



WESTTOWN TOWNSHIP

1039 Wilmington Pike
West Chester, PA 19382
610-692-1930
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Post Office Box 79
Westtown, PA 19395
FAX 610-692-9651
www.westtownpa.org

OAKBOURNE PAVILION APPLICATION

RESERVATIONS MUST BE MADE IN ADVANCE FOR GROUPS OF 15 OR MORE. PLEASE COMPLETE AND SIGN THIS APPLICATION AND RETURN IT TO THE TOWNSHIP TO SECURE YOUR RESERVATION. APPLICATIONS WILL NOT BE ACCEPTED MORE THAN SIX MONTHS IN ADVANCE.

APPLICANT NAME: _____

IF ORGANIZATION, PERSON RESPONSIBLE: _____

ADDRESS: _____

PHONE NO.: _____

EMAIL: _____

DATE OF USE: _____

HOURS OF USE: _____

TYPE OF USE: _____

FIRE CIRCLE (Scouts ONLY): _____

NUMBER PARTICIPATING: _____

Pavilion use is free Monday - Thursday. On Friday - Sunday, there is a NON-REFUNDABLE FEE (PAYABLE TO WESTTOWN TOWNSHIP): \$ _____

\$50 Westtown residents & non-profits / \$75 non-residents

Organizations using the pavilion must submit Certificate of Insurance for personal and property liability coverage in an amount of at least \$500,000, naming Westtown Township as additional insured under the policy for any claims associated with the Renter and his/her activities at Oakbourne Park.

The Applicant agrees to indemnify and hold harmless Westtown Township and its supervisors, employees, and agents for any and all claims from bodily injury or property damage, including costs and expenses arising out of the use of Oakbourne Park and its facilities. On behalf of the Applicant organization, I have read the Rules and Regulations, understand them, and agree to comply. I attest that I am at least 18 years of age and I am authorized to submit this Application on behalf of the Organization.

Signature of Applicant

DATE: _____

TOWNSHIP APPROVAL: _____

DATE: _____

OAKBOURNE PARK RULES AND REGULATIONS

RESERVATIONS MUST BE MADE IN ADVANCE FOR GROUPS OF 15 OR MORE. PLEASE CONTACT THE TOWNSHIP OFFICE AT 610-692-1930 FOR AVAILABILITY.

Township parks are open from dawn to dusk.

ALCOHOLIC BEVERAGES ARE PROHIBITED!

Please park in gravel lot. No parking on grass.

Sound amplification equipment is not allowed.

Clean the pavilion of all trash. Deposit trash in the receptacles provided. Any excess trash or recycling should be put in the dumpsters located in the parking lot by the carriage house. If you are having a large picnic, bring extra trash bags.

Helium balloons, inflatables (bounce houses), water elements (slides or pools), fireworks, and confetti are prohibited.

No soliciting or use of Township facilities for profit.

Fire is permitted only in the Township grills provided. The Fire Circle is for use by Scout groups only.

All pets must be leashed. (Please be courteous, and clean up after your pets.)

Future use is contingent upon adherence to these rules.