

WESTTOWN TOWNSHIP

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AGENDA

Westtown Township Organizational Meeting

Monday, January 6, 2025 – 7:30 PM

Westtown Township Municipal Building
1039 Wilmington Pike, Westtown

- I. **Call to Order & Pledge of Allegiance**
- II. **Nomination for Board of Supervisors Chair**
- III. **Nomination for Board of Supervisors Vice Chair**
- IV. **Nomination for Board of Supervisors Police Commissioner**
- V. **Nomination for PSATS Annual Conference Voting Delegate**
- VI. **Nomination of CCATTO Annual Conference Voting Delegate**
- VII. **Nomination for Supervisor Representative to West Chester Area Council of Governments**
- VIII. **Nomination for Agricultural Security Advisory Committee, Board of Supervisor Representative**
- IX. **Appointments**
 - A. Township Manager, Director of Planning & Zoning, Code Enforcement Official and Zoning Officer & Deputy Delegate to the Chester County Tax Collection Commission – Liudmila Carter
 - B. Parks Coordinator, IT Coordinator, Right-to-Know Officer & Trash and Recycling Coordinator– Pam Packard
 - C. Director of Finance, Treasurer, Delegate to the Chester County Tax Collection Committee & Deputy Tax Collector – Cindi King
 - D. Director of Public Works and Roadmaster – Mark Gross
 - E. Emergency Management Coordinator – Gerry DiNunzio, Jr.
 - F. Vacancy Board – Joe Stratton
 - G. Building Code Official – Code Inspections, Inc.
 - H. Solicitor – Gawthrop Greenwood, PC
 - I. Planning Commission Solicitor – Buckley, Brion, McGuire & Morris LLP
 - J. Engineer – Cedarville Engineering Group, LLC
 - K. Traffic Engineer – Albert Federico Consulting, LLC
 - L. Sewer Engineer – Carroll Engineering Corporation
 - M. Stormwater Management Engineer – Cedarville Engineering Group, LLC
 - N. Assistant Zoning Officer – Tracey Franey, Cedarville Engineering Group, LLC
 - O. Auditors – John R. Hanna & Sons, LLC
 - P. Environmental Advisory Council – Joe Debes
3-year term ending December 31, 2027
 - Q. Historical Commission Appointment – Stephen Wahrhaftig
3-year term ending December 31, 2027

- R. Historical Commission Appointment – Dan Campbell
3-year term ending December 31, 2027
- S. Parks & Recreation Commission – Laura Ruane Dougherty
5-year term ending December 31, 2027
- T. Zoning Hearing Board – Marshall Lerner
3-year term ending December 31, 2027

X. Appointment of Depositories

- A. Univest Bank and Trust Company
- B. Pennsylvania Local Government Investment Trust (PLGIT) (Custodian – Wells Fargo NA)
- C. Stifel
- D. Fulton Financial
- E. US Bank, NA

XI. Township Holidays

Township offices will be closed on the following holidays:

- Wednesday, January 1 – New Years Day
- Monday, January 20 – Martin Luther King Jr. Day
- Monday, February 17 – Presidents Day
- Friday, April 18 – Good Friday
- Monday, May 26 – Memorial Day
- Friday, July 4 – Independence Day
- Monday, September 1 – Labor Day
- Thursday & Friday, November 27 & 28 – Thanksgiving
- Thursday, December 25 & Friday, December 26 – Christmas Day & Friday after

XII. Meeting Dates

A. Board of Supervisors

Regular meetings: First and third Monday of the month, with the exceptions of Martin Luther King Day, Presidents Day, and Labor Day holidays when the meeting will be on the Tuesday after the holiday.

Location: Westtown Township Building
Time: 7:30 pm

Additional meetings of the Board may be held at 7:30 PM on the 2nd and 4th Monday of the month, as needed.

Location: Westtown Township Building
Time: 7:30 pm

Workshop meetings may be held prior to regular and additional meetings of the Board. The workshop meeting times will be publicized in advance via Township listserv and website posting.

B. Planning Commission

First and third Wednesdays of the month, following Board of Supervisors meetings.

Location: Westtown Township Building
Time: 7:00 pm

C. Parks and Recreation Commission

Third Tuesday of the month.

Location: Oakbourne Mansion

Time: 7:00 pm

D. Historical Commission

Second Tuesday of the month.

Location: Westtown Township Building

Time: 7:00 pm

E. Environmental Advisory Council

Fourth Tuesday of the month.

Location: Westtown Township Building

Time: 7:00 pm

F. Police Commission

January 22, 2025

Location: WEGO Police Building

Time 4:00 pm

XIII. Board of Auditors Organizational Meeting

Tuesday, January 7, 2025, 7:00pm

XIV. Adjournment