Utilities-Kirkwood Pump Station	3,285	4,100	4,000	4,200	200	5.00%
08-429-367 Utilities-Thorne @ Maple	380	450	350	450	100	28.57%
08-429-368 Utilities-Rustin PS	4,234	5,600	5,300	5,600	300	5.66%
08-429-373 Treatment - WG (Goose Creek)	315,856	375,000	327,000	360,000	33,000	10.09%
08-429-374 Equipment Repair - WCC	14,638	45,000	25,000	45,000	20,000	80.00%
08-429-375 Equipment Repair - WG	0	5,000	2,000	5,000	3,000	150.00%
08-429-376 Operation & Maintenance - WCC	100,556	106,500	115,000	115,000	0	0.00%
08-429-377 Operation & Maintenance - WG	13,282	15,000	15,000	15,000	0	0.00%
08-429-378 Op & Maint - Pleasant Grove PS	36,741	15,000	58,000	30,000	-28,000	-48.28%
08-429-379 Op & Maint - Rustin PS	14,838	12,000	14,000	14,500	500	3.57%
08-429-380 Ashbridge Pump Station(WG)	5,485	2,500	2,500	2,500	0	0.00%
08-429-381 Op & Maint - ArborView PS	1,365	1,500	1,000	1,500	500	50.00%
08-429-382 Op & Maint - Kirkwood PS	7,063	5,000	7,500	6,000	-1,500	-20.00%
08-429-450 Alarm System Monitoring - WCC	18,789	20,000	18,789	20,000	1,211	6.45%
08-429-451 Alarm System Monitoring - WG	10,052	10,000	10,052	11,000	948	9.43%
08-429-452 Sludge Hauling Contract	47,424	61,178	63,548	61,178	-2,370	-3.73%
08-429-455 Sewer Line Flush/Televise	0	75,000	60,000	55,000	75,000	-8.33%

## Sewer Fund Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
08-429-600	W.Goshen Sewer Capital Costs	34,133	26,289	26,289	moved to Cap. Projects		0.00%
08-429-750	Equipment Purchase - WCC	0	2,000	419	2,000	1,581	377.33%
08-429-750	F-450 Utility Truck WWTP	61,649	83,000	71,945	0	-71,945	-100.00%
08-429-750	Jet Trailer (used from EGT)	43,500	0	0	0	0	
<b>Subtotal (429) WW Collection/Treatment:</b>		<b>1,012,726</b>	<b>1,225,729</b>	<b>1,147,121</b>	<b>1,099,713</b>	<b>-47,408</b>	<b>-4.13%</b>
<b><u>(480) Miscellaneous</u></b>							
08-480-100	Miscellaneous Expenses	8,570	0	0	0	0	0.00%
08-480-110	Bank Charges	13	0	523	1,000	477	91.20%
<b>Subtotal (480) Miscellaneous:</b>		<b>8,583</b>	<b>0</b>	<b>523</b>	<b>1,000</b>	<b>477</b>	<b>91.20%</b>
<b><u>(484) Workers Compensation Insurance</u></b>							
08-484-100	Workers Compensation	7,061	7,770	5,621	8,000	2,379	42.32%
<b>Subtotal (484) Workers Compensation Ins:</b>		<b>7,061</b>	<b>7,770</b>	<b>5,621</b>	<b>8,000</b>	<b>2,379</b>	<b>42.32%</b>
<b><u>(486) Insurance and Benefits</u></b>							
08-486-100	WW General Liability Insurance	19,067	20,974	19,995	22,995	2,999	15.00%
08-486-200	WW Property Insurance	6,359	6,995	7,219	8,302	1,083	15.00%
08-486-300	WW Automobile Liability	5,075	5,582	5,315	6,112	797	15.00%
08-486-400	WW Public Officials Liability	8,541	9,395	9,004	10,354	1,351	15.00%
<b>Subtotal (486) Insurance &amp; Benefits:</b>		<b>39,042</b>	<b>42,947</b>	<b>41,533</b>	<b>47,763</b>	<b>6,230</b>	<b>15.00%</b>
<b><u>(487) Employee Benefits</u></b>							
08-487-153	Insurance (Life,AD&D,LTD,STD)	7,599	8,500	7,206	7,600	394	5.47%
08-487-154	Dental Insurance (Empl)	922	1,000	2,051	1,800	-251	-12.24%
08-487-155	Vision Reimbursement	1,364	1,925	1,500	1,800	300	20.00%
08-487-156	Health/Hospitalization Insurance	58,753	70,000	50,967	49,000	-1,967	-3.86%
<b>Subtotal (487) Employee Benefits:</b>		<b>68,638</b>	<b>81,425</b>	<b>61,724</b>	<b>60,200</b>	<b>-1,524</b>	<b>-2.47%</b>
<b><u>(492) Interfund Operating Transfers</u></b>							
08-492-100	Transfer to Debt Svc/GO Series 2021 (2012)	300,000	294,000	294,000	294,000	0	0.00%
08-492-180	Transfer To Capital Projects	0	1,182,000	1,182,000	65,000		
08-492-200	Transfer to Sewer Capital Reserve	360,000	360,000	360,000	600,000	240,000	66.67%
08-492-300	Transfer to Debt Svc/GO Series 2021 (2016)	663,600	663,600	663,600	663,600	0	0.00%
<b>Subtotal (492) Interfund Operating Transfers:</b>		<b>1,323,600</b>	<b>2,499,600</b>	<b>2,499,600</b>	<b>1,622,600</b>	<b>-877,000</b>	<b>-35.09%</b>

### Sewer Fund Expenditures

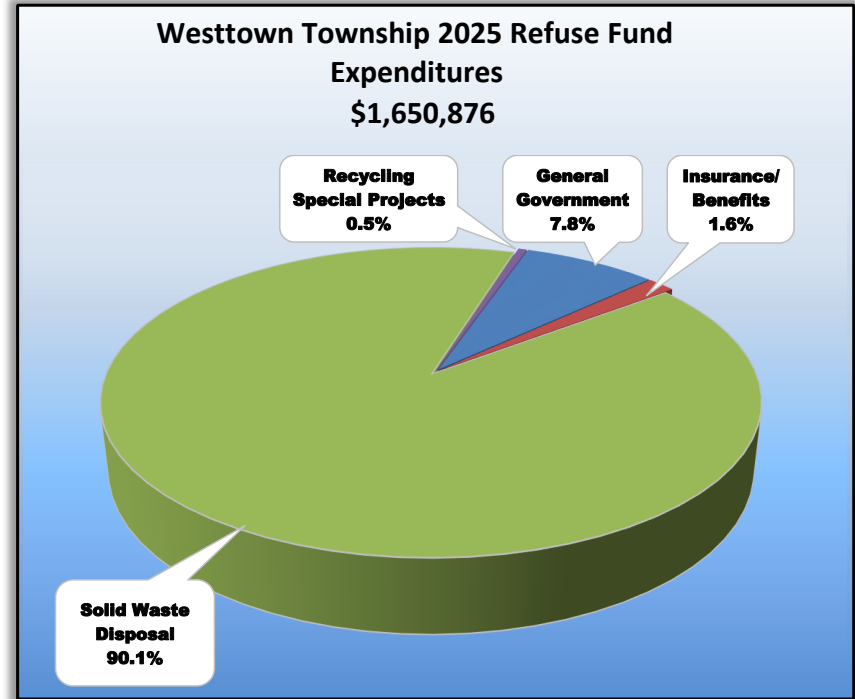
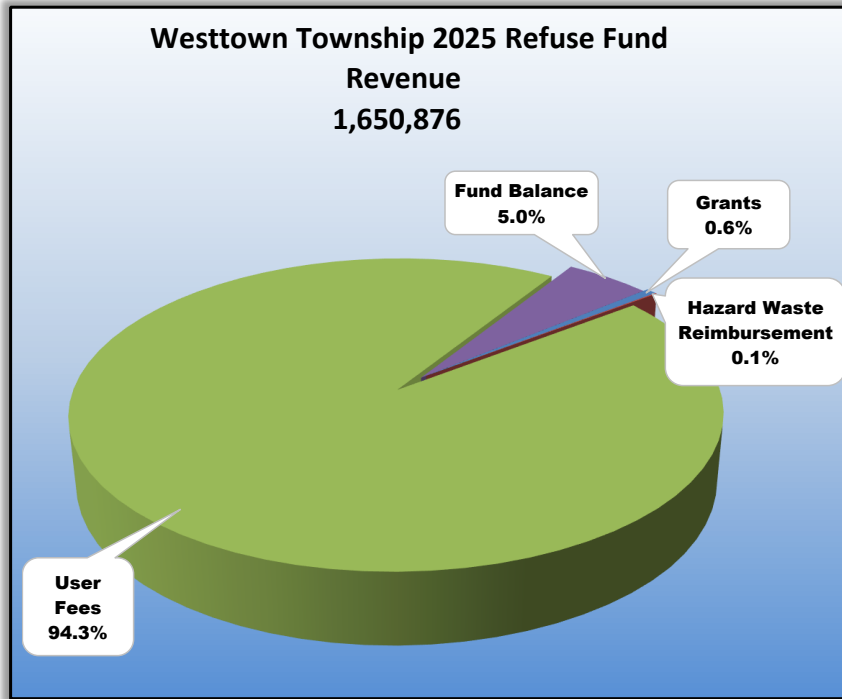
	2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b>Total Sewer Fund Expenses</b>	2,615,022	4,052,070	3,913,107	3,052,580	-860,527	-21.99%
<b>Total SEWER FUND Revenues:</b>	3,020,771	4,052,070	3,134,856	3,052,580	-82,276	-2.62%
<b>Total SEWER FUND Expenditures:</b>	2,615,022	4,052,070	3,913,107	3,052,580	-860,527	-21.99%
<b>Total SEWER FUND Fund Balance</b>	405,750	0	(778,251)	0		
<b>Sewer Fund Projected Year End Cash Balance</b>			2,284,465	2,284,466		

**WESTTOWN TOWNSHIP**  
**2025 Refuse Fund Draft Budget**



**12/16/2024**

Fiscal Year 2025 Refuse Fund



**Glossary**

**Fund Balance** - Cash in Checking needed in order to meet expenses

**Grants** - Department of Environmental Protection Recycling Grant

**Reimbursements** - Household Hazardous Waste Collection

**User Fees** - Fees collected from residents

**Solid Waste Collection/Disposal** - Contracted Collection Fees (A.J.Blosenski) disposal (tipping fees) at Chester County Landfill.

**General Government** - Delinquent collection legal fees, postage, wages, billing and crec

**Insurance/Benefits** - Benefits of administrative staff

**Recycling** - Cost of special recycling projects

This budget includes a Refuse billing increase for 2025 from \$100/QTR to \$120/QTR.

**Refuse Fund Revenues**

	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Year End Projection</b>	<b>2025 Proposed Budget</b>	<b>\$ Variance 2024-2025</b>	<b>% Variance 2024 -2025</b>
<b>Refuse Beginning Cash Balance</b>		<b>780,939</b>	699,077	<b>527,063</b>		
<b><u>(355) State Shared Revenues</u></b>						
09-355-020 DER Grant - Recycling	17,408	10,000	16,073	10,000	-6,073	-37.78%
<b>Subtotal State Revenue</b>	<b>17,408</b>	<b>10,000</b>	<b>16,073</b>	<b>10,000</b>	<b>-6,073</b>	<b>-37.78%</b>
<b><u>(364) Sanitation/Trash/Recycling Fee</u></b>						
			Based on increase from \$100/Qtr to \$120/Qtr			
09-364-300 Solid Waste Collection	1,310,630	1,310,000	1,315,000	1,540,540	225,540	17.15%
09-364-400 Delinquent UB Collections	21,641	19,000	17,000	17,000	0	0.00%
<b>Subtotal (364) Trash/Recycling:</b>	<b>1,332,271</b>	<b>1,329,000</b>	<b>1,332,000</b>	<b>1,557,540</b>	<b>225,540</b>	<b>16.93%</b>
<b><u>(395) Reimbursements</u></b>						
09-395-205 Hazard Waste Reimburse	0	1,500	4,047	1,500	-2,547	-62.94%
<b>Subtotal Reimbursements</b>	<b>0</b>	<b>1,500</b>	<b>4,047</b>	<b>1,500</b>	<b>-2,547</b>	<b>-62.94%</b>
<b><u>(399) FUND BALANCE</u></b>	<b>81,862</b>	<b>208,458</b>		<b>81,836</b>		
<b>Total Refuse Revenue</b>	<b>1,431,542</b>	<b>1,548,958</b>	<b>1,352,120</b>	<b>1,650,876</b>	<b>298,756</b>	<b>22.10%</b>

## Refuse Fund Expenditures

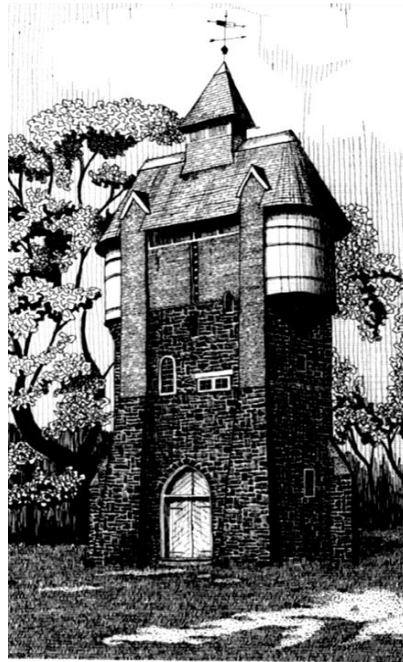
	2023 Actual	2024 Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b>(401) Refuse Wages</b>						
09-401-100 Administration Refuse Payroll	112,546	125,187	135,000	107,000	-28,000	-20.74%
09-401-161 FICA	6,926	7,762	8,370	6,634	-1,736	-20.74%
09-401-162 MEDICARE EMPLOYER	1,620	1,815	1,958	1,552	-406	-20.74%
09-401-163 PAUC EMPLOYER	168	250	250	250	0	0.00%
<b>Subtotal (401-487) Wages</b>	<b>121,261</b>	<b>135,014</b>	<b>145,578</b>	<b>115,436</b>	<b>-30,142</b>	<b>-20.71%</b>
<b>(404) Solicitor</b>						
09-404-500 Delinquent Collection Legal Fees	586	900	2,929	1,500	-1,429	-48.79%
<b>Subtotal (404) Solicitor</b>	<b>586</b>	<b>900</b>	<b>2,929</b>	<b>1,500</b>	<b>-1,429</b>	<b>-48.79%</b>
<b>(406) General Government Administration</b>						
09-406-360 Municipay Credit Card Fees	10,378	10,000	11,000	11,500	500	4.55%
<b>Subtotal (406) Gen Gov't Admin</b>	<b>10,378</b>	<b>10,000</b>	<b>11,000</b>	<b>11,500</b>	<b>500</b>	<b>4.55%</b>
<b>(426) Recycling</b>						
09-426-100 Recycling - Special Projects	7,923	8,000	8,000	8,250	250	3.13%
<b>Subtotal (426) Recycling:</b>	<b>7,923</b>	<b>8,000</b>	<b>8,000</b>	<b>8,250</b>	<b>250</b>	<b>3.13%</b>
<b>(427) Solid Waste Collect/Disposal</b>						
09-427-100 Solid Waste Collect/Contracted	1,027,342	1,088,061	1,081,344	1,167,852	86,508	8.00%
09-427-120 Solid Waste Tipping Fees	237,495	265,000	302,500	312,000	9,500	3.14%
09-427-140 Solid Waste Collection/Gen	398	400	408	600	192	47.06%
09-427-150 Solid Waste UB & Postage	6,548	6,500	6,900	7,000	100	1.45%
09-427-300 Trash Service Credits	(8,550)		(34,525)		34,525	-100.00%
<b>Subtotal (427) Solid Waste:</b>	<b>1,263,233</b>	<b>1,359,961</b>	<b>1,356,627</b>	<b>1,487,452</b>	<b>130,825</b>	<b>9.64%</b>
<b>(484) Workers Compensation Insurance</b>						
09-484-100 Workers Compensation	6,536	7,200	5,621	6,183	562	10.00%
<b>Subtotal (484) Workers Compensati</b>	<b>6,536</b>	<b>7,200</b>	<b>5,621</b>	<b>6,183</b>		



## Refuse Fund Expenditures

	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Year End Projection</b>	<b>2025 Proposed Budget</b>	<b>\$ Variance 2024-2025</b>	<b>% Variance 2024-2025</b>
<b>(487) Employee Benefits</b>						
09-487-153 Life, AD&D, LTD, STD Insurance	2,478	2,850	2,850	2,400	-450	-15.79%
09-487-154 Dental Insurance	366	750	733	630	-103	-14.05%
09-487-155 Vision Reimbursement	640	650	400	525	125	31.25%
09-487-156 Health/Hospitalization insurance	18,141	23,633	20,772	17,000	-3,772	-18.16%
<b>Subtotal (487) Employee Benefits:</b>	<b>21,625</b>	<b>27,883</b>	<b>24,755</b>	<b>20,555</b>	<b>-4,200</b>	<b>-16.97%</b>
<b>Total Solid Waste Collection Expenses</b>	<b>1,431,542</b>	<b>1,548,958</b>	<b>1,524,134</b>	<b>1,650,876</b>	<b>126,742</b>	<b>8.32%</b>
<b>Total Solid Waste Revenue</b>	<b>1,431,542</b>	<b>1,548,958</b>	<b>1,352,120</b>	<b>1,650,876</b>	<b>298,756</b>	<b>22.10%</b>
<b>Total Solid Waste Expenses</b>	<b>1,431,542</b>	<b>1,548,958</b>	<b>1,524,134</b>	<b>1,650,876</b>	<b>126,742</b>	<b>8.32%</b>
<b>Total Solid Waste Fund Balance</b>	<b>-</b>	<b>0</b>	<b>(172,014)</b>	<b>0</b>		
 <b>Refuse Fund Projected Year End Cash Balance</b>			<b>527,063</b>	<b>445,227</b>		

**WESTTOWN TOWNSHIP**  
**2025 Liquid Fuels Fund Draft Budget**



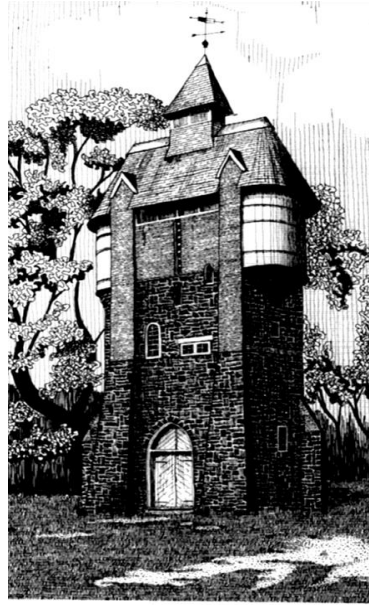
**12/16/2024**

**State Highway Aid Fund  
Revenues and Expenditures**

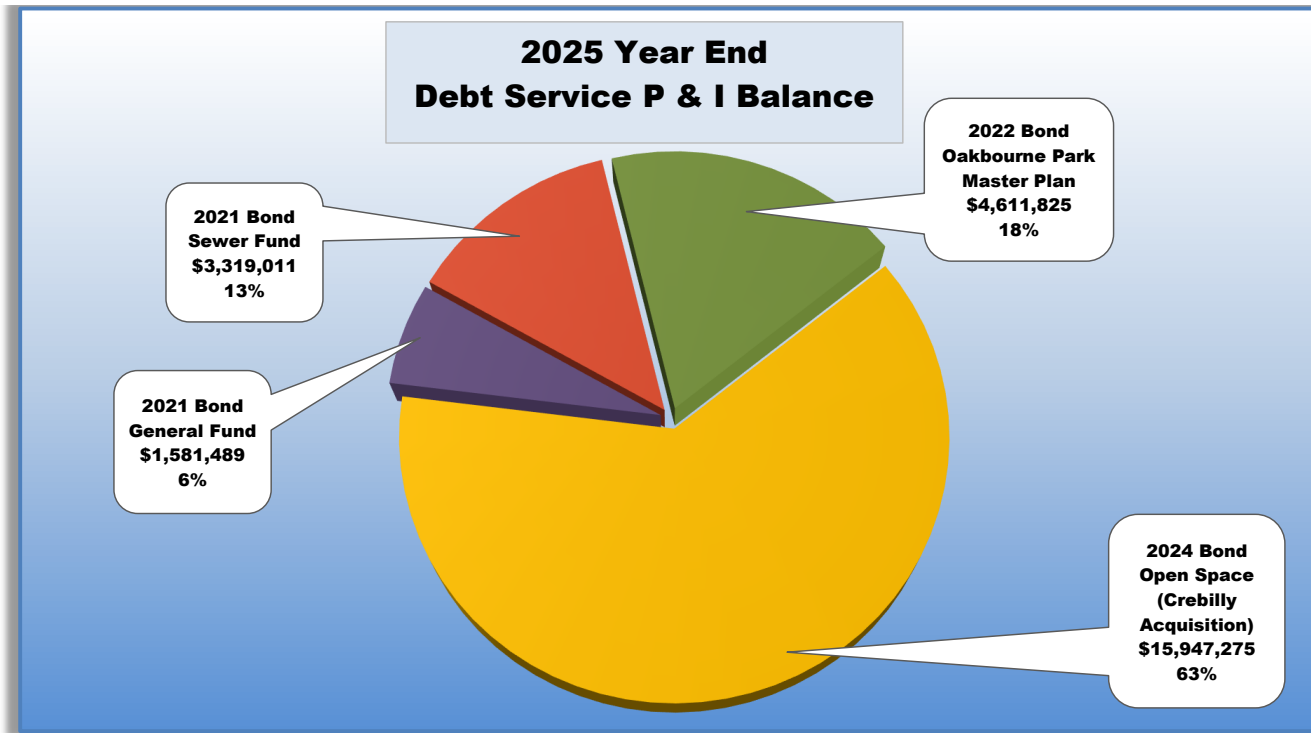
	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>2024 Year End Projection</b>	<b>2025 Proposed Budget</b>	<b>\$ Variance 2024-2025</b>	<b>% Variance 2024-2025</b>
BEGINNING BALANCE			4,480	4,609		
<b><u>State Highway Aid Fund Revenue</u></b>						
<b>(341) Interest Earnings</b>						
35-341-000 Interest Earnings	1,127	5,000	7,000	6,000	-1,000	-14.29%
<b>(355) State Shared Revenues</b>						
35-355-000 Liquid Fuels	373,267	375,000	371,049	363,738	-7,311	-1.97%
35-355-060 Turnback Allocation	7,080	7,080	7,080	7,080	0	0.00%
<b>(399) State Highway Aid Fund Balance</b>	58,526	2,920	1,371	3,500		
<b>Total Highway Aid Fund Revenue</b>	<b>440,000</b>	<b>390,000</b>	<b>386,500</b>	<b>380,318</b>	<b>-6,182</b>	<b>-1.60%</b>
<b><u>State Highway Aid Fund Expenditures</u></b>						
<b>(439) Highway Construction</b>						
35-439-610 Street Construction	440,000	390,000	385,000	378,000	-7,000	-1.82%
<b>Subtotal (439) Highway Construction:</b>	<b>440,000</b>	<b>390,000</b>	<b>385,000</b>	<b>378,000</b>	<b>-7,000</b>	<b>-1.82%</b>
<b>Total Highway Aid Fund Expenditures:</b>	<b>440,000</b>	<b>390,000</b>	<b>385,000</b>	<b>378,000</b>	<b>-7,000</b>	<b>-1.82%</b>
<b>Total HIGHWAY AID FUND Revenue</b>	<b>440,000</b>	<b>390,000</b>	<b>386,500</b>	<b>380,318</b>	<b>-6,182</b>	<b>-1.60%</b>
<b>Total HIGHWAY AID FUND Expenditures</b>	<b>440,000</b>	<b>390,000</b>	<b>385,000</b>	<b>378,000</b>	<b>-7,000</b>	<b>-1.82%</b>
<b>Total HIGHWAY AID FUND Fund Balance</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>2,318</b>		
<b>Liquid Fuel Fund Projected Year End Cash Balance</b>			<b>4,609</b>	<b>3,427</b>		

# WESTTOWN TOWNSHIP

## 2025 Debt Service Fund Draft Budget



12/16/2024



	Original Debt	P&I Balance 12/31/2024	P&I Balance 12/31/2025	Avg Coupon 2025 Rate	Payoff Year
<b><u>General Obligation Bond Series of 2021</u></b>					
<b><i>General Fund</i></b>					
General Fund (Mansion Roof/Tower) GO 2016	\$89,895	\$53,872	\$42,648	3.00%	2029
General Fund (PW Garage/Bridge)Refunded 2016	\$2,088,688	\$1,673,522	\$1,538,841	3.00%	2036
<b>Total General Fund Debt</b>	<b>\$2,178,584</b>	<b>\$1,727,394</b>	<b>\$1,581,489</b>		
<b><i>Wastewater Fund</i></b>					
Sewer Fund (Refunded GO 2012/GO 2005)	\$1,996,742	\$1,004,250	\$670,800	3.00%	2027
Sewer Fund (Refunded GO 2016/GO 2006)	\$5,350,782	\$3,316,006	\$2,648,211	3.00%	2029
<b>Total Wastewater Debt</b>	<b>\$7,347,523</b>	<b>\$4,320,256</b>	<b>\$3,319,011</b>		
<b><u>Oakbourne Park Construction Bond Series of 2022</u></b>					
Oakbourne Master Plan GO 2022 - Total Debt	\$5,358,690	\$4,884,763	\$4,611,825	5.00%	2042
<b><u>Crebilly Land Acquisition Bond Series of 2024</u></b>					
Open Space Debt Series A	\$14,461,208	\$14,402,800	\$13,903,900	5.00%	2053
Open Space Debt Series B	\$2,156,023	\$2,140,625	\$2,043,375	5.00%	2026/2027
<b>Total Open Space Debt</b>	<b>\$16,617,231</b>	<b>\$16,543,425</b>	<b>\$15,947,275</b>		
<b>Total Debt (P&amp;I)</b>	<b>\$31,502,028</b>	<b>\$27,475,838</b>	<b>\$25,459,600</b>		

**Debt Service Revenues**

	<b>2023 Actual</b>	<b>2024 Adopted Budget</b>	<b>2024 Year End Projection</b>	<b>2025 Proposed Budget</b>	<b>\$ Variance 2024-2025</b>	<b>% Variance 2024-2025</b>
Beginning Balance			702,332	921,455		
<b>(341) Interest Earnings</b>						
23-341-100 Series 2012 (2004 WEGO)	382	0	0	0	0	0.00%
23-341-500 Series 2012 (2005 Sewer)	1,618	2,000	491		-491	-100.00%
23-341-600 Series 2016 (2006 Sewer Expansion)	3,342	4,000	27,200	24,000	-3,200	-11.76%
23-341-720 Series 2022 (OBP Master Plan)	702	1,500	7,650	7,000	-650	-8.50%
23-341-740 Series 2024-A (Open Space)		500	1,400	2,000	600	42.86%
23-341-741 Series 2024-B (Open Space)			38	250	212	557.89%
<b>Subtotal (341) Interest Earnings</b>	<b>6,045</b>	<b>8,000</b>	<b>36,779</b>	<b>33,250</b>	<b>-3,529</b>	<b>-9.60%</b>
<b>(360) Debt Service Revenue</b>						
23-360-000 E.Goshen-WEGO Debt Svc Pymt	124,701	0	0	0	0	0.00%
<b>Subtotal (360) Debt Svc Revenue</b>	<b>124,701</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>(392) Interfund Transfers</b>						
23-392-010 General Fund DS GO2021 (GO12/2004 WEGC	132,000	0	0	0	0	0.00%
23-392-015 General Fund DS GO Series 2022 (OBP)	264,000	264,000	264,000	264,000	0	0.00%
23-392-030 General Fund DS GO Series 2021	126,000	126,000	126,000	126,000	0	0.00%
23-392-040 Open Space Fund DS GO Series 2024-A&B		248,400	248,400	489,600	241,200	97.10%
Open Space Fund DS GO Series 2024-B			22,500	90,000	67,500	300.00%
23-392-080 Sewer Fund DS GO Series 2021	963,600	957,600	957,600	957,600	0	0.00%
<b>Subtotal (492) Interfund Transfers</b>	<b>1,485,600</b>	<b>1,596,000</b>	<b>1,618,500</b>	<b>1,927,200</b>	<b>308,700</b>	<b>19.07%</b>
<b>Total Debt Service Revenue</b>	<b>1,616,347</b>	<b>1,604,000</b>	<b>1,655,279</b>	<b>1,960,450</b>	<b>305,171</b>	<b>18.44%</b>

**Debt Service Expenditures**

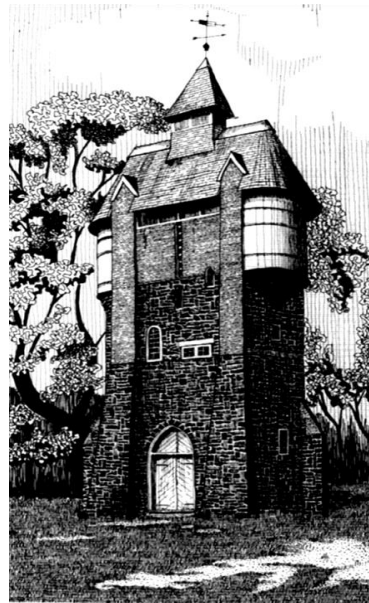
	<b>2023 Actual</b>	<b>2024 Adopted Budget</b>	<b>2024 ACTUAL 12/11/2024</b>	<b>2024 Year End Projection</b>	<b>2025 Proposed Budget</b>	<b>\$ Variance 2024-2025</b>	<b>% Variance 2024-2025</b>
<b>(471) Debt Principal</b>							
23-471-700 GO Bond 2021 Principal	1,210,000	975,000	975,000	975,000	1,005,000	30,000	3.08%
23-471-720 GO Bond 2022 Principal		130,000	130,000	130,000	135,000	5,000	3.85%
23-471-740 GO Bond 2024-A Principal					130,000	130,000	100.00%
23-471-741 GO Bond 2024-B Principal						0	0.00%
<b>Subtotal (471) Debt Principal</b>	<b>1,210,000</b>	<b>1,105,000</b>	<b>1,105,000</b>	<b>1,105,000</b>	<b>1,270,000</b>	<b>165,000</b>	<b>14.93%</b>
<b>(472) Debt Interest</b>							
23-472-700 GO Bond 2021 Interest	207,700	171,400	171,400	171,400	142,150	-29,250	-17.07%
23-472-720 GO Bond 2022 Interest	143,138	143,138	143,138	143,138	137,938	-5,201	-3.63%
23-472-740 GO Bond 2024-A Interest					368,900		
23-472-741 GO Bond 2024-B Interest			15,398	15,398	97,250		
<b>Subtotal (472) Debt Interest</b>	<b>350,838</b>	<b>314,538</b>	<b>329,935</b>	<b>329,936</b>	<b>746,238</b>	<b>416,302</b>	<b>126.18%</b>
<b>(475) Miscellaneous/Fiscal Agent Fees</b>							
23-475-400 Fiscal Agent Fees - GO2021	500	500	500	500	500	0	0.00%
23-475-720 Fiscal Agent Fees - GO2022	700	700	700	721	700	-21	-2.85%
23-475-740 Fiscal Agent Fees - GO2024-A					650		
23-475-741 Fiscal Agent Fees - GO2024-B							
<b>Subtotal Miscellaneous</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,221</b>	<b>1,850</b>	<b>630</b>	<b>51.58%</b>
<b>Total Debt Svc Expenditures</b>	<b>1,562,038</b>	<b>1,420,738</b>	<b>1,436,156</b>	<b>1,436,156</b>	<b>2,018,088</b>	<b>581,931</b>	<b>40.52%</b>
<b>Total DEBT SERVICE FUND Revenues</b>	<b>1,616,347</b>	<b>1,604,000</b>	<b>1,655,173</b>	<b>1,655,279</b>	<b>1,960,450</b>	<b>305,171</b>	<b>18.44%</b>
<b>Total DEBT SERVICE FUND Expenditures</b>	<b>1,562,038</b>	<b>1,420,738</b>	<b>1,436,156</b>	<b>1,436,156</b>	<b>2,018,088</b>	<b>581,931</b>	<b>40.52%</b>
<b>Total DEBT SERVICE FUND Fund Balance</b>	<b>54,309</b>	<b>183,262</b>	<b>219,016</b>	<b>219,123</b>	<b>(57,638)</b>		

DEBT SERVICE Fund Projected Year End Cash Balance

921,455      863,817

# WESTTOWN TOWNSHIP

## 2025 Capital Reserve Fund Draft Budget



12/16/2024



## Capital Reserves Revenue

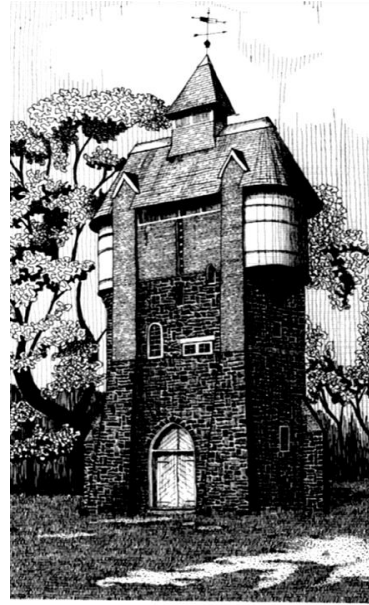
			2023 Actual	2024 Adopted	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b>Fund Balance</b>					6,544,295	6,039,852		
<b>(341) Interest Earnings</b>								
30-341-001	Capital Reserve GF Interest		148,987	140,000	262,000	160,000	-102,000	-38.9%
30-341-200	Capital Reserve WW Interest		57,408	70,000	85,000	60,000	-25,000	-29.4%
<b>Subtotal (341) Interest Earnings</b>			<b>206,395</b>	<b>210,000</b>	<b>347,000</b>	<b>220,000</b>	<b>-127,000</b>	<b>-36.6%</b>
<b>(392) Interfund Transfers</b>								
30-392-023	Transfer from Debt Service						0	0.00%
30-392-030	GF Capital Reserve		180,000	180,000	180,000	240,000	60,000	33.33%
30-392-080	Wastewater Capital Reserve		360,000	360,000	360,000	600,000	240,000	66.67%
30-392-300	Transfer from, GF (Capital Rsv)		0	50,000	50,000	50,000	0	0.00%
30-392-400	Transfer from GF- Infrastructure/Windfall		0	25,000	25,000	0	-25,000	-100.00%
<b>Subtotal (392) Interfund Transfers</b>			<b>540,000</b>	<b>615,000</b>	<b>615,000</b>	<b>890,000</b>	<b>275,000</b>	<b>44.7%</b>
<b>Total Capital Reserve Revenue</b>			<b>746,395</b>	<b>825,000</b>	<b>962,000</b>	<b>1,110,000</b>	<b>148,000</b>	<b>15.4%</b>

### Capital Reserve Expenditures

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b>(475) Fiscal Agent Fees</b>							
30-475-100	Fiscal Agent Fees	0	0			0	0.0%
30-480-200	Bank Fees	26	0	0			
<b>(492) Interfund Transfers</b>							
30-492-018	Transfer to Capital Projects/WCC Sewer CIP	453,501	0	0		0	0.0%
30-492-018	Transfer to Capital Projects/PGFM & PGPS	0	0	887,943	0	-887,943	-100.0%
30-492-020	Transfer to Capital Projects/Admin	104,200	88,500	88,500	25,000	-96,754	-48.4%
"	Transfer to Capital Projects/Roads-Traffic Sign	0	104,000	70,000	0	0	0.0%
"	Transfer to Capital Projects/Oakbourne Mansion/Pa	0	15,000	20,000	20,000	0	0.0%
"	Transfer to CP/SWM-MS4 Projects	0	52,589	200,000	103,246	-63,500	-71.8%
"	Darlington Inn Acquisition			200,000			
30-492-080	Transfer to WW	34					
<b>Subtotal (492) Interfund Transfers</b>		<b>557,735</b>	<b>260,089</b>	<b>1,466,443</b>	<b>148,246</b>	<b>-63,500</b>	<b>-43.0%</b>
<b>Total Capital Reserve Expenditures</b>		<b>557,761</b>	<b>260,089</b>	<b>1,466,443</b>	<b>148,246</b>	<b>-1,318,197</b>	<b>-43.0%</b>
<b>Total CAPITAL RESERVE Revenue</b>		<b>746,395</b>	<b>825,000</b>	<b>962,000</b>	<b>1,110,000</b>	<b>148,000</b>	<b>34.5%</b>
<b>Total CAPITAL RESERVE Expense</b>		<b>557,761</b>	<b>260,089</b>	<b>1,466,443</b>	<b>148,246</b>	<b>-1,318,197</b>	<b>-43.0%</b>
<b>Total CAPITAL RESERVE FUND BALANCE</b>		<b>188,633</b>	<b>564,911</b>	<b>(504,443)</b>	<b>961,754</b>		
<b>CAPITAL RESERVE Estimated Year End Cash Balance</b>				<b>6,039,852</b>	<b>7,001,606</b>		

# WESTTOWN TOWNSHIP

## 2025 Capital Projects Fund Draft Budget



12/16/2024

## Capital Projects Revenues

		2023 Actual	2024 Adopted Budget	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b>Beginning Balance</b>				662,981	352,381		
<b>(341) Interest Earnings</b>							
18-341-000	Interest	0	0	0	0	0	0.0%
18-341-100	CP WW Int Earned	1,187	5,000	6,500	5,000	-1,500	-23.1%
18-341-300	CP GF Special Projects Int Earned	1,340	5,000	15,500	8,000	-7,500	-48.4%
		<b>2,527</b>	<b>10,000</b>	<b>22,000</b>	<b>13,000</b>		
<b>(354) Capital &amp; Operating Grants</b>							
18-354-030	Green Light Go Grant (926/Shady Grove Way)		267,125		267,125	267,125	100.0%
18-354-070	Greenways, Trails & Recreation Grant (MPP)	0	210,000	210,000	0	-210,000	-100.0%
18-354-071	PECO GREEN REGION GRANT	100,000			20,000	20,000	100.0%
18-354-072	DCNR C2P2/NPS LWCF Grant	0	750,000	1,500,000	0	-1,500,000	-100.0%
18-354-074	Local Share Grant (Londonderry/Wickerton Slip Lining)				259,159	259,159	100.0%
18-354-105	Growing Greener Grant - Thorne Drive Basin Ret	0	0	187,039		-187,039	-100.0%
		<b>110,000</b>	<b>1,227,125</b>	<b>1,897,039</b>	<b>546,284</b>	<b>-1,430,841</b>	<b>-71.2%</b>
<b>(380) Miscellaneous Revenue</b>							
18-380-001	Credit Card Rewards	10,214	10,000	15,000	15,000	0	0.0%
		<b>10,214</b>	<b>10,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-1,358,721</b>	<b>0.0%</b>
<b>(391) Proceeds of Sale of Fixed Assets</b>							
18-391-100	Sale of Fixed Assets	0	18,000	17,700	500,000	482,300	2724.9%
		0	18,000	17,700	500,000	-2,789,562	2724.9%
<b>(392) Interfund Transfers</b>							
18-392-030	GF Reserves Transfer/MS4 Projects	47,000	52,589	52,589	103,246	50,657	96.3%
"	GF Cap Res./Park Projects/Gov't Bldgs/Traffic/En	57,200	207,500	487,000	45,000	-442,000	-90.8%
18-392-080	Transfer From Reserve WW CIP-WGSTP					0	0.0%
"	Cap Reserve Transfer/Sewer Capital Improve	453,501		887,943		-887,943	-100.0%
18-392-085	WW Fund Transfer		1,182,000	1,182,000	65,000	-1,117,000	-94.5%
		<b>557,701</b>	<b>1,442,089</b>	<b>2,609,532</b>	<b>213,246</b>	<b>-2,396,286</b>	<b>-91.8%</b>
<b>Pleasant Grove Pump Station Funding Source</b>							
Acct. TBD	Funding for PGPS (Loan, Bond, Grant, Reserves)	0	0	0	2,200,000	2,200,000	100.0%
		0	0	0	2,200,000	-4,401,229	100.0%
<b>(399) Fund Balance</b>			<b>1,029,378</b>				
<b>Total Capital Projects Revenue &amp; Fund Balance Appropriati</b>		<b>680,442</b>	<b>3,736,592</b>	<b>4,561,271</b>	<b>3,487,530</b>	<b>-3,827,127</b>	<b>-23.5%</b>

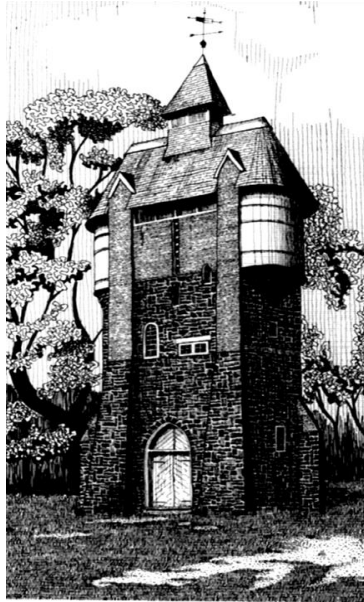
## Capital Projects Expenditures

		2023 Actual	2024 Adopted	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b>(408) Engineering/Architecture/Landscape</b>							
18-408-313	926/Shady Grove Way Eng			52,456			
18-408-350	MS4 Engineering Services	43,554	0	45,000	0	-45,000	-100.0%
18-408-400	Pleasant Grove PS/Design Only	7,234	182,000	209,766	0	-209,766	-100.0%
18-408-401	Pleasant Grove PS Construction Management				200,000		
18-408-500	Collection System Repair/Const Engr (Slip Linir	32,829	0	24,000	103,246	79,246	330.2%
18-408-620	Master Park Plan Design/Permits/Surveys	68,351	20,000	63,472	-	-63,472	100.0%
		<b>151,967</b>	<b>202,000</b>	<b>394,694</b>	<b>303,246</b>	<b>-238,992</b>	<b>-23.2%</b>
<b>(409) General Government Buildings</b>							
18-409-500	Admin Office Upgrades	0	50,000	7,000	40,000	33,000	471.4%
18-409-605	Mansion/Carriage House /Gate House Repairs	7,200		0		0	0.0%
18-409-610	Darlington Inn				10,000		
18-409-735	Capital Expense - PW Garage		38,500	32,424	0	-32,424	-100.0%
18-409-740	Capital Expense - Mansion		15,000	20,570	20,000	-570	100.0%
		<b>7,200</b>	<b>103,500</b>	<b>59,994</b>	<b>70,000</b>	<b>6</b>	<b>16.7%</b>
<b>(429) Collection System Capital Improvement Program</b>							
18-429-300	Collection System Infracture Repairs (Spot)	24,282	0	0	0	0	0.0%
18-429-500	WGSA Capital Construction	0	235,000	0	285,000	285,000	100.0%
18-429-600	Capital Construction - Main Plant				20,000		
18-429-603	Collection System Repair Capital Const	245,059	65,019	304,893	0	-304,893	-100.0%
18-429-611	Pleasant Grove PS . - Force Main		1,000,000	1,676,560	0	-1,676,560	-100.0%
18-429-612	Pleasant Grove - Pump Station Construction				2,000,000		
		<b>269,341</b>	<b>1,300,019</b>	<b>1,981,453</b>	<b>2,305,000</b>	<b>-1,696,453</b>	<b>16.3%</b>
<b>(433) Traffic Control</b>							
18-433-610	Traffic Signal Const. 926/Shady Grove (net cos	0	337,125	337,125	0	-337,125	-100.0%
		<b>0</b>	<b>337,125</b>	<b>337,125</b>	<b>0</b>	<b>-337,125</b>	<b>-100.0%</b>
<b>(436) Storm Water Management/MS4</b>							
18-436-100	Radley Run Stream Restoration BRCA-S New S	0	50,000	0	50,000	50,000	100.0%
18-436-200	Sage Road Basin Retrofit	16,975		0		0	0.0%
18-436-300	Thorne Drive Basin Retrofit (net cost)	286	69,948	202,370	0	-202,370	-100.0%
		<b>17,261</b>	<b>119,948</b>	<b>202,370</b>	<b>50,000</b>	<b>-152,370</b>	<b>-75.3%</b>
<b>(437) Tools &amp; Machinery</b>							
18-437-700	Purchase of Equipment (2) Exmark Mowers	0	34,000	42,894	0	-42,894	-100.0%
		<b>0</b>	<b>34,000</b>	<b>42,894</b>	<b>0</b>	<b>-42,894</b>	<b>-100.0%</b>
<b>(454) Township Parks</b>							
18-454-000	Parks - Tyson Park Playground	0			30,000		
18-454-610	Oakbourne Park Master Plan Phase 1	83,545	1,640,000	1,652,941	0	-1,652,941	-100.0%
		<b>83,545</b>	<b>1,640,000</b>	<b>1,652,941</b>	<b>30,000</b>	<b>-1,652,941</b>	<b>-98.2%</b>

### Capital Projects Expenditures

	2023 Actual	2024 Adopted	2024 Year End Projection	2025 Proposed Budget	\$ Variance 2024-2025	% Variance 2024-2025
<b>(465) Land Acquisition</b>						
18-465-710 Land Acquisition/Subdivision			200,000	65,000	-135,000	-67.5%
	0	0	200,000	65,000	-135,000	-67.5%
<b>Total Capital Projects Expense</b>	<b>529,314</b>	<b>3,736,592</b>	<b>4,871,872</b>	<b>2,823,246</b>	<b>-2,048,626</b>	<b>-42.1%</b>
<b>Total CAPITAL PROJECTS FUND Revenue/Fund Balance Available</b>	<b>680,442</b>	<b>3,736,592</b>	<b>4,561,271</b>	<b>3,487,530</b>	<b>-1,073,741</b>	<b>-23.5%</b>
<b>Total CAPITAL PROJECTS FUND Expense</b>	<b>529,314</b>	<b>3,736,592</b>	<b>4,871,872</b>	<b>2,823,246</b>	<b>-2,048,626</b>	<b>-42.1%</b>
<b>Total CAPITAL PROJECTS FUND Fund Balance</b>	<b>151,128</b>	<b>0</b>	<b>(310,600)</b>	<b>664,284</b>		
<b>CAPITAL PROJECTS Fund Projected Year End Cash Balance</b>			<b>352,381</b>	<b>1,016,665</b>		

**WESTTOWN TOWNSHIP**  
**2025 ARPA Fund Draft Budget**



**12/16/2024**

## ARPA Revenues and Expenditures

	2023 Actual	2024 Adopted Budget	2024 ACTUAL 11/30/2024	2024 Year End Projection	2024 Proposed Budget
<b>ARPA Fund Balance</b>		1,220,367		1,222,250	651,320
<b>ARPA REVENUES</b>					
<b>(341) Interest Earnings</b>					
19-341-000 Interest Earnings	61,645	40,000	40,222	43,100	20,117
<b>Total ARPA Fund Revenue</b>	<b>61,645</b>	<b>1,260,367</b>	<b>40,222</b>	<b>1,265,350</b>	<b>671,437</b>
<b>ARPA EXPENDITURES</b>					
<b>(452) Culture-Recreation</b>					
19-452-610 OBP Master Plan	0	483,517	483,517	614,030	
19-452-611 OBP/Mansion Core Parking Design & Construction					671,437
<b>Subtotal (452) Culture-Recreation</b>	<b>0</b>	<b>483,517</b>	<b>483,517</b>	<b>614,030</b>	<b>671,437</b>
<b>Expense of remaining ARPA Funds To Be Determined</b>					
Project To Be Determined by the Board of Supervisors		776,850		0	
<b>Total ARPA Fund Expenditures:</b>	<b>0</b>	<b>1,260,367</b>	<b>483,517</b>	<b>614,030</b>	<b>671,437</b>
<b>Total ARPA FUND Revenue</b>	<b>61,645</b>	<b>1,260,367</b>	<b>40,222</b>	<b>1,265,350</b>	<b>671,437</b>
<b>Total ARPA FUND Expenditures</b>	<b>0</b>	<b>1,260,367</b>	<b>483,517</b>	<b>614,030</b>	<b>671,437</b>
<b>Total ARPA FUND Fund Balance</b>	<b>61,645</b>	<b>0</b>	<b>(443,295)</b>	<b>651,320</b>	<b>0</b>



**Changes from the Advertised Budget to the 12/16/2024 Draft presented for adoption.**

<b><u>Overall</u></b>		PAGE
	Revised the 2024 Year End Estimates in order to provide more accurate 2025 beginning cash balances	
	Minor changes on charts to reflect individual fund changes and/or corrections	
<b><u>Summary</u></b>		
	Estimated beginning and ending cash balances have been added	3
	Several corrections of amounts that didn't carry from the individual funds and/or line items	3
<b><u>General Fund</u></b>		
01-362-422	Hidden figure in the background was removed (\$2063 reduction)	9
01-401-110 & 01-401-310	Adjusted these figures, based on change in projected date to fill the vacant position in the Zoning/Codes Department	11
01-410-010	Reduced from \$4,118,079 to \$4,050,578 ( \$67,501 reduction) as per Version 5 of the WEGO draft budget	14
(399)	Due to the above adjustments, the Fund Balance Appropriation was reduced from \$569,026 to \$503,586	10
<b><u>Open Space Fund</u></b>		
04-341-000	Increased the Interest Revenue from \$18,000 to \$20,755	23
	Total Expenditures increased by \$1,500 as line item 04-404-451 didn't carry into the total	25
<b><u>Sewer Fund</u></b>		
	Corrected Revenue and Expenditure error on the Sewer Fund Chart	27
	Beginning Cash Balance changed from \$1,234,997 to \$2,284,465	28
<b><u>Refuse Fund</u></b>		
09-427-100	Reduced the Solid Waste Contract Price Expenditures - 1 month bill being for paid under prior year contract (ie. December 2024 bill will be paid January 2025). This also reduced the fund balance required. \$7,253 savings	37
<b><u>Debt Service Chart</u></b>		
	The total debt line did not print on the advertised draft.	42
	Added the year the debt will be paid off	42
	Reduction on the 12/31/2024 P&I Balance of the 2024 Crebilly Bond of \$15,397.92	42
<b><u>Capital Projects</u></b>		
18-465-710	This figure wasn't included in the total expense line in the advertised version. Additionally this item is being reduced from \$152,000 to \$65,000 due to removal of roll back taxes previously budgeted.	51

**2025  
CAPITAL PROJECTS FUND  
&  
OPEN SPACE FUND  
PLAN  
12/16/2024**



**CAPITAL PROJECTS & OPEN SPACE BUDGET CONSIDERATIONS      2025      Priority**

<b>Sewer</b>	<b>\$2,220,000</b>	
Pleasant Grove Pump Station Construction & Project Management	\$2,200,000	1
Main Plant - Meter cabinets & electrical components (3)	\$20,000	1
<b>West Goshen Sewer</b>	<b>\$285,000</b>	
WGSA Capital Costs	\$45,000	1
WGSA True-Up as per 2019 Agreement (carry forward from 2024 Budget)	\$240,000	1
<b>Storm Water Management</b>	<b>\$153,246</b>	
Pleasant Grove Stream Restoration design and grant assistance	\$103,246	1
Radley Run Stream Restoration (carryover from 2024)	\$50,000	1
<b>Administrative Building Upgrades</b>	<b>\$40,000</b>	
Admin Office Furniture, and Carpet upgrade for 2 rooms (carryover from 2024Budget)	\$40,000	1
<b>Darlington Inn</b>	<b>\$75,000</b>	
Security Cameras	\$10,000	1
Subdivision of 2.0 acres	\$25,000	
Darlington Inn Settlement costs (if sold)	\$40,000	
<b>Oakbourne Mansion/Parks</b>	<b>\$50,000</b>	<b>Priority</b>
Mansion - front window removal & replacement	\$20,000	1
Tyson Park Playground	\$30,000	2
<b>Mansion Core Parking</b>	<b>\$670,000</b>	
Mansion Core Parking design, engineering and construction	\$670,000	1
<b>Open Space - Crebilly Maint/Improvements</b>	<b>\$390,600</b>	
Tree Removal	\$20,500	
Fence Maintenance/Repairs	\$3,500	
Meadow Seeding	\$20,000	
Signage	\$4,600	
Abandon Wells, Remove Oil Tanks & Septic Systems	\$47,000	
Demolition of Structures	\$100,000	
Annual Mowing & Trash Cleanup	\$70,000	
Open Space Master Plan (Engineering) To be offset with \$100,000 Grant	\$125,000	
<b>To be funded by SEWER RESERVES, CAPITAL PROJECTS &amp; LOAN/BOND</b>	<b>\$2,505,000</b>	
<b>To be funded by GENERAL RESERVES &amp; CAPITAL PROJECTS</b>	<b>\$318,246</b>	
<b>To be funded by ARPA Fund</b>	<b>\$670,000</b>	
<b>To be funded by Open Space and Grant</b>	<b>\$390,600</b>	

**TOTAL    \$3,883,846**

## CAPITAL PROJECTS & OPEN SPACE - FUNDING SOURCES

Note that it may be necessary to transfer additional funds from the Capital Reserve Funds, until grant reimbursements are received.

<b>Enterprise WW Fund</b>		<b><u>\$65,000</u></b>
WGSA Capital Costs (2025 Allocation)	45,000	
Main Plant - Meter cabinets & electrical components (3)	20,000	
<b>Loan, or combination of Loan/Reserves</b>		<b><u>\$2,200,000</u></b>
Pleasant Grove Pump Station Construction & Project Management	2,200,000	
<b>Capital Reserves (GF)</b>		<b><u>\$148,246</u></b>
Pleasant Grove Stream study & apply for grants	103,246	
Mansion - front window removal & replacement	20,000	
Darlington Inn Subdivision	25,000	
<b>ARPA Fund</b>		<b><u>\$670,000</u></b>
Mansion - core parking lot design, engineering and construction	670,000	
Note: if the cost comes in higher the balance will need to be funded by reserves		
<b>Open Space (OS)</b>		<b><u>\$290,600</u></b>
Removing Trees	20,500	
Fence Maintenance/Repairs	3,500	
Meadow Seeding	20,000	
Signage	4,600	
Open Space Master Plan (Engineering) - offset by grant	25,000	
Abandon Wells, remove oil tanks & Septic Systems	47,000	
Demolition of Structures	100,000	
Annual Mowing and Trash Clean up	70,000	
<b>Capital Projects Fund Balance</b>		<b><u>\$390,000</u></b>
WGSA as per 2019 Agreement (2024 carryover)	240,000	
Radley Run Stream Restoration (2024 carryover)	50,000	
Admin Office Furniture, and Carpet upgrade for 2 rooms (2024 carryover)	40,000	
Darlington Inn Settlement Costs	40,000	
Darlington Inn - Security Cameras	10,000	
Tyson Park Playground - offset by grant	10,000	
<b>Grants</b>		<b><u>120,000</u></b>
Open Space Master Plan Grant (Engineering)	100,000	
Tyson Park Playground	20,000	

**TOTAL - All Sources \$3,883,846**

2025 Proposed Budget Version 5- changes from previous version 2-4 are highlighted in light blue

Included in Version 3: current employees with one new Fter added in the last half of 2024 - approved by Commission. NOTE: a FT officer was included in 2024 budget but retired unexpectedly in December of 2023 - not replaced as of June 2024. The 3.75% increase in payroll is according to the current union contract, effective thru 12/31/2025. Administration increase 5%. This budget excludes the admin that resigned and will not be replaced (trial run) in 2025. Added \$12,000 under Accreditation for the consultant. The Commission approved proposing 1 drone with training and fees. The Firearms Instructor is requesting new firearms - discussed at the June/July Commission meetings (cost neutral or dip into Firearms Sinking Fund of approximately \$24,000 for training and holsters). We received work comp and health insurance quotes, won't receive Disability quote until Jan/Feb. Purchasing two new vehicles instead of 4 in 2025. Increased Pension Act 205 receipts by \$75,000. Added \$77,400 SRO receipts.

	<u>Actual</u> <u>2022</u>	<u>Actual</u> <u>2023</u>	<u>Approved</u> <u>2024</u>	<u>As of June</u> <u>2024</u>	<u>Projected</u> <u>Dec-24</u>	<u>Proposed</u> <u>2025</u>	<u>Comments:</u>
<b>PAYROLL EXPENSES</b>							
CHIEF OF POLICE	\$164,917.68	\$173,162.86	\$179,656.35	\$89,828.18	\$179,656.36	\$186,393.46	3.75% pending Commission final evaluation.
LIEUTENANT	\$285,346.92	\$303,405.25	\$313,068.96	\$156,534.43	\$313,068.86	\$324,809.05	3.75% increase
SERGEANTS & 1 CORPORAL	\$840,244.64	\$888,113.04	\$919,095.97	\$460,842.79	\$921,685.58	\$953,562.13	6 Sergeants & 1 Corporal- 3.75% increase
FULL-TIME OFFICERS	\$1,752,519.25	\$2,130,081.57	\$2,549,055.22	\$1,189,543.26	\$2,379,086.52	\$2,663,268.86	3.75% increase plus step raises for 10 FT officers (8.33-11.11% incr). NOTE: top officer retired and we replaced him with a first year officer.
PART-TIME OFFICERS	\$218,677.83	\$61,502.64	\$0.00	\$34,830.20	\$69,660.40	\$0.00	With 5 officers on a platoon we do not need to fill the "holes" for the perfect schedule. We continue to need Pters to fill vac, sick, comp, personal.
OFFICE STAFF	\$276,946.72	\$361,902.79	\$363,375.48	\$181,687.74	\$363,375.48	\$306,679.24	5% increase for 4 admin. The 5th position will not be replaced for now. Will use LEAS Accreditation Consultant for \$12k - see Accreditation line item.
VACATION	\$100,587.02	\$97,799.16	\$93,375.00	\$34,316.20	\$78,632.40	\$81,581.12	The projection is \$37,540 less than 2024 approved budget. Then increased the projection by 3.75%. Vac, Sick, Comp and Personal individual line-
SICK	\$169,134.74	\$137,883.01	\$190,260.46	\$67,240.91	\$170,000.00	\$176,375.00	items go up and down each year. Some years officers use more comp than vacation, sell sick rather than use it and so on. This is why I group them
COMP	\$39,510.11	\$20,372.04	\$42,537.50	\$2,218.40	\$40,000.00	\$41,500.00	together in this box.
PERSONAL	\$38,677.16	\$38,912.92	\$47,725.00	\$14,509.23	\$47,725.00	\$49,514.69	
COURT	\$22,875.01	\$22,111.18	\$24,104.57	\$9,804.77	\$19,609.54	\$20,344.90	Reduced by \$3,700. Court is unpredictable. Increased 3.75% over projected 2024.
LONGEVITY	\$101,514.56	\$113,159.11	\$139,405.16	\$98,304.06	\$139,405.16	\$141,455.25	Exact amount needed according to contract based on 3.75% increase in salaries. This is capped at \$8,275 per officer.
OVERTIME	\$213,549.76	\$274,214.64	\$250,360.00	\$42,374.41	\$84,748.82	\$87,926.90	3.75% over projected 2024. Overtime significantly reduced in 2024. Partially due to \$13,260 Grant completed.
SHIFT DIFFERENTIAL	\$46,312.26	\$43,163.59	\$44,933.79	\$23,010.50	\$46,021.00	\$47,746.79	3.75% over projected 2024.
HOLIDAYS 13-1/2 DAYS PER YEAR	\$51,059.46	\$54,928.71	\$61,212.50	\$39,810.07	\$62,000.00	\$64,325.00	3.75% over projected 2024.
SCHOOL & FIREARMS TRNG.	\$22,086.91	\$25,632.16	\$52,875.00	\$33,266.40	\$53,000.00	\$58,583.50	3.75% over projected 2024.
TRAINING- NEW HIRES	\$26,095.00	\$28,429.18	\$51,153.60	\$13,509.20	\$23,938.00	\$52,285.44	TBD: Hire and retain 3 PTERS: 3 trained for 288 hrs @ \$36.21 per hr. and tuition reimbursement (3 x \$7k).
MISCELLANEOUS- entirely refunded	\$112,753.03	\$108,137.02	\$0.00	\$62,615.62	\$120,000.00	\$0.00	Not budgeted - this would be entirely refunded.
DETECTIVE ALLOWANCE	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	Exact amount needed according to contract. \$75 per week for 52 weeks.
WORK COMP PAY, partially refunded	\$114,638.10	\$170,085.99	\$0.00	\$0.00	\$0.00	\$0.00	Not budgeted - this is partially refunded. Cannot project work comp injuries.
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$4,601,346.16</b>	<b>\$5,056,896.86</b>	<b>\$5,326,094.57</b>	<b>\$2,556,196.37</b>	<b>\$5,115,513.12</b>	<b>\$5,260,251.32</b>	Decreased \$65,843. Top Officer retired, replaced with new Fter. 3.75% payroll increase but OT, Vac, Sick, Comp and Pers reduced significantly. Removed Accreditation Manager position and replaced with a consultant as a trial for 2025.

	<u>Actual</u> <u>2022</u>	<u>Actual</u> <u>2023</u>	<u>Approved</u> <u>2024</u>	<u>As of June</u> <u>2024</u>	<u>Projected</u> <u>Dec-24</u>	<u>Proposed</u> <u>2025</u>	<u>Comments:</u>
<b>BENEFIT EXPENSES</b>							
SOCIAL SECURITY & MED.	\$329,003.85	\$360,801.77	\$407,446.23	\$195,272.88	\$391,336.75	\$401,697.23	7.65% of total payroll expenses after subtracting \$712 - employer savings for salary over \$174,900
UNEMPLOYMENT COMP	\$0.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	\$8,500.00	the need for this changes each year but necessary to budget for this dollar amount.
DENTAL	\$57,441.90	\$57,337.02	\$65,000.00	\$28,194.05	\$56,388.10	\$57,207.21	Reduced by \$7,700: officers waiving dental insurance (\$5,700). One FT admin not replacing represents \$2,000 of this total.
EYE CARE	\$14,376.36	\$13,778.02	\$13,650.00	\$10,486.47	\$20,972.94	\$22,021.59	5% increase
PHYSICALS	\$4,224.00	\$3,713.00	\$6,000.00	\$105.00	\$500.00	\$1,000.00	reduced significantly due to experience. Insurance is paying for physicals 100%. We still have to pay for new hires employee physicals.
CLEANING ALLOWANCE	\$24,020.40	\$23,663.00	\$25,500.00	\$12,782.88	\$25,500.00	\$25,500.00	34 FT times \$750
CLOTHING ALLOWANCE	\$3,510.00	\$3,510.00	\$3,510.00	\$3,510.00	\$3,510.00	\$3,510.00	Exact amount needed according to contract. 6 Detectives x's \$585.00
SHOE ALLOWANCE	\$11,950.00	\$13,150.00	\$13,600.00	\$0.00	\$13,900.00	\$13,900.00	34 FT times \$400 plus 6 bike unit members @ \$50, per contract
HEALTH CLUB	\$4,699.23	\$4,844.97	\$3,000.00	\$2,516.17	\$5,000.00	\$5,000.00	Increased due to experience.
PRIVATE EDUCATION	\$25,608.62	\$2,170.34	\$19,800.00	\$3,000.00	\$6,000.00	\$12,000.00	Decreased by \$7,800 from approved 2024. Expect two officers to use the private education benefit.
UNIFORMS	\$44,633.91	\$35,137.73	\$40,000.00	\$8,925.16	\$40,000.00	\$40,000.00	No change to the 2024 approved budget.
INSURANCE HEALTH-BC/BS changed to DVHT 11/1/2020	\$916,306.57	\$881,094.08	\$907,000.00	\$415,677.26	\$831,354.52	\$857,435.00	Firm quote received 10/17/2024 (2% incr health, 17% incr for rx), one more person waived insurance. Removed 1 FT admin open position which is \$15,200.
INSURANCE LIFE & DISABIL.	\$56,113.40	\$57,523.88	\$65,331.48	\$30,733.92	\$61,467.84	\$64,541.23	Increase 5% over 2024 projection until a firm quote is received
WORK COMP- MRM TRUST	\$248,126.96	\$230,942.00	\$245,000.00	\$94,748.00	\$245,000.00	\$256,512.00	Firm quote received 9/4/2024
PUBLIC OFF & POLICE PROF.	\$66,207.00	\$72,874.00	\$73,715.00	\$8,803.00	\$73,715.00	\$78,855.00	Firm quote received 9/6/2024 - added \$500 for Drone insurance
RETIREMENT HEALTH BENEFITS	\$178,050.22	\$204,744.20	\$196,000.00	\$100,953.58	\$201,907.16	\$188,620.20	Firm quote received 10/17/2024, a few status changes
457 K PLAN CONTRIBUTIONS	\$18,187.99	\$19,860.18	\$20,532.35	\$10,057.34	\$21,000.00	\$21,787.50	Increased 2024 projection by 3.75%.
WEGO POLICE PENSION	\$809,442.00	\$840,192.00	\$1,479,021.00	\$0.00	\$1,479,021.00	\$1,474,717.00	Firm 2025 MMO (MVA recommended). \$1,134,652 is the required MMO. Commission always votes for MVA.
WEGO Additional Pension Plan Contribution	\$0.00	\$84,019.20	\$0.00	\$0.00	\$0.00	\$0.00	Reintroduced this line item for 2024 (10% additional deposit) that Commission cancelled..
WEGO NON-UNIFORM PENSION	\$0.00	\$0.00	\$13,008.00	\$0.00	\$13,008.00	\$13,008.00	INFO not received yet
<b>TOTAL BENEFIT EXPENSES</b>	<b>\$2,811,902.41</b>	<b>\$2,909,355.39</b>	<b>\$3,605,614.07</b>	<b>\$925,765.71</b>	<b>\$3,498,081.31</b>	<b>\$3,545,811.96</b>	Reduced by \$59,802. insur waivers reduced cost of health insurance, LTD/STD Insur quote (Feb each year). Removed one admin position

	<u>Actual</u> <u>2022</u>	<u>Actual</u> <u>2023</u>	<u>Approved</u> <u>2024</u>	<u>As of June</u> <u>2024</u>	<u>Projected</u> <u>Dec-24</u>	<u>Proposed</u> <u>2025</u>	
<b>VEHICLE EXPENSES</b>							
VEHICLE INSURANCE	\$73,928.00	\$47,854.00	\$83,100.00	\$46,705.00	\$84,000.00	\$80,645.00	Reduced: firm quote received 9/6/2024 - a high dollar accident from years ago has been dropped off the policy
VEHICLE MAINTENANCE	\$45,015.52	\$51,802.44	\$59,393.73	\$27,669.80	\$56,000.00	\$57,680.00	Increased 3% over projected year end.
VEHICLE TIRES/REPAIR	\$6,473.09	\$11,755.54	\$13,390.00	\$12,987.88	\$16,000.00	\$16,800.00	slight increase do to SUV tire prices.
VEHICLE MISCELLANEOUS	\$11,110.85	\$12,934.86	\$17,000.00	\$3,980.66	\$10,000.00	\$11,000.00	Reduced due to experience. Renegotiated car wash.
VEHICLE REPLACEMENT	\$204,990.05	\$218,489.54	\$272,500.00	\$135,126.04	\$272,500.00	\$202,261.00	2 new cars financed at ~\$30,000 per yr, equipment \$25,000, add in ongoing loans. We pay off one loan each year. Still do not have loan amount for cars this year (2024).
VEHICLE GASOLINE	\$116,848.10	\$106,640.90	\$116,183.21	\$49,350.50	\$100,000.00	\$110,000.00	Decreased from 2024 due to experience. Increased 10% over projected year end due to fluctuating gas prices.
<b>TOTAL VEHICLE EXPENSES</b>	<b>\$458,365.61</b>	<b>\$449,477.28</b>	<b>\$561,566.94</b>	<b>\$275,819.88</b>	<b>\$538,500.00</b>	<b>\$478,386.00</b>	<b>Decreased by \$83,100. Order 2 vehicles not 4. Vehicle insurance decreased. Gas prices based on experience</b>

	<u>Actual</u> <u>2022</u>	<u>Actual</u> <u>2023</u>	<u>Approved</u> <u>2024</u>	<u>As of June</u> <u>2024</u>	<u>Projected</u> <u>Dec-24</u>	<u>Proposed</u> <u>2025</u>	<u>Comments:</u>
<b>OTHER EXPENSES</b>							
LEGAL FEES	\$23,863.00	\$33,070.11	\$15,000.00	\$22,964.50	\$30,000.00	\$80,000.00	Contract negotiations in 2025
OFFICE SUPPLIES	\$13,265.12	\$13,352.46	\$13,390.00	\$4,913.43	\$13,500.00	\$13,905.00	Increase 3%.
POLICE SUPPLIES	\$57,504.71	\$140,205.23	\$109,376.00	\$131,205.88	\$170,000.00	\$77,411.00	reduced significantly, mostly due to grant being over in 2024 added 1 premium drone for 2025.
CAMERA/FILM SUPPLIES	\$597.32	\$7,397.00	\$10,000.00	\$2,075.63	\$10,000.00	\$10,000.00	No change to budget.
COPIER	\$5,639.11	\$1,626.00	\$6,200.00	\$800.00	\$6,200.00	\$6,200.00	No change to budget.
POSTAGE	\$1,808.24	\$1,187.83	\$1,751.00	\$707.33	\$1,751.00	\$1,751.00	No change to budget.
PRINTING	\$20.90	\$1,118.25	\$3,090.00	\$0.00	\$3,090.00	\$3,090.00	No change to budget.
COMPUTERS	\$54,784.21	\$320,782.13	\$72,000.00	\$72,177.46	\$82,788.00	\$80,000.00	Increased by \$8,000 due to experience
CRIMINAL INVESTIGATION UNIT	\$9,030.09	\$8,901.05	\$9,000.00	\$953.68	\$8,500.00	\$8,500.00	Reduced by \$500
TRAFFIC UNIT	\$9,295.49	\$5,687.95	\$9,270.00	\$4,188.60	\$9,270.00	\$9,270.00	No change to budget.
BIKE PATROL UNIT	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	No change to budget.
CIT. POL. ACADEMY/PUBLIC EDUC.	\$10,026.12	\$11,639.22	\$13,000.00	\$10,261.97	\$13,000.00	\$3,000.00	Reduced since the grant will be over December 2024
FIREARMS SUPPLIES/TRNG.	\$27,907.85	\$25,193.66	\$27,200.00	\$5,189.87	\$27,000.00	\$27,200.00	No change to budget.
GENERAL EXPENSE	\$39,833.70	\$16,845.91	\$25,000.00	\$12,025.44	\$75,000.00	\$25,000.00	No change to budget. The projection shows Staffing Study costs of approximately \$50,000 that was not budgeted for but approved by Commission.
COMMUNICATION	\$36,640.66	\$38,213.61	\$41,199.40	\$21,114.65	\$42,000.00	\$42,000.00	No change to budget.
RADIO PURCHASE/REPAIR	\$5,809.57	\$10,839.15	\$6,500.00	\$1,903.11	\$6,500.00	\$6,500.00	No change to budget.
SCHOOL/TRAINING EXPENSE	\$10,369.04	\$20,409.41	\$20,000.00	\$13,172.35	\$20,000.00	\$20,000.00	No change to budget.
SCHOOL/TRAINING TUITION	\$15,849.72	\$25,217.64	\$27,134.10	\$9,684.61	\$27,134.00	\$27,134.00	No change to budget.
BUILDING EXPENSE	\$154,208.15	\$153,700.78	\$195,000.00	\$85,808.83	\$195,000.00	\$170,000.00	Reduced after deducting the 2024 approval for Training Room technology improvements (\$25K), <u>LED Lighting?</u>
EG SUBSTATION- RENT	\$12,341.81	\$11,392.07	\$11,400.00	\$5,696.22	\$11,400.00	\$11,400.00	No change to budget.
MISCELLANEOUS	\$63,072.23	\$901.10	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	No change to budget.
ACCREDITATION FEES	\$7,947.44	\$9,338.51	\$8,500.00	\$8,231.18	\$8,500.00	\$20,500.00	Hired LEAS as an Accreditation Consultant (12K).
PAYROLL - DIRECT DEPOSIT CHGE	\$3,642.00	\$3,587.64	\$4,400.00	\$2,275.25	\$4,400.00	\$4,400.00	No change to budget.
PHONES - sinking fund	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	No change to budget.
WEAPONS - sinking fund	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	No change to budget.
COMPUTERS - sinking fund	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	No change to budget.
LICENSE PLATE READER-sinking fund	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	No change to budget.
MOBILE VIDEO RECORDER - sinking fund	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	No change to budget.
PORTABLE RADIOS - sinking fund	\$14,000.00	\$14,000.00	\$14,000.00	\$0.00	\$14,000.00	\$14,000.00	No change to budget.
SECURITY CAMERA - sinking fund	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	No change to budget.
TASER - sinking fund	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	No change to budget.
BODY CAMERAS - sinking fund	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00	\$7,500.00	No change to budget.
EMERGENCY RESPONSE TEAM	\$9,566.44	\$10,293.13	\$10,000.00	\$5,873.88	\$10,000.00	\$10,000.00	No change to budget.
<b>TOTAL OTHER EXPENSE</b>	<b>\$622,022.92</b>	<b>\$919,899.84</b>	<b>\$690,610.50</b>	<b>\$421,223.87</b>	<b>\$827,233.00</b>	<b>\$709,461.00</b>	<b>Increased by \$18,850 hired Accreditation Consultant and one premium drone.</b>

<b>TOTAL BUDGET</b>	<b>\$8,493,637.10</b>	<b>\$9,335,629.37</b>	<b>\$10,183,886.08</b>	<b>\$4,179,005.83</b>	<b>\$9,979,327.43</b>	<b>\$9,993,910.28</b>	<b>Reduced by \$189,976</b>
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**WESTTOWN-EAST GOSHEN POLICE**

2025 Proposed Budget Version 5- changes from previous version 2-4 are highlighted in light blue

RECEIPTS	Actual 2022	Actual 2023	Approved 2024	As of June 2024	Projected Dec-24	Proposed 2025	Comments:
Carry over from previous Budget	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$150,000.00	Conservative estimate. Showing \$205,000 but expect 2025 insurance deposits.
Westtown Township	\$3,200,490.61	\$3,429,056.84	\$4,165,314.40	\$2,082,480.81	\$4,165,314.40	\$4,050,577.91	44.50% firm PPU's for 2025 budget according to WT and EG 2022 Agreement.
East Goshen Township	\$3,991,623.12	\$4,276,688.89	\$5,194,942.68	\$2,597,251.33	\$5,194,942.68	\$5,051,844.36	55.50% firm PPU's for 2025 budget according to WT and EG 2022 Agreement.
Thornbury Township	\$633,782.00	\$652,894.96	\$0.00	\$0.00	\$0.00	\$0.00	Thornbury did not renew their contract with WEGO in 2024.
Receipts:							
Parking	\$1,120.00	\$770.00	\$9,000.00	\$210.00	\$8,000.00	\$8,000.00	Decreased receipts by \$1,000 due to experience
Police Reports	\$7,716.50	\$7,010.69		\$3,165.00			
Alarms	\$1,260.00			\$0.00			
Fingerprint Income	\$1,550.00	\$1,150.00		\$225.00			
Interest	\$171.38	\$1,049.72		\$71.24			
Health Care Contribution		\$0.00	\$16,000.00	\$0.00	\$14,000.00	\$14,000.00	reduced
Miscellaneous Income and GRANTS	\$163,852.57	\$201,306.14	\$247,541.00	\$215,628.87	\$247,541.00	\$77,400.00	SRO Grant thru 2027
Refund of Retirement Insurance Premiums from Reserve	\$0.00	\$0.00	\$196,000.00	\$0.00	\$196,000.00	\$212,000.00	Refunded through OPEB Trust.
Work Comp refund	\$0.00	\$38,190.00	\$0.00	\$0.00	\$0.00	\$0.00	Not budgeted
Special Detail refund	\$123,938.70	\$162,659.35		\$85,768.52	\$160,000.00	\$0.00	Not budgeted
Sale of Police Vehicles	\$16,900.00	\$49,050.00	\$40,000.00	\$0.00	\$40,000.00	\$40,000.00	The funds will go back into the general fund.
Pension - Act 205 receipts	\$279,744.40	\$338,017.51	\$300,000.00	\$0.00	\$300,000.00	\$375,000.00	Estimated ACT 205 funds for 2025 - updated in October 2025
Pension - Act 205 receipts- non uniformed	\$0.00	\$0.00	\$13,088.00	\$0.00	\$13,088.00	\$13,088.00	Estimated MMO for 2025
CPA - Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Not budgeted
CPA - Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Not budgeted
Dare Donations	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	Donations from 2 catholic schools.
<b>TOTAL RECEIPTS</b>	<b>\$8,424,149.28</b>	<b>\$9,157,844.10</b>	<b>\$10,183,886.08</b>	<b>\$4,984,800.77</b>	<b>\$10,340,886.08</b>	<b>\$9,993,910.28</b>	

<u>FORMULA for TWP Contributions 2024 Approved</u>		<u>2025 Proposed</u>	<u>Difference</u>
Receipts total before WT & EG Contr.	\$823,629.00	Receipts total before WT & EG Contr. \$891,488.00	\$67,859.00 grants/rcpts/surp
<b>Total Budget</b>	<b>\$10,183,886.08</b>	<b>Total Budget</b>	<b>\$9,993,910.28</b>
<b>Shared costs</b>	<b>\$9,360,257.08</b>	<b>Shared costs</b>	<b>\$9,102,422.28</b>
WT's portion 44.50%	\$4,165,314.40	WT's portion 44.50%	\$4,050,577.91
EG's portion 55.50%	\$5,194,942.68	EG's portion 55.50%	\$5,051,844.36

<u>Capital Contributions 2024 Approved</u>	<u>2025 Agreement</u>	<u>Difference</u>
<b>Total amount due</b>	<b>\$43,300.00</b>	<b>\$1,000.00</b>
<b>WT's portion</b>	<b>\$21,650.00</b>	<b>\$500.00</b>
<b>EG's portion</b>	<b>\$21,650.00</b>	<b>\$500.00</b>



Prepared by/Return to:  
Pennoni Associates Inc.  
Attn: Christopher Poterjoy, PE  
One South Church St., 2<sup>nd</sup> Floor  
West Chester, PA 19382  
610-422-2459

UPI 67-4-41.10, 67-4-46, 67-4-47

### **DECLARATION OF RESTRICTIONS AND COVENANTS**

This Instrument for the Declaration of Restrictions and Covenants (Declaration) is being made as of this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by Westtown Township (the "Developer" & "Owner"), having an address of 1039 Wilmington Pike, West Chester, PA 19382, collectively referred to as the "Declarant".

#### **WITNESSETH:**

WHEREAS, Grantor is the owner of certain land situated in the Township of Westtown, Chester County, Pennsylvania, as shown on the Post-Construction Stormwater Management Plan Sheets prepared by Pennoni Associates Inc. dated July 11, 2022 and Last Revised October 31, 2022 ("O&M Plan"), which is attached hereto as Exhibit "A" and made a part hereof, and being portions of Uniform Parcel Identifier numbers 67-4-41.10, 67-4-46, & 67-4-47, more commonly known as Oakbourne Park (the "Property");

WHEREAS, Declarant has agreed to provide this Declaration to protect the Property;

WHEREAS, the Property is included within the boundary of a General National Pollution Discharge Elimination System ("NPDES") Permit for Discharges of Stormwater Associated with Construction Activities, (Permit No. PAC150319 "NPDES PERMIT") which identifies certain Post Construction Stormwater Management Best Management Practices ("PCSM BMPs") located on the Property;

WHEREAS, Declarant has agreed to be responsible for implementation of the approved O&M Plan for the PCSM BMPs located on the Property as described in the O&M Plan, which agreement is attached hereto as Exhibit "A," and incorporated herein; and

WHEREAS, Declarant has agreed to provide for necessary access, to applicable parties, related to long-term operation and maintenance of the PCSM BMPs.

NOW THEREFORE, in consideration of the above and the mutual covenants, terms, conditions, and restrictions hereinafter set forth in this Declaration, and other good and valuable consideration, receipt of which is hereby acknowledged, Declarant provides and files this Declaration:

1. Purpose. The purpose of this Declaration is to provide notice and to ensure the operation and maintenance, and necessary access for operation and maintenance of the PCSM BMPs on the Property and to prevent the use or development of the Property in any manner that may impair or conflict with the operation and maintenance of the PCSM BMPs. Per 25 Pa. Code §102.8(m)(2), this Declaration identifies the PCSM BMP(s), provides for the necessary access related to long-term operation and



maintenance of the PCSM BMP(s) is a covenant that runs with the land that is binding upon all successors and as PCSM BMPs may be approved for the property or a portion thereof by the Pennsylvania DEP ("DEP") and a new Declaration or Termination hereof is recorded in the Office of the Chester County Recorder of Deeds.

2. Declaration of Restrictions and Covenants. Grantor hereby declares that the Property shall be held, transferred, conveyed, leased, occupied or otherwise disposed of and used subject to this Declaration which shall run with the land and be binding on all heirs, successors, assigns, occupiers, and lessees until such time as PCSM BMPs may be approved for the property or a portion thereof by the Pennsylvania Department of Environmental Protection ("DEP") and a new Declaration or Termination hereof is recorded in the Office of the Chester County Recorder of Deeds. If the Property is not ultimately developed and the PCSM BMPs are not constructed under which the NPDES was issued, then Declarant may terminate this Declaration provided the NPDES Permit is terminated by DEP.

3. Reserved Rights. Declarant reserves and accepts unto itself and its successors, or assigns of the Grantor, all rights accruing from ownership of the Property, including the right to engage in or permit or invite others to engage in all uses of the Property that are not inconsistent with the purpose of this Declaration. Further, Declarant reserves and excepts unto itself, and to any successor or assign who is named a permittee under the NPDES Permit, the right to record As Built Plans of the PCSM BMPs against the Property without the consent of any other party or owner of the Property.

4. Subsequent Transfers. The terms of this Declaration shall be incorporated by reference into any deed or other legal instrument by which Declarant divests itself by sale, exchange, devise or gift of all or any portion of the Property. Failure of Declarant to perform any act required by this Declaration shall not impair the validity of this Declaration or limit its enforceability in any way. Upon valid sale or transfer of Declarant's ownership interest to a successor or assign in all or portion of the Property and notice as required by this paragraph, Declarant shall be released from any responsibility for any violation of the terms of this Declaration caused by Declarant's successors or assigns or any third party which occurs for convenience of reference and are not a part of this Declaration and shall have no effect upon construction or interpretation.

5. Recordation. Declarant shall record this Instrument in the Official Records of Chester County, Pennsylvania. Grantor shall pay all recording costs necessary to record this Instrument in the public records.

6. Notices. All notices, consents, approvals or other communications required under the provisions of this Declaration shall be in writing and shall be deemed properly given if hand delivered, sent by a nationally recognized overnight courier, or sent by United States certified mail, return receipt requested, addressed to the appropriate party or successor in interest, at the address most recently provided.

7. Access Provisions. The party responsible for the implementation of the O&M Plan may enter the Property as required for said implementation upon reasonable written notice, in a reasonable manner and at reasonable times for purposes of implementation of the O&M Plan.

8. Miscellaneous Provisions.

(a) Severability. If any provision of this Declaration or the application of it to any person or circumstance is found to be invalid, the remainder of the provisions of this Declaration and the application of the provisions to persons or circumstances other than those as to which it is found to be invalid, shall not be affected by the invalid provision.

(b) Amendment. Upon any reduction, loss, or failure of any PCSM BMP, the Declarant, or its successor or assign responsible for the PCSM BMP, as applicable, shall take immediate action to restore, repair, or replace the PCSM BMP or provide an alternative method of treatment. If a modification to an installed PCSM BMP is proposed for any reason, this Declaration shall not be amended, terminated or in any way modified by the Declarant, or the successor or assign responsible for said PCSM BMP, as applicable, shall record any such amendment, termination or modification of this Declaration as described in Paragraph 5, above. If an amendment or modification of this Declaration is needed for reasons other than responsible, as applicable, shall provide notice to the DEP or delegated county conservation district in writing at least twenty (20) business days prior, unless otherwise approved by DEP, to recording any amendment, termination or modification of this Declaration. After the twenty (20) business days have elapsed without written notification from the DEP, the Declarant, or the successor or assign responsible, may record any such amendment, termination or modification of the is Declaration as described in Paragraph 5, above.

(c) Controlling Law. The interpretation and performance of this Declaration shall be governed by the laws of the Commonwealth of Pennsylvania.

(d) Captions. The captions in this Declaration have been inserted solely for convenience of reference and are not a part of this Declaration and shall have no effect upon construction or interpretation.

(e) Rights of the DEP. The rights of the DEP shall be preserved under the laws of the Commonwealth of Pennsylvania, and include, but not be limited to, the following:

(i) To identify, to preserve and to protect in perpetuity the PCSM BMPs in a manner consistent with the O&M Plan.

(ii) To enter upon the Property upon reasonable written notice in a reasonable manner and at reasonable intervals and times for the purpose of monitoring compliance with this Declaration.

(iii) To proceed at law or in equity to enforce the provisions of this Declaration, and to prevent the occurrence of any of the prohibited activities hereinafter set forth.

(iv) To approve or disapprove a request for an amendment submitted under Paragraph 8(b), above.

IN WITNESS WHEREOF, the undersigned, being the Declarant, herein, has hereunto executed on the day and year first above written.

\_\_\_\_\_  
Declarant Signature                      Date

Liudmila Carter  
Printed Name

ATTEST:

State of Pennsylvania  
County of Chester

On this, the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, a Notary Public, personally appeared Liudmila Carter, having a title of Township Manager within the entity of Westtown Township, known to me (or satisfactorily proven) to be the person whose name is subscribed to the foregoing document, and acknowledged that he/she executed the same for the purposes therein contained.

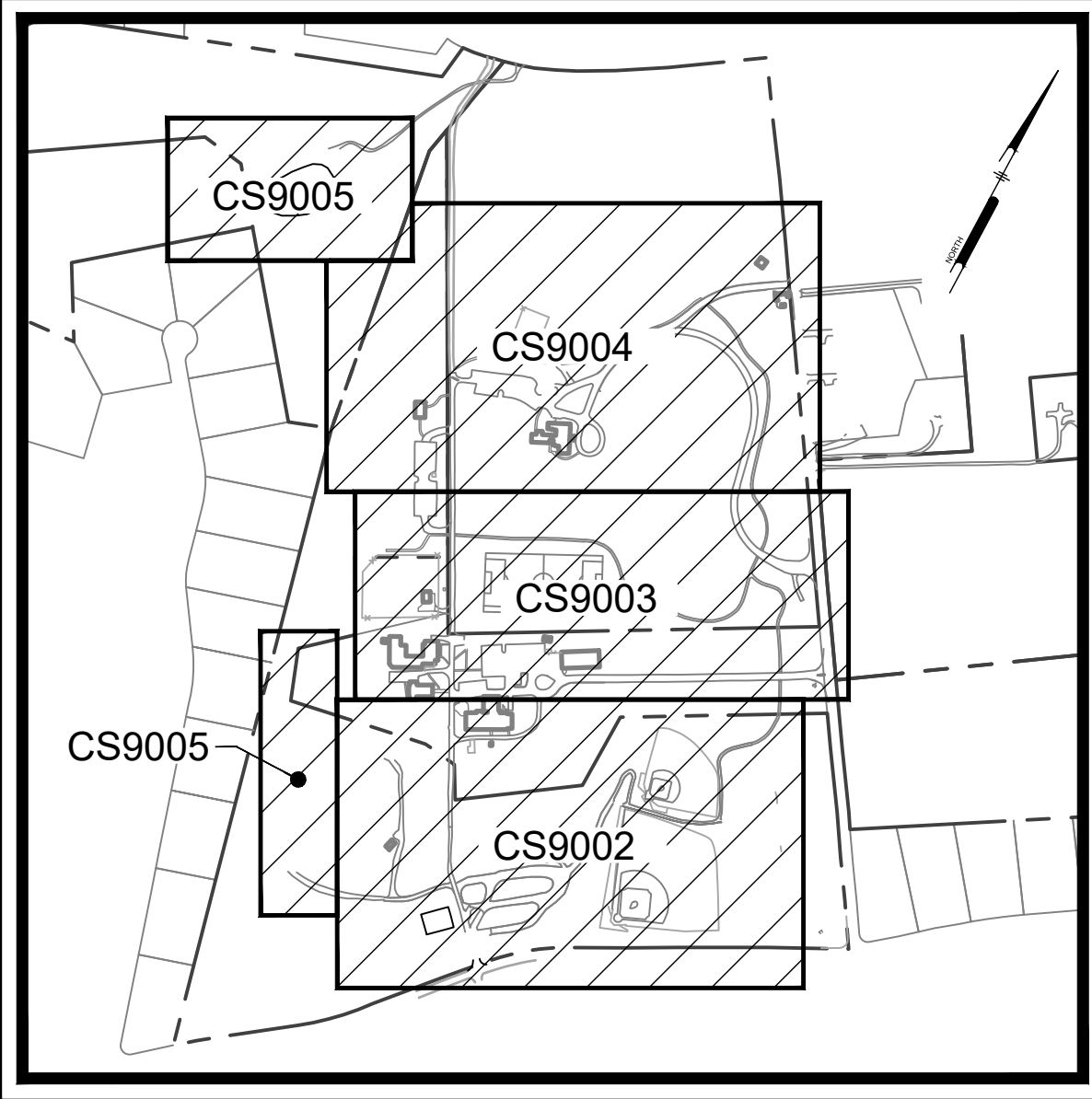
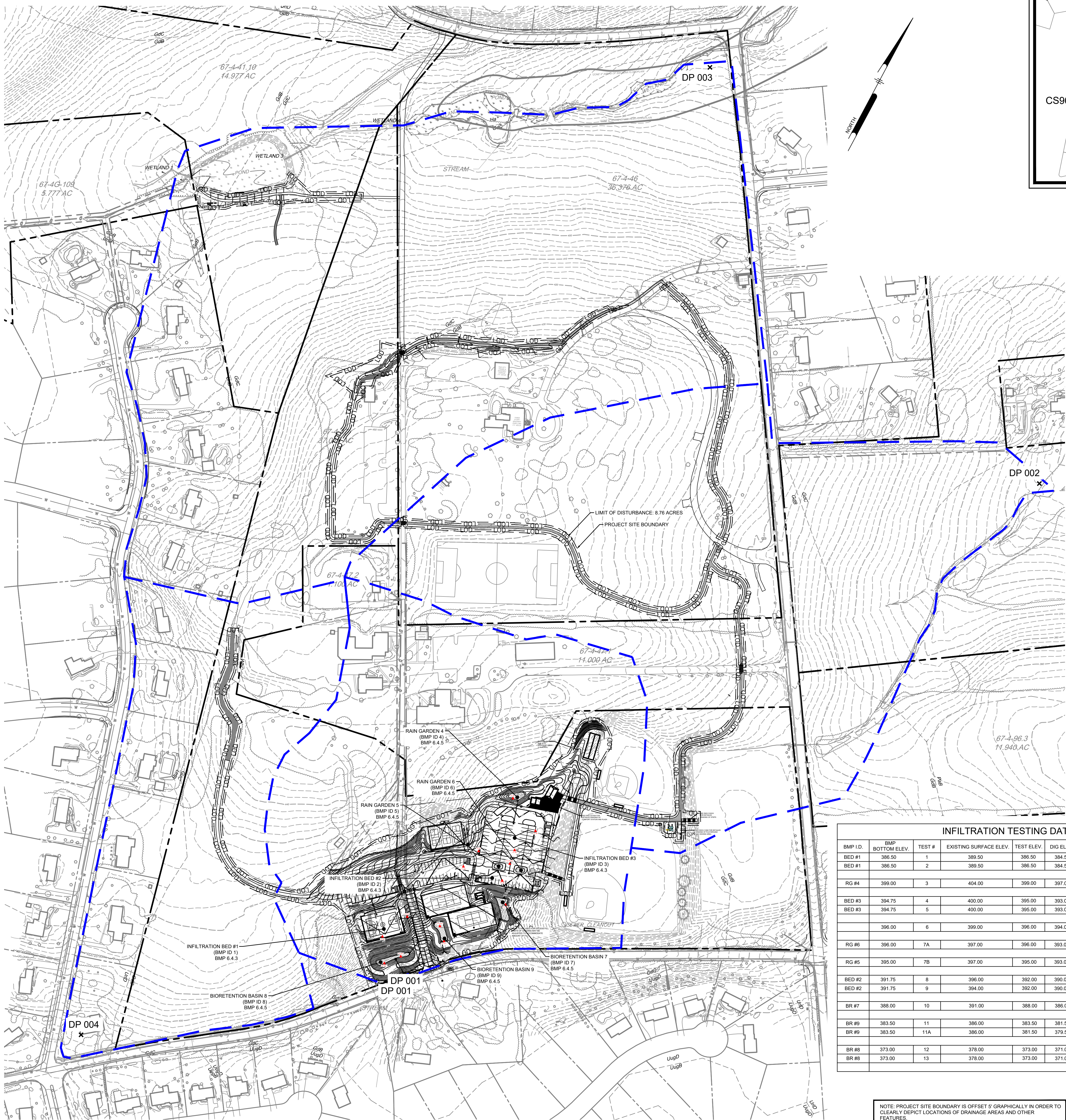
IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

**NOTARY SEAL**

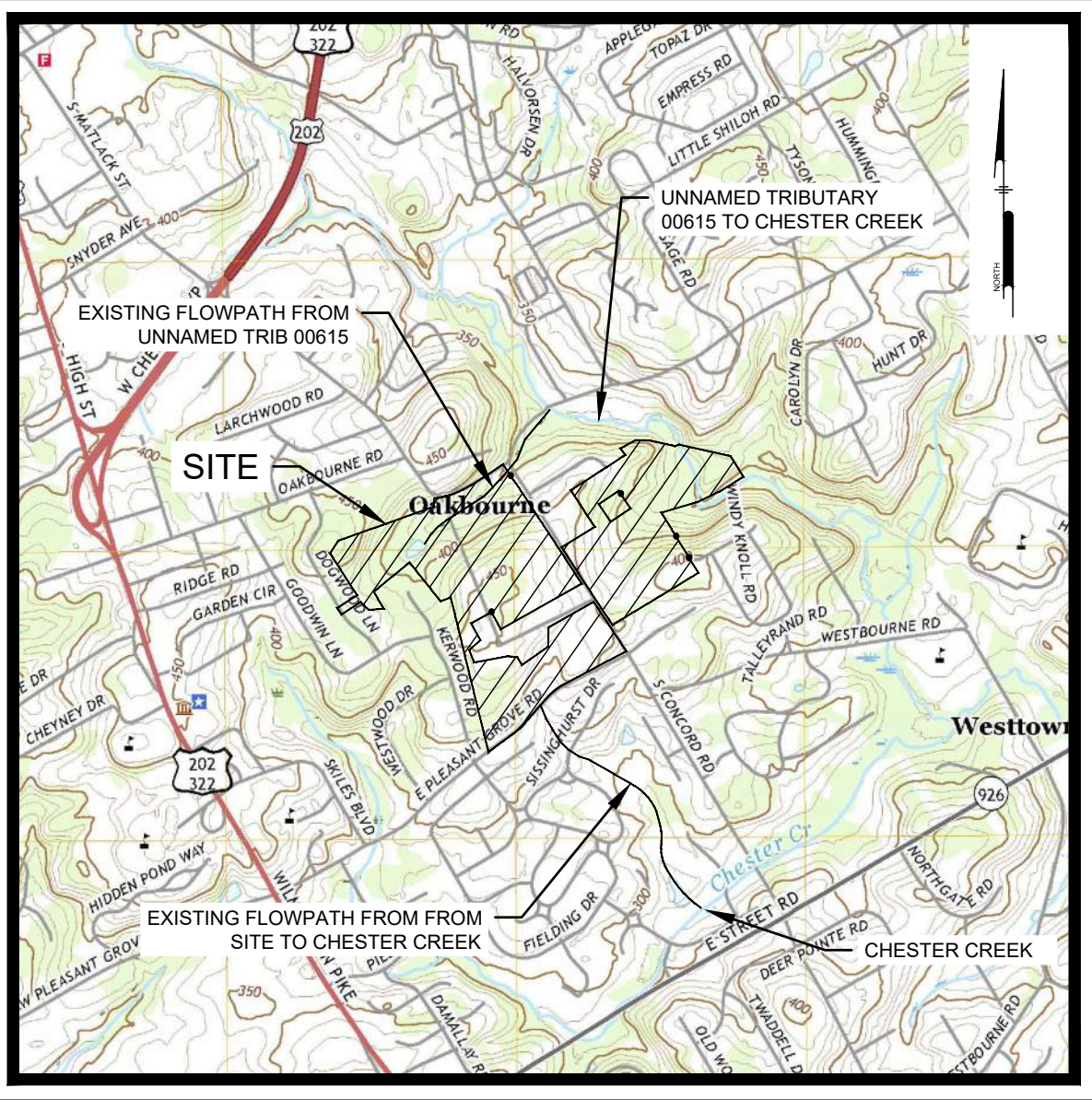
\_\_\_\_\_  
Notary Public                      My Commission Expires: \_\_\_\_\_

**EXHIBIT A – O&M PLAN**

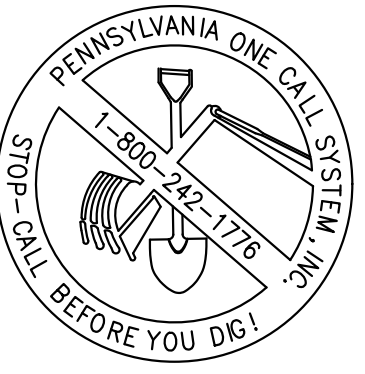




**KEY MAP**  
Scale: 1" = 500'



**USGS MAP**  
Scale: 1" = 2000'



**CALL BEFORE YOU DIG**  
BEFORE YOU DIG ANYWHERE IN PENNSYLVANIA  
CALL 1-800-242-1776  
PA. ACT 287 OF 1974 REQUIRES THREE WORKING DAYS NOTICE TO UTILITIES BEFORE YOU EXCAVATE, DRILL OR BLAST PENNSYLVANIA ONE-CALL SYSTEM, INC. SERIAL NUMBER(S) 20221012583

**POST CONSTRUCTION STORMWATER MANAGEMENT PLAN NOTES:**

- THE TRACT IS LOCATED WITHIN THE DARBY-CRUM CREEKS WATERSHED, WHICH IS CLASSIFIED AS TROUT STOCKING, MIGRATORY FISHES (TSF-MF) BY TITLE 25, CHAPTER 93 OF THE PENNSYLVANIA CODE.
  - A NOTICE OF TERMINATION (NOT) WILL BE REQUIRED TO BE SUBMITTED FOLLOWING APPROVAL OF THE FINAL AS-BUILT PLANS. PRIOR TO ACCEPTING THE NOTICE OF TERMINATION, THE DEPARTMENT AND/OR CONSERVATION DISTRICT STAFF WILL PERFORM A FINAL INSPECTION TO ENSURE SITE STABILIZATION AND VERIFY ADEQUATE INSTALLATION AND FUNCTION OF STORMWATER BMPs.
  - UPON PERMANENT STABILIZATION OF THE EARTH DISTURBANCE ACTIVITY UNDER §102.22(a)(2) (RELATING TO PERMANENT STABILIZATION) AND INSTALLATION OF BMPs IN ACCORDANCE WITH AN APPROVED PLAN PREPARED AND IMPLEMENTED IN ACCORDANCE WITH §102.4 AND §102.8 (RELATING TO EROSION AND SEDIMENT CONTROL REQUIREMENTS AND PCSM REQUIREMENTS), THE PERMITTEE OR CO-PERMITTEE SHALL SUBMIT A NOTICE OF TERMINATION TO THE DEPARTMENT OR CONSERVATION DISTRICT.
- THE NOTICE OF TERMINATION MUST INCLUDE:
- (1) THE FACILITY NAME, ADDRESS AND LOCATION.
  - (2) THE OPERATOR NAME AND ADDRESS.
  - (3) THE PERMIT NUMBER.
  - (4) THE REASON FOR PERMIT TERMINATION.
  - (5) IDENTIFICATION OF THE PERSONS WHO HAVE AGREED TO AND WILL BE RESPONSIBLE FOR LONG-TERM OPERATION AND MAINTENANCE OF THE PCSM BMPs IN ACCORDANCE WITH §102.8(k) AND PROOF OF COMPLIANCE WITH §102.8(m)(2).
- PRIOR TO ACCEPTING THE NOT, THE DEPARTMENT AND/OR CONSERVATION DISTRICT STAFF WILL PERFORM A FINAL INSPECTION AND APPROVE OR DENY THE NOTICE OF TERMINATION.
- THE PERMITTEE SHALL INCLUDE WITH A NOTICE OF TERMINATION "RECORD DRAWINGS" WITH A FINAL CERTIFICATION STATEMENT FROM A LICENSED PROFESSIONAL, WHICH READS AS FOLLOWS:  
"I (NAME) DO HEREBY CERTIFY PURSUANT TO THE PENALTIES OF 18 PA. C. S. A. §4904 TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THAT THE ACCOMPANYING RECORD DRAWINGS ACCURATELY REFLECT THE AS-BUILT CONDITIONS, ARE TRUE AND CORRECT, AND ARE IN CONFORMANCE WITH CHAPTER 102 OF THE RULES AND REGULATIONS OF THE DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THAT THE PROJECT SITE WAS CONSTRUCTED IN ACCORDANCE WITH THE APPROVED PCSM PLAN, ALL APPROVED PLAN CHANGES AND ACCEPTED CONSTRUCTION PRACTICES."
  - THE PERMITTEE SHALL RETAIN A COPY OF THE RECORD DRAWINGS AS A PART OF THE APPROVED PCSM PLAN.
  - THE PERMITTEE SHALL PROVIDE A COPY OF THE RECORD DRAWINGS AS A PART OF THE APPROVED PCSM PLAN TO THE PERSON IDENTIFIED IN THIS SECTION AS BEING RESPONSIBLE FOR THE LONG-TERM OPERATION AND MAINTENANCE OF THE PCSM BMPs.

INFILTRATION TESTING DATA										
BMP ID	BMP BOTTOM ELEV.	TEST #	EXISTING SURFACE ELEV.	TEST ELEV.	DIG ELEV.	DEPTH TO LIMITING ZONE	RATE (IN/HR)			
BED #1	386.50	1	389.50	386.50	384.50	N/A	2.81			
BED #1	386.50	2	389.50	386.50	384.50	N/A	15.38			
							AVERAGE	9.10		
RG #4	399.00	3	404.00	399.00	397.00	N/A	0.69			
							AVERAGE	-		
BED #3	394.75	4	400.00	395.00	393.00	N/A	0.63			
BED #3	394.75	5	400.00	395.00	393.00	N/A	2.00			
							AVERAGE	1.31		
RG #6	396.00	6	399.00	396.00	394.00	N/A	0.08			
							AVERAGE	-		
RG #6	396.00	7A	397.00	396.00	393.00	N/A	1.00			
							AVERAGE	-		
RG #5	395.00	7B	397.00	395.00	393.00	N/A	1.95			
							AVERAGE	-		
BED #2	391.75	8	396.00	392.00	390.00	N/A	1.50			
BED #2	391.75	9	394.00	392.00	390.00	N/A	0.38			
							AVERAGE	0.94		
BR #7	388.00	10	391.00	388.00	386.00	N/A	4.50			
							AVERAGE	-		
BR #9	383.50	11	386.00	383.50	381.50	GROUNDWATER @ 381.50	0.38			
BR #9	383.50	11A	386.00	381.50	379.50	N/A	0.38			
							AVERAGE	0.38		
BR #8	373.00	12	378.00	373.00	371.00	N/A	4.88			
BR #8	373.00	13	378.00	373.00	371.00	N/A	0.38			
							AVERAGE	2.83		

NOTE: PROJECT SITE BOUNDARY IS OFFSET 5' GRAPHICALLY IN ORDER TO CLEARLY DEPICT LOCATIONS OF DRAINAGE AREAS AND OTHER FEATURES.

**LEGEND:**

- PROPERTY LINE
- - - LEGAL RIGHT-OF-WAY
- EX PROPERTY CORNER FOUND
- EX CONCRETE MONUMENT
- ADJOINING PROPERTY LINE
- EX EASEMENT
- EX BUILDING
- EX CURB
- EX EDGE OF PAVEMENT
- EX EDGE OF GRAVEL
- EX WALL
- EX FENCE LINE
- EX SIGN
- EX LANDSCAPING
- EX TREE ROW
- EX VEGETATION
- EX MINOR CONTOUR
- EX MAJOR CONTOUR
- EX STORM SEWER LINES
- EX UTILITY MANHOLE
- EX STORM SEWER INLET
- EX STORM SEWER MANHOLE
- EX OVERHEAD ELECTRICAL LINES
- EX ELECTRICAL LINES
- EX UTILITY POLE
- EX WATER LINES
- EX FIRE HYDRANT
- EX WATER VALVE
- EX SANITARY SEWER LINES
- EX SANITARY MANHOLE
- EX SANITARY CLEAN OUT
- EX NATURAL GAS LINES
- EX LIGHT POLE
- BENCHMARK
- SOILS BOUNDARY LINES
- SOILS TEXT
- BUILDING SETBACK LINE
- PROPOSED CURB
- PROPOSED BUILDING
- PROPOSED WHEEL STOP
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- PROPOSED PARKING LOT LINE
- PROP SURFACE BASIN/RAIN GARDEN
- PROPOSED SUBSURFACE BASIN
- PROPOSED PERMitted DRAINAGE LETTER DATED 10/03/2022
- PROPOSED INLET
- PROPOSED ELECTRICAL
- PROPOSED UTILITY POLE
- PROPOSED WATER LINES
- PROPOSED TELEPHONE MANHOLE
- PROPOSED LIGHT POLE
- PROPOSED WATER VALVE
- PROPOSED FIRE HYDRANT
- PROPOSED FIRE PROTECTION
- PROPOSED SANITARY SEWER LINES
- PROP SANITARY SEWER MANHOLE
- LIMIT OF DISTURBANCE
- PROJECT SITE BOUNDARY
- DISCHARGE POINT DRAINAGE AREA
- TEST PIT LOCATION

**OVERALL POST CONSTRUCTION STORMWATER MANAGEMENT PLAN**  
SCALE: 1"=120'

PROJECT: WESTT21001  
DATE: 2022-07-11  
DRAWING SCALE: 1" = 120'  
DRAWN BY: AGS  
APPROVED BY: CRP



**NOT FOR CONSTRUCTION**



**PENNONI ASSOCIATES INC.**  
One South Church Street, 2nd Floor  
West Chester, PA 19382  
T 610.429.8907 F 610.429.8918

ALL DIMENSIONS MUST BE VERIFIED BY CONTRACTOR AND OWNER MUST BE NOTIFIED OF ANY DISCREPANCIES BEFORE PROCEEDING WITH WORK

**OAKBOURNE PARK - PHASES 1A & 1B**  
1014 SOUTH CONCORD ROAD  
WESTTOWNSHIP, PA 19382

**OVERALL POST CONSTRUCTION STORMWATER MANAGEMENT PLAN**

WESTTOWNSHIP  
1039 WILMINGTON PIKE  
WEST CHESTER, PA 19382

NO.	REVISIONS	DATE	BY
01	REVISION PER CCDC REVIEW LETTER DATED 10/03/2022	2022-10-31	PAK

ALL DOCUMENTS PREPARED BY PENNONI ASSOCIATES ARE INSTRUMENTS OF SERVICE IN RESPECT OF THE PROJECT. THEY ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY OWNER OR OTHERS ON ANY OTHER PROJECT. ANY REUSE WITHOUT WRITTEN NOTIFICATION OR PERMISSION BY PENNONI ASSOCIATES IS PROHIBITED. PENNONI ASSOCIATES AND OWNER SHALL INDEMNIFY AND HOLD HARMLESS PENNONI ASSOCIATES FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES ARISING OUT OF OR RESULTING THEREFROM.

PROJECT: WESTT21001  
DATE: 2022-07-11  
DRAWING SCALE: 1" = 120'  
DRAWN BY: AGS  
APPROVED BY: CRP

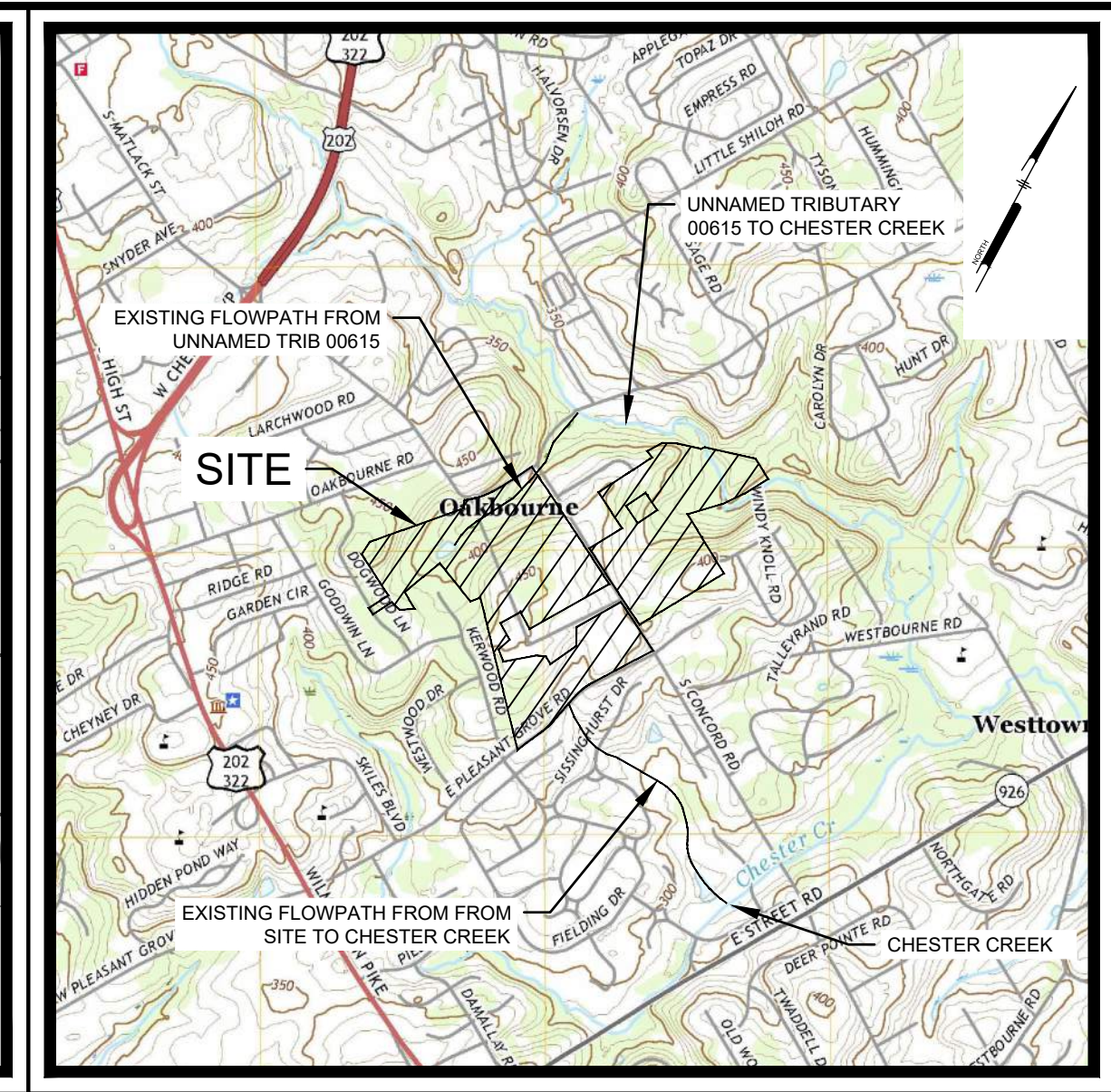
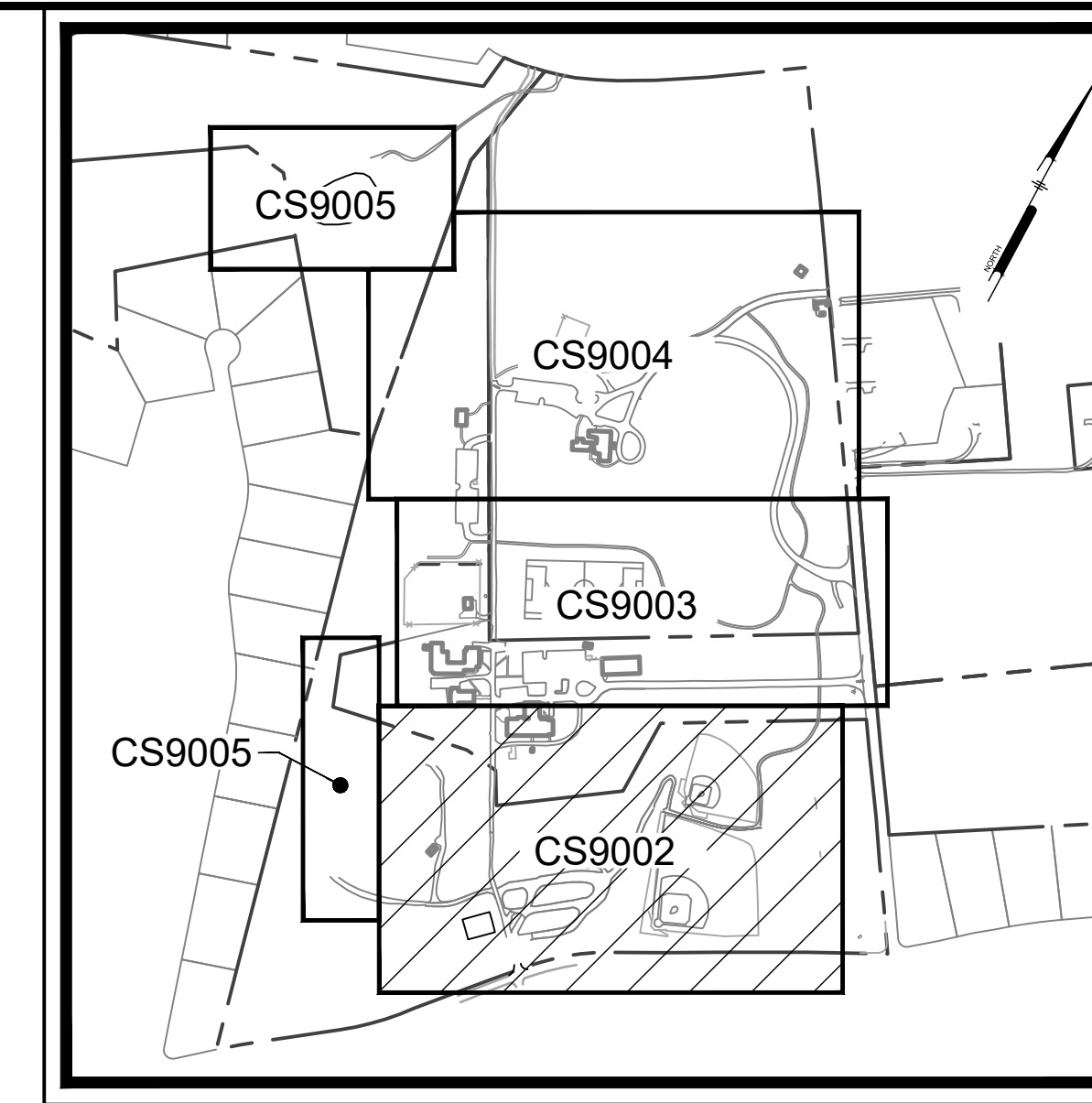


**LEGEND:**

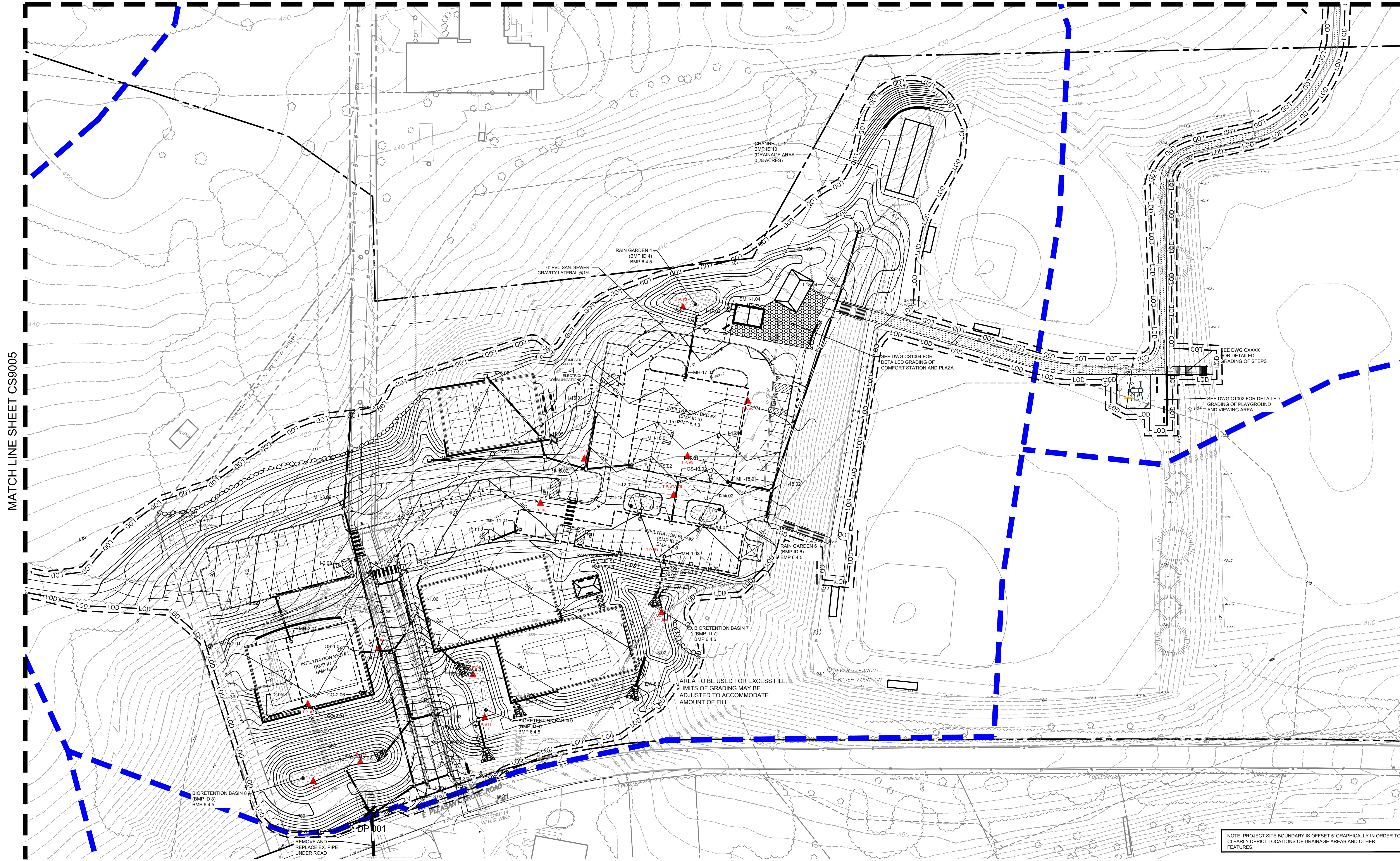
	PROPERTY LINE		BENCHMARK
	LEGAL RIGHT-OF-WAY		SOILS BOUNDARY LINES
	EX CONCRETE MONUMENT		SOILS TEXT
	ADJOINING PROPERTY LINE		BUILDING SETBACK LINE
	EX EASEMENT		PROPOSED CURB
	EX BUILDING		PROPOSED BUILDING
	EX CURB		PROPOSED SIGN
	EX EDGE OF PAVEMENT		PROPOSED WHEEL STOP
	EX EDGE OF GRAVEL		PROPOSED MAJOR CONTOUR
	EX WALL		PROPOSED MINOR CONTOUR
	EX FENCE LINE		PROPOSED PARKING LOT LINE
	EX SIGN		PROP SURFACE BASIN/RAIN GARDEN
	EX LANDSCAPING		PROPOSED SUBSURFACE BASIN
	EX TREE ROW		PROPOSED STORM MANHOLE
	EX VEGETATION		PROPOSED INLET
	EX MINOR CONTOUR		PROPOSED ELECTRICAL
	EX MAJOR CONTOUR		PROPOSED UTILITY POLES
	EX STORM SEWER LINES		PROPOSED WATER LINES
	EX UTILITY MANHOLE		PROPOSED TELEPHONE MANHOLE
	EX STORM SEWER INLET		PROPOSED LIGHT POLE
	EX STORMWATER MANHOLE		PROPOSED WATER VALVE
	EX OVERHEAD ELECTRICAL LINES		PROPOSED FIRE HYDRANT
	EX ELECTRICAL LINES		PROPOSED FIRE PROTECTION
	EX UTILITY POLE		PROP SANITARY SEWER LINES
	EX WATER LINES		PROP SANITARY SEWER MANHOLE
	EX FIRE HYDRANT		LIMIT OF DISTURBANCE
	EX WATER VALVE		PROJECT SITE BOUNDARY
	EX SANITARY SEWER LINES		DISCHARGE POINT DRAINAGE AREA
	EX SANITARY MANHOLE		TEST PIT LOCATION
	EX SANITARY CLEAN OUT		
	EX NATURAL GAS LINES		
	EX LIGHT POLE		

**INFILTRATION TESTING DATA**

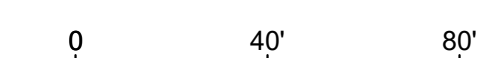
BMP ID	BMP BOTTOM ELEV.	TEST #	EXISTING SURFACE ELEV.	TEST ELEV.	DIG ELEV.	DEPTH TO LIMITING ZONE	RATE (INHR)
BED #1	386.50	1	389.50	386.50	384.50	N/A	2.81
BED #1	386.50	2	389.50	386.50	384.50	N/A	15.38
RG #4	399.00	3	404.00	399.00	397.00	AVERAGE	9.10
							0.69
BED #3	394.75	4	400.00	395.00	393.00	N/A	0.63
BED #3	394.75	5	400.00	395.00	393.00	N/A	2.00
						AVERAGE	1.31
							0.08
RG #6	396.00	6	396.00	396.00	394.00	N/A	-
						AVERAGE	-
RG #5	395.00	7A	397.00	396.00	393.00	N/A	1.00
						AVERAGE	-
							1.95
BED #2	391.75	8	396.00	392.00	390.00	N/A	1.50
BED #2	391.75	9	394.00	392.00	390.00	N/A	0.36
						AVERAGE	0.94
BR #7	388.00	10	391.00	388.00	386.00	N/A	4.50
						AVERAGE	-
BR #9	383.50	11	386.00	383.50	381.50	GROUNDWATER @ 381.50	0.38
BR #9	383.50	11A	386.00	381.50	379.50	N/A	0.38
						AVERAGE	0.38
BR #8	373.00	12	379.00	373.00	371.00	N/A	4.68
BR #8	373.00	13	378.00	373.00	371.00	N/A	0.38
						AVERAGE	2.63



**MATCH LINE SHEET CS9003**



NOTE: PROJECT SITE BOUNDARY IS OFFSET 5' GRAPHICALLY IN ORDER TO CLEARLY DEPICT LOCATIONS OF DRAINAGE AREAS AND OTHER FEATURES.



**POST CONSTRUCTION STORMWATER MANAGEMENT PLAN**  
SCALE: 1"=40'

**NOT FOR CONSTRUCTION**



**PENNONI ASSOCIATES INC.**  
One South Church Street, 2nd Floor  
West Chester, PA 19382  
T 610.429.8907

**OAKBOURNE PARK - PHASES 1A & 1B**  
1014 SOUTH CONCORD ROAD  
WESTTOWN, PA 19382

**POST CONSTRUCTION STORMWATER MANAGEMENT PLAN**

WESTTOWN TOWNSHIP  
1039 WILMINGTON PIKE  
WEST CHESTER, PA 19382

DATE	NO.	REVISIONS	BY
2022-10-31	01	REVISED PER CCOD REVIEW LETTER DATED 10/03/2022	PAK

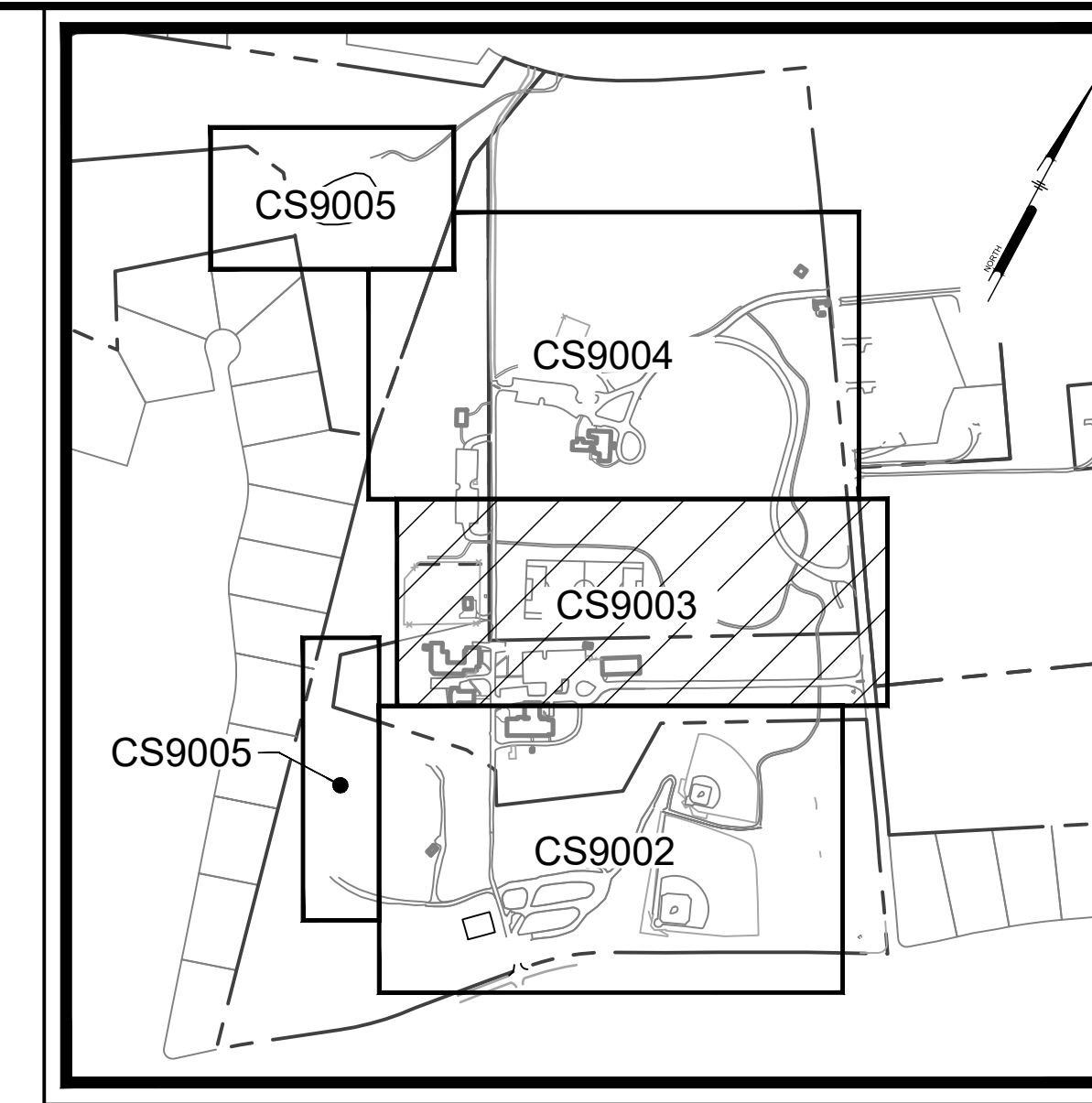
ALL DOCUMENTS PREPARED BY PENNONI ASSOCIATES ARE INSTRUMENTS OF SERVICE IN RESPECT OF THE PROJECT. THEY ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY OWNER OR OTHERS ON THE EXTENSION OF THE PROJECT OR FOR ANY OTHER PROJECT. ANY REUSE WITHOUT WRITTEN NOTIFICATION OR PERMISSION BY PENNONI ASSOCIATES IS AT THE USER'S SOLE RISK AND WITHOUT LIABILITY ON THE PART OF PENNONI ASSOCIATES. PENNONI ASSOCIATES SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES INCURRED BY OR RESULTING THEREFROM.

PROJECT: WESTT21001  
DATE: 2022-07-01  
DRAWING SCALE: 1" = 40'  
DRAWN BY: AGS  
APPROVED BY: CRP

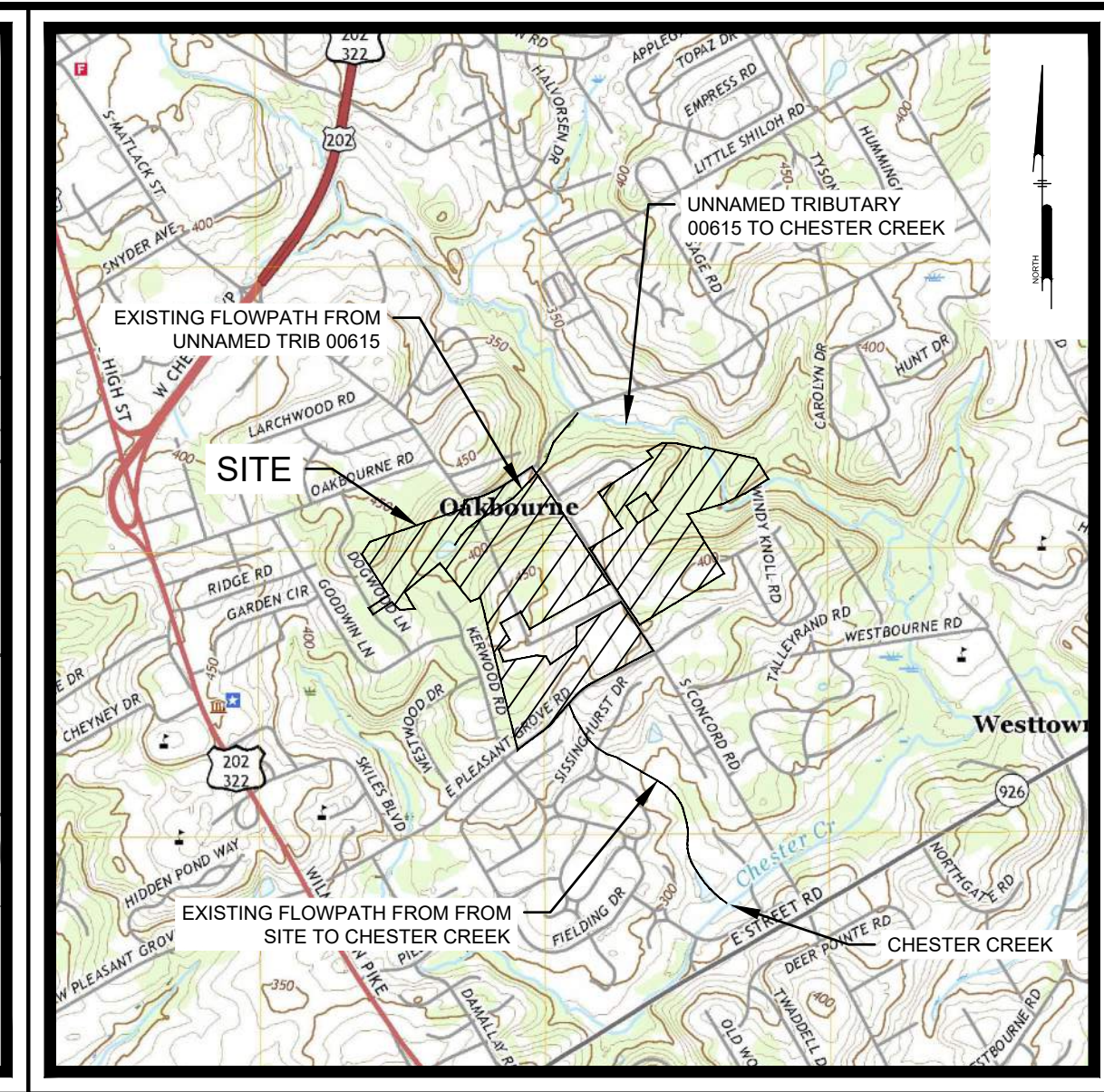
**CS9002**  
SHEET 14 OF 27



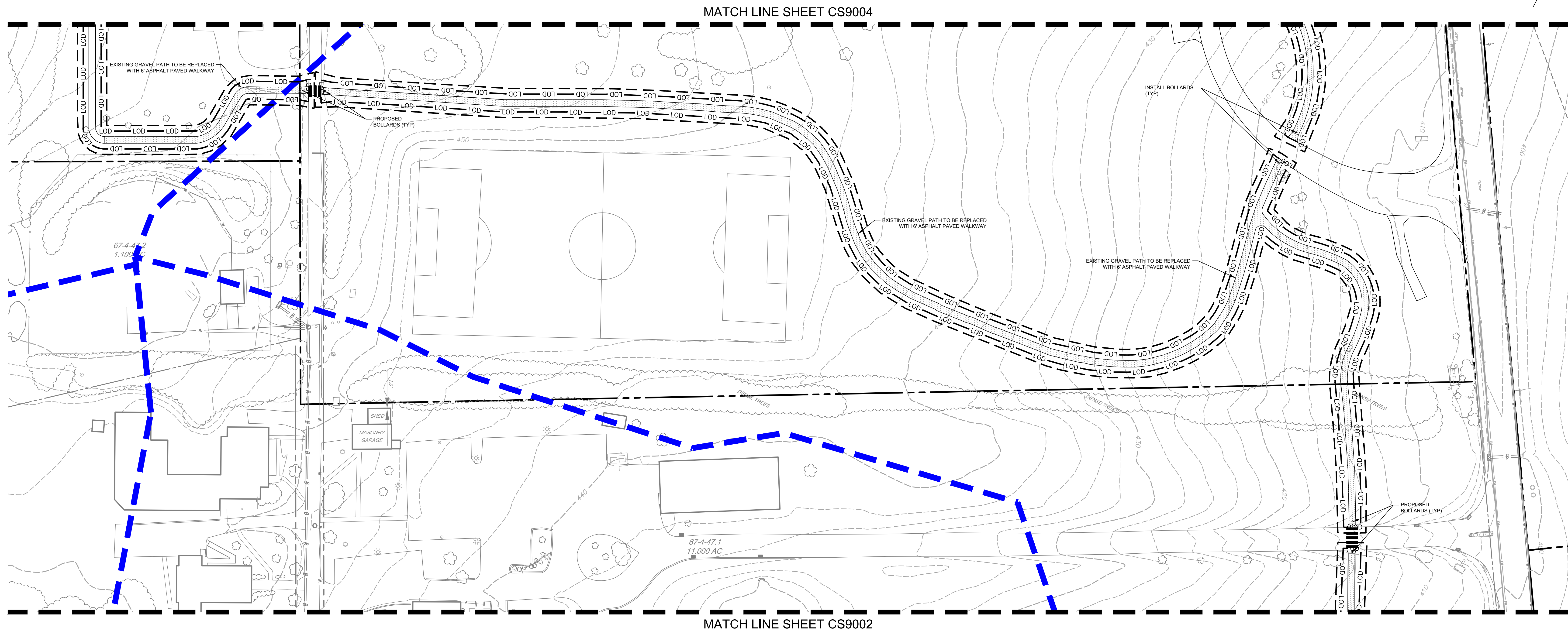
LEGEND:	
	PROPERTY LINE
	LEGAL RIGHT-OF-WAY
	EX PROPERTY CORNER FOUND
	EX CONCRETE MONUMENT
	EX ADJOINING PROPERTY LINE
	EX EASEMENT
	EX BUILDING
	EX CURB
	EX EDGE OF PAVEMENT
	EX EDGE OF GRAVEL
	EX WALL
	EX FENCE LINE
	EX SIGN
	EX LANDSCAPING
	EX TREE ROW
	EX VEGETATION
	EX MINOR CONTOUR
	EX MAJOR CONTOUR
	EX STORM SEWER LINES
	EX UTILITY MANHOLE
	EX STORM SEWER INLET
	EX STORMWATER MANHOLE
	EX OVERHEAD ELECTRICAL LINES
	EX ELECTRICAL LINES
	EX UTILITY POLE
	EX WATER LINES
	EX FIRE HYDRANT
	EX WATER VALVE
	EX SANITARY SEWER LINES
	EX SANITARY MANHOLE
	EX SANITARY CLEAN OUT
	EX NATURAL GAS LINES
	EX LIGHT POLE
	BENCHMARK
	SOILS BOUNDARY LINES
	SOILS TEXT
	BUILDING SETBACK LINE
	PROPOSED CURB
	PROPOSED BUILDING
	PROPOSED SIGN
	PROPOSED WHEEL STOP
	PROPOSED MAJOR CONTOUR
	PROPOSED MINOR CONTOUR
	PROPOSED PARKING LOT LINE
	PROP SURFACE BASIN/RAIN GARDEN
	PROPOSED SUBSURFACE BASIN
	PROPOSED STORM MANHOLE
	PROPOSED INLET
	PROPOSED ELECTRICAL
	PROPOSED UTILITY POLE
	PROPOSED WATER LINES
	PROPOSED TELEPHONE MANHOLE
	PROPOSED LIGHT POLE
	PROPOSED WATER VALVE
	PROPOSED FIRE HYDRANT
	PROPOSED FIRE PROTECTION
	PROPOSED SANITARY SEWER LINES
	PROP SANITARY SEWER MANHOLE
	LIMIT OF DISTURBANCE
	PROJECT SITE BOUNDARY
	DISCHARGE POINT DRAINAGE AREA
	TEST PIT LOCATION



KEY MAP  
Scale: 1" = 500'

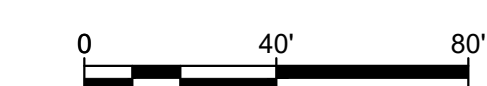


USGS MAP  
Scale: 1" = 2000'

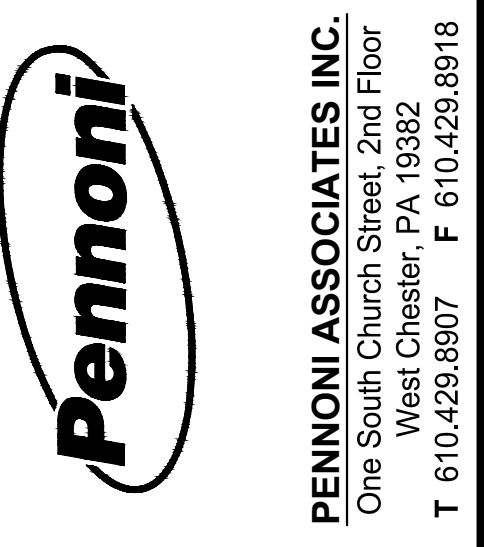


NOTE: PROJECT SITE BOUNDARY IS OFFSET 5' GRAPHICALLY IN ORDER TO CLEARLY DEPICT LOCATIONS OF DRAINAGE AREAS AND OTHER FEATURES.

POST CONSTRUCTION STORMWATER MANAGEMENT PLAN  
SCALE: 1"=40'



NOT FOR CONSTRUCTION



PENNONI ASSOCIATES INC.  
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T 610.429.8907 F 610.429.8918

ALL DIMENSIONS MUST BE VERIFIED BY CONTRACTOR AND OWNER MUST BE NOTIFIED OF ANY DISCREPANCIES BEFORE PROCEEDING WITH WORK

OAKBOURNE PARK - PHASES 1A & 1B  
1014 SOUTH CONCORD ROAD  
WESTTOWN, PA 19382

POST CONSTRUCTION STORMWATER MANAGEMENT

WESTTOWN TOWNSHIP  
1039 WILMINGTON PIKE  
WEST CHESTER, PA 19382

NO.	DATE	REVISIONS	BY
01	2022-10-31	REVISED PER CCOD REVIEW LETTER DATED 10/03/2022	PAK

ALL DOCUMENTS PREPARED BY PENNONI ASSOCIATES ARE INSTRUMENTS OF SERVICE IN RESPECT OF THE PROJECT. THEY ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY OWNER OR OTHERS ON THE EXTENSION OF THE PROJECT OR ON OTHERS. ANY REUSE WITHOUT WRITTEN NOTIFICATION OR ADAPTATION BY PENNONI ASSOCIATES FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT OWNERS SOLE RISK AND WITHOUT LIABILITY OR LIABILITY EXPOSURE TO PENNONI ASSOCIATES AND OWNER. SHALL INDEMNIFY AND HOLD HARMLESS PENNONI ASSOCIATES FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES ARISING OUT OF OR RESULTING THEREFROM.

PROJECT WESTT21001  
DATE 2022-07-01  
DRAWING SCALE 1" = 40'  
DRAWN BY AGS  
APPROVED BY CRP

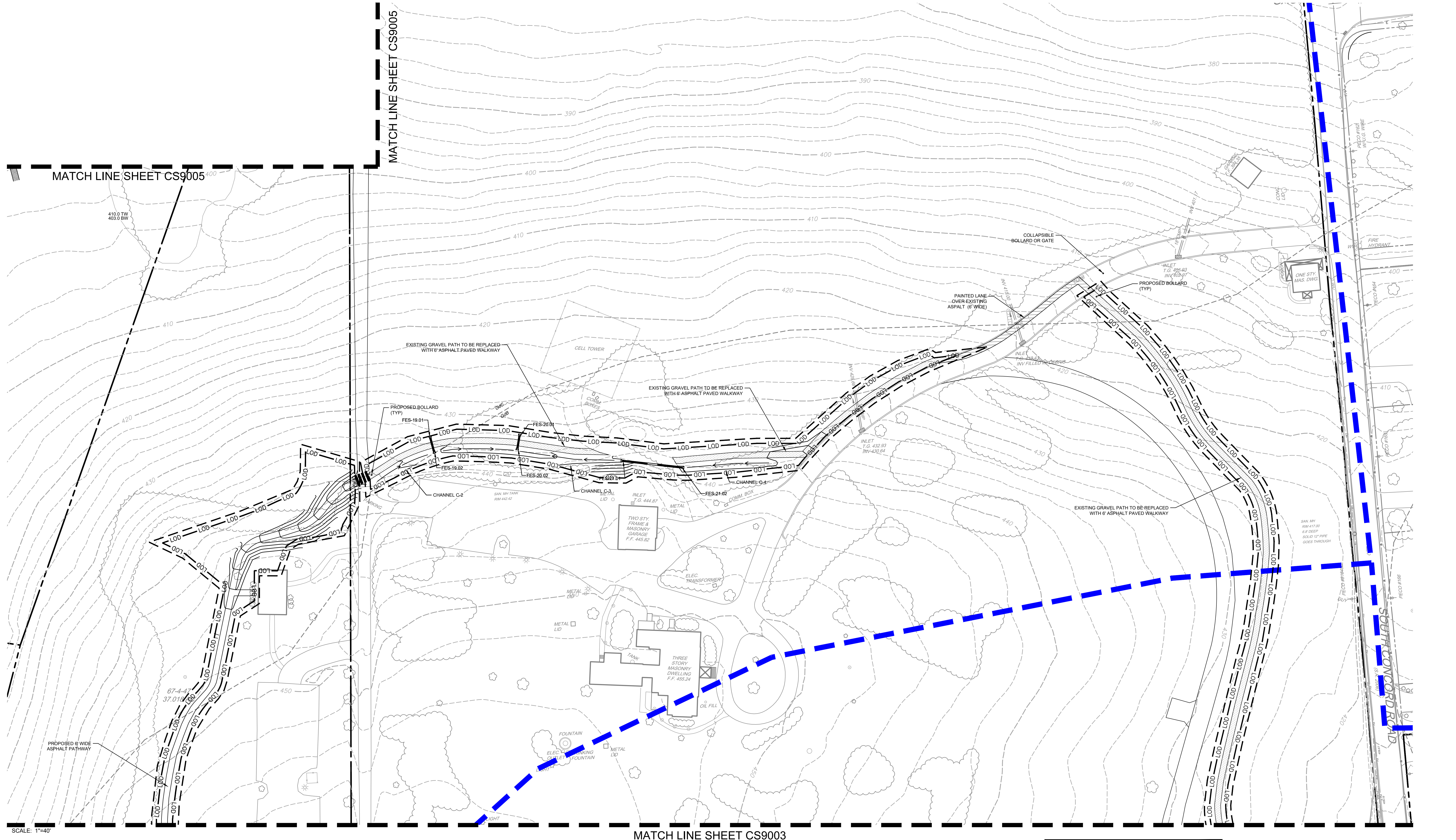
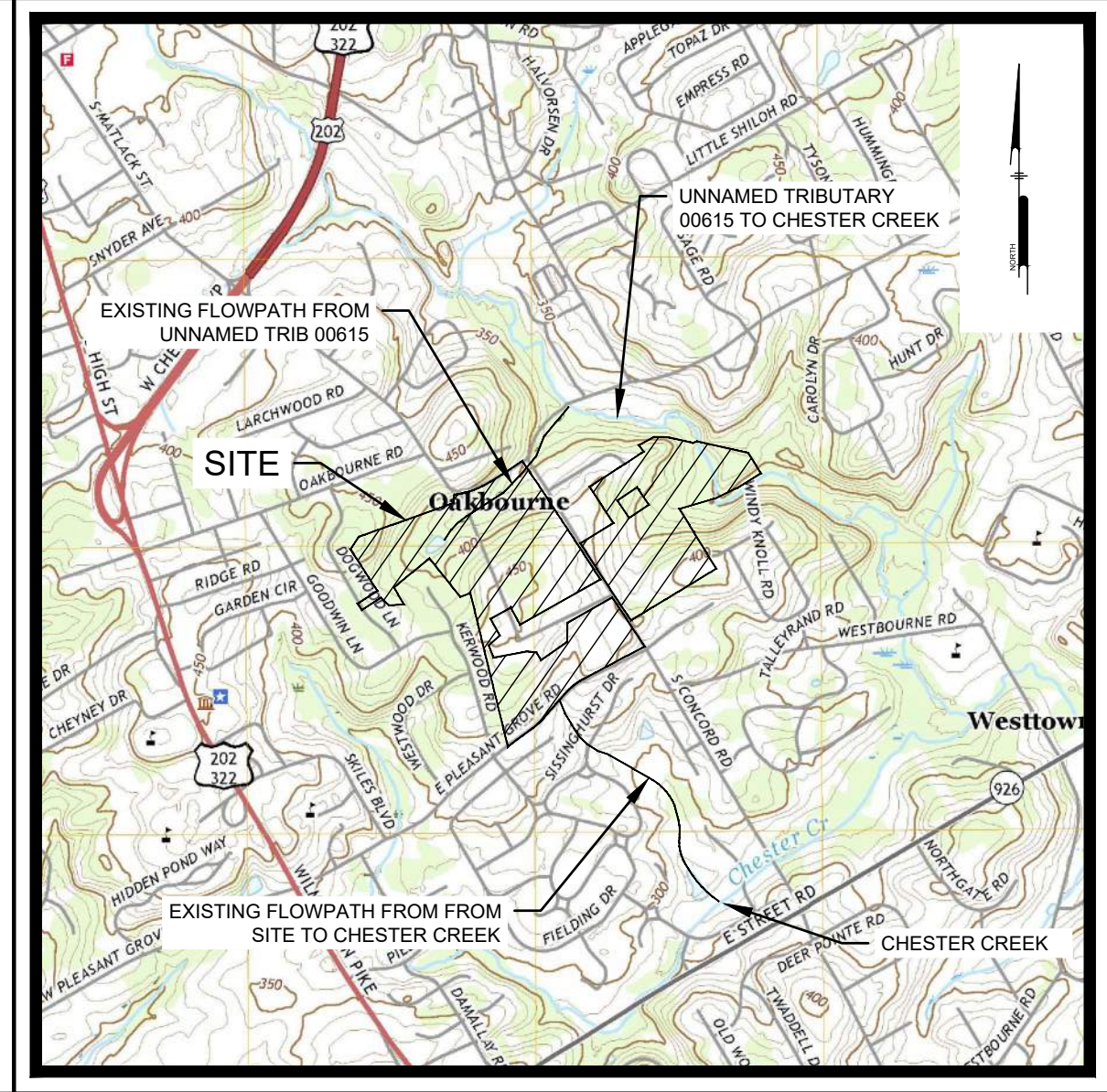
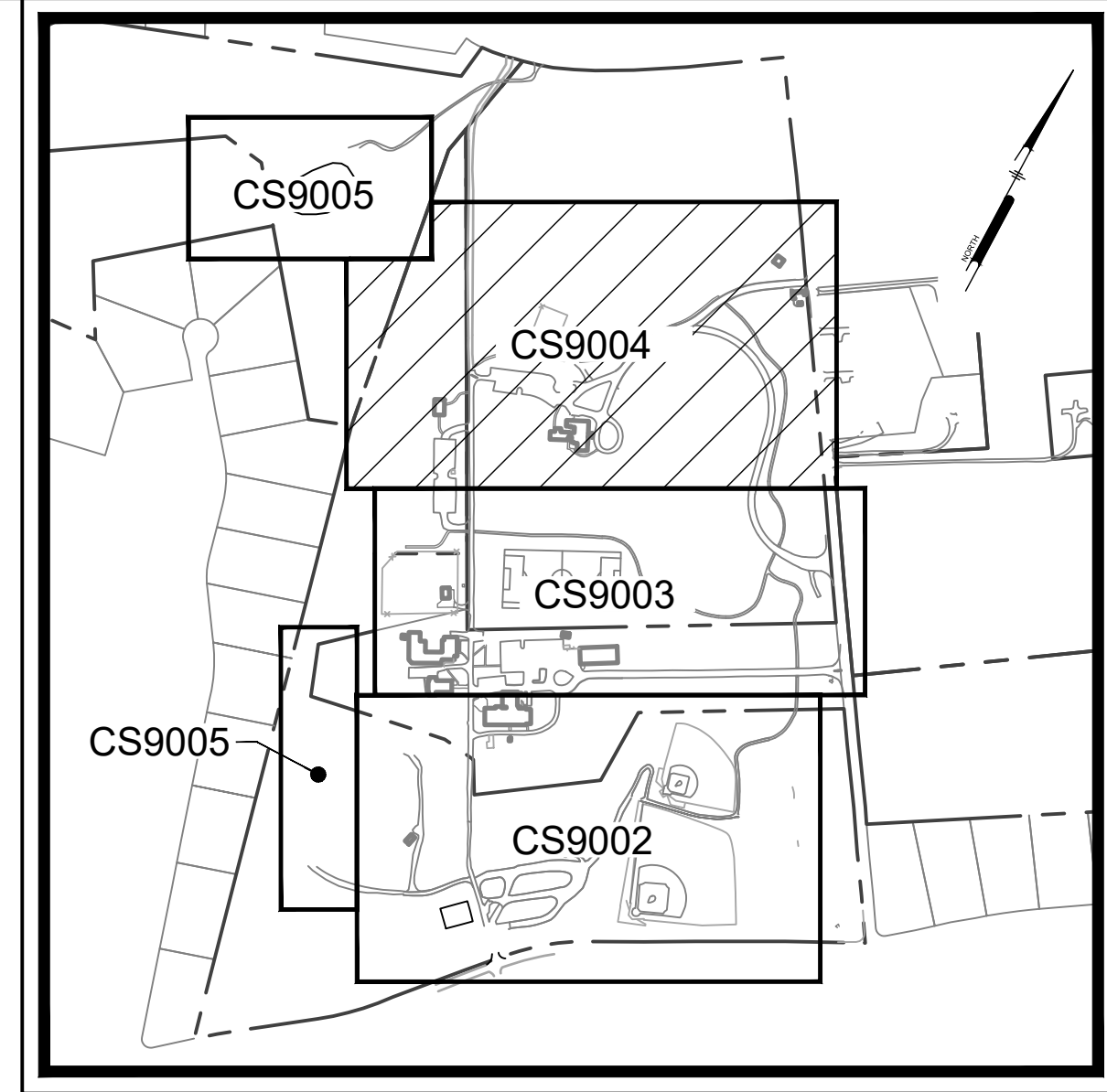
**CS9003**  
SHEET 15 OF 27

PLOT FILE: 10/10/2022 10:28 AM, EX: KENNEDY, PROJECT STATUS: PAK, PLOT FILE: PENNONI, PLOT FILE: PENNONI, PLOT FILE: PENNONI

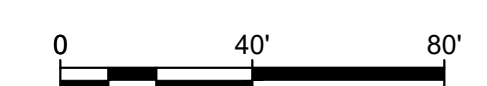


**LEGEND:**

---	PROPERTY LINE	+	BENCHMARK
- - -	LEGAL RIGHT-OF-WAY	---	SOILS BOUNDARY LINES
□	EX PROPERTY CORNER FOUND	---	SOILS TEXT
---	EX CONCRETE MONUMENT	---	BUILDING SETBACK LINE
---	ADJOINING PROPERTY LINE	---	PROPOSED CURB
---	EX EASEMENT	---	PROPOSED BUILDING
---	EX BUILDING	---	PROPOSED SIGN
---	EX CURB	---	PROPOSED WHEEL STOP
---	EX EDGE OF PAVEMENT	---	PROPOSED MAJOR CONTOUR
---	EX EDGE OF GRAVEL	---	PROPOSED MINOR CONTOUR
---	EX WALL	---	PROPOSED PARKING LOT LINE
---	EX FENCE LINE	---	PROP SURFACE BASIN/RAIN GARDEN
---	EX SIGN	---	PROPOSED SUBSURFACE BASIN
---	EX LANDSCAPING	---	PROPOSED STORM MANHOLE
---	EX TREE ROW	---	PROPOSED INLET
---	EX VEGETATION	---	PROPOSED ELECTRICAL
---	EX MINOR CONTOUR	---	PROPOSED UTILITY POLE
---	EX MAJOR CONTOUR	---	PROPOSED WATER LINES
---	EX STORM SEWER LINES	---	PROPOSED TELEPHONE MANHOLE
---	EX UTILITY MANHOLE	---	PROPOSED LIGHT POLE
---	EX STORM SEWER INLET	---	PROPOSED WATER VALVE
---	EX STORMWATER MANHOLE	---	PROPOSED FIRE HYDRANT
---	EX OVERHEAD ELECTRICAL LINES	---	PROPOSED FIRE PROTECTION
---	EX ELECTRICAL LINES	---	PROPOSED SANITARY SEWER LINES
---	EX UTILITY POLE	---	PROP SANITARY SEWER MANHOLE
---	EX WATER LINES	---	LIMIT OF DISTURBANCE
---	EX FIRE HYDRANT	---	PROJECT SITE BOUNDARY
---	EX WATER VALVE	---	DISCHARGE POINT DRAINAGE AREA
---	EX SANITARY SEWER LINES		
---	EX SANITARY MANHOLE		
---	EX SANITARY CLEAN OUT		
---	EX NATURAL GAS LINES		

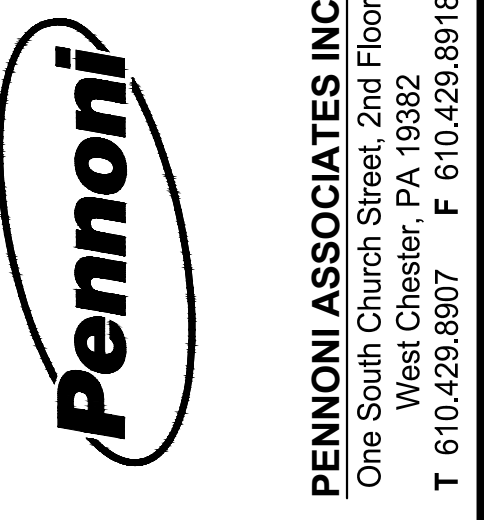


**POST CONSTRUCTION STORMWATER MANAGEMENT PLAN**



**NOTE: PROJECT SITE BOUNDARY IS OFFSET 5' GRAPHICALLY IN ORDER TO CLEARLY DEPICT LOCATIONS OF DRAINAGE AREAS AND OTHER FEATURES.**

**NOT FOR CONSTRUCTION**



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**OAKBOURNE PARK - PHASES 1A & 1B**  
1014 SOUTH CONCORD ROAD  
WESTTOWN, PA 19382

**POST CONSTRUCTION STORMWATER MANAGEMENT**

**WESTTOWN TOWNSHIP**  
1039 WILMINGTON PIKE  
WEST CHESTER, PA 19382

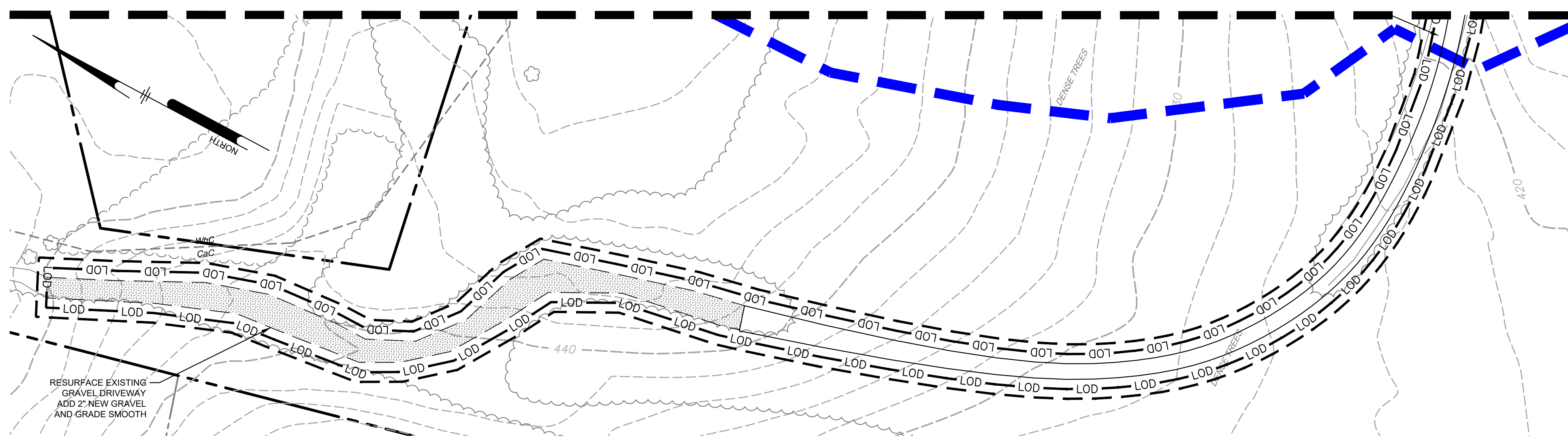
NO.	DATE	REVISIONS	BY
01	2022-10-31	REVISED PER CCOD REVIEW LETTER DATED 10/03/2022	PAK

PROJECT	WESTT21001
DATE	2022-07-01
DRAWING SCALE	1"=40'
DRAWN BY	AGS
APPROVED BY	CRP

**CS9004**  
SHEET 16 OF 27

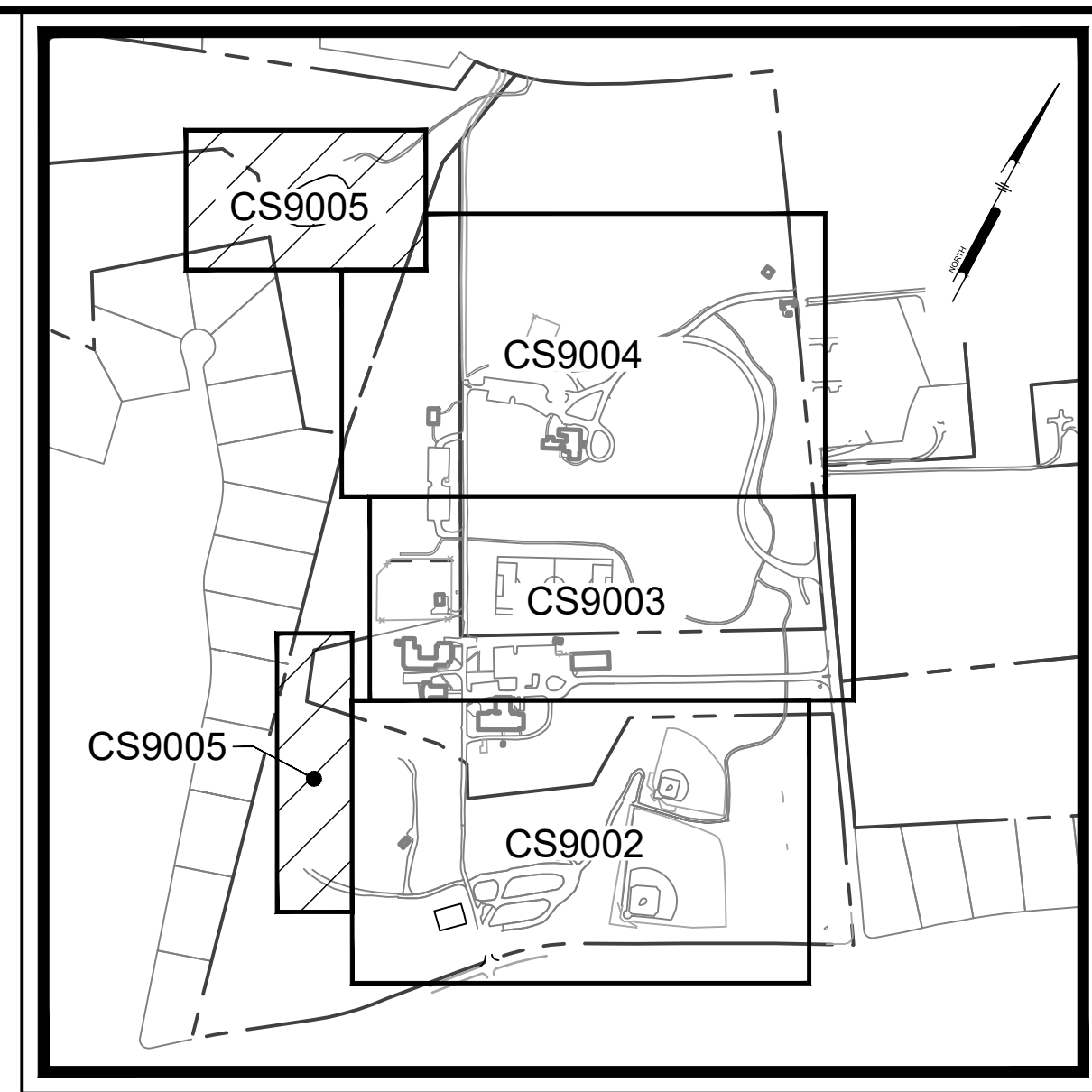


MATCH LINE SHEET CS9002

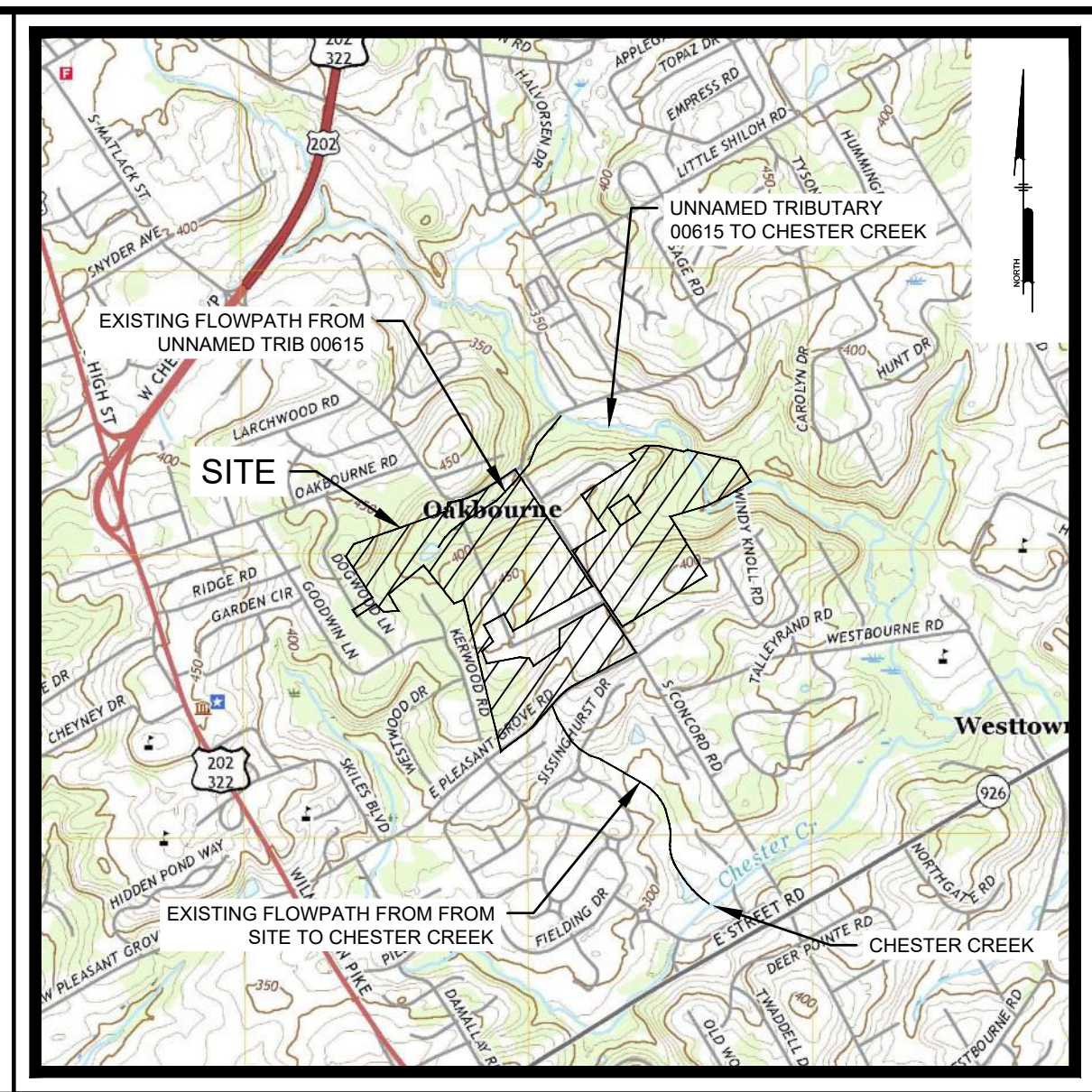


POST CONSTRUCTION STORMWATER MANAGEMENT PLAN

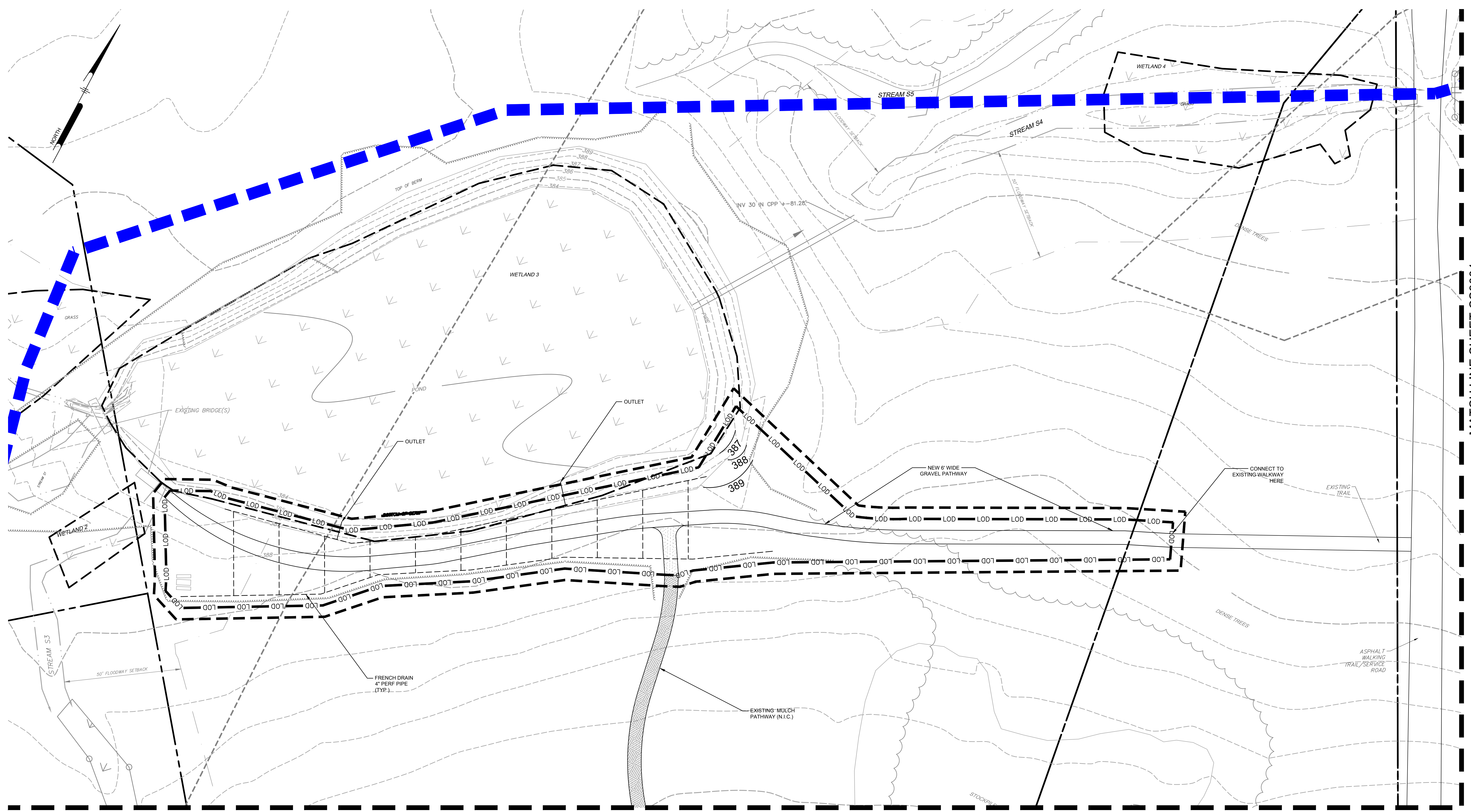
SCALE: 1"=40'



KEY MAP  
Scale: 1" = 500'



USGS MAP  
Scale: 1" = 2000'



LEGEND:

	PROPERTY LINE
	LEGAL RIGHT-OF-WAY
	EX PROPERTY CORNER FOUND
	EX CONCRETE MONUMENT
	ADJOINING PROPERTY LINE
	EX EASEMENT
	EX BUILDING
	EX EDGE OF PAVEMENT
	EX EDGE OF GRAVEL
	EX WALL
	EX FENCE LINE
	EX SIGN
	EX LANDSCAPING
	EX TREE ROW
	EX VEGETATION
	EX MINOR CONTOUR
	EX MAJOR CONTOUR
	EX STORM SEWER LINES
	EX UTILITY MANHOLE
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	EX STORMWATER MANHOLE
	EX OVERHEAD ELECTRICAL LINES
	EX ELECTRICAL LINES
	EX UTILITY POLE
	EX WATER LINES
	EX FIRE HYDRANT
	EX WATER VALVE
	EX SANITARY SEWER LINES
	EX SANITARY MANHOLE
	EX SANITARY CLEAN OUT
	EX NATURAL GAS LINES
	EX LIGHT POLE
	BENCHMARK
	SOILS BOUNDARY LINES
	SOILS TEXT
	BUILDING SETBACK LINE
	PROPOSED CURB
	PROPOSED SIGN
	PROPOSED MAJOR CONTOUR
	PROPOSED MINOR CONTOUR
	PROPOSED PARKING LOT LINE
	PROP SURFACE BASIN/RAIN GARDEN
	PROPOSED SUBSURFACE BASIN
	PROPOSED STORM MANHOLE
	PROPOSED INLET
	PROPOSED ELECTRICAL
	PROPOSED UTILITY POLE
	PROPOSED WATER LINES
	PROPOSED TELEPHONE MANHOLE
	PROPOSED LIGHT POLE
	PROPOSED FIRE HYDRANT
	PROPOSED FIRE PROTECTION
	PROPOSED SANITARY SEWER LINES
	PROP SANITARY SEWER MANHOLE
	LIMIT OF DISTURBANCE
	PROJECT SITE BOUNDARY
	DISCHARGE POINT

MATCH LINE SHEET CS9004

MATCH LINE SHEET CS9004

POST CONSTRUCTION STORMWATER MANAGEMENT PLAN

SCALE: 1"=20'



NOTE: PROJECT SITE BOUNDARY IS OFFSET 5' GRAPHICALLY IN ORDER TO CLEARLY DEPICT LOCATIONS OF DRAINAGE AREAS AND OTHER FEATURES.

**NOT FOR CONSTRUCTION**

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OAKBOURNE PARK - PHASES 1A & 1B  
 1014 SOUTH CONCORD ROAD  
 WESTTOWN, PA 19382

POST CONSTRUCTION STORMWATER MANAGEMENT

WESTTOWN TOWNSHIP  
 1039 WILMINGTON PIKE  
 WEST CHESTER, PA 19382

NO.	DATE	REVISIONS	BY
01	2022-10-31	REVISED PER CCDC REVIEW LETTER DATED 10/03/2022	PAK

PROJECT	WESTT21001
DATE	2022-07-01
DRAWING SCALE	1" = 20'
DRAWN BY	AGS
APPROVED BY	MK
<b>CS9005</b>	
SHEET	17 OF 27

PLOTTED: 10/10/2022 10:29 AM BY: KENNETH HORN  
 PLOT FILE: PENNONI.DWG  
 PROJECT PATH: \\PENNONI\Projects\18\_082524\_Oakbourne\_Park\_Phase\_1A\_1B\_Design\Sheet\CS9005.dwg

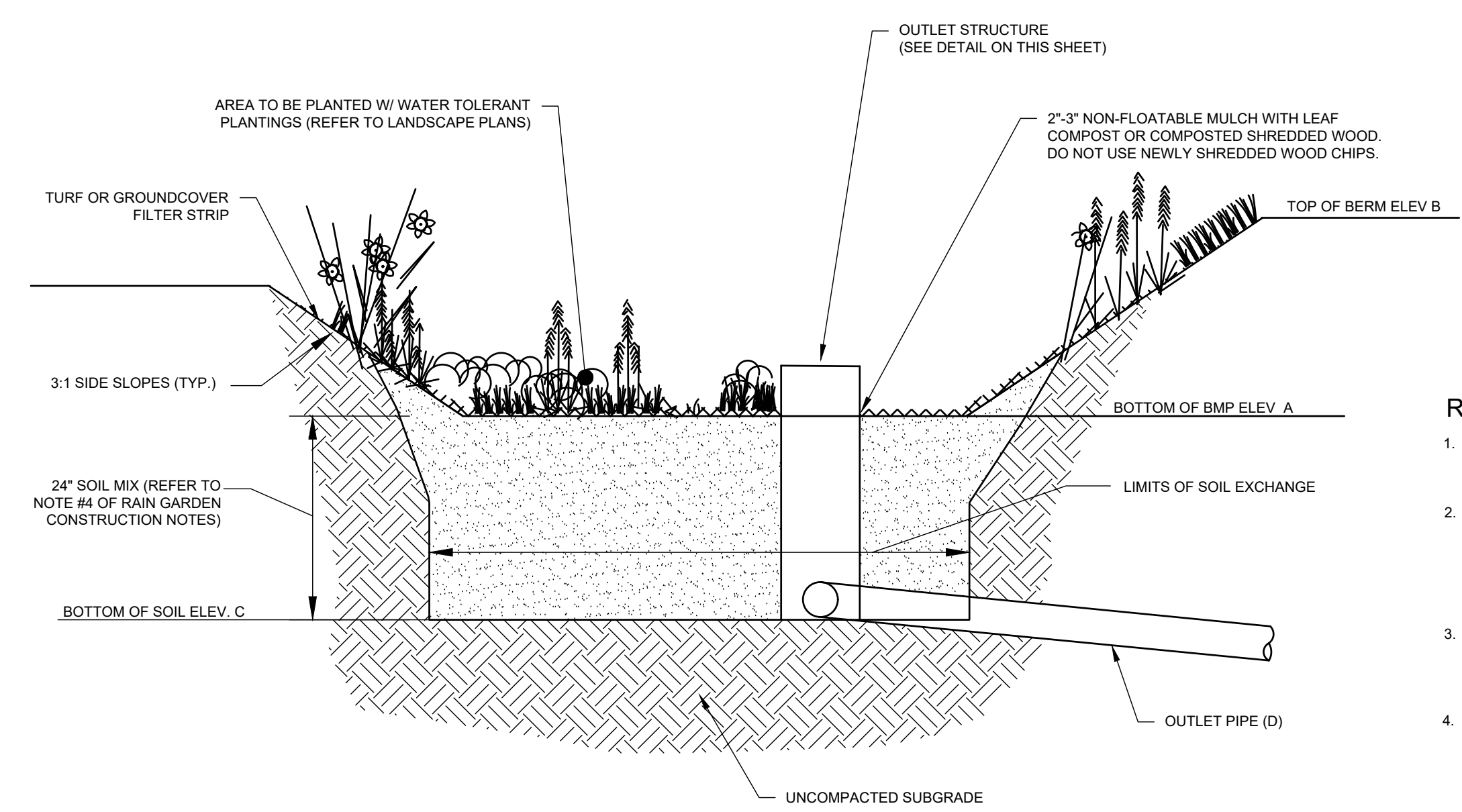






**PENNONI ASSOCIATES INC.**  
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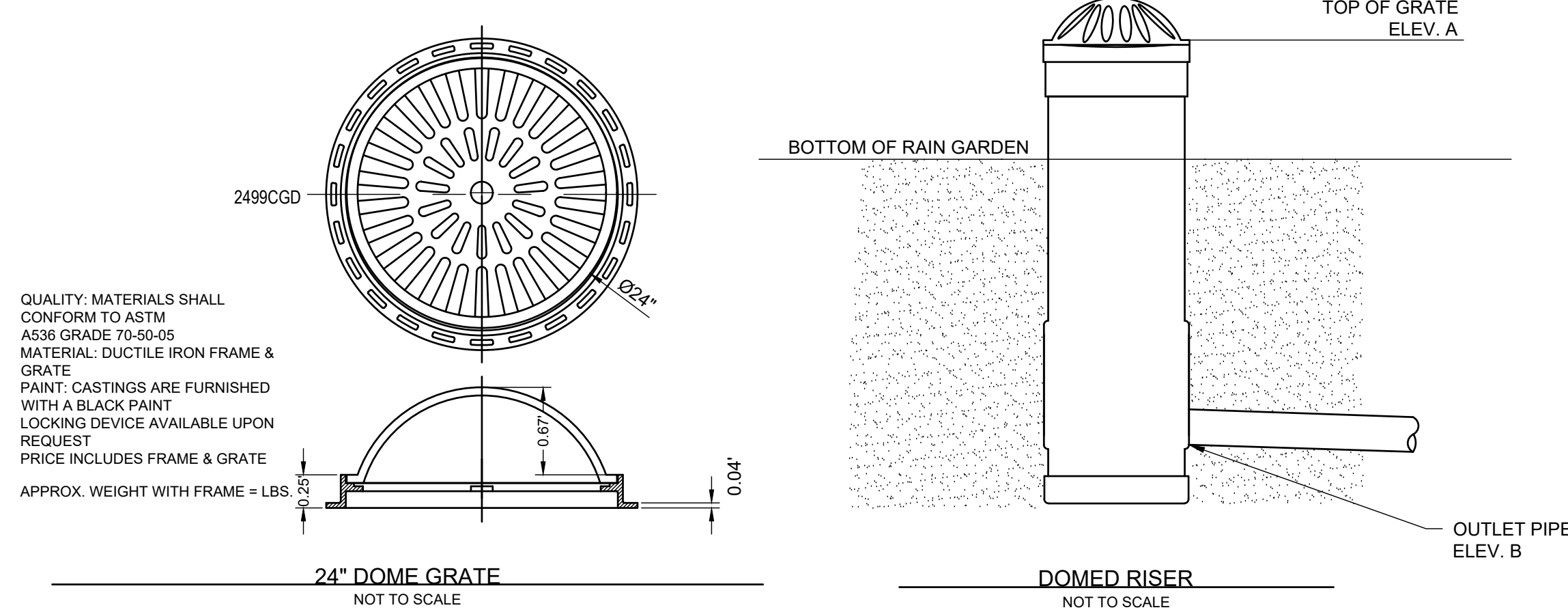


**RAIN GARDEN AREA CONSTRUCTION NOTES:**

- ALL CONSTRUCTION ACTIVITIES FOR THE RAIN GARDEN AREA SHOULD OCCUR WITHIN A SHORT TIME PERIOD TO ENSURE THAT SILT AND SEDIMENT DO NOT ENTER THE TRENCH.
- APPROPRIATE MEASURES ARE TO BE TAKEN IN THE EVENT OF SEDIMENT ENTERING AND CLOGGING THE RAIN GARDEN AREA. SHOULD UNFAVORABLE CONDITIONS (I.E. GROUNDWATER AND/OR BEDROCK, ETC.) BE ENCOUNTERED DURING THE CONSTRUCTION PROCESS OF THE BIO RETENTION AREA, THE DESIGN ENGINEER SHOULD BE CONTACTED TO ADDRESS SUCH ISSUES.
- IF INSPECTION INDICATES THAT SOIL OR SEDIMENT HAS ENTERED ANY OF THE RAIN GARDEN AREA, APPROPRIATE MEASURES (I.E. CLEARING THE SOIL SEDIMENT FROM BIO RETENTION AREAS) SHOULD BE ADDRESSED.
- SOIL MIX SPECIFICATIONS:
  - CLAY CONTENT: LESS THAN 5%
  - SAND CONTENT: 50-60%
  - LEAF COMPOST OF AGED LEAF MULCH: 20-30%
  - HIGH QUALITY TOPSOIL: 20-30%
  - BIORETENTION SOIL CAN BE CREATED BY AMENDING EXISTING SOIL DEPENDING ON THE QUALITY OF THE SOIL. COMBINE 20-30% NATIVE SOIL WITH 20-30% COMPOST AND 50% SAND.
  - HAVE A PERMEABILITY OF AT LEAST 1.0 FEET PER DAY (0.5 INCHES PER HOUR).
  - BE FREE OF STONES, STUMPS, ROOTS, OR OTHER WOODY MATERIAL OVER 1.0 INCH IN DIAMETER. IT SHOULD ALSO BE FREE OF BRUSH OR SEEDS FROM NOXIOUS WEEDS. PLACEMENT OF THE PLANTING SOIL SHOULD BE IN LIFTS OF 12-18 INCHES, LOOSELY COMPACTED (TAMPED LIGHTLY WITH A DOZER OR BACKHOE BUCKET).

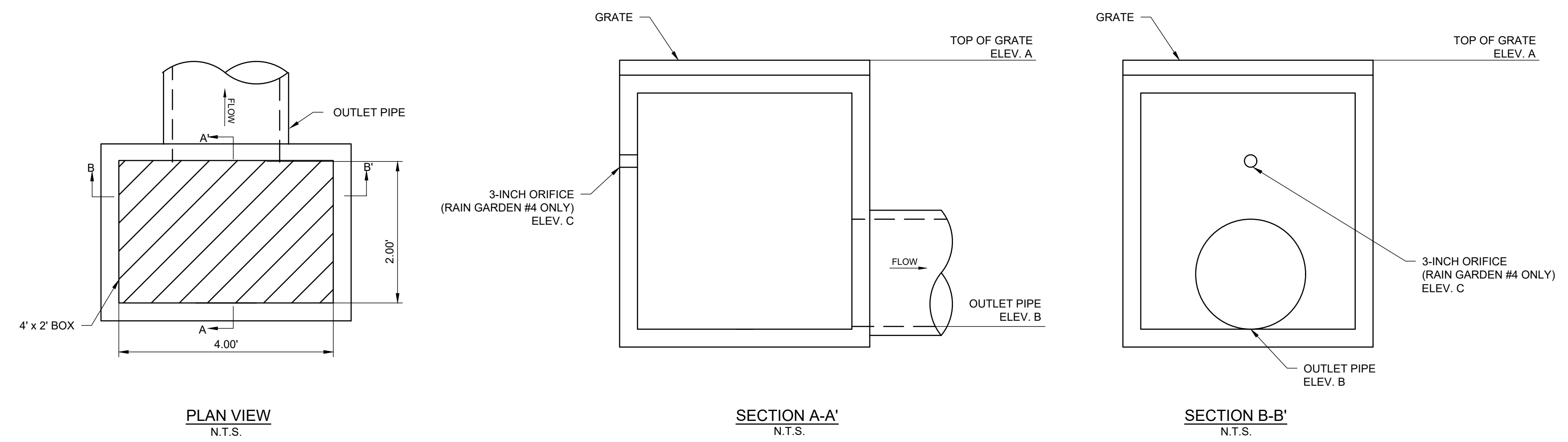
RAIN GARDEN							
BASIN	BOTTOM SURFACE ELEV (A)	TOP OF BERM ELEV (B)	BOTTOM AMEND SOIL ELEV (C)	OUTLET PIPE			
				PIPE DIAMETER (IN)	INVERT (FT)	SLOPE (FT/FT)	LENGTH (FT)
RAIN GARDEN 4 (BMP ID 4)	401.00	405.00	399.00	15	396.49	0.0194	64
RAIN GARDEN 5 (BMP ID 5)	400.00	400.50	398.00	8	394.00	0.1364	11
RAIN GARDEN 6 (BMP ID 6)	400.00	400.50	398.00	8	394.00	0.1364	11

**RAIN GARDENS**  
NOT TO SCALE



OUTLET STRUCTURE TABULATION					
BASIN	TOP OF GRATE (A)	OUTLET PIPE INVERT (B)	ORIFICE ELEVATION (C)	ORIFICE SIZE (IN)	OUTLET PIPE SIZE (IN)
RAIN GARDEN 5 (BMP ID 5)	400.25	394.00	N/A	N/A	8
RAIN GARDEN 6 (BMP ID 6)	400.25	394.00	N/A	N/A	8

**RAIN GARDEN #5 & 6 OUTLET STRUCTURE DETAIL**  
NOT TO SCALE



OUTLET STRUCTURE TABULATION					
BASIN	TOP OF GRATE (A)	OUTLET PIPE INVERT (B)	ORIFICE ELEVATION (C)	ORIFICE SIZE (IN)	OUTLET PIPE SIZE (IN)
RAIN GARDEN 4 (BMP ID 4)	402.30	396.49	401.50	3	15

**RAIN GARDEN #4 OUTLET STRUCTURE DETAIL**  
NOT TO SCALE

**OAKBOURNE PARK - PHASES 1A & 1B**  
1014 SOUTH CONCORD ROAD  
WESTTOWN, PA 19382

**POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS**

WESTTOWN TOWNSHIP  
1039 WILMINGTON PIKE  
WEST CHESTER, PA 19382

NO.	DATE	REVISIONS	BY
01	2022-10-31	REVISED PER CCD REVIEW LETTER DATED 10/30/2022	PAK

PROJECT	WESTT21001
DATE	2022-07-11
DRAWING SCALE	NTS
DRAWN BY	AGS
APPROVED BY	CRP

**CS9502**  
SHEET 19 OF 27

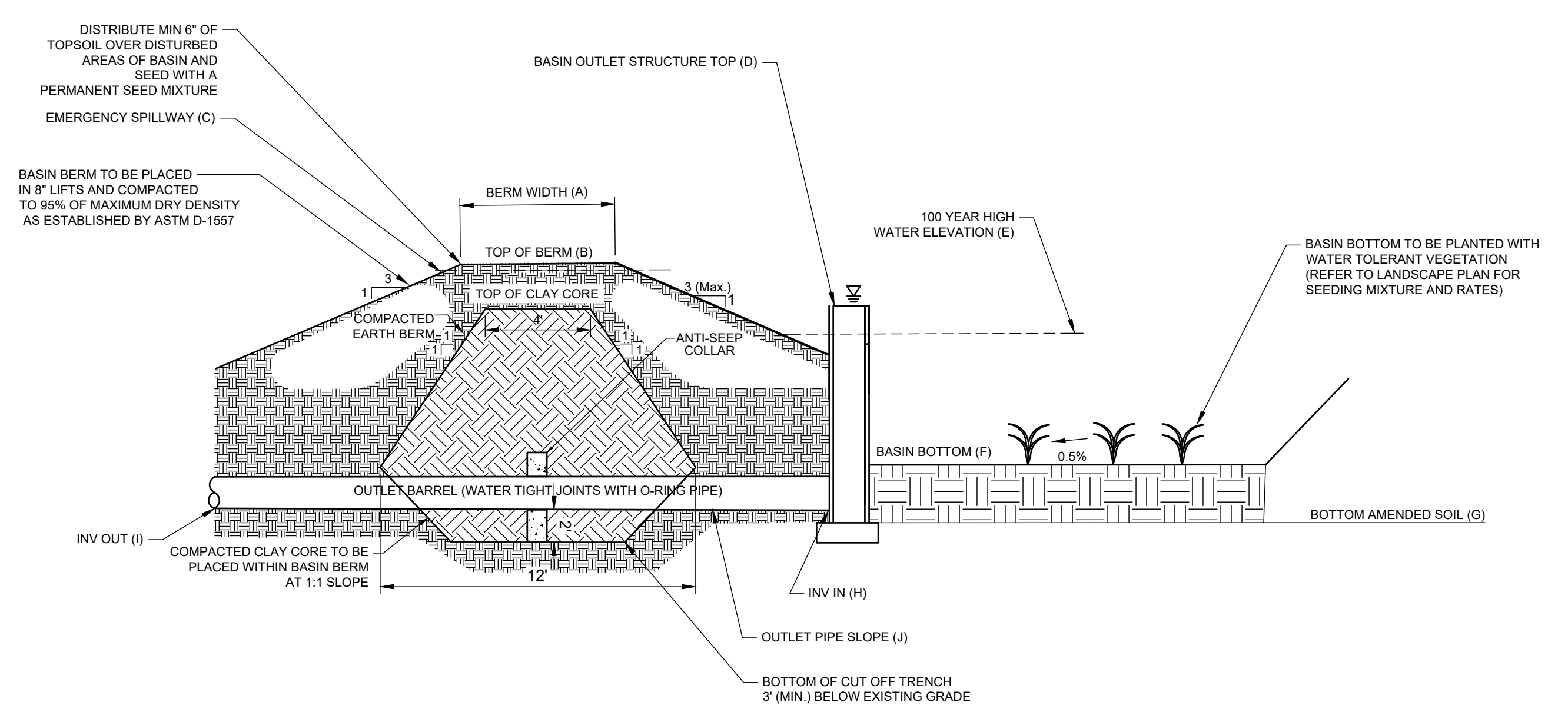
**NOT FOR CONSTRUCTION**

PROJECT STATUS: PLOTTED: 10/30/2022 10:04 AM BY: KENNETH HOFFMAN PLOT TITLE: Pennoni CS9502



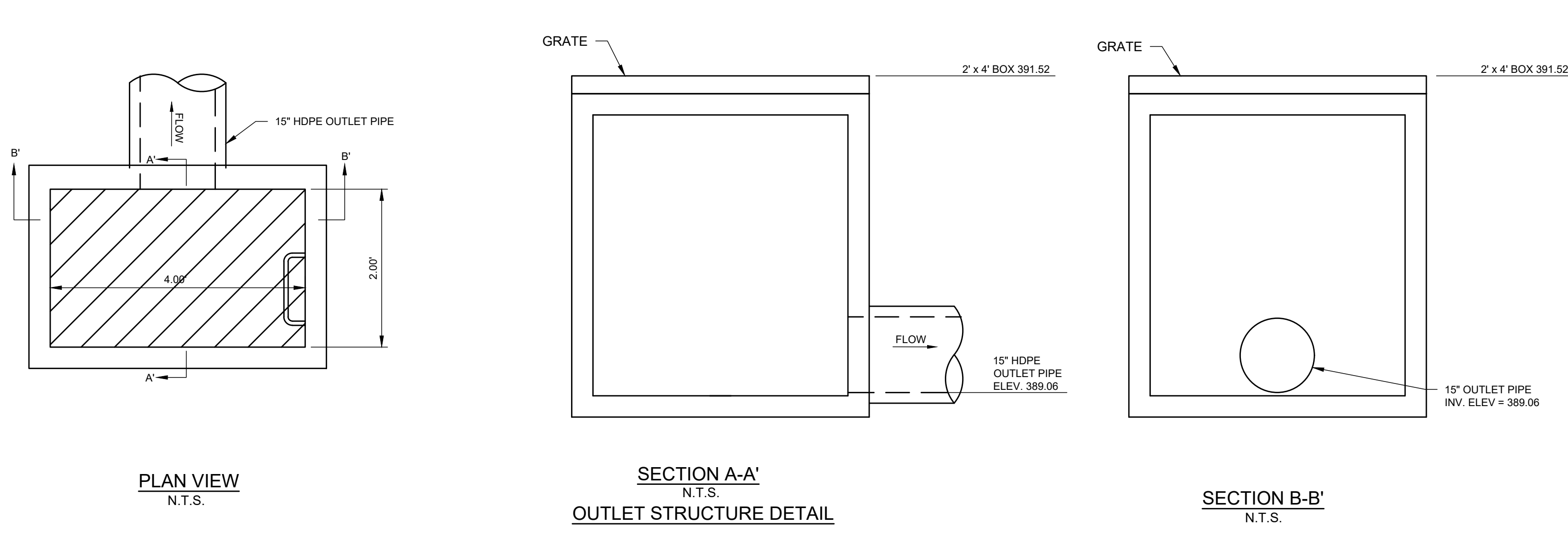
**SURFACE BIO-RETENTION BASIN CONSTRUCTION NOTES:**

1. THE BIO-RETENTION BASIN SHALL BE PROTECTED FROM COMPACTION DUE TO HEAVY EQUIPMENT OPERATION OR STORAGE OF FILL OR CONSTRUCTION MATERIAL.
2. BIO-RETENTION BASIN SHALL BE PROTECTED FROM SEDIMENTATION AT ALL TIMES DURING CONSTRUCTION. APPROPRIATE MEASURES ARE TO BE TAKEN IN THE EVENT OF SEDIMENT ENTERING AND CLOGGING THE INFILTRATION SOIL.
3. SHOULD UNFAVORABLE CONDITIONS (I.E. GROUNDWATER AND/OR BEDROCK, ETC.) BE ENCOUNTERED DURING THE CONSTRUCTION PROCESS OF THE BIO-RETENTION BASIN, THE DESIGN ENGINEER SHOULD BE CONTACTED TO ADDRESS SUCH ISSUES.
4. ALL CONSTRUCTION ACTIVITIES FOR THE BIO-RETENTION BASIN SHOULD OCCUR WITHIN A SHORT TIME PERIOD TO ENSURE THAT SILT AND SEDIMENT DO NOT ENTER THE TRENCH.
5. IF INSPECTION INDICATES THAT SOIL OR SEDIMENT HAS ENTERED ANY OF THE BIO-RETENTION BASIN AREA, APPROPRIATE MEASURES (I.E. CLEARING THE SOIL SEDIMENT FROM THE FABRIC, STONE BED, ETC. AND/OR REPLACEMENT OF THE FABRIC AND STONE) SHOULD BE ADDRESSED.
6. AREAS THAT ARE ACCIDENTALLY COMPACTED OR GRADED SHALL BE REMEDIATED TO RESTORE SOIL COMPOSITION AND POROSITY. ADEQUATE DOCUMENTATION TO THIS EFFECT SHALL BE SUBMITTED FOR REVIEW BY THE MUNICIPAL ENGINEER.
7. ALL AREAS DESIGNATED FOR INFILTRATION SHALL NOT RECEIVE RUNOFF UNTIL THE CONTRIBUTING DRAINAGE AREA HAS ACHIEVED FINAL STABILIZATION.
8. EXCAVATION FOR THE BIO-RETENTION BASIN SHALL BE PERFORMED WITH EQUIPMENT THAT WILL NOT COMPACT THE BOTTOM OF THE BASIN.
9. THE BOTTOM OF ALL BIO-RETENTION BASINS SHALL BE UNDISTURBED, UNCOMPACTED SUBGRADE, AND SCARIFIED.
10. THE BIO-RETENTION BASIN SHALL BE PLANTED WITH THE APPROPRIATE SEED MIXTURE AS SPECIFIED ON LANDSCAPE PLANS.
11. THE FOUNDATION OF THE EMBANKMENT SHALL BE STRIPPED AND GRUBBED TO A DEPTH OF TWO FEET PRIOR TO ANY PLACEMENT AND COMPACTION OF EARTHEN FILL.
12. THE FILL MATERIAL SHOULD BE TAKEN FROM APPROVED DESIGNATED EXCAVATION AREAS. IT SHOULD BE FREE OF ROOTS, STUMPS, WOOD, RUBBISH, STONES GREATER THAN 6 INCHES, OR OTHER OBJECTIONABLE MATERIALS.
13. SOILS ACCEPTABLE FOR EMBANKMENT CONSTRUCTION SHOULD BE LIMITED TO GC, CM, SC, CL OR ML AS DESCRIBED IN ASTM-D2487 (UNIFIED SOILS CLASSIFICATION). OTHER SOILS MAY BE ACCEPTABLE WITH APPROVAL OF THE DESIGN ENGINEER.
14. ALL BASIN EMBANKMENTS SHOULD BE COMPACTED BY SHEEPSFOOT OR PAD ROLLER. THE LOOSE LIFT THICKNESS SHOULD BE 8" OR LESS, DEPENDING ON ROLLER SIZE, AND THE MAXIMUM PARTICLE SIZE IS 10" OR LESS - 2/3 LIFT THICKNESS. EACH LIFT SHALL BE COMPACTED TO 95% OF THE STANDARD PROCTOR. FILL MATERIAL SHOULD CONTAIN SUFFICIENT MOISTURE SO THAT IF FORMED INTO A BALL IT WILL NOT CRUMBLE, YET NOT BE SO WET THAT WATER CAN BE SQUEEZED OUT.
15. A KEY TRENCH, OR CUTOFF TRENCH, IS REQUIRED WITH A MINIMUM TRENCH DEPTH = 2', MINIMUM WIDTH = 4", MAXIMUM SIDE SLOPE STEEPNESS IS 1H:1V. THE KEY TRENCH SHALL BE CONSTRUCTED IN 6" TO 9" LAYERS AND COMPACTED TO 95% OF THE STANDARD PROCTOR.
16. THE EMBANKMENT CORE SHOULD BE PARALLEL TO THE CENTERLINE OF THE EMBANKMENT AS SHOWN ON THE PLANS AND CONSTRUCTED TO THE DIMENSIONS SHOWN ON THE PLANS. THE CORE SHOULD BE COMPACTED WITH CONSTRUCTION EQUIPMENT, ROLLERS, OR HAND TAMPERS TO ASSURE MAXIMUM DENSITY AND MINIMUM PERMEABILITY. THE CORE SHOULD BE PLACED CONCURRENTLY WITH THE OUTER SHELL OF THE EMBANKMENT.
17. BACKFILL ADJACENT TO PIPES AND STRUCTURES SHOULD BE OF THE TYPE AND QUALITY CONFORMING TO THAT SPECIFIED FOR THE ADJOINING FILL MATERIAL. THE FILL SHOULD BE PLACED IN HORIZONTAL LAYERS NOT TO EXCEED 4" IN THICKNESS AND COMPACTED BY HAND TAMPERS OR OTHER MANUALLY DIRECTED COMPACTION EQUIPMENT.
18. ANY SPRINGS ENCOUNTERED IN THE FOUNDATION AREA OF THE BASIN EMBANKMENT SHOULD BE DRAINED TO THE OUTSIDE/DOWNSTREAM TOE OF THE EMBANKMENT WITH A DRAIN SECTION 2" BY 2" IN DIMENSION CONSISTENT WITH PENNDOT TYPE A SAND, COMPACTED BY HAND TAMPER. NO GEOTEXTILES ARE TO BE USED AROUND THE SAND. THE LAST 3" OF THIS DRAIN AT THE OUTSIDE/DOWNSTREAM SLOPE SHOULD BE CONSTRUCTED WITH AASTHO #8 MATERIAL. OTHER METHODS OF DRAINING SPRING DISCHARGES MAY BE ACCEPTED WITH APPROVAL OF THE DESIGN ENGINEER.
19. ALL EXPOSED EMBANKMENT SLOPES SHOULD BE LIMED, FERTILIZED, SEEDED AND MULCHED. PERMANENT VEGETATIVE GROUND COVER IN COMPLIANCE WITH 25 PA. CODE §102.22 (RELATING TO SITE STABILIZATION) SHOULD BE ESTABLISHED UPON COMPLETION OF BASIN CONSTRUCTION. OUTSIDE SLOPES SHOULD BE BLANKETED.
20. THE TOP, BOTTOM AND SIDES OF BIO-RETENTION BASIN STONE TRENCH SHALL BE COVERED WITH PERVIOUS GEOTEXTILE MEETING THE SPECIFICATIONS OF PENNDOT PUBLICATION 408, SECTION 735, CONSTRUCTION CLASS 1.
21. SOIL MIX SPECIFICATIONS:
  - a. CLAY CONTENT: LESS THAN 5%
  - b. SAND CONTENT: 55-60%
  - c. LEAF COMPOST OF AGED LEAF MULCH: 20-30%
  - d. HIGH QUALITY TOPSOIL: 20%
  - e. BIO-RETENTION BASIN SOIL CAN BE CREATED BY AMENDING EXISTING SOIL, DEPENDING ON THE QUALITY OF THE SOIL, COMBINE 20-30% NATIVE SOIL WITH 20-30% COMPOST AND 50% SAND.
  - f. HAVE A PERMEABILITY OF AT LEAST 1.0 FEET PER DAY (0.5 INCHES PER HOUR).
  - g. BE FREE OF STONES, STUMPS, ROOTS, OR OTHER WOODY MATERIAL OVER 0.5 INCH IN DIAMETER. IT SHOULD ALSO BE FREE OF BRUSH OR SEEDS FROM NOxious WEEDS. PLACEMENT OF THE PLANTING SOIL SHOULD BE IN LIFTS OF 12-18 INCHES, LOOSELY COMPACTED (TAMPED LIGHTLY WITH A DOZER OR BACKHOE BUCKET).
22. CLEAN WASHED STONE IS DEFINED AS HAVING LESS THAN 0.5% WASH LOSS, BY MASS, WHEN TESTED PER THE AASHTO T-11 WASH LOSS TEST.

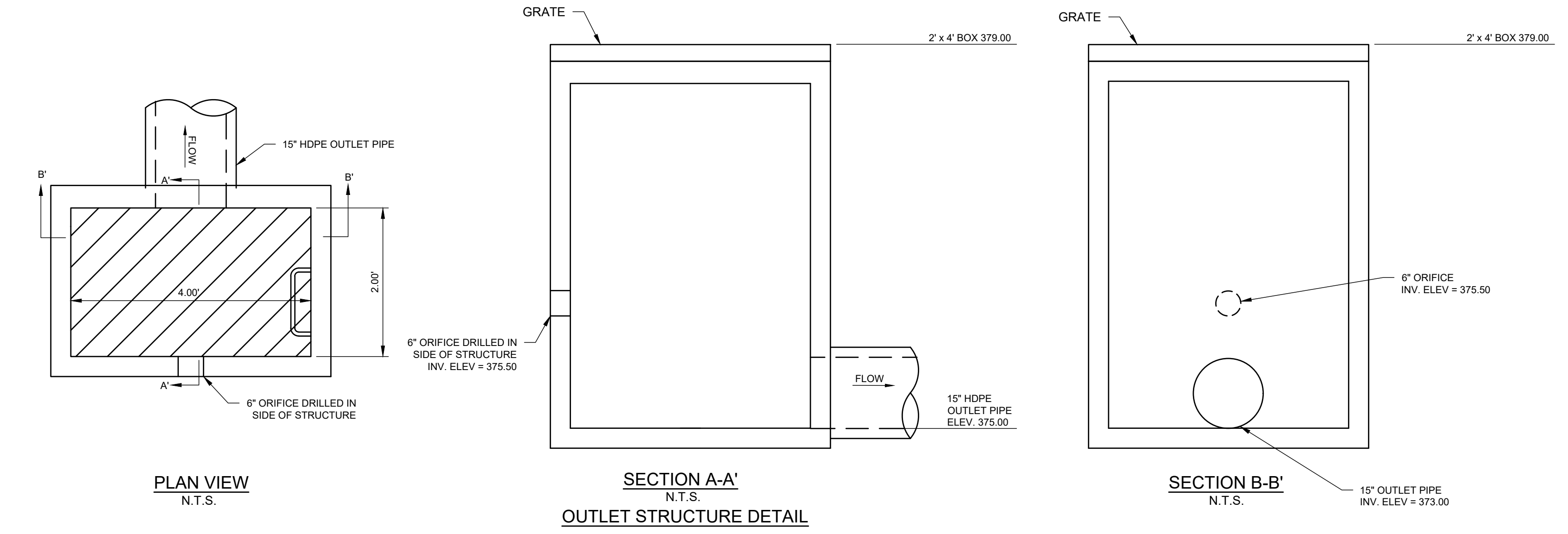


BIORETENTION BASINS										
BASIN	BERM WIDTH (A)	TOP OF BERM (B)	EMERGENCY SPILLWAY (C)	BASIN OUTLET STRUCTURE TOP (D)	100-YEAR HIGH WATER ELEVATION (E)	BASIN BOTTOM (F)	BOTTOM AMENDED SOIL (G)	INVERT IN (H)	INVERT OUT (I)	OUTLET PIPE LENGTH (J)
BIORETENTION BASIN 7 (BMP ID 7)	10	392.25	391.90	391.52	391.96	390.00	388.00	389.06	388.90	31'
BIORETENTION BASIN 8 (BMP ID 8)	10	380.35	379.15	379.00	379.15	375.00	373.00	373.00	367.99	50'
BIORETENTION BASIN 9 (BMP ID 9)	10	387.20	386.00	385.50	385.68	385.00	383.50	382	381	28'

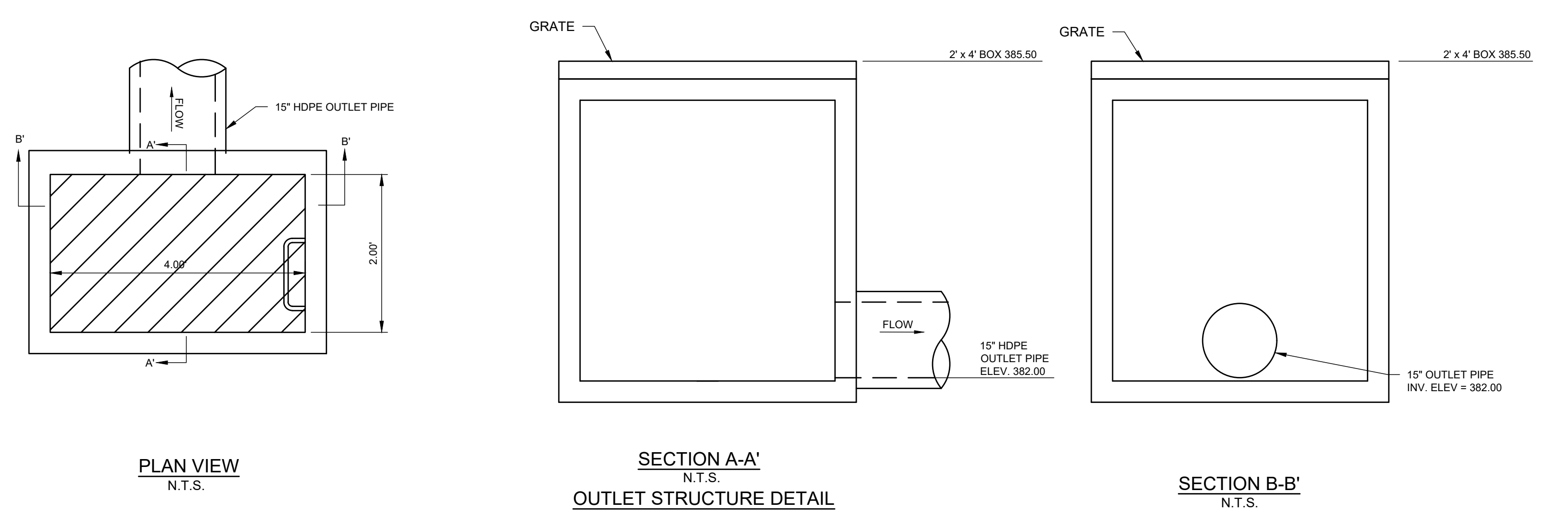
**BIORETENTION BASIN DETAIL**  
NOT TO SCALE



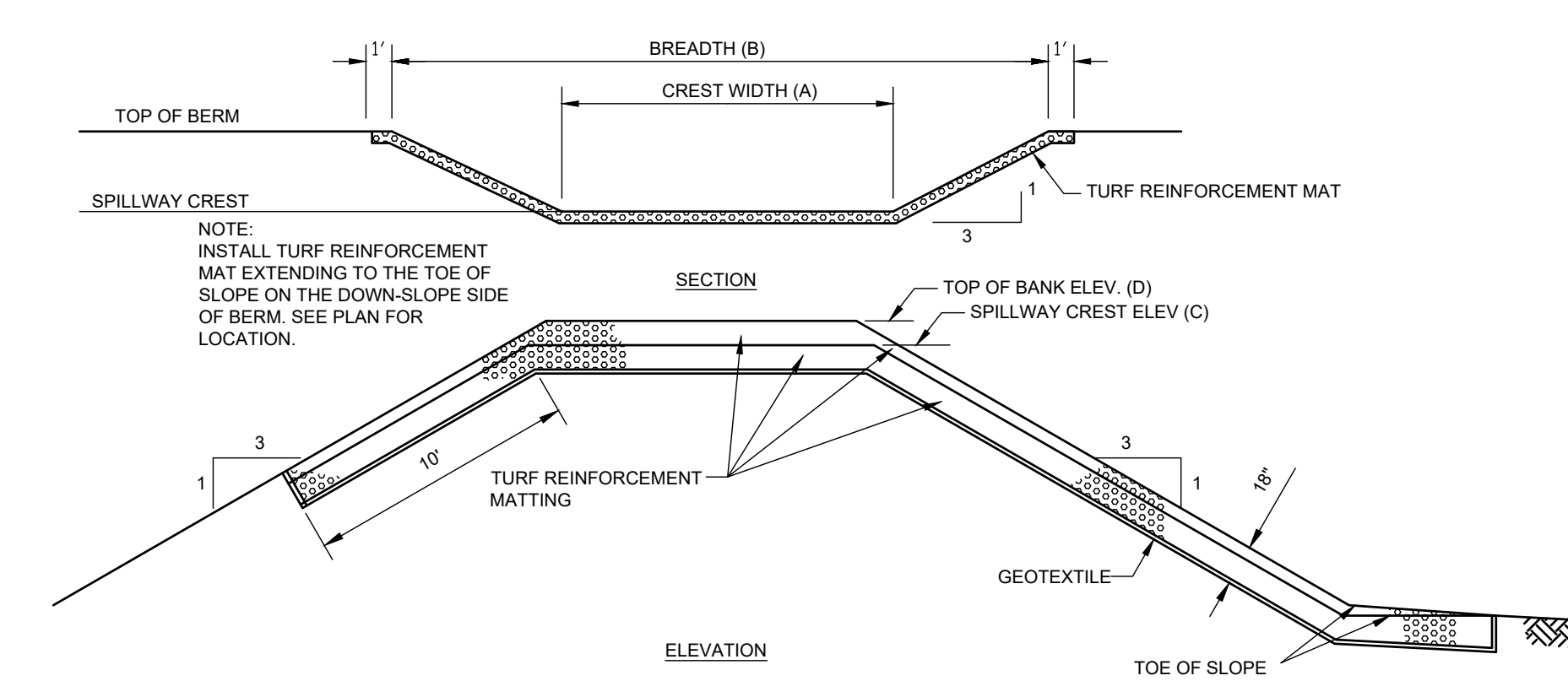
**BIORETENTION BASIN 7 (BMP ID 7) OUTLET STRUCTURE DETAIL**  
NOT TO SCALE



**BIORETENTION BASIN 8 (BMP ID 8) OUTLET STRUCTURE DETAIL**  
NOT TO SCALE



**BIORETENTION BASIN 9 (BMP ID 9) OUTLET STRUCTURE DETAIL**  
NOT TO SCALE



EMERGENCY SPILLWAYS				
BASIN	CREST WIDTH (A)	BREADTH (B)	SPILLWAY CREST ELEV. (C)	TOP OF BERM (D)
BIORETENTION BASIN 7 (BMP ID 7)	15	23	391.90	393.23
BIORETENTION BASIN 8 (BMP ID 8)	35	42	379.15	380.35
BIORETENTION BASIN 9 (BMP ID 9)	15	23	386.00	387.20

**PERMANENT EMERGENCY SPILLWAY**

ALL DIMENSIONS MUST BE VERIFIED BY CONTRACTOR AND OWNER MUST BE NOTIFIED OF ANY DISCREPANCIES BEFORE PROCEEDING WITH WORK

**OAKBOURNE PARK - PHASES 1A & 1B**  
 1014 SOUTH CONCORD ROAD  
 WESTTOWN, PA 19382

**POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS**

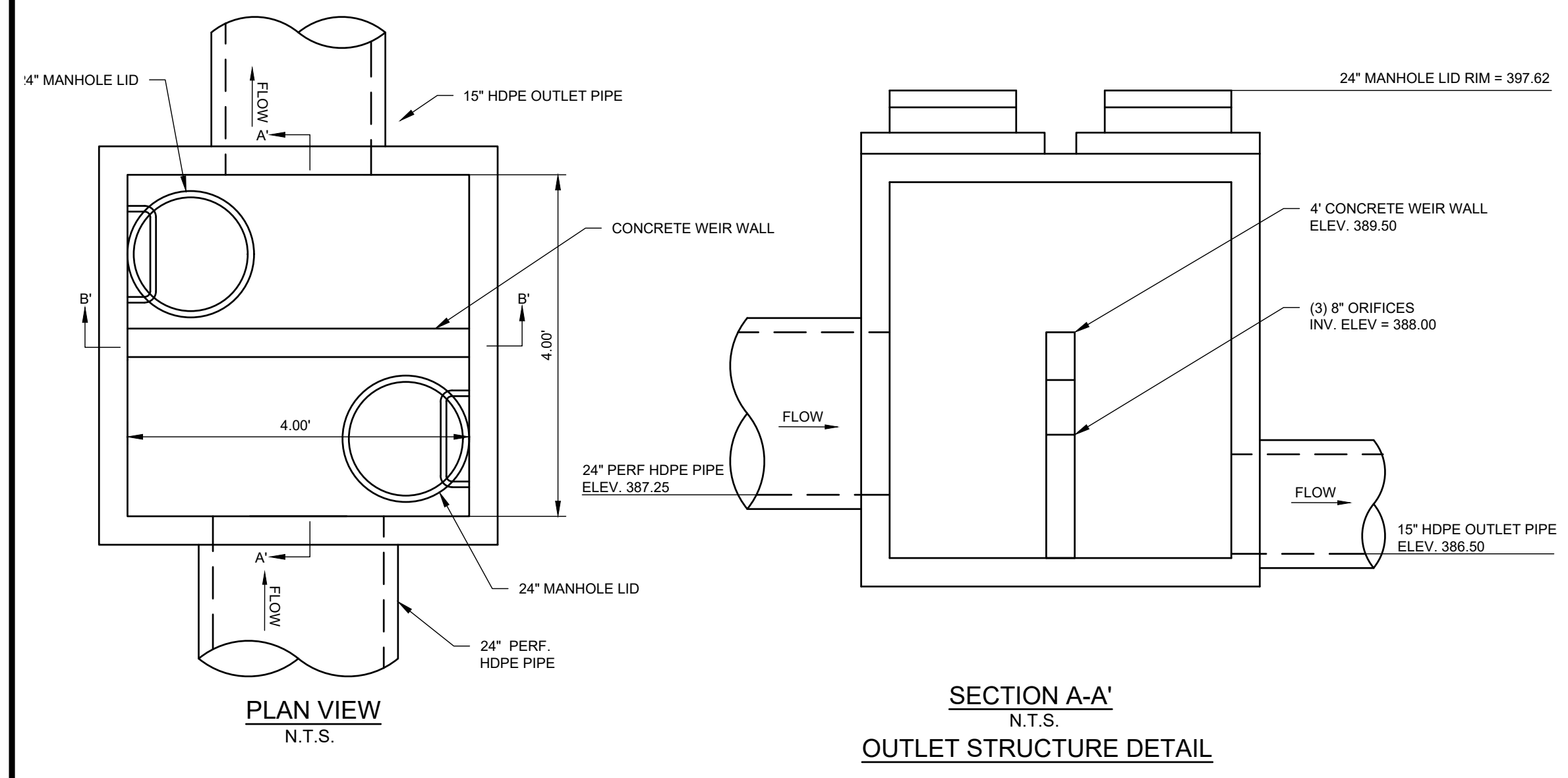
WESTTOWN TOWNSHIP  
 1039 WILMINGTON PIKE  
 WEST CHESTER, PA 19382

NO.	DATE	REVISIONS	BY
01	2022-10-31	REVISED PER CCOD REVIEW LETTER DATED 10/30/2022	PAK

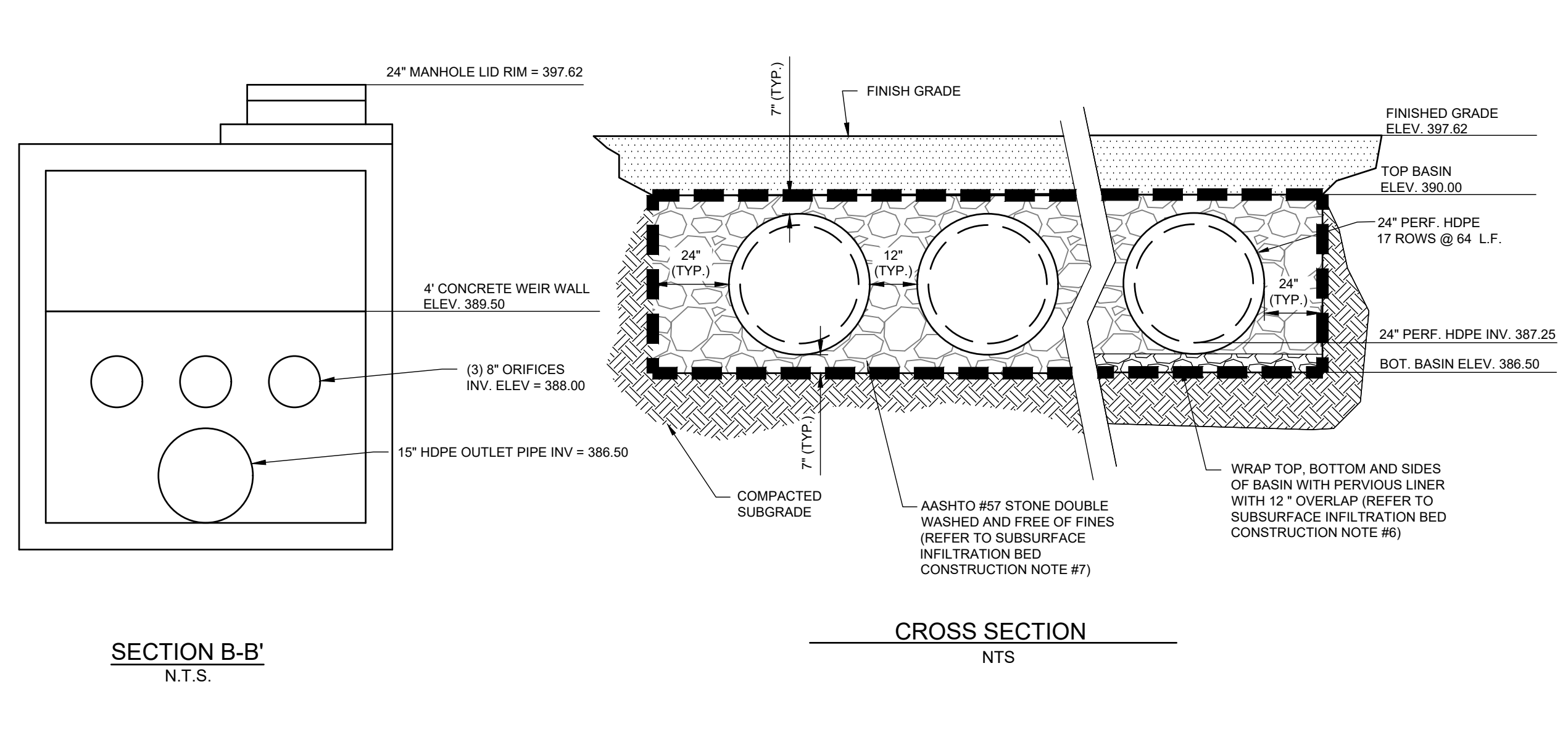
PROJECT	WESTT21001
DATE	2022-07-11
DRAWING SCALE	NTS
DRAWN BY	AGS
APPROVED BY	CRP

**NOT FOR CONSTRUCTION**

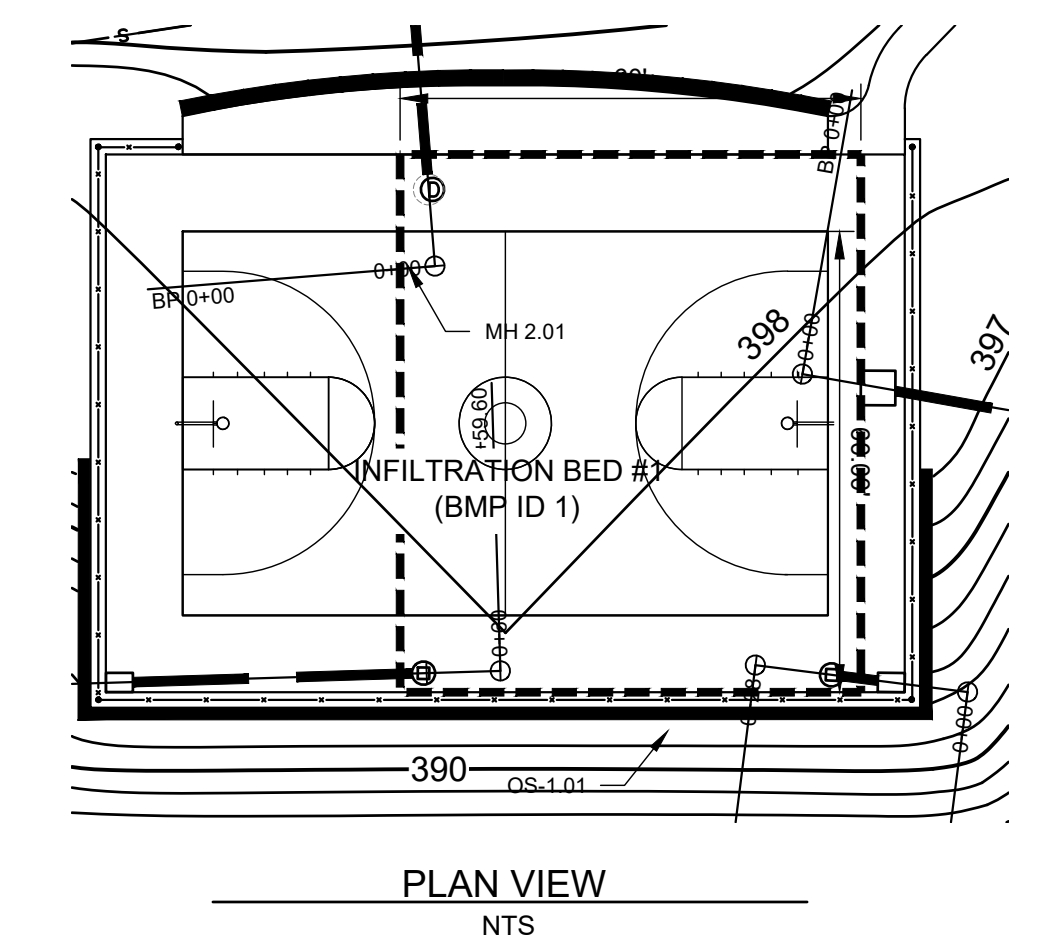




SECTION A-A  
N.T.S.  
OUTLET STRUCTURE DETAIL



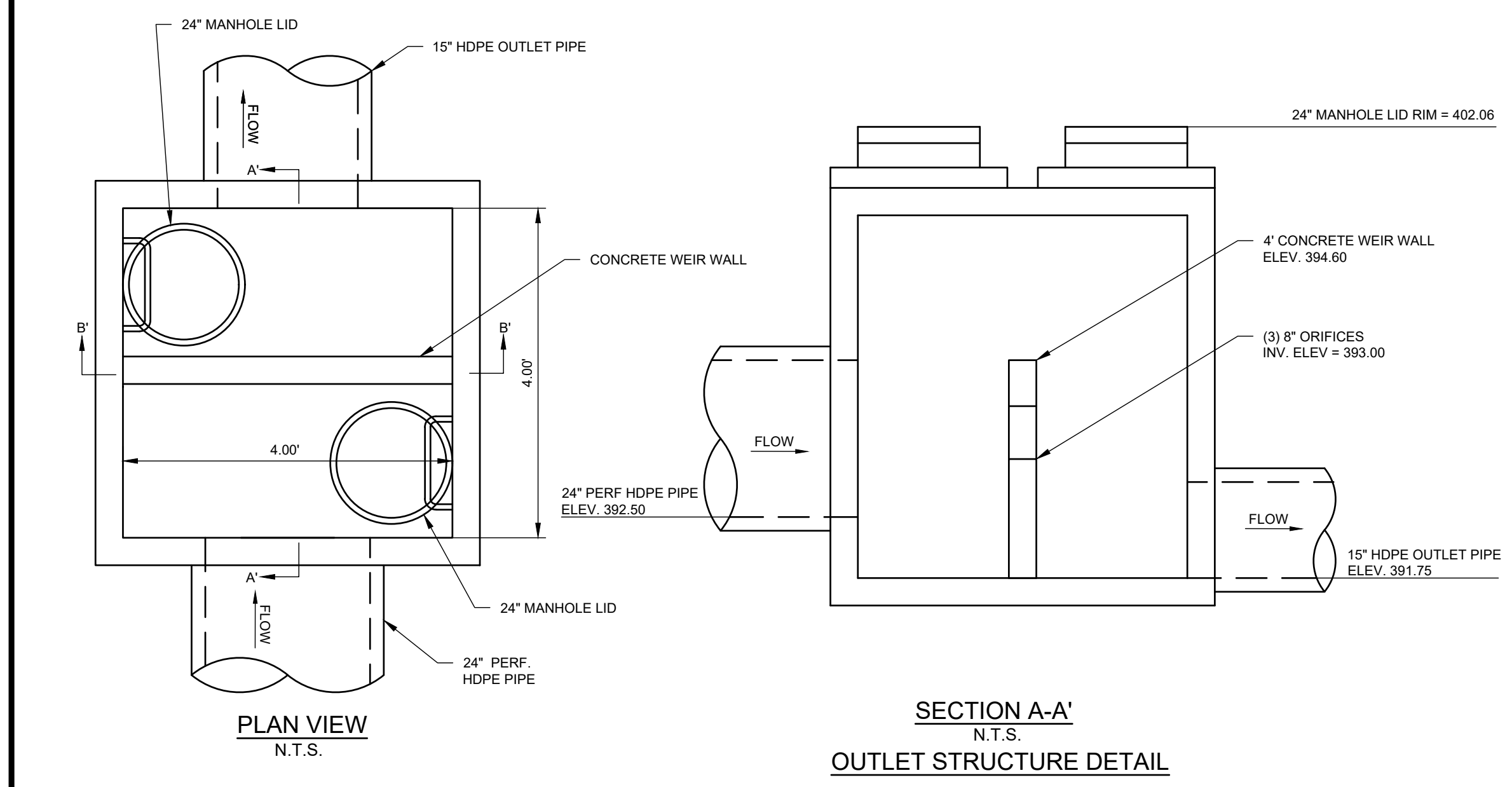
CROSS SECTION  
N.T.S.



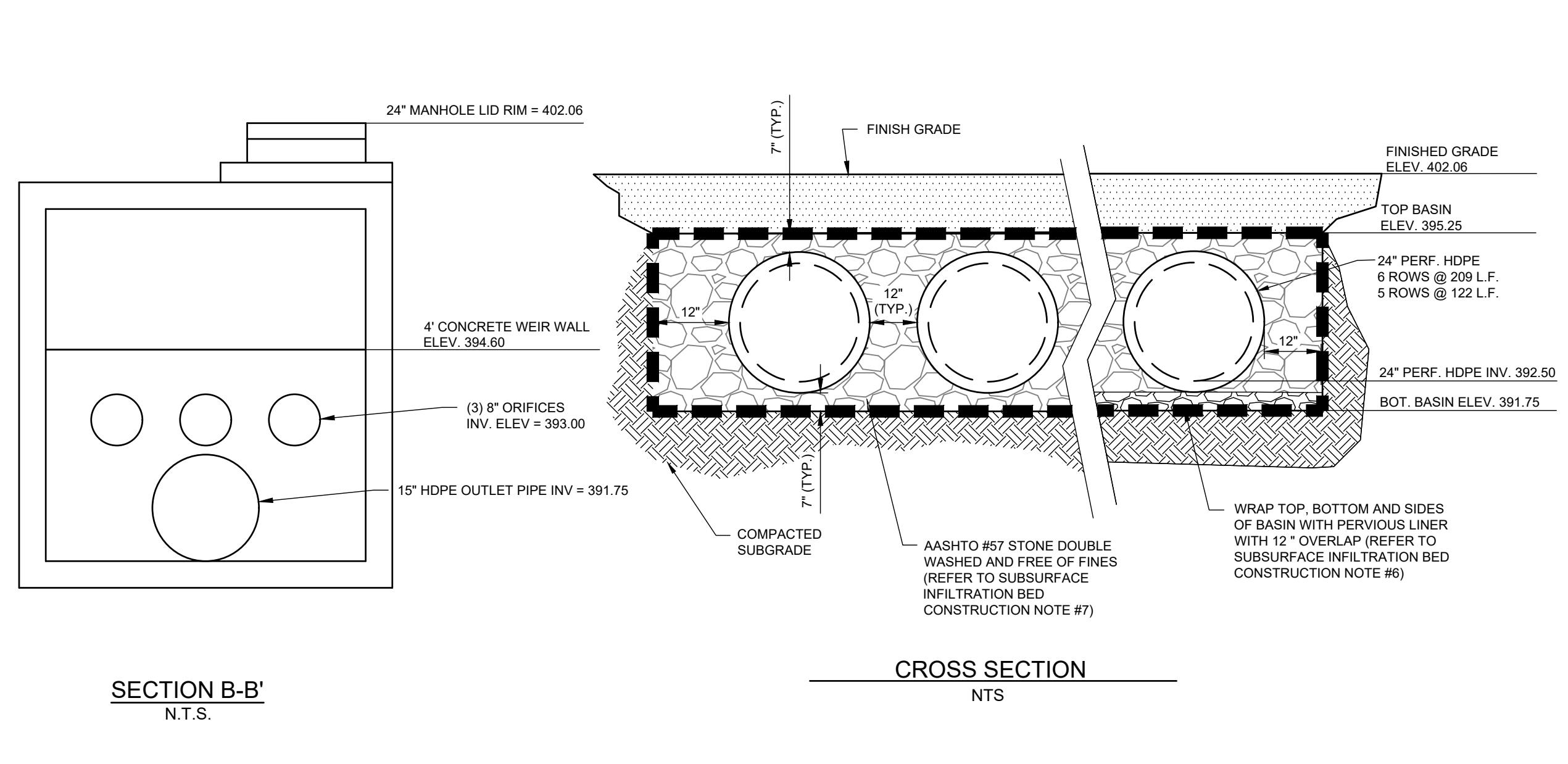
PLAN VIEW  
N.T.S.

- SUBSURFACE INFILTRATION BED CONSTRUCTION NOTES:**
- INFILTRATION AREAS SHALL BE PROTECTED FROM SEDIMENTATION AT ALL TIMES DURING CONSTRUCTION. APPROPRIATE MEASURES ARE TO BE TAKEN IN THE EVENT OF SEDIMENT ENTERING AND CLOSING THE BASIN.
  - SHOULD UNFAVORABLE CONDITIONS (I.E. GROUNDWATER AND/OR BEDROCK, ETC.) BE ENCOUNTERED DURING THE CONSTRUCTION PROCESS OF THE INFILTRATION BED, THE DESIGN ENGINEER SHOULD BE CONTACTED TO ADDRESS SUCH ISSUES.
  - ALL CONSTRUCTION ACTIVITIES FOR THE INFILTRATION BED SHOULD OCCUR WITHIN A SHORT TIME PERIOD TO ENSURE THAT SILT AND SEDIMENT DO NOT ENTER THE BED.
  - IF INSPECTION INDICATES THAT SOIL OR SEDIMENT HAS ENTERED THE FACILITY, APPROPRIATE MEASURES (I.E. CLEARING THE SOIL SEDIMENT FROM THE FABRIC, STONE BED, ETC. AND/OR REPLACEMENT OF THE FABRIC AND STONE) SHOULD BE ADDRESSED.
  - ALL AREAS DESIGNATED FOR INFILTRATION SHALL NOT RECEIVE RUNOFF UNTIL THE CONTRIBUTING DRAINAGE AREA HAS ACHIEVED FINAL STABILIZATION.
  - THE TOP AND ALL SIDES OF THE INFILTRATION BED SHALL BE COVERED WITH PERVIOUS GEOTEXTILE MEETING THE SPECIFICATIONS OF PENNDOT PUB 408, SECTION 1735, CLASS 1.
  - CLEAN WASHED STONE IS DEFINED AS HAVING LESS THAN 0.5% WASH LOSS, BY MASS, WHEN TESTED PER THE AASHTO T-11 WASH LOSS TEST.

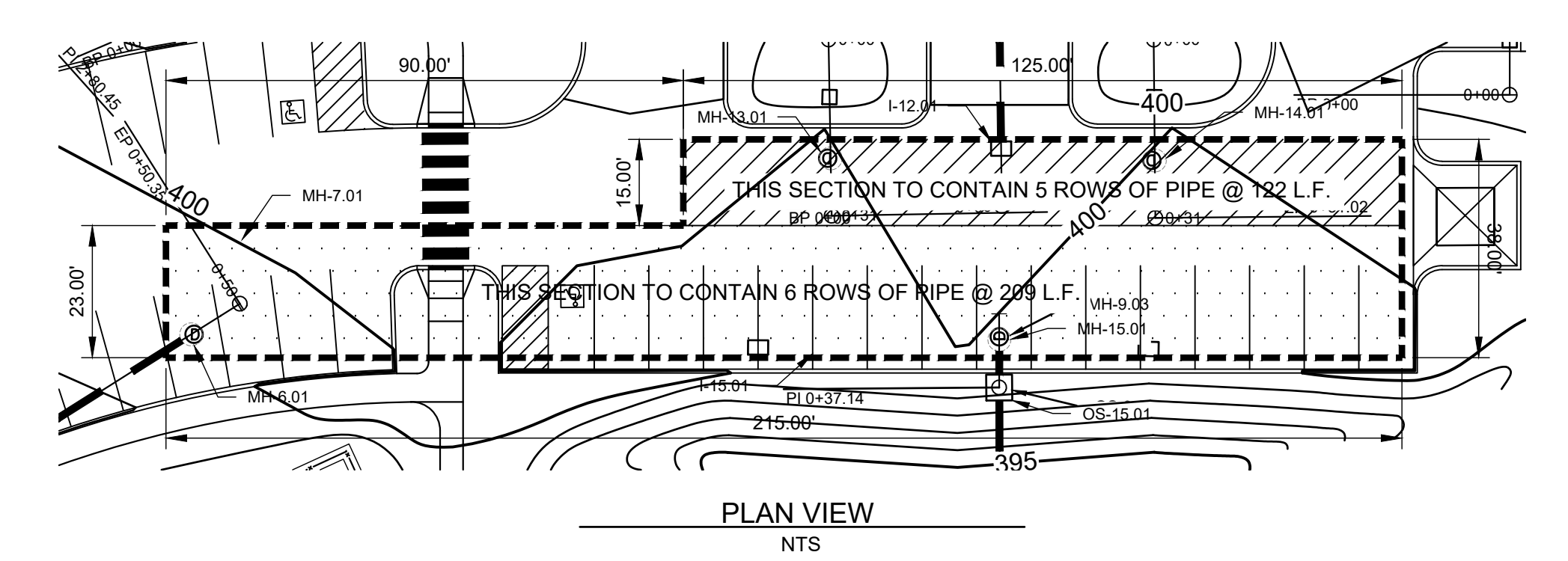
**INFILTRATION BED #1 (BMP ID 1) DETAIL**  
NOT TO SCALE



SECTION A-A  
N.T.S.  
OUTLET STRUCTURE DETAIL

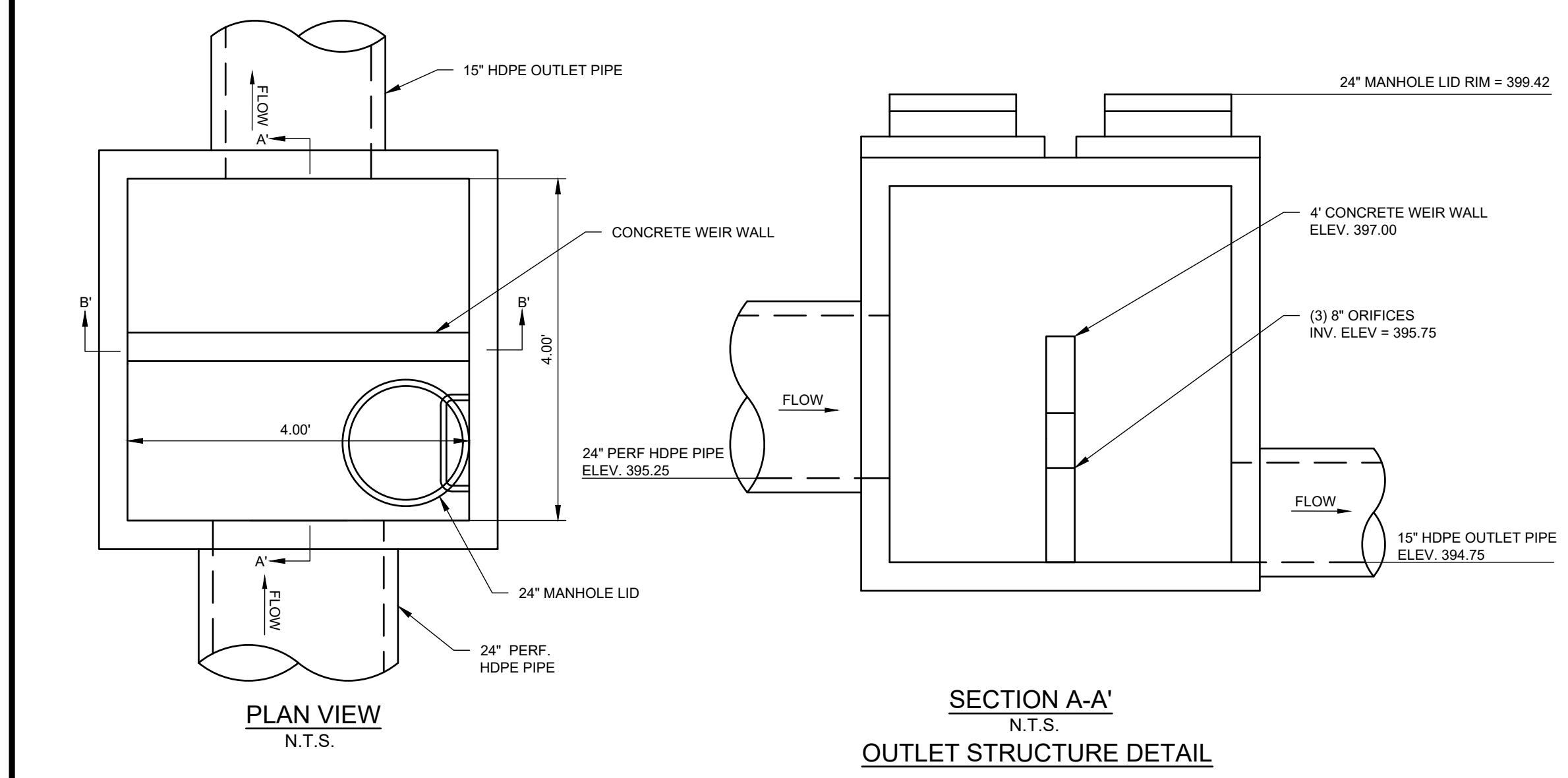


CROSS SECTION  
N.T.S.

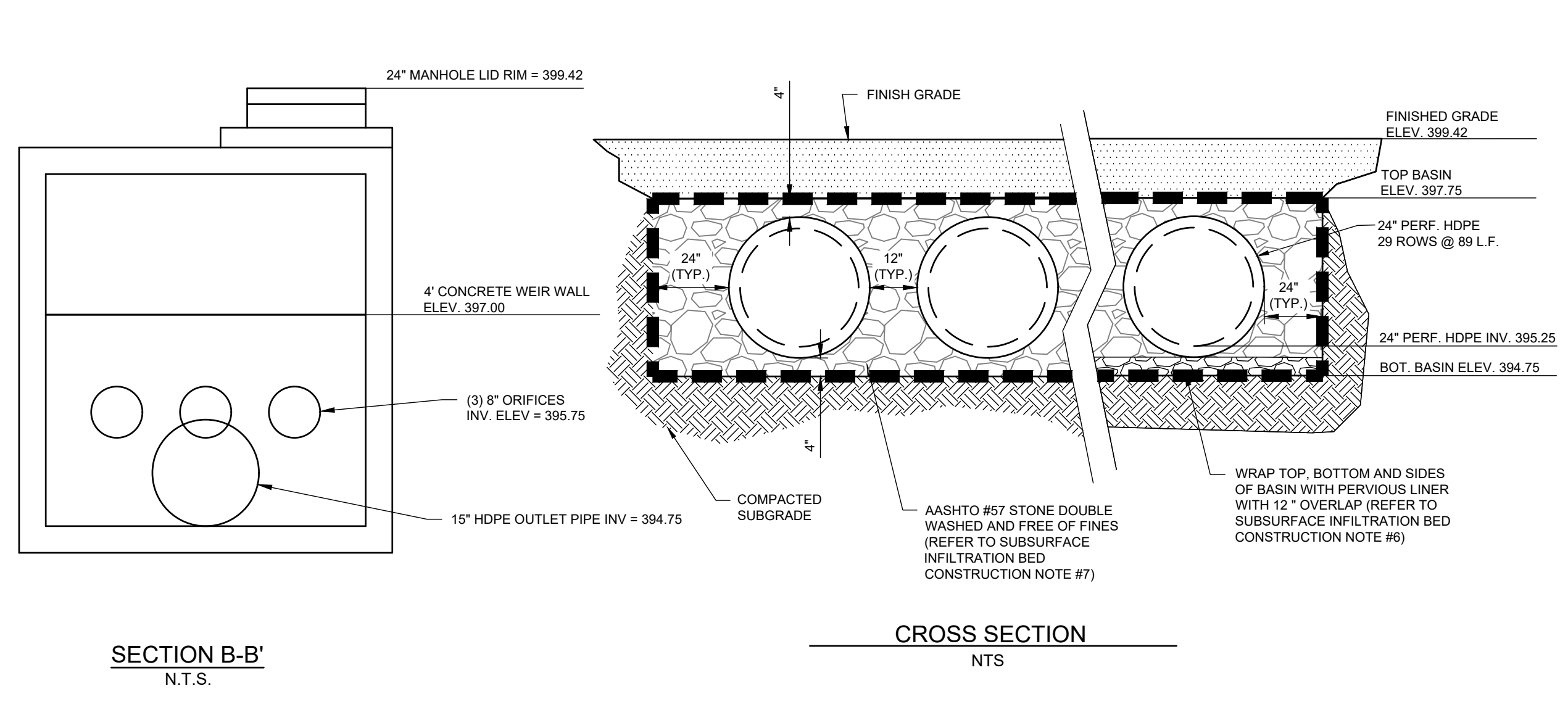


PLAN VIEW  
N.T.S.

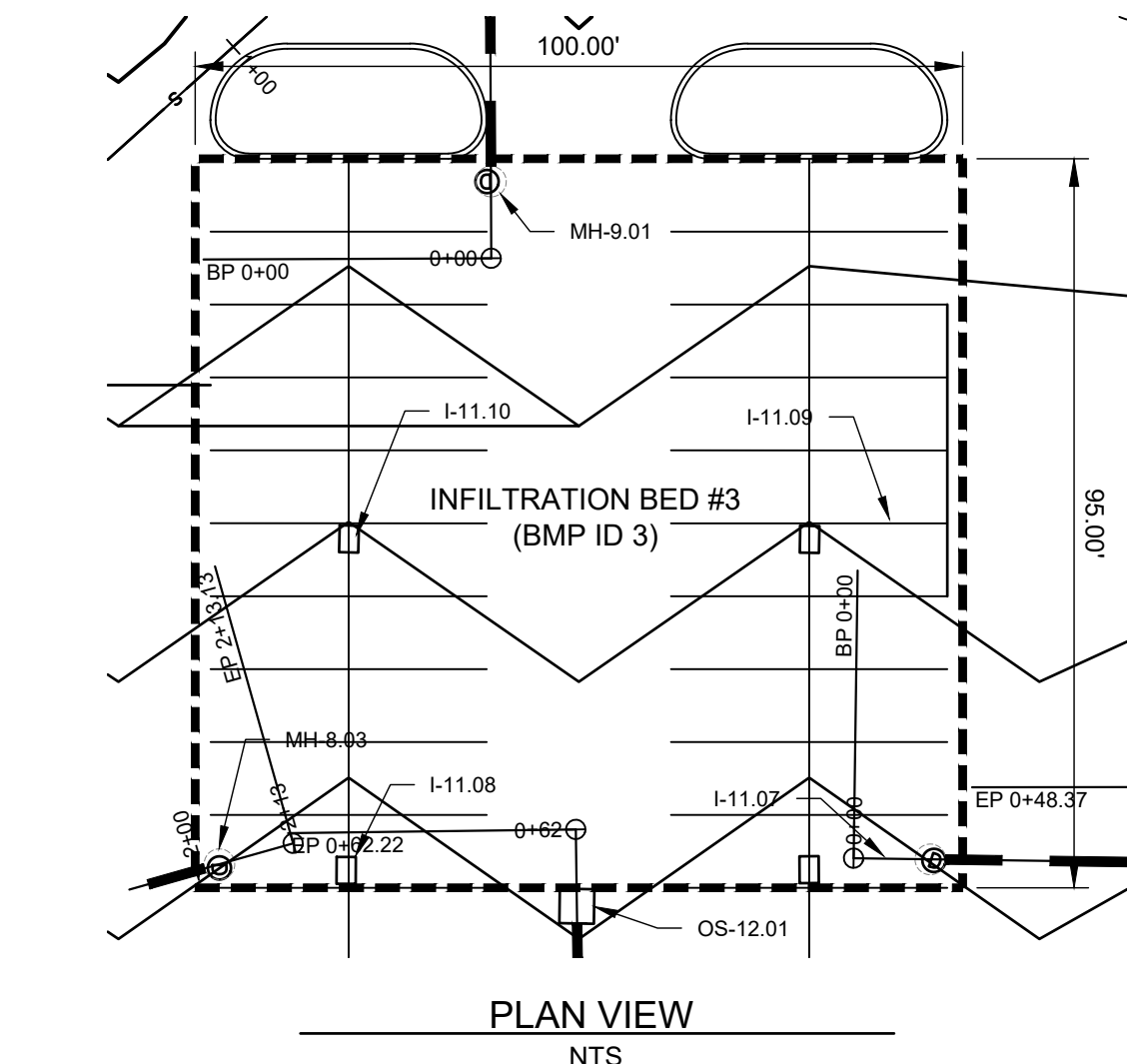
**INFILTRATION BED #2 (BMP ID 2) DETAIL**  
NOT TO SCALE



SECTION A-A  
N.T.S.  
OUTLET STRUCTURE DETAIL



CROSS SECTION  
N.T.S.



PLAN VIEW  
N.T.S.

**INFILTRATION BED #3 (BMP ID 3) DETAIL**  
NOT TO SCALE

ALL DIMENSIONS MUST BE VERIFIED BY CONTRACTOR AND OWNER MUST BE NOTIFIED OF ANY DISCREPANCIES BEFORE PROCEEDING WITH WORK

**OAKBOURNE PARK - PHASES 1A & 1B**  
1014 SOUTH CONCORD ROAD  
WEST TOWNSHIP, PA 19382

**POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS**

WEST TOWNSHIP  
1039 WILMINGTON PIKE  
WEST CHESTER, PA 19382

NO.	DATE	REVISIONS	BY
01	2022-10-31	REVISED PER CCDC REVIEW LETTER DATED 10/03/2022	PAK

PROJECT: WESTT21001  
DATE: 2022-07-11  
DRAWING SCALE: NTS  
DRAWN BY: AGS  
APPROVED BY: CRP

**NOT FOR CONSTRUCTION**

# Check Register

Westtown Township

11-Dec-24

From: 03-Dec-24 To: 16-Dec-24

Check No	Check Date	VendorNo	Vendor	Check Amount	Status
<b>Bank Account: 1 General Fund - Univest</b>					
18311	12/3/2024	7195	FP Mailing Solutions	\$158.85	O
18312	12/3/2024	878	Intercon Truck Equipment	\$34.50	O
18313	12/3/2024	1000276	Municipal Capital	\$29,996.18	O
18314	12/3/2024	5601	Westtown School	\$48,806.45	O
18315	12/3/2024	5601	Westtown School	\$1,161,531.51	O
18316	12/4/2024	405540	Albert Federico Consulting, LL	\$1,800.00	O
18317	12/4/2024	1009	Ann Marie Cassidy	\$1,475.00	O
18318	12/4/2024	32	AQUA PA	\$442.32	O
18319	12/4/2024	1001249	Canterbury Arts	\$72.25	O
18320	12/4/2024	1001248	Christopher Thomson	\$40.00	O
18321	12/4/2024	1000300	Comcast Xfinity	\$10.52	O
18322	12/4/2024	5598	GFOA-PA	\$75.00	O
18323	12/4/2024	215	Goshen Fire Company	\$152,208.00	O
18324	12/4/2024	127	In-Fleet Truck Service	\$1,022.82	O
18325	12/4/2024	173	KNOX EQUIPMENT RENTAL	\$258.50	O
18326	12/4/2024	1000074	NAPA AUTO PARTS	\$344.76	O
18327	12/4/2024	7179	Square 9 Softworks	\$1,134.17	O
18328	12/11/2024	1201	Charles A. Higgins & Sons, Inc	\$162.50	O
18329	12/11/2024	58	East Goshen Township	\$5,687.77	O
18330	12/11/2024	127	In-Fleet Truck Service	\$454.91	O
18331	12/11/2024	173	KNOX EQUIPMENT RENTAL	\$444.25	O
18332	12/11/2024	7	Westtown-East Goshen PD	\$21,650.00	O
18333	12/11/2024	405769	Your Office Connection	\$285.00	O
<b>Bank Total:</b>				<b>\$1,428,095.26</b>	
<b>Bank Account: 8 Enterprise Fund - Univest</b>					
1743	12/3/2024	5666	M&B Environmental, Inc.	\$2,990.26	O
1744	12/3/2024	23	Treasurer of Chester County	\$2,416.19	O
1745	12/4/2024	32	AQUA PA	\$63.05	O
1746	12/9/2024	1074	LENNI ELECTRIC CORPORA	\$712.00	O
1747	12/9/2024	1196	McGovern Environmental, LLC	\$4,194.32	O
1748	12/9/2024	1164	Univar Solutions USA, Inc.	\$3,545.61	O
1749	12/9/2024	5715	Xylem Dewatering Solutions In	\$15,882.18	O
<b>Bank Total:</b>				<b>\$29,803.61</b>	
<b>Bank Account: 11 PLGIT P-CARD</b>					
100015	12/4/2024	1000800	PLGIT P-Card BMO Bank	\$146,746.29	R
<b>Bank Total:</b>				<b>\$146,746.29</b>	
<b>Bank Account: 18 Capital Project Fund Univest</b>					
1398	12/11/2024	1001233	Brandywine Valley Heating & A	\$14,424.00	O
1399	12/11/2024	5668	Scott PlumridgeConstruction C	\$18,000.00	O

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**Check Register****Westtown Township**

11-Dec-24

From: 03-Dec-24 To: 16-Dec-24

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Check No	Check Date	VendorNo	Vendor	Check Amount	Status
<b>Bank Total:</b>				<b>\$32,424.00</b>	
<b>Bank Account: 23 Debt Service Fund Univest</b>					
105	12/3/2024	1041	Fulton Financial Advisors	\$1,060,579.00	O
106	12/3/2024	1000639	U.S. Bank St. Paul	\$15,397.91	O
107	12/3/2024	1000639	U.S. Bank St. Paul	\$201,499.19	O
<b>Bank Total:</b>				<b>\$1,277,476.10</b>	
<b>Total Of Checks:</b>				<b>\$2,914,545.26</b>	